

REGULAR MEETING
BOLTON TOWN BOARD

December 1, 2015

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilmember: Cheryl Bolton
Councilmember: Susan Wilson
Town Clerk: Jodi Connally
Counsel: Michael Muller

Meeting Call to Order: 6:30 pm.

Pledge: Cheryl Bolton

- Please remain standing for a moment of silence for Cheryl Lynn LaRock.

Minutes: Approve Minutes of Regular Town Board Meeting held November 4, 2015.

RESOLUTION #253

Councilmember Bolton moved, seconded by Councilmember MacEwan to approve the minutes of the Regular Town Board Meeting held November 4, 2015. All in Favor. Motion Carried.

- Resolution adding the following addendum to Resolution #64, adopted April 4, 2000: “A quorum (i.e., a majority of current members) of the BOLTON VETERANS’ MEMORIAL ADVISORY COMMITTEE (BVMAC) shall be authorized to recommend to the Bolton Town Board that a waiver may be granted to any individual deemed qualified for said waiver by the BVMAC. The BVMAC waiver recommendation shall be deemed “advisory” to the Town of Bolton and shall not be considered a binding obligation on the Town of Bolton to act in conformity with the recommendation. Should the BVMAC recommend to the Town Board that a particular person is qualified for a waiver; such recommendation constitutes an advisory recommendation to the Town Board that the applicant’s request for a waiver is appropriate for positive Town Board consideration. The Town Board shall remain free to accept or reject any BVMAC advisory recommendation for a waiver. Where the BVMAC may determine that an application for a waiver does not contain the necessary qualifications of the person (in accordance with the Waiver- Granting Guidelines established by the BVMAC) the Town of Bolton shall not act in any manner to overrule such BVMAC advisory recommendation.” And in all other respects those previously approved procedures for the placement of qualified names on the memorial adopted by Town Board Resolution # 64 of April 4, 2000 or as stated in the Operations Manual of BVMAC that are not inconsistent herewith are hereby confirmed. Wherever the specifications of this resolution and the provisions of prior resolution #64 of April 4, 2000 or the requirements

of the BVMAC Operations Manual may be construed in conflict, it is intended that the specifications of this resolution shall prevail. ”

Councilmember Wilson stated this proposed resolution is an addendum to the original resolution that was approved by the Town Board on April 4, 2000. The primary reason for this addendum is to reflect the policies and procedures for maintaining the wall that have been formalized by the Bolton Veterans’ Memorial Committee that was formed last October.

RESOLUTION #254

Councilmember Wilson moved, seconded by Councilmember Bolton to add the following addendum to Resolution #64, adopted April 4, 2000: “A quorum (i.e., a majority of current members) of the BOLTON VETERANS’ MEMORIAL ADVISORY COMMITTEE (BVMAC) shall be authorized to recommend to the Bolton Town Board that a waiver may be granted to any individual deemed qualified for said waiver by the BVMAC. The BVMAC waiver recommendation shall be deemed “advisory” to the Town of Bolton and shall not be considered a binding obligation on the Town of Bolton to act in conformity with the recommendation. Should the BVMAC recommend to the Town Board that a particular person is qualified for a waiver; such recommendation constitutes an advisory recommendation to the Town Board that the applicant’s request for a waiver is appropriate for positive Town Board consideration. The Town Board shall remain free to accept or reject any BVMAC advisory recommendation for a waiver. Where the BVMAC may determine that an application for a waiver does not contain the necessary qualifications of the person (in accordance with the Waiver- Granting Guidelines established by the BVMAC) the Town of Bolton shall not act in any manner to overrule such BVMAC advisory recommendation.” And in all other respects those previously approved procedures for the placement of qualified names on the memorial adopted by Town Board Resolution # 64 of April 4, 2000 or as stated in the Operations Manual of BVMAC that are not inconsistent herewith are hereby confirmed. Wherever the specifications of this resolution and the provisions of prior resolution #64 of April 4, 2000 or the requirements of the BVMAC Operations Manual may be construed in conflict, it is intended that the specifications of this resolution shall prevail. ” All in Favor. Motion Carried.

Councilmember Wilson stated that last October the Bolton Town Board authorized the establishment of a permanent Bolton Veterans’ Memorial Committee to advise the Town Board regarding the overall management of the Memorial Site. At that time J. Buckley Bryan, Jr. and the town entered into a grantor agreement to establish an account that would permit the acceptance of donations to provide for the engraving of additional names on the Memorial Wall in the future. Mr. Bryan made an initial donation of \$25,000 and last Wednesday Mr. Bryan gave me another check, also in the amount of \$25,000, to be presented to the Town Board tonight.

The Veterans’ Memorial Advisory Committee anticipates that they will be inscribing additional names sometime next fall and will be reaching out to the community soon to be sure that all who may be eligible are included next year.

Our sincerest thank you to Buck Bryan for making it possible for the Town of Bolton to honor our Veterans. Mr. Bryan stated that it was his pleasure.

Planned Unit Development Amendment:

Tariq Niazi, 13 Fox Run, Lagoon Manor, Block 1, Lot: 88.24, regarding steps leading off of deck to backyard.

- Resolution establishing the Town Board as Lead Agency under SEQRA.

RESOLUTION #255

Councilmember Bolton moved, seconded by Councilmember MacEwan to declare the Bolton Town Board as Lead Agency for this P.U.D. Amendment for the addition of stairs to an existing deck. Parcel ID #157.05-88.24 known as 13 Fox Run, Lagoon Manor, Bolton Landing. All in Favor. Motion Carried.

- SEQRA Assessment & Finding

Councilmember Wilson stated that this amendment to the PUD had a recommendation for approval from both the Zoning Board of Appeals and the Planning Board.

Motion to Approve SEQRA Short Form

1. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted? No
2. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- A. The SEQRA submission, and our analysis of the issues presented, demonstrate that there are no significant environmental impacts or concerns.
- B. Clear and complete responses to issues have been recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough “hard look” and consideration of the entire submission, and upon all Town Board, Zoning Board and Planning Board comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of any conditions imposed in granting approval.

Having declared the Bolton Town Board as lead agency for this application, I make a motion that the Town Board waive a public hearing and issue a Negative Declaration for this SEQRA Application.

- Resolution regarding SEQRA finding and determination.

RESOLUTION #256

Councilmember Wilson moved, seconded by Councilmember Bolton to make a motion that the Town Board waive a public hearing and issue a Negative Declaration with regard to SEQRA for this P.U.D. Amendment for the addition of stairs to an existing deck. Parcel ID #157.05-88.24 known as 13 Fox Run, Lagoon Manor, Bolton Landing. All in Favor. Motion Carried.

- Resolution regarding PUD request.

RESOLUTION #257

Councilmember Wilson moved, seconded by Councilmember MacEwan to approve this PUD amendment at Parcel ID #157.05-88.24, 13 Fox Run, Lagoon Manor, Bolton Landing, and to approve this application to add stairs to an existing deck as presented. All in Favor. Motion Carried.

Public in Attendance:

Zandy Gabriels inquired about the outstanding UDAG funds in the adopted budget and what the current status of the account is. Supervisor Conover said the numbers would be as stated in the year-end report other than interest accrued and repayment. He detailed some of the different loans and repayments to the account. He stated going into the projects that are presently underway, the year end number would be somewhere in the magnitude of 2.8 million. He told Mr. Gabriels to stop by and he would get him the exact number. Mr. Gabriels asked if the Board intended to have a repayment schedule for the next current outlay of the UDAG funds. Supervisor Conover said absolutely for both projects.

Code Enforcement: None

Correspondence:

- Brian O'Grady, Senior Vice President, Sales CDPHP regarding changes to health plan offerings and need to choose new offering.
- Penelope Jewell, Diane Burk, Dick Burk, Bill Campbell, Carole Newell, Cobber Pratt, Bolton Landing Farmers Market 2016 program notification: every Friday 9-2 P.M. from June 29-September 2, 2016.
- Copy of letter from Bob Blais to Cindi Denick, NYS DOS regarding contract #C006438 and program guidelines relating to NYS DOS Grants.
- Rosaline Silver regarding husband's name being added to Memorial Park Wall.

Supervisor Conover stated he believes an application has been sent to Mrs. Silver.

- Dave Wick, LGPC letter to residents on and around Trout Lake regarding a meeting to be held at the Town Hall on November 10, 2015 to discuss an aquatic invasive protection program for Trout Lake.

Supervisor Conover stated that they have held a meeting to inform the residents and will hold future meetings to keep them up to date.

- Marcy A. Dreimiller, Adirondack Runners Club request for approval of the 40th Annual Adirondack Distance Run on Sunday, June 26, 2016 ending at Rogers Park and requesting help from the Bolton Police for traffic control.
- David M. Mt. Pleasant, P.E., Regional Materials Management Engineer NYS DEC notifying the Town of NYSDEC approval regarding the use of former landfill for a baseball field located on Recreation Drive.

Committee Reports:

Councilmember Rob MacEwan

Police:

- 36 patrol shifts, 224 property checks and 200 recordable activities.
- On 11/10/15 Chief Neumann assisted the Warren County Sheriff's Office and the NYS Police on Thunderbird Road.
- 11/13/15 Chief Neumann hosted the B.C.S. Kindergarten class for Community Day.
- 11/12/15 Chief Neumann and P.O. Lail assisted the B.C.S. PTO with traffic control during the "Turkey Trot" footrace event.

Rec Department:

- A. Attendance-September = 69, October = 107, November-to date 39
 1. Michelle has also begun to compile the data required for the WCYB seeking information on attendance, ethnicity and age of the participants in the program.
- B. Calendar- See website
- C. Summer Programs-
 1. Establish dates for 2016 Summer Day Camp- Two options include 7/5-8/12/16 or 7/11-8/19/15. Michelle would recommend option one as it saves money as far as paying the WSI and college students are more available. The second date would allow for only two weeks of free time instead of three before school resumes. *We agreed on a start of 7/4/16, and that the month of August would be a good time to coordinate the Camp Walden trip I have been working on. I will follow up with that.*
 2. Early registration Options for BCS students
- D. Winter Programs
- E. Gore Registration-Sign up deadline is tomorrow, currently 25 students have registered. Generally, 30-40 students will register. Information is available at boltonnewyork.com
- F. Other
- G. CPR Training-Michelle has been working with the Executive Director of REMESCO to coordinate a two day CPR AED training course for staff. With the recent purchase of an AED for the Town Hall building, this course will allow for multiple employees to use the equipment in an emergency situation. Michelle will also submit the required paperwork (Public Access Defibrillation Collaborative Agreement) to REMESCO once staff has completed training.
- H. Pickle Ball- Mr. Conover had asked me to research pickle ball and if it was possible to install a pickle ball court in either park. After researching, Michelle informed him

that a pickle ball court could in fact be installed in either park on the existing basketball or tennis court. Her recommendation for the location of a pickle ball court would be in Veteran's Park, added to the existing basketball court. The area would need to be fenced in, and a tennis court could be added as well. Michelle has several photos of multiuse courts, and Michelle believes that this would be better suited to Veteran's Park.

Deb Gaddy offered detailed description and input on the game of pickle ball, noting that it has grown in popularity and the LG Club has installed three courts specifically for pickle ball.

Suggestions made to save money would be

1. Install a fence that surrounded three sides only, as the hillside may not require fence.
2. Also, a net was suggested as a type of fence as well. Michelle will look into both of these possibilities, as custom netting can be ordered.
3. Perhaps work on the project over the course of a few years by having the court stripped for tennis and pickle ball one year and installing fencing another.

Michelle will also look into retractable nets on permanent posts for tennis and pickle ball.

Transfer Station:

- Total for month is \$6,168.00.
- Spring cleanup cards \$2,832.00.
- Sent 3 loads of metal and Freon to Cohens.
- Batteries and bottles returned.
- Spoke to Highway Department about removing brush.
- Spoke to Jim Mattison about servicing the compactor.
- JGS was here and removed 18 fridges, 20 air conditioners 5 monitors & 43 t.v.'s.
- Al Dague will be taking vacation Dec 1-10. Sue Lamb will be covering for him.
- Jodi Connally gave them a class on Japanese Knotweed and as of Nov. 1st they will be accepting it.

The Board discussed declaring the Dodge truck as surplus. Supervisor Conover stated he was waiting for the DPW truck to come back.

Highway:

- Put tires, plows and wings on trucks.
- Striping on East Schroon River Road and Cotton Point Rd.
- Paving on Beechwood, Cherry and Willow Drive.
- Haul item #4.
- Haul rip-rap for Potter Hill.
- Work on Trout Fall Road and Padanarum Rd.
- Dozer work on ball field.
- Wash out and clean trucks after storms.
- Potter hill road reopened.

Supervisor Conover stated that Warren County would be going out to bid for award for electronic disposal. Councilmember Wilson asked if it would be county wide. Supervisor Conover stated it would. He stated the previous bids were rejected. He explained how this would work for the Town.

Councilmember Susan Wilson

Planning/Zoning:

- Planning Office for the month of November collected fees in the amount of \$524.25 for various items including; Certificates of Compliance, Septic Permits, Site Plan Reviews, and Stormwater Permits.

Code Enforcement:

- Submitted a 10 page report that details 37 site visits and activities accomplished during the month of November.

Library:

- The *Library Journal* is both a print and Internet publication originally founded in 1876 by Melvin Dewey – the inventor of the Dewey Decimal System (and one of the founders of the Lake Placid Club on Mirror Lake). Its early issues focused on the growth and development of libraries and were a forum for librarians throughout the United States, Canada, and the United Kingdom to share news, discussions of their libraries' ideas and practices, and reports of professional activities such as meetings and conferences. Today the *Journal* reports news about the library world, emphasizing public libraries, and offers feature articles about aspects of professional practice. For the last eight years the *Journal* has been selecting what they call “Star Libraries”. These “Star Libraries” are chosen using a measurement tool that compares U.S. public libraries with their spending peers based on four per capita output measures: circulation, library visits, program attendance, and public Internet computer use. According to the American Library Association there are over 16,000 public libraries in the United State – which by the way is more than McDonalds has restaurants. This year, 207 of 2014’s Star Libraries retain their Star status. There are also 54 new or returning Star Libraries—ones that were not Stars in last year. On November 3, 2015 the *Library Journal* announced that one of those new “Star Libraries” is the Bolton Free Library. Congratulations to the Bolton Library Board of Directors - Gena Lindyberg, Vincent Palazzo, Joy Barcome, Carla Cumming, Zandy Gabriels, Lori Gollhofer, Patti Haux, Maryellen Moseman and Carole Newell; and to Library Director Megan Baker.
- The Library’s Annual Election of Trustees will be held on Wednesday, January 13, 2016 from 10:30am through 5:30pm. There are five positions available. Two are for five year terms, a four year term, a three year term, and a two year term. The variance in terms is due to several resignations. The Board of Trustees is responsible for the finances, policies and procedures, fundraising (including the annual book sale), the building and grounds, research of grants available, and personnel. The Board meets once or twice a month to address any and all concerns of the Library. Any resident of the Town of Bolton who is eligible to vote in town or school elections and is 18 years or older shall qualify for the position of trustee. If you or anyone you know is interested, please leave a

letter of intent at the library at least five days prior to the election. For more information, please call Megan at the library.

Assessor:

- Sales continue to be received by this office on a daily basis and the file is kept up to date with the new sales and address changes.
- They have processed 77 sales since July 1, 2015 of which 30 of them are arm's length sales.
- Tax Freeze checks will be going out in the next few months, for property owners that live within the school districts and municipalities that stayed under the state's property-tax cap. The checks are part of Gov. Cuomo's three-year property tax freeze program.

Justice Court:

- During the month of December 2015, Judge Harry Demarest took in \$3,750.00 and Judge Edward Stewart took in \$8,004.50. Total monies forwarded to the Town of Bolton amounted to \$11,754.00. There are itemized lists located in the Court if anyone desires to look them over.

Councilmember Cheryl Bolton

Sewer:

- The Plant took in 3,380,434 Gallons of Wastewater for a daily average of 112,681.
- Casella hauled 16,000 Gallons of Liquid Sludge.
- Cleaned all pump stations and got 8.54 cubic feet of grit and grease.
- Ran wash cycle on both sand filters to clean the filter sand.
- Changed hydraulic hoses on the John Deere bucket loader.
- Changed oil in the rotary distributor and upper bearings of the trickling filter.
- Changed flow ports on the primary trickling filter arms to compensate for lower flows.
- Working on cleaning up around the plant for winter.
- Inspected water and sewer lines at the new Visitor's Center site.
- Alarm at Norowal pump station on 11-28-2015 because of rags in pump #1 check valve. Luke and Jeff flushed both check valves out.

Councilmember Bolton asked that going forward, the Water Department report be approved by Thomas French II as he is the Department Head.

Buildings & Grounds:

- Drained & shut down all bathrooms.
- Blew out sprinkler systems.
- Picked up all trash cans on Main St. and at the park.
- Put away benches and picnic tables.
- Cleared existing silt sock and installed more at the ball field.
- Blew leaves at entrance to Rogers Park.
- Worked with Mike Fitzgerald to fix lights on Main St.
- Cut limbs and removed docks at Veterans Park.

- Unclogged drain in the furnace room in the Town Hall.
- Freed up starter and replaced battery in the big compressor.
- Put away lifeguard chairs and boats.

Animal Control:

- Dog bite at Trout Lake Village.
- Lost cat in North Bolton.
- Dog running at large on County Route 11, spoke to owner.
- Wounded cat on Wall St.

Supervisor's Office: The following are a few of the items worked on this month.

- Paying abstracts
- Paying bills
- Biweekly payrolls
- Invoices
- State retirement
- Code Red
- Updating the office files
- Quarterly reports
- Website
- Personnel
- Ball Field, Museum & Visitor Center
- Updating grants
- Contracts
- Memos
- Correspondence
- Notarized documents.

Clerk's Office:

- Water / Sewer billing completed
- Legalities involving Vital Statistics / Death Records
- Much correspondence involving 2016 Town and County tax preparation
- Extensive correspondence with Peter Goutos, President, CASMITH LLC., and Atlantic Contracting Specialties regarding demolition and asbestos abatement at 5 Cross Street property
- Research on Local Law # 1 of 2015, to allow CodeRed information to be included in 2016 Town and County Tax Bills, saving the Town approximately \$ 1500.00 if mailed separately.
- \$300.00 in reservations at Community Center
- 14 Dog license

Supervisors Report:

- Receipts: \$1,328,576.98
- Disbursements: \$1,323,850.20
- Sales Tax: Warren County Sales tax receipts comparison to last year for the month of October were up 4% over same period last year bringing total year to date Warren County sales tax to +.9%.
- TWC service request on Wall Street and Stone Place Road, 2.65 miles of service (estimated Town share: \$43,218.00 paid by franchise fee project account).

Supervisor Conover stated that the Board would need to make a resolution if they are interested in moving forward with this project.

- Ball Field grading complete, gas vents being installed, winter mulching underway.

Supervisor Conover stated this being completed in addition to the approval letter from DEC, puts the Town Board in position to top soil and seed the field. He stated that the Highway and Building and Grounds Departments put forward a remarkable effort to do this project. He thanked Warren County Soil & Water for all of their assistance in this project, which has been immense, and DEC for letting the Town know what they were looking for.

- Visitor Center and Museum Project on schedule and on budget.
- South Dock at Veterans Park, roadway, and hydrant.

Supervisor Conover stated the Highway Department will create the access lane for this project. He stated it will be a good area for emergency vehicles and also for the Town.

- Demolition project at the Ross property on Cross Street completed.

Supervisor Conover said this looks great. He stated the Highway Department will assist in the development of the lot to lower the costs. Councilmember MacEwan stated that Mr. Goutos, the general manager of the demolition project did a very good job.

- Water main repair along Lake Shore Drive in the vicinity of Episcopal Church.
- Street light repairs along 9N from Fredericks to The Shack Restaurant completed as well as lights for the flag pole and outlets for the planters.

Supervisor Conover stated that Kevin Neacy was very helpful with assisting Mike Fitzgerald in finding the underground junction box by the cannon. He explained how they were able to get the lights back on, but the line crossing the road is not in the best shape. He stated they will look into providing service from the east side of the road.

- Veterans' Day Flag Ceremony at Memorial Park and was very nice.

Supervisor Conover stated his thanks and gratitude to all of our Veterans.

- Meeting with Trout Lake residents and LGPC regarding inclusion of an aquatic invasive protection program for Trout Lake.
- Big thank you to the Bolton Business Council and volunteers for installing the Christmas decorations along 9N, Hamlet looks beautiful.
- American Red Cross, Blood Drive being held Friday, December 11, 2015 from 12:00 PM to 5:30 PM at the Bolton Town Hall.
- Big congratulations to the Saris Racing Team on their winning both the National and World Offshore Power Boat Association Racing Championships held in Englewood, Florida.

New Business

- Resolution restating motion relative to SEQRA determination for Ball Field, property I.D. 156.00-1-35, Recreation Drive.

Motion to Approve SEQRA Short Form

1. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted? No
2. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- A. The SEQRA submission, and our analysis of the issues presented, demonstrate that there are no significant environmental impacts or concerns.
- B. Clear and complete responses to issues have been recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough “hard look” and consideration of the entire submission, and upon all board comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of any conditions imposed in granting approval.

Having declared the Town of Bolton as lead agency for this application, I make a motion that the Town of Bolton waive a public hearing and issue a Negative Declaration for this SEQRA Application.

RESOLUTION #258

Councilmember Wilson moved, seconded by Councilmember Bolton to make a motion for the Town of Bolton to waive a public hearing and issue a Negative Declaration for this SEQRA relative to the construction of a recreational baseball field located at Parcel ID #156.00-1-35 known as 87 Finkle Road. All in Favor. Motion Carried.

- Resolution to authorize the Bolton Town Supervisor to enter into the 2016 Roadway Maintenance Agreement with Warren County for the maintenance of County Roads in the Town of Bolton for \$155,137.00.

RESOLUTION #259

Councilmember MacEwan moved, seconded by Councilmember Bolton to authorize the Bolton Town Supervisor to enter into the 2016 Roadway Maintenance Agreement with Warren County for the maintenance of County Roads in the Town of Bolton for \$155,137.00.. All in Favor. Motion Carried.

- Resolution setting December 17, 2015 at 3:30pm as the year end meeting date for the Bolton Town Board.

RESOLUTION #260

Councilmember Wilson moved, seconded by Councilmember Bolton setting December 17, 2015 at 3:30pm as the year end meeting date for the Bolton Town Board. All in Favor. Motion Carried.

- Resolution approving 2016 Bolton Farmers Market in the Blessed Sacrament Church parking lot every Friday, 9:00 A.M. to 2 P.M. from June 29 through September 2, 2016.

Supervisor Conover stated that the move to 2 P.M. worked out well last year, and they do a great job.

RESOLUTION #261

Councilmember Bolton moved, seconded by Councilmember MacEwan approving 2016 Bolton Farmers Market in the Blessed Sacrament Church parking lot every Friday, 9:00 A.M. to 2 P.M. from June 29 through September 2, 2016. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to sign service agreement as presented with Mountain Medical for implementation of our Drug Free Work Place Program including random drug testing and physical examination services for 2016.

RESOLUTION #262

Councilmember Bolton moved, seconded by Councilmember Wilson authorizing Supervisor to sign service agreement as presented with Mountain Medical for implementation of our Drug Free Work Place Program including random drug testing and physical examination services for 2016. All in Favor. Motion Carried.

- Resolution approving request by the Adirondack Runners Club to hold the 40th Annual Adirondack Distance Run on Sunday, June 26, 2016 ending at Rogers Park and approval of their request for traffic control assistance by the Bolton Police.

RESOLUTION #263

Councilmember MacEwan moved, seconded by Councilmember Bolton approving request by the Adirondack Runners Club to hold the 40th Annual Adirondack Distance Run on Sunday, June 26, 2016 ending at Rogers Park and approval of their request for traffic control assistance by the Bolton Police. All in Favor. Motion Carried.

- Resolution to appoint Wendy Burkowski to the Warren County Youth Board for 2016.

RESOLUTION #264

Councilmember Wilson moved, seconded by Councilmember MacEwan to appoint Wendy Burkowski to the Warren County Youth Board for 2016. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to enter into agreement with Glens Falls Mass Transit for 2016 in an amount not to exceed \$1,994.

Supervisor Conover stated he has been in talks with GGFT to add bicycle racks to the trolleys. He stated GGFT's biggest concern was not having enough racks for all the users.

RESOLUTION #265

Councilmember MacEwan moved, seconded by Councilmember Bolton to authorize the Supervisor to enter into agreement with Glens Falls Mass Transit for 2016 in an amount not to exceed \$1,994. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to enter into professional service contract with Clothier Planning and Consulting in an amount not to exceed \$500 for the preparation of a grant application under the Smart Growth Grant Program.

Tracy Clothier stated this grant has not yet been announced, but it is imminent. There will be a likely focus on tourism infrastructure, so they have several ideas. She said these are wonderful grants because they are 100%.

RESOLUTION #266

Councilmember Wilson moved, seconded by Councilmember Bolton to authorize the Supervisor to enter into professional service contract with Clothier Planning and Consulting in an amount not to exceed \$500 for the preparation of a grant application under the Smart Growth Grant Program. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to sign an agreement for 2016 with Hudson Headwaters Health Network for Hepatitis B Vaccination Services for the Town of Bolton at a cost of \$60 for each Hepatitis B Vaccination.

RESOLUTION #267

Councilmember MacEwan moved, seconded by Councilmember Bolton to authorize the Supervisor to sign an agreement for 2016 with Hudson Headwaters Health Network for Hepatitis B Vaccination Services for the Town of Bolton at a cost of \$60 for each Hepatitis B Vaccination. All in Favor. Motion Carried.

- Resolution authorizing appointment of Sandi Aldrich to the Bolton Planning Board for a 7 year term beginning 1/1/2016 to 12/31/2022.

Councilmember Wilson stated Sandi has been a long time member and they are lucky she has agreed to continue.

RESOLUTION #268

Councilmember Wilson moved, seconded by Councilmember MacEwan authorizing appointment of Sandy Aldrich to the Bolton Planning Board for a 7 year term beginning 1/1/2016 to 12/31/2022. All in Favor. Motion Carried.

- Resolution appointing Jason Saris to the Bolton Zoning Board of Appeals for a 7 year term beginning 1/1/2016 to 12/31/2022.

Councilmember Wilson stated they are fortunate that Jason is willing to continue.

RESOLUTION #269

Councilmember Bolton moved, seconded by Councilmember Wilson authorizing appointment of Jason Saris to the Bolton Zoning Board of Appeals for a 7 year term beginning 1/1/2016 to 12/31/2022. All in Favor. Motion Carried.

- Resolution appointing Joy Barcome to the Bolton Zoning Board of Appeals for a 6 year term beginning 1/1/2016 and ending 12/31/2021.

Councilmember Wilson stated the reason for this 6 year term is that over the course of the last four years they have been playing catch up with the Zoning Board. This is the last one needed to be updated so they will now all have 7 year terms.

RESOLUTION #270

Councilmember Wilson moved, seconded by Councilmember MacEwan authorizing appointment of Joy Barcome to the Bolton Zoning Board of Appeals for a 6 year term beginning 1/1/2016 and ending 12/31/2021. All in Favor. Motion Carried.

- Resolution appointing Scott Andersen to a 3 year term to the Bolton Local Development Corporation term beginning 1/1/2016 and ending 12/31/2018.

RESOLUTION #271

Councilmember Bolton moved, seconded by Councilmember MacEwan authorizing appointment Scott Andersen to a 3 year term to the Bolton Local Development Corporation term beginning 1/1/2016 and ending 12/31/2018. All in Favor. Motion Carried.

- Resolution appointing Jason Saris to a 3 year term to the Bolton Local Development Corporation for a term beginning 1/1/2016 and ending 12/31/2018.

RESOLUTION #272

Councilmember Bolton moved, seconded by Councilmember MacEwan authorizing appointment Jason Saris to a 3 year term to the Bolton Local Development Corporation term beginning 1/1/2016 and ending 12/31/2018. All in Favor. Motion Carried.

- Resolution appointing Tom Hall to a 3 year term to the Bolton Local Development Corporation for a term beginning 1/1/2016 and ending 12/31/2018.

RESOLUTION #273

Councilmember Wilson moved, seconded by Councilmember Bolton authorizing appointment Tom Hall to a 3 year term to the Bolton Local Development Corporation term beginning 1/1/2016 and ending 12/31/2018. All in Favor. Motion Carried.

Supervisor Conover thanked Councilmember Wilson for reaching out to all of these Board members.

- Resolution authorizing an amendment to Resolution 192 dated September 1, 2015 increasing the contract amount by an additional \$21,000 for professional services provided by CT Male Associates relating to the construction of a Ball Field at the Town Park on Recreation Drive with funding to come from account #71802.34.2, Ballfield Project Account.

Supervisor Conover stated that they have done a phenomenal job.

RESOLUTION #274

Councilmember MacEwan moved, seconded by Councilmember Wilson to authorize an amendment to Resolution 192 dated September 1, 2015 increasing the contract amount by an additional \$21,000 for professional services provided by CT Male Associates relating to the construction of a Ball Field at the Town Park on Recreation Drive with funding to come from account #71802.34.2, Ballfield Project Account. All in Favor. Motion Carried.

- Resolution authorizing Town Clerk to advertise for a public hearing on December 17, 2015 relating to local law #1 of 2015 which would allow inclusion of information and notifications with tax bills, water bills or sewer bills.

Jodi Connally stated that a local law must be passed in order to put anything in with the tax bills. The law says that it must be of public information nature and have a worthwhile objective. She stated the Code Red system implemented by Town of Bolton fits this criteria and it will save the Town a lot money to include this information in the tax bills.

RESOLUTION #275

Councilmember Wilson moved, seconded by Councilmember Bolton to authorize the Town Clerk to advertise for a public hearing on December 17, 2015 relating to local law #1 of 2015

which would allow inclusion of information and notifications with tax bills, water bills or sewer bills. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to enter into contract for various insurance coverages for 2016 with Trident, Argonaut Insurance in the total amount of \$78,520.86.

Supervisor Conover stated that the coverage has gone up about \$400 more than last year. He stated the other company's solicited either did not respond or were higher.

RESOLUTION #276

Councilmember MacEwan moved, seconded by Councilmember Wilson to authorize the Supervisor to enter into contract for various insurance coverages for 2016 with Trident, Argonaut Insurance in the total amount of \$78,520.86. All in Favor. Motion Carried.

Public in Attendance:

Dennis Murphy

- Thanked the Board for the Ball field and stated it looked great.
- Inquired if the school would be entering into an agreement to use the ball field.

Supervisor Conover stated that the Board had been meeting with the Superintendent. He stated that they have been waiting for DEC approvals, and now that they been received and they will move forward in the Spring to finish up the field. He stated it is a spectacular site.

Zandy Gabriels

- Disappointed that the Board did not undertake a resolution for Time Warner Cable to put the wires up on Stone Place Road. He urged the Board to pass the resolution.
- Ross Property parking lot looks pretty good, encourages the use of porous surface like being used down in Lake George rather than straight paving.
- This would be an excellent location for the Emergency Squad building.
- 3 appointments to BLDC.
- 2 open slots still on this Board.

Supervisor Conover asked the Board to please let him know if they would like a resolution for the Time Warner Cable installation at the next meeting.

RESOLUTION #277

Councilmember Bolton moved, seconded by Councilmember MacEwan to approve the following transfers: All in Favor. Motion Carried.

TRANSFERS FOR DECEMBER 2015

| To | From | Amount |
|----|------|--------|
|----|------|--------|

GENERAL:

| | | |
|----------------------------------|----------------------------------|------------|
| 1010.1 Town Board PS | 1990.4 Contingency | \$8,234.00 |
| 1355.1 Assessor PS | 1990.4 Contingency | \$2,174.00 |
| 1355.4 Assessor CE | 1990.4 Contingency | \$101.00 |
| 1650.4 Central Comm. CE | 1670.4 Central Print/Mail CE | \$913.00 |
| 1950.4 J & C - Water Bills CE | 1990.4 Contingency | \$1,231.00 |
| 5182.4 Street Lighting CE | 5132.4 Garage CE | \$765.00 |
| 7140.4 Playgrounds/Recreation CE | 7140.2 Playgrounds/Recreation EQ | \$1,393.00 |

HIGHWAY:

| | | |
|---------------------------|-------------------------------|-------------|
| 5110.4 General Repairs CE | 5110.1 General Repairs PS | \$3,393.00 |
| 5110.4 General Repairs CE | 5142.4 Snow Removal CE | \$491.00 |
| 5110.4 General Repairs CE | 5148.1 Serv Other Govts. PS | \$5,092.00 |
| 5110.4 General Repairs CE | 5148.4 Serv Other Govts CE | \$1,225.00 |
| 5112.2 Permanent Imp EQ | 1440.4 Professional Services | \$3,377.00 |
| 5112.2 Permanent Imp EQ | 9010.8 State Retirement | \$17,000.00 |
| 5112.2 Permanent Imp EQ | 5142.4 Snow Removal CE | \$171.00 |
| 5130.4 Machinery CE | 9030.8 Social Security | \$4,163.00 |
| 5130.4 Machinery CE | 9730.6 Bond Anticipation Prin | \$5,006.00 |
| 5130.4 Machinery CE | 9730.7 Bond Anticipation Int | \$1,724.00 |

WATER:

| | | |
|-----------------------------|----------------------------------|------------|
| 8310.1 Administration PS | 9010.8 State Retirement | \$6,425.00 |
| 8310.4 Administration CE | 9010.8 State Retirement | \$8,443.00 |
| 8320.4 Source Power Pump CE | 9010.8 State Retirement | \$132.00 |
| 8320.4 Source Power Pump CE | 9060.8 Medical Ins. (Town Share) | \$868.00 |
| 8330.4 Purification CE | Unexpended Fund Balance | \$3,677.00 |
| 8340.4 Trans/Dist CE | Unexpended Fund Balance | \$4,765.00 |

SEWER:

| | | |
|--------------------------|--------------------------|------------|
| 8110.1 Administration PS | 8110.2 Administration EQ | \$386.00 |
| 8130.4 Treat/Disp CE | 8110.4 Administration CE | \$3,572.00 |

RESOLUTION #278

Councilmember MacEwan moved, seconded by Councilmember Bolton to approve payment of the following bills: All in Favor. Motion Carried.

Pay The Bills:

| | |
|---------|--------|
| Voucher | Amount |
|---------|--------|

Mid Abstract 11A

| | | |
|---------|---------------------|--------------|
| General | 1455-1484 1486-1491 | \$121,833.89 |
| Highway | 470 & 471 | 68,017.35 |
| Sewer | 317-321 | 7,634.26 |
| Water | 285-287 | 6,582.54 |
| Lights | 1485 | 31.76 |

Abstract 12

| | | |
|-----------------------|-------------------------------|-----------|
| General | 1408-1454 1492-1522 1524-1547 | 28,226.65 |
| Highway | 446-469 472-483 | 96,788.77 |
| Sewer | 306-316 322-333 | 6,210.77 |
| Water | 271-284 288-301 | 16,029.37 |
| Lights | 1523 | 21.81 |
| Tourism | 45-48 | 14,765.00 |
| Special Ballfield | 21 & 22 | 2,395.87 |
| Cross St. Parking | 2 & 3 | 13,650.00 |
| Vets Park | 4 | 4,603.78 |
| Rogers Park Cap | 3 | 8,892.00 |
| Lake George Watershed | 1 | 92,747.15 |

Executive Session:

RESOLUTION #279

Councilmember Bolton moved, seconded by Councilmember MacEwan to enter into executive session to discuss the employment history of a town employee. All in Favor. Motion Carried.

Adjourn: 7:38

Minutes respectfully submitted by:

Jodi Connally
Town Clerk

Katie Persons
Minute Taker