

**Town of Bolton**

**Special Town Board Meeting**

**December 14, 2009**

**Present:** Supervisor Kathleen Simmes, Councilmen Robert MacEwan, Jason Saris, Owen Maranville, Councilmember Deanne Rehm, and Town Clerk Patricia Steele

Meeting Called to Order at 6:32 p.m.

**Pledge:** Supervisor Simmes

Discussion of possible website provider. Willie Bea McDonald discussed the various styles and options and costs.

**Resolution #270**

Councilmember Rehm moved, seconded by Councilman MacEwan to authorize the Supervisor to sign the contract with Mannix Marketing to construct and set up the Town's website at a cost not to exceed \$4,600. All in Favor. Motion Carried.

Results of bid opening for Conservation Park Project: We received 13 bids.

Bid Results as of December 14, 2009

CONTRACTOR	BASE BID	ALT #1	ALT #2	ALT #3	ALT #4	ALT#5
Bishop Beaudry Colonie, NY 12205	\$439,990.00	\$21,376.00	\$11,481.00	\$8,896.00	\$7,918.00	\$10,690.00
Mc Bain Electric Troy, NY 12180	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dutch Valley Amsterdam, NY 12010	\$494,400.00	\$43,500.00	\$14,400.00	\$27,000.00	\$10,800.00	\$13,000.00
S & R Construction Inc Corinth, NY 12822	\$458,300.00	\$23,750.00	\$7,250.00	\$16,250.00	\$14,250.00	\$11,250.00
A.J. Catalfamo Cons. Co Hudson Falls, NY 12839	\$425,893.00	\$17,116.00	\$13,550.00	\$14,945.00	\$4,200.00	\$9,500.00
VMJR Companies Glens Falls, NY 12801	\$377,700.00	\$19,700.00	\$4,900.00	\$16,000.00	\$9,100.00	\$5,100.00

The Quinn Co Inc Rutland, VT 05702	\$541,000.00	\$41,600.00	\$6,000.00	\$15,350.00	\$10,250.00	\$10,500.00
Stephen Miller General Con Gloversville, NY 12078	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lawrence G. White & Sons Schenectady, NY 12306	\$474,000.00	\$34,000.00	\$14,000.00	\$8,000.00	\$12,000.00	\$22,000.00
Rozell East Inc Queensbury, NY 12804	\$477,000.00	\$38,000.00	\$9,200.00	\$10,300.00	\$10,350.00	\$13,650.00
Pheonix Electricians Cairo, NY 12413	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hoosick Valley Contractors Melrose, NY 12121	\$369,400.00	\$35,000.00	\$7,400.00	\$10,200.00	\$9,000.00	\$11,800.00
Bast Hatfield General Con Clifton Park NY 12065	\$406,000.00	\$18,000.00	\$10,000.00	\$8,000.00	\$9,000.00	\$6,000.00
Kingsley Excavating Bolton Landing NY 12814	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Russell Construction Bolton Landing, NY 12814	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Alltek Energy Systems Waterford, NY 12188	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
V & H Ft. Edward, NY 12828	\$432,000.00	\$28,500.00	\$8,000.00	\$8,000.00	\$9,500.00	\$11,500.00
Mercer Construction Clifton Park, NY 12065	\$492,534.00	\$30,000.00	\$6,570.00	\$7,710.00	\$8,400.00	\$5,460.00
Bordeau Communications Queensbury, NY 12804	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gallo Construction Watervliet, NY 12189	\$389,948.00	\$24,500.00	\$8,429.00	\$5,687.00	\$12,918.00	\$9,900.00

**Resolution #271**

Councilman Saris moved, seconded by Councilmember Rehm to accept VMJR's bid, Base Bid \$377,700.00, Alt #1 \$19,700.00, Alt #2 \$4,900.00, Alt #3 \$16,000.00, Alt#4 \$9,100.00, Alt #5 \$5,100.00 Total \$432,500.00, contingent upon our attorney's approval after looking it over and checking the references. Councilman Maranville opposed. All others in Favor. Motion Carried.

Supervisor Simmes proposed to the new Supervisor to have the Conservation Park Committee (Jack Robinson, Sue Wilson and Kathleen Simmes as well as other members) remain as a committee and be involved with this project. Supervisor Simmes also suggested to put out to bid all the items at the Park that will not be used in the new building. Kitchen cabinets, toilets, windows, doors and to also shut down the building after December 27<sup>th</sup> to save costs. Councilmember Rehm suggested posting items on e-bay as the County does. It was agreed to leave the decision to shut down the building and to put items out to bid to the new administration.

December 15 at 4:00 HHHN advisory meeting to discuss possible changing of hours.

Discussion of options for Proposed amendments to Ordinance #5 and 18 Rules & Regulations of the Bolton Sewer District.

December 16<sup>th</sup> at 1:00 will be the groundbreaking ceremony for the Rogers Park Pier project.

Refund of \$65 to Gene Baker for a variance application that was not necessary

#### **Resolution #272**

Councilman Saris moved, seconded by Councilman MacEwan to refund \$65 to Gene Baker for a variance application that was not necessary. All in Favor. Motion Carried.

Update on tables for park benches and tables.

Supervisor Simmes stated that 30 tables and 7 benches can be purchased for \$24,692 to come from next year's budget out of the Occupancy Tax Fund and Rogers Park Trust.

Request to pay CIT bill for Xerox machine used in the court so as not to incur another penalty. Their billing cycle does not coincide with our billing cycle and leads to penalties being charged. CIT took some of the late charges off but no long will agree to do so.

#### **Resolution #273**

Councilman Maranville moved, seconded by Councilman MacEwan to pay \$114.61 to CIT to avoid further late fees being added to the account. All in Favor. Motion Carried.

Motion needed to approve the Town's insurance with Marshall & Sterling for 2010 in the amount of \$68,790.80.

#### **Resolution #274**

Councilmember Rehm moved, seconded by Councilman MacEwan to approve the Town's insurance with Marshall & Sterling for 2010 in the amount of \$68,790.80.

Discussion of the contract with Jack Hall Plumbing & Heating for the town buildings for inspection and cleaning:

State Police           \$ 159.00  
 Conservation Park   \$ 159.00  
 Vets Park             \$ 159.00  
 Town Hall             \$2880.00

There is \$4,000 in the budget to cover this amount.

Highway recommendation for 2 times a year \$2600   \$5,000 in the budget

Sewer                 \$ 700.00     \$950 in the budget  
 Water                \$ 700.00     \$500 in the budget  
 Health Center       \$ 516.00     \$1500 in the budget

**Resolution #275**

Councilmember Rehm moved, seconded by Councilman Saris to approve the contract with Jack Hall Plumbing and Heating for the town buildings for inspections and cleanings with the exception of the Conservation Park which will be eliminated. All in Favor. Motion Carried.

Discussion about paying the outstanding bill to Adirondack P&M for services at the Highway Department. Bill total is \$9341 .97 and the Board members agreed that the bill is to be paid.

Transfers for December 2009

FROM	TO	AMOUNT
General Fund		
12202 Supervisor Equip	12204 Supervisor Cont	\$400.00
13551 Assessor Payroll	13554 Assessor Cont	300.00
14404 Engineer	16204 Buildings & Grounds	4,000.00
19104 Insurance	19504 Water & Sewer Rents	353.00
45604 Health Center	42154 Drug& Alcohol	400.00
71401 Rec Payroll	71104 Parks	100.00
31204 Police	16202 Buildings & Grounds Equip	7,000.00
80104 Zoning	16202 Buildings & Grounds Equip	3,000.00
80204 Planning	16202 Buildings & Grounds Equip	7,000.00

Water

83204 Source, Power	83101 Adm. Payroll	\$9,126.50
83304 Purification	83101 Adm. Payroll	7,826.50
83304 Purification	90308 Social Security	1,300.00

**Resolution #276**

Councilman Maranville moved, seconded by Councilman MacEwan to approve the December 2009 transfers. All in Favor. Motion Carried.

The Board discussed the closing of the Town Hall on December 24 at noon and decided that

if the staff chooses to take December 24th off at noon then the time is to be taken off personal time or vacation time. Councilmember Rehm suggested that the staff should also decide that if the offices are going to be closed that they allow enough time to let the public know in advance.

Supervisor Simmes received a call concerning the snow clean up of 9N. The Highway Dept. said it was DOT's job. She will call the State.

Councilmember Rehm reported on the audit proposals. She would like to have an audit done once professionally to show how it is to be done so the board could do it on their own in the future. One person contacted was no longer taking on any more work and the other was having surgery and would not be available. Donna Farrar, CPA charges \$150 an hour at an estimated cost of \$750-\$1500. Councilmember Rehm stated that the Justice Court audit is due the last week in December and the Town Clerk, Tax Collection and Supervisor's report is due before the 20<sup>th</sup> of January. Supervisor Simmes stated that the Town Clerk's and Tax Collection audit was presently being done by the State. Councilmen Maranville and MacEwan and Supervisor Simmes will work on the Justice Court audit December 29<sup>th</sup> before the scheduled end of the year meeting at 6:30 pm.

**Resolution #277**

Councilman Maranville moved, seconded by Councilman Saris to enter into Executive Session at 7:35pm with no further business to be attended to.

**Adjourn**

Respectfully submitted by:

Patricia Steele

Town Clerk