

REGULAR MEETING  
BOLTON TOWN BOARD

Meeting Call to Order: 6:51 pm.

January 7, 2014

Pledge: Owen Maranville

Regular Meeting:

Supervisor: Ronald Conover  
Councilman: Robert MacEwan  
Councilman: Owen Maranville  
Councilmember: Cheryl Bolton  
Councilmember: Susan Wilson  
Town Clerk: Jodi Connally  
Counsel: Michael Muller

Minutes: Approve minutes of December 30, 2013 Year End Meeting.

Supervisor Conover stated that an amendment was needed to resolution #272 appointing Eugenia (Gena) Lindyberg to a 5 year term to the Bolton Board of Assessment Review which were cited on a calendar year basis and state law requires that it be October to September basis and he asked for this to be amended to 10/21/2014 and ending 9/31/18.

**RESOLUTION #25**

Councilman Maranville moved, seconded by Councilmember Wilson to approve the minutes of December 30, 2013 Year End Meeting with an amendment to Resolution #272 as follows:

Councilman Maranville moved, seconded by Councilmember Bolton to appoint Eugenia (Gena) Lindyberg to a 5 year term to the Bolton Board of Assessment Review beginning 10/21/2014 and ending 9/31/18. All in Favor. Motion Carried. All in Favor. Motion Carried.

Public Hearing:

John Gaddy presented the following handout:

I would like to wish you all a Happy New Year and to thank you for all of your efforts in making the Town of Bolton the great place to live that it is. Tonight I am asking you to hear a number of proposals that I believe would improve the environmental quality of our Town. I am not asking for discussion at this time but I would like you to start thinking about the topics and familiarizing yourself with the pro and cons of each of these issues so we can have discussion at a later date.

**The Development of No Salt Zones in Bolton to Reduce Salt in Lake George**

I commend the use of Magic Salt and the storage shed for the proper storage of our salt products. I am asking you to look into the additional reduction of salt getting into Lake George through the establishment of no salt zones in Bolton. Why do we need to salt area such as Veterans, Rogers,

and Huddle Beach? Other flat, low volume traffic areas like the downtown exist in Bolton that might be able to be safely maintained with sand alone. I understand that sand requires cleanup and has other disadvantages including delta formation but a tripling of the salt material in Lake George in the last twenty years should be enough of an incentive to reduce salt use as other areas in the country have.

**The Adoption of Dark Sky Compliant Lighting Fixtures as Town Policy(to act as a demonstration for the public of the concept)**

The Town of Bolton has been very supportive of downward facing shielded lights as evidenced by the work done on Roger's Park Pier and improved vintage style lights installed on 9N and Sagamore Road. We are in a position to develop a free resource, the beautiful night sky, as a tourism draw. As we replace light fixtures in our facilities like our municipal buildings and parks I would like to have the Town require that the new fixtures and lighting plans meet the Dark Sky Certification requirements. This simple step would enhance the quality of the night sky experience while providing the needed light for safety and public needs.

**The Maintenance of Roadside Vegetation and Native Flowers along our Town Roads**

The Town of Bolton has financed a road clearing policy carried out by the former Superintendent of Highways that has altered the visual nature of our roads. We now have tremendously wide roadsides that are mowed a number of times a year. I understand that we must maintain safe visibility on our roads but I am constantly amazed at the extent of the work that has been done. My inquiries over the years to different road maintenance groups in the area about the need for mowing seems to center on the cutting back of woody growth that would eventually block lines of vision. I would like to see the Town of Bolton support the timing of road mowing to be done in the fall after native flowers have had a chance to flower and reseed themselves. We as a Town through our employees and volunteers maintain beautiful flowers downtown. Why can't the Town of Bolton support Mother Nature by restricting non-essential roadside mowing until after August 15th?

I thank you for your time and consideration and hope that during the course of the winter and spring we can constructively discuss these issues.

Supervisor Conover stated that he agreed with him and brought up the new restroom. John Gaddy stated that he hopes that Town keeps this as policy.

Doug Underhill – Apex Solar Power

Mr. Underhill brought two NYSERDA application forms for the Town to look at for the funding of \$2500.00 grants for municipalities. Supervisor Conover stated that the Board would look them over and forward them to the Town Attorney.

Supervisor Conover asked Highway Superintendent William Sherman for his thoughts on the storms. Mr. Sherman stated they were busy and everything seemed to look good, they did not have any problems. Supervisor Conover thanked him for being present at the meeting.

Correspondence:

- Daniel Stec, Assemblyman, 114<sup>th</sup> District regarding receipt of Bolton Resolution #248 requesting amendment to Navigation and indicating that he has discussed the request with Senator Little.

Supervisor Conover stated he had discussed this with Dan so they would be clear on the Town's standpoint on this item in conjunction with Lake George and Queensbury.

- Aron Frankenfeld, Adirondack Glens Falls Transportation Council regarding annual work program development.

Supervisor Conover stated he called Mr. Frankefeld and indicated the Town's interest in these programs.

- Rick Wakeman, PE, C.T. Male Associates indicating that the base map for the field survey for auxiliary spillway has been complete and that initial survey work is underway.
- Deborah Foley, Town Clerk, Town of Lake George notice of public hearing relating to zoning terms held December 12, 3013.
- Amy Drexel, Emergency Services Coordinator, Warren County regarding the updating of the emergency response plan.
- Kathleen Schwab, President, Pub on 9 notice of intent to renew liquor license, serial # 2183421.

Committee Reports:

**Councilman Robert MacEwan**

Transfer Station – Total receipts for the month is \$5,353.00 Spring clean up cards total \$2,842.00. They have secured a little heater for the little building and they are having the plow fixed on the blue truck so they have the ability to plow for themselves a little bit.

Sewer Plant – Plant took in 2,557,230 gallons of wastewater for an average of 82,491 gallons per day. Monthly samples are done and DMR's were mailed with no violations. They changed the oil and greased the blower. They took the sewer jet to the highway and rebuilt the alum pump. Everything is fine so far with the cold weather.

Water Department- Actual flow through the plant before deductions 6,561,217 and 5,649,780 after deductions. John reports that they used 113lbs. of CL2, 750 lbs. of Soda Ash, 12.8 gallons of orthophosphate & 80.3 gallons of P2300. John stated that the pond level is over the spillway. All water samples came back satisfactory. They have been pretty busy at the plant. They are still having problems with PRV on Valley Woods Rd, and believe they may have this somewhat solved with Ross Valve. They had a big break by Bonnie View and Ellsworth Excavating

assisted. They did pull out many of the bushes on Bonnie View property. Supervisor Conover stated he had spoken to the owner of Bonnie View and explained the Town would survey everything in the spring and they will come to an agreement.

### **Councilman Owen Maranville**

Police- patrolled 2,098.7 miles and used 150.2gallons of fuel. Property checks are up with the off season to 231.

Assessor – During November all deed transfers and address changes were made to the computer files and changes were noted for the tax collectors. With regard to sales, they have had 36 arm's length sales to report since the 1st of July which is a sizable increase in number from last year. Sales prices have been close to the current assessed values.

On December 19 the Town Attorney, Mike Muller and Dave met with Frank Parillo and his attorney concerning the assessment lawsuit begun in 2012. Income and expense data had been reported and discussed at an earlier meeting with me and Mr. Parillo. Mr. Parillo also discussed the option of consolidating his property into a single parcel. Based on the new data supplied a settlement number was discussed and agreed upon subject to the Town Board's approval. Mr. Parillo agreed to waive any refunds for the 2012/2013 tax year. The exact details of the settlement will be provided by Mr. Muller.

There was no Warren County Assessors' meeting in December.

During December, when not in the office, Dave has been devoting time inspecting properties with Certificates of Occupancy or Completion and or taking photos of properties that do not have a digital picture.

Dave notes in December the Board reappointed Eugenia Lindyberg's for another term on the Board of Assessment Review and states she has been a valuable member of the BAR.

Justice Court- During the month of October, 2013, Judge Harry Demarest took in \$7,937.00 and Judge Edward Stewart took in \$10,852.00. Total monies forwarded to the Town of Bolton amounted to \$18,249.00. There are itemized lists located in the Court if anyone desires to look them over.

### **Councilmember Susan Wilson**

Planning/Zoning- Collected \$560.50 for fees and applications

Code Enforcement- 25 page report, 11 site visits.

Library- Library Board election will be held on 1/8/2014 between the hours of 10am and 6pm. After the election the Board would hold their annual meeting. There are 2 five year and 1 two year term up for election. Betty Spinelli will be giving a talk on January 15 on Katrina Trask and her Lake George legacy. Councilmember Wilson stated that she had heard this talk a couple of years ago and it is very interesting and she urges everyone to attend.

**Councilmember Cheryl Bolton**

Bolton EMS:

Medical Supply: Nothing to report.

Administration:

EMR report regarding billing activity from January 1, 2013 to November 30, 2013:

Calls YTD:	270
Gross Charges Billed YTD:	\$215,877.91
Net Charges after Insurance Adjustments:	\$162,598.28
Payments Received YTD:	\$ 105,435.46

November, 2013:

Calls: 14 Total 12 Billable	
Gross Charges Billed:	\$ 13,240.50
Payments Received this Month:	\$ 15,323.64

Payroll expenses for November were \$13,622.32. Total Payroll YTD: \$157,990.17.

The officers for next year are:

President/Captain: Harold Shippey

Vice President/1st Lt: Steve DeLorenzo

Treasurer: Doreen Brown

Secretary: Pending-rotating position until permanent member elected

2nd Lt: Bernard Marki

Councilmember Bolton wanted to mention that the Captain's position had been held for 20+ years by Peter French and she wanted to give a special thanks to him for the years of service and the volunteer nature he has served the Town of Bolton.

The Rescue Squad received a report from the Sheriff's Department of annual phone calls handled by the dispatch service.

A local family Foundation made a substantial donation to Bolton EMS for the purpose of enabling the squad to purchase equipment that it would not normally purchase within its usual operating budget. A portion of that donation is directed toward the purchase of a "Tank Boss" hydraulic oxygen cylinder lifting hand truck. It is expected that there will be ongoing annual donations.

Clerk's Office- December 2013

- We at the Town Clerk's Office have a new member to our team. Ms. Ina Monroe was hired on December 16, 2013 and she seems to be doing quite well.
- We have received the tax warrant from the county and begun the collection period for the over 3500 parcels we have here in Bolton.

- I would like to thank the Board for allowing me to further my training in NYC in February. I am very much looking forward to continuing my training.
- I have been in contact with Ann Green to start a committee of volunteers to help our community in the fight against terrestrial invasives. Our first meeting will be held at the Town Hall on February 12 at 6pm. All are welcome to attend.
- Water meter reading is set to begin on January 20<sup>th</sup> with a new billing going out at the end of the month.

Councilmember Bolton gave a special thanks to Jodi Connally for being so eager for the training and for bringing Ina Monroe up to speed and making this a smooth transition.

Recreation:

Council Member Bolton stated she had met with Michelle Huck to discuss adding new details to her position such as helping out with monitoring the Community Center.

- A. Attendance November 94, December - 81
  - B. A 2012 and 2013 attendance comparison will be provided next month.
  - C. Calendar-see reverse
  - D. Monday Hours at the Recreation Center?
1. Winter Programs
    - A. Gore begins January 5, 12, 26, Feb 2, 9, 23. I will be the lead chaperone again this season. This activity will mark the return of Full time hours for me in January.
  2. Summer Programs
    - A. She is reviewing day camp costs to meet the needs of the community.
  3. Exercise Classes
    - A. "Winter Fitness Class" a combo class including cardio/toning/stretching will be Tuesday 10:30 AM at the Bolton Community Center five classes only on 1/14, 1/21, 1/28, 2/4, 2/11. Free
    - B. Zumba continues with new lower rates. Every Monday at 6:00 PM and Wednesday at 9:00 AM. Drop-ins are now \$8.00, or you can buy 5 classes for \$30.00 or 10 classes for \$60.

Councilmember Bolton stated she was asked by the Bolton Fire Department, to thank Supervisor Conover for meeting with them on the topic of the Water District and the hydrants, and they look forward to working with the Town.

Supervisors Report:

- Receipts:
- Disbursements:
- Warren County Sales Tax: Warren County January through November, 2013, +5.0%
- Mortgage Tax Receipt 2<sup>nd</sup> half: \$101,733.96
- Magic Salt Barn largely complete, presently utilizing clear lane #1 on all Bolton roads, initial impression is very good.

Supervisor Conover thanked the Highway Superintendent for moving forward with this product.

- Oath of Office Ceremony on January 1, 2014 was very nice and well attended, big thank you to Jodi Connally for making it happen and for Judge Stewart and Judge Demarest for Officiating.

New Business:

- Resolution regarding Environmental Impact Assessment for Town of Bolton Local Waterfront Revitalization Program Study.

**RESOLUTION#26**

Councilmember Wilson moved, seconded by Councilman Maranville to table Environmental Impact Assessment for Town of Bolton Local Waterfront Revitalization Program Study for a public hearing at the February 4<sup>th</sup> Town Board meeting and to put the document on the website for public review. All in Favor. Motion Carried.

- Resolution designating the Town Board to act as lead agency for Zoning revisions.

**RESOLUTION#27**

Councilmember Wilson moved, seconded by Councilmember Bolton to designate the Town Board to act as lead agency for Zoning revisions. All in Favor. Motion Carried.

- Resolution authorizing the carryover of 3 weeks' vacation time by the transfer station attendant.

**RESOLUTION#28**

Councilman MacEwan moved, seconded by Councilmember Bolton authorizing the carryover of 3 weeks' vacation time by the transfer station attendant. All in Favor. Motion Carried.

**RESOLUTION #29**

Councilman Maranville moved, seconded by Councilmember Bolton to approve payment of the following bills: All in Favor. Motion Carried.

Pay the Bills:

December 31,2013 ABS 12D

General	#1550-1574	\$11,553.26
Highway	#568-582	67,606.33
Sewer	#265-267	356.48
Water	#299-302	1,079.80

January 2014

	Voucher	Amount
General	#1-11	\$47858.14
Highway	#1	6470.00
Water	# 1&2	1948.00
Sewer	# 1&2	1543.00
	Voucher:	Amount:

Executive Session: CSEA contract negotiations and personnel matters.

**RESOLUTION #30**

Councilmember Bolton, seconded by Councilman Maranville to enter into executive session to discuss matters involving CSEA contract negotiations and personnel. All in Favor. Motion Carried.

- No Action Taken.

Adjourn: 7:20

Minutes respectfully submitted by:

Jodi Connally  
Town Clerk

Katie Persons  
Minute Taker