

REGULAR MEETING  
BOLTON TOWN BOARD

June 21, 2017

Regular Meeting:

Supervisor: Ronald Conover  
Councilman: Robert MacEwan (absent)  
Councilman: Tim Coon (absent)  
Councilmember: Cheryl Bolton  
Councilmember: Susan Wilson  
Town Clerk: Jodi Connally  
Counsel: Michael Muller

Meeting Call to Order: 6:00 pm.

Pledge: Cheryl Bolton.

Minutes:

- Approve the Minutes of the regular Town Board Meeting held May 2, 2017.

**RESOLUTION #132**

Councilmember Bolton moved, seconded by Councilmember Wilson to approve the minutes of the regular Town Board Meeting held May 2, 2017. All in Favor. Motion Carried.

Public Hearings:

Public Hearing regarding Local Law # 1 of 2017 to provide as part of the Town of Bolton's "Procurement Policy" to authorize purchasing based on Best Value and to set forth requirements for "Piggybacking" purchases.

- Resolution to authorize the addition of purchasing based on Best Value and to set forth requirements for "Piggybacking" purchases to the Town of Bolton Procurement Policy.

Atty. Muller explained to the Board how this works and stated that it would allow the town to shop competitively and piggyback off other contractual opportunities to buy. This allows the town to shop for best value and is highly recommended. It is an additional feature and certainly worthwhile to pass. Councilmember Bolton stated it was an update to the co-op consortium. After review with the Warren County Purchasing Agent it was a huge savings.

**RESOLUTION #133**

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize the addition of purchasing based on Best Value and to set forth requirements for "Piggybacking" purchases to the Town of Bolton Procurement Policy.

AYES: 3 Conover, Bolton & Wilson  
NAYS: 0  
All in Favor. Motion Carried

Public Hearing regarding outdoor amplification permit by Richard Huck for wedding event at the Bolton Conservation Park, 56 Edgecomb Pond Road, June 17, 2017, music by DJ 4pm-10pm.

- Resolution regarding outdoor amplification permit by Richard Huck for wedding event at the Bolton Conservation Park, 56 Edgecomb Pond Road, June 17, 2017, music by DJ 4pm-10pm.

**RESOLUTION #134**

Councilmember Wilson moved, seconded by Councilmember Bolton to approve the sound amplification permit for outdoor music by Richard Huck for wedding event at the Bolton Conservation Park, 56 Edgecomb Pond Road, June 17, 2017, music by DJ 4pm-10pm. All in Favor. Motion Carried.

Public Hearing regarding outdoor amplification permit by Robert Cannon Bailey for wedding event at 36 The Moorings, August 12, 2017, live music 7pm-1am.

- Resolution regarding outdoor amplification permit by Robert Cannon Bailey for wedding event at 36 The Moorings, August 12, 2017, live music 7pm-1am.

Rich Goodman, property manager for the Baileys stated that this was for a wedding that would be enclosed in a tent. He stated that the property was 16 acres that is broken into several lots that they own most of. Councilmember Bolton stated that this was not a standard time period, but it would be contained within tents on a large parcel of property so she could support this.

**RESOLUTION #135**

Councilmember Bolton moved, seconded by Councilmember Wilson to approve the sound amplification permit for outdoor music by Robert Cannon Bailey for wedding event at 36 The Moorings, August 12, 2017, live music 7pm-1am with the condition that the music is contained in the tent. All in Favor. Motion Carried.

Public Hearing regarding outdoor amplification permit by Robert O'Keefe representing Frank Salamone for wedding event at 2 Green Isle Lane, September 30, 2017, live music 4pm-10pm.

- Resolution regarding outdoor amplification permit by Robert O'Keefe representing Frank Salamone for wedding event at 2 Green Isle Lane, September 30, 2017, live music 4pm-10pm.

Zandy Gabriels stated that he and his family were in full support of the event.

Peter Amato of 48 Sagamore Road stated he was in favor of the event.

**RESOLUTION #136**

Councilmember Wilson moved, seconded by Councilmember Bolton to approve the sound amplification permit for outdoor music by Robert O’Keefe representing Frank Salamone for wedding event at 2 Green Isle Lane, September 30, 2017, live music 4pm-10pm. All in Favor. Motion Carried.

Public Hearing regarding outdoor amplification permit by Amy Ullrich for ambient outdoor music at Iva & Audie’s Country Diner, 4959 Lakeshore Drive, June-November 2017, daily 6am-9pm.

- Resolution regarding outdoor amplification permit by Amy Ullrich for ambient outdoor music at Iva & Audie’s Country Diner, 4959 Lakeshore Drive, June-November 2017, daily 6am-9pm.

Councilmember Wilson stated this was a standard background music application that they have approved in the past.

**RESOLUTION #137**

Councilmember Wilson moved, seconded by Councilmember Bolton to approve the sound amplification permit for outdoor music by Amy Ullrich for ambient outdoor music at Iva & Audie’s Country Diner, 4959 Lakeshore Drive, June-November 2017, daily 6am-9pm. All in Favor. Motion Carried.

Convene as Bolton Water District

**RESOLUTION #138**

Councilmember Wilson moved, seconded by Councilmember Bolton to convene as the Bolton Water District. All in Favor. Motion Carried.

- Resolution authorizing a 2% late fee for water bill payment not received within the 30-day interest free period.

Town Clerk, Jodi Connally stated this was standard procedure, but it needed a resolution by the Town Board.

**RESOLUTION #139**

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize a 2% late fee for water bill payment not received within the 30-day interest free period. All in Favor. Motion Carried.

Convene as Bolton Sewer District

**RESOLUTION #140**

Councilmember Wilson moved, seconded by Councilmember Bolton to convene as the Bolton Sewer District. All in Favor. Motion Carried.

- Resolution authorizing a 2% late fee for sewer bill payment not received within the 30-day interest free period.

**RESOLUTION #141**

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize a 2% late fee for sewer bill payment not received within the 30-day interest free period. All in Favor. Motion Carried.

**RESOLUTION #142**

Councilmember Wilson moved, seconded by Councilmember Bolton to reconvene as the Bolton Town Board. All in Favor. Motion Carried.

Public in Attendance:

Peter & Susan Amato of 48 Sagamore Road spoke at length of their concerns for “no overnight parking” and the “no parking” regulations on Sagamore Road. They have a need for some resident parking in front of their residence even if it was by permit only.

Supervisor Conover stated he asked the Warren County DPW if they would look at the possibility of safely adding one or two additional parking spots on Sagamore Road.

Zandy Gabriels spoke on the following issues.

- The purpose of no parking on Sagamore Road.
- Jordan’s Den “grandfathered” provisions to park on Sagamore Road.
- Additional thought needs to be put into overnight parking hours on Sagamore Road.
- LGPC and pump out station requirements.
- Lack of records for overnight boats use of pump out stations on the lake.
- Neighbor’s pump out station that was installed without any permits.
- LGPC rules and regulations on pump out stations and the need for municipal home rule.

Supervisor Conover stated the property owner with the pump out station will be meeting with the Planning Department and this project will be subject to review by the Planning staff and Town Attorney. They will also be conferring with personnel from the Lake George Park Commission.

Tim Larson of the LA Group presented the following:

- He detailed plans and costs of Rogers Park Phase 4 and gave handouts to the Board.

- The project includes hillside pedestrian overlook and pathway, stabilization and irrigation, stormwater management, rehabilitation of existing northern crib dock, extension of existing eastern pile dock and conceptual study of new performance shelter.
- They are looking to take this concept and advance it to the next level.

Supervisor Conover stated that the new CFA funding levels at the state level has been changed from 50/50 to 75/25. If the town does not receive this grant, they would probably not be moving forward on the second portion of the project. He stated that they would be receiving monies from the LGA and private contributors for the first portion of the project making the cash requirement less than \$200,000. The town would in essence have \$750,000 worth of improvements for that amount. Mr. Lawson detailed the time table of the project to the Board.

#### Code Enforcement:

#### Correspondence:

- Bolton Chamber of Commerce in regard to new website.
- Warren County Soil & Water/Warren County Office of Emergency Services regarding the Warren County Hazard Mitigation Plan. (Resolution to follow).
- Resignation letter from Zoning Board of Appeals member Tom McGurl. *Received with regret. The Board wished him the best on his new endeavors.*
- Mayor Robert Blais with a Student Connection status report.
- The Conkling Center Newsletter.
- The Fund for Lake George annual meeting invitation.
- Invitation to the President's Commencement Colloquy at Rensselaer Polytechnic Institute from Shirley Ann Jackson, Ph.D.
- Cate's Italian Garden, notification of renewal liquor license application filed with NYS liquor authority.
- Santore's World Famous Fireworks notification of fireworks at the Sagamore Hotel on 5/21, 6/3, 6/24, 7/4, 8/18 & 9/30.
- Common Ground Alliance invitation to eleventh annual meeting in Old Forge.
- NYS DEC Land acquisition projects for source water protection public meeting.
- Mayor Robert Blais regarding parking.
- Megan Baker in regard to town houses on Lake Shore Drive.
- NYS DEC regarding Annual SPDES inspection for the Wastewater Treatment Plant. *The Town received a satisfactory rating, which is the highest available.*
- NYS DEC Division of Lands and Forests 2017 Conference Information.
- Susan & Peter Amato letter and email with concerns for no overnight parking on Sagamore Road.
- Joe Silipigno email regarding parking on Sagamore Road.
- Emails from Keith Ferguson with concerns of no overnight parking on Sagamore Road.
- Scott Andersen regarding Sagamore Road parking.

- BlueShield of Northeastern NY with rate changes.

**Committee Reports:**  
**Councilmember Susan Wilson**

**Planning/Zoning:**

- The Planning Office for the month of April collected fees in the amount of \$933.50 for various items including Certificates of Compliance, Septic Permits, Variances, Site Plan Review, After the Fact Fees and Copies and Searches.
- The Zoning Administrator performed numerous site visits.
- Staff meetings are held daily.
- Staff continues to incorporate the zoning files into the master files.
- Mitzi has completed her review of the revisions of the proposed Zoning Code. She and Pam will proof these together again for accuracy. We have a few more specifics that need to be addressed before the document goes to the APA for their review prior to a public hearing.

**Library:**

- The library is in need of volunteers who can help with their annual gala in August. They will be holding a gala volunteer meeting on Thursday, June 8<sup>th</sup> at 7:00 PM. If you can assist please contact Megan or attend the meeting.
- On Saturday, August 12<sup>th</sup> from 5:00 to 10:00 PM the Annual Gala will again be held on the pier in Roger's Park. The library is seeking volunteers and donations for this, their largest fund-raising event. Please contact Megan at the Library if you can help.

**Veterans Memorial Wall:**

- Vietnam Moving Wall Committee is also seeking volunteers to help with setup and removal of the Wall and various other efforts from September 21<sup>st</sup> to September 25<sup>th</sup>. Please contact Jodi at the Town Clerk's office or Elaine at the Chamber office to sign up to help.

**Recreation Department:**

1. Recreation Center-
  - A. The Recreation Center will be closing on June 9th for the summer and re-opening in September when school resumes.
  - B. Attendance- January - 94, February - 64, March 101, April - 78, May - 104
  - C. Handbook-The Recreation Center Handbook is now complete and available online
2. Winter Programs-NA
3. Summer Programs-
  - A. All seasonal staff has now been hired and training has begun for most employees.
  - B. The summer calendar has been submitted to the Printer and I expect a copy to be available online by the end of this week with hard copies mailed to Diamond Point and Bolton residents next week

4. Other

A. Boat Cruise- Wednesday June 14<sup>th</sup>. In the event of rain, the picnic will be held at the Bolton Community Center and the cruise will still take place following the picnic.

\*Hot dogs, refreshments, and ice cream served from 5:00 until we run out

\*Live music by T-N-T from 5:00-7:00pm

\*Boarding starts at 6:30pm

**Councilmember Cheryl Bolton**

Supervisors Office:

Along with all of our normal daily duties, such as paying abstracts, paying bills, biweekly payrolls, monthly insurances, state retirement and deferred compensation, we are continually cleaning out and updating the office files.

- Website.
- New Hires letters.
- Promotional letters.
- Balanced multiple bank statements.
- Updating Civil Service 426's.
- Gathered information for FOIL requests.
- Insurance Reports.
- Personnel.
- Completed audit by the New York State Comptroller's Office.
- Incident Reports.
- Correspondence.
- Notarized documents.
- Quarterly Reports.
- I-9's
- W-2's.
- I099's.
- Quotes for upcoming work.

Town Clerk:

- Warren County is offering a free Household Hazardous Waste Collection on June 17<sup>th</sup>. Please contact the Clerk's Office for more information.
- Welcome Kirsten Crist as Deputy Clerk for the summer season.
- Issued 35 Resident stickers.
- Audit with NYS Comptroller's office complete.  
We are making progress working with the Water Department upgrading to the new radio read meters.
- Completed the 1<sup>st</sup> quarter water billing. Collected \$33,165.63 to date.
- Sold 42 fishing licenses.
- The distribution of the Smart bulbs has increased as summer residents are returning.
- We have issued 702 spring clean-up cards.
- Deposited \$1025.00 in park tickets from the Memorial weekend.

- Dog Licenses and renewals.
- FOIL requests.
- Multiple copies and faxes.
- Notarized numerous documents.
- Prepared and entered invoices for payment.
- Balanced monthly abstracts.
- Ordered supplies for various departments.
- Issued numerous purchase orders.
- Sold \$2579.00 in landfill tickets at the counter.
- Deposited \$3296.00 from Landfill ticket sales sold at the Landfill
- Deposited \$2072.50. from Landfill C&D sales.
- Balanced three monthly bank statements.
- Reservations at Community Center, inquiries and rentals picking up.
- Cleaning files in accordance with the MU1.

Councilmember Bolton stated that she and the Town Clerk would be reviewing the billing software and she gave the Clerk's Office kudos as these were not easy to manipulate. She stated that she and Deputy Clerk, Rebecca Coon went for training with the purchasing agent at Warren County to get an understanding of some of the new software so they could get a handle on the town's needs.

Highway: A few of the items they worked on were as follows:

- Take down road posted signs.
- Replace culverts on Padanarum Road from washout.
- Grade and rake dirt roads hauled in Item #4 (smaller washouts).
- Crack sealing done on several roads.
- Hauled mulch for Parks Dept.
- Cut and chipped brush on Wall St. and East Schroon River Rd.
- Spring clean-up several loads to Transfer Station.
- Ditch work on Wall St.

Supervisors Report:

- Revenue: \$948,908.91
- Expense: \$294,911.24
- Warren County Sales Tax receipts for April were +.1%; +3.3% ytd.
- NYS Equalization rate for the Town of Bolton is projected to be .93.
- Ball Field project substantially complete, looks very good. Kudos to everyone involved.
- Memorial Day weekend Town was very busy, parade was exceptional and even in rain folks turned out for the service and parade, big thank you to all involved.
- Museum opened for the season on Saturday. Exhibits are wonderful, community reaction has been terrific and a big congratulation to the Museum Board and all those that helped to make this exhibit so special.
- DEC inspected Edgecomb Pond Dam.

## New Business

- Resolution authorizing the disposal of un-bagged dead Japanese Knotweed canes at a specific location at the Transfer Station only between November 1<sup>st</sup> and the last day of February. Between March 1<sup>st</sup> and October 31<sup>st</sup>, the canes must be bagged but no fee for the disposal shall be imposed.

Town Clerk, Jodi Connally explained that this resolution was already approved, it just needed specific dates. She had been to the Transfer Station and the disposal site is located in the area that used to be the metal pile past the C & D.

### **RESOLUTION #143**

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize the disposal of un-bagged dead Japanese Knotweed canes at a specific location at the Transfer Station only between November 1<sup>st</sup> and the last day of February. Between March 1<sup>st</sup> and October 31<sup>st</sup>, the canes must be bagged but no fee for the disposal shall be imposed. All in Favor. Motion Carried.

- Resolution appointing Ann Marie Somma as a member of the Town of Bolton Planning Board to fill the unexpired term of Henry Caldwell which expires December 31, 2023.

Councilmember Wilson stated that Henry Caldwell had served the Planning Board for approximately 25 years and they are disappointed that he has decided to resign. They appreciate all the years that he has put into this position and he will be greatly missed.

### **RESOLUTION #144**

Councilmember Wilson moved, seconded by Councilmember Bolton to appoint Ann Marie Somma as a member of the Town of Bolton Planning Board to fill the unexpired term of Henry Caldwell which expires December 31, 2023. All in Favor. Motion Carried.

- Resolution to appoint Jessica Rubin to the Alternate position on the Town of Bolton Planning Board to fill the unexpired term Ann Marie Somma which expires December 31, 2017.

Councilmember Wilson stated that they are pleased that she has agreed to replace Ann Marie Somma in this position.

### **RESOLUTION #145**

Councilmember Wilson moved, seconded by Councilmember Bolton to appoint Jessica Rubin to the Alternate position on the Town of Bolton Planning Board to fill the unexpired term Ann Marie Somma which expires December 31, 2017. All in Favor. Motion Carried.

- Resolution to appoint Carla Cumming as a member of the Town of Bolton Zoning Board of Appeals to fill the unexpired term of Thomas McGurl which expires December 31, 2020.

Councilmember Wilson expressed the Boards appreciation to Tom McGurl and wished him well in his new position. Carla Cumming will step up from the alternate position.

**RESOLUTION #146**

Councilmember Wilson moved, seconded by Councilmember Bolton to appoint Carla Cumming as a member of the Town of Bolton Zoning Board of Appeals to fill the unexpired term of Thomas McGurl which expires December 31, 2020. All in Favor. Motion Carried.

- Resolution authorizing the purchase of a chipper at a net cost of \$37,949.76 from Robert H. Finke and Son and accepting \$30,000 trade-in credit on trade of a 1991 Case Brush Bandit 200+ serial # T04039D329306; 4039DF001 and a 2002 Case Backhoe 590M, JIG0287344 as recommended by the Highway Superintendent and previously approved by the Town Board.

Councilmember Bolton stated that this purchase would replace a very old piece of equipment that was going to be red flagged eventually.

**RESOLUTION #147**

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize the purchase of a chipper at a net cost of \$37,949.76 from Robert H. Finke and Son and accepting \$30,000 trade-in credit on trade of a 1991 Case Brush Bandit 200+ serial # T04039D329306; 4039DF001 and a 2002 Case Backhoe 590M, JIG0287344 as recommended by the Highway Superintendent and previously approved by the Town Board. All in Favor. Motion Carried.

- Resolution authorizing the Ragnar Relay Adirondacks to run through the Town of Bolton on September 22-23, 2017.

**RESOLUTION #148**

Councilmember Wilson moved, seconded by Councilmember Bolton to authorize the Ragnar Relay Adirondacks to run through the Town of Bolton on September 22-23, 2017. All in Favor. Motion Carried.

- Resolution authorizing the use of Veterans Park as a departure point by the Rensselaer Outing Club including parking on September 15-17, 2017 and that the Town Clerk should communicate this approval along with the prohibition of driving vehicles or trucks on the grass at Veterans Park.

**RESOLUTION #149**

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize the use of Veterans Park as a departure point by the Rensselaer Outing Club including parking on September 15-17, 2017 and that the Town Clerk should communicate this approval along with the prohibition of driving vehicles or trucks on the grass at Veterans Park. All in Favor. Motion Carried.

- Resolution authorizing the purchase of a power train plus hydraulics extended warranty for the 2017 John Deere 210G Excavator in the amount of \$3,632.

Supervisor Conover stated that this had been recommended by the town mechanic. Councilmember Bolton stated this was a proactive event.

**RESOLUTION #150**

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize the purchase of a power train plus hydraulics extended warranty for the 2017 John Deere 210G Excavator in the amount of \$3,632. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to execute a professional service contract with Tracey M. Clothier, AICP, CEP to prepare and submit a grant application for a request for funds through the NYS Department of State's LWRP Implementation Grant Program through the CFA process for Rogers Memorial Park Phase 5 Improvements not to exceed \$1,000.

**RESOLUTION #151**

Councilmember Wilson moved, seconded by Councilmember Bolton to authorize the Supervisor to execute a professional service contract with Tracey M. Clothier, AICP, CEP to prepare and submit a grant application for a request for funds through the NYS Department of State's LWRP Implementation Grant Program through the CFA process for Rogers Memorial Park Phase 5 Improvements not to exceed \$1,000. All in Favor. Motion Carried.

- Resolution to adopt the Warren County Hazard Mitigation plan for the Town of Bolton as follows:

WHEREAS, the Town of Bolton has gathered information and Warren County Soil & Water prepared the Hazard Mitigation Plan; and

WHEREAS, the Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Town of Bolton has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by Town Board that the Town of Bolton adopts the Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Supervisor Conover stated he thought they did a pretty good job and it was a good process.

**RESOLUTION #152**

Councilmember Wilson moved, seconded by Councilmember Bolton to adopt the Warren County Hazard Mitigation plan for the Town of Bolton as follows:

WHEREAS, the Town of Bolton, has gathered information and Warren County Soil & Water prepared the Hazard Mitigation Plan; and

WHEREAS, the Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Town of Bolton has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by Town Board that the Town of Bolton adopts the Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan. All in Favor. Motion Carried.

- Resolution authorizing the Adirondack Chapter of Antique and Classic Boat Society to reserve the docks at Rogers Park for the Lake George Rendezvous on Friday, August 25<sup>th</sup> from 9am to noon.

Supervisor Conover recommended that everyone check this out.

**RESOLUTION #153**

Councilmember Wilson moved, seconded by Councilmember Bolton to authorize the Adirondack Chapter of Antique and Classic Boat Society to reserve the docks at Rogers Park for the Lake George Rendezvous on Friday, August 25<sup>th</sup> from 9am to noon. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to enter into contract with R. Cohen Recycling, Inc. for municipal metallic scrap.

#### **RESOLUTION #154**

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize the Supervisor to enter into contract with R. Cohen Recycling, Inc. for municipal metallic scrap. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to renew the Shared Service Agreement with NYSDOT to provide assistance in the absence of a Governor's Emergency Declaration for services or materials that are valued at less than \$10,000.

Supervisor Conover explained that this was so the town could utilize the State's materials.

#### **RESOLUTION #155**

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize the Supervisor to renew the Shared Service Agreement with NYSDOT to provide assistance in the absence of a Governor's Emergency Declaration for services or materials that are valued at less than \$10,000. All in Favor. Motion Carried.

- Resolution authorizing the allotment of funds for the Vietnam Veterans Moving Wall at Veterans Park on September 22nd – 25th not to exceed the amount of \$12,000.

#### **RESOLUTION #156**

Councilmember Wilson moved, seconded by Councilmember Bolton to authorize the allotment of funds for the Vietnam Veterans Moving Wall at Veterans Park on September 22nd – 25th not to exceed the amount of \$12,000. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to execute professional service contract with the LA Group to assist with Rogers Memorial Park, Phase 4 at a cost not to exceed \$12,650 with funds to come from the Rogers Park Capital Projects account.

#### **RESOLUTION #157**

Councilmember Wilson moved, seconded by Councilmember Bolton to execute professional service contract with the LA Group to assist with Rogers Memorial Park, Phase 4 at a cost not to exceed \$12,650 with funds to come from the Rogers Park Capital Projects account. All in Favor. Motion Carried.

- Resolution authorizing change order for drainage work on the Ball Field Project in an amount not to exceed \$5,985.75 bringing the new contract price for work with Shaker Flats Landscaping, Inc. to \$240,685.75.

Supervisor Conover stated that this is work that needs to be done and now is the time to have it done.

### **RESOLUTION #158**

Councilmember Wilson moved, seconded by Councilmember Bolton to authorize a change order for drainage work on the Ball Field Project in an amount not to exceed \$5,985.75 bringing the new contract price for work with Shaker Flats Landscaping, Inc. to \$240,685.75. All in Favor. Motion Carried.

- Resolution to set a Special Town Board meeting date to act as the Town Board of Health for June 21, 2017 at 3:00pm.

Supervisor Conover explained this was for a sewage disposal system. Councilmember Bolton noted that she would not be able to attend.

### **RESOLUTION #159**

Councilmember Wilson moved, seconded by Councilmember Bolton to set a Special Town Board meeting date to act as the Town Board of Health for June 21, 2017 at 3:00pm. All in Favor. Motion Carried.

- Resolution to amend resolution #20 of 2017 as follows:  
All eligible employees of the Town of Bolton have the option to participate in the paid health insurance plan under Blue Shield of NENY POS (Platinum or Silver), MVP EPO Platinum Health Insurance Plan or such other health insurance plan as approved by the Town Board.

#### **Eligibility – Full-time and Part-time Employees**

Full-time employees are described as:

- Employees who work a minimum of 32½ hours per week and are employed on an annual basis;
- Town Supervisor, Town Clerk and Town Highway Superintendent;
- Any elected official participating in the program prior to January 1, 2010;
- Employees who work full-time (32.5 hours per week) for a minimum of six (6) months and part-time (20 hours per week) for the remainder of the year on a continual annual basis;

Part-time employees are described as:

- Employees who work at least 20 hours per week on an annual basis (not seasonal employees).

#### **Employee Contribution to Health Care Plan**

- Eligible full-time employees will be required to pay 25% of the cost of the health insurance plan;
- Eligible employees who work full-time for part of the year and part-time for the remaining part of the year will have their contributions prorated as determined by the Town Board;

- Eligible part-time employees will be required to pay 100% of the cost of the health insurance plan.

### **Waiting Period**

- Eligibility for paid benefits commences after a 90-day probationary period.

### **Eligibility for Health Care Reimbursement Account (HRA)**

- Each participating full-time employee is eligible to receive a \$1,000 health-care reimbursement account (HRA) per household for reimbursement of medical expenses.
- No health care reimbursement account will be provided for medical expense reimbursement for part-time employees.

### **Opting-Out of Health Care**

- Eligible employees and elected officials who elect out of health care insurance benefits, and choose not to be covered by the Town's insurance, shall receive \$1200 per year paid in the last payroll of November each year.
- Employees who work part of a year full-time and the remainder of the year part-time and elect out of the Town's health care insurance benefits, and choose not to be covered by the Town's insurance are eligible to receive this payment on a prorated basis as determined by the Town Board.
- Part-time employees are not eligible for the opt-out benefit.

### **Taking Health Insurance into Retirement**

Eligible employees who meet the requirements as stated above and who retire from the Town of Bolton are eligible to receive retiree health insurance benefits provided:

- The employee must have completed ten (10) years of service with the Town and hired prior to December 31, 2008 and retire from the Town to receive this benefit.
- Employees hired after January 1, 2009 must have completed twenty (20) years of continuous service with the Town and retire from the Town of Bolton to receive this health benefit.
- Employee must be enrolled in the Town health insurance plan for a minimum of one (1) year prior to and at the time of retirement.
- Employees with full and part time continual, annual service will have this time prorated annually. A letter shall be placed in the employee's file no later than January 31<sup>st</sup> of each year indicating the amount of time earned for the year preceding that date.
- Part-time employees are eligible to participate in the Town health insurance retirement benefit program. No health care reimbursement program is provided to any part-time retiree under this category.

### **Retiree Contribution to Health Care Plan**

- Retirees who were employed full-time, and are eligible to participate in the Town health insurance retirement benefit program, will be responsible for 25% of the

cost of any employee, employee and dependent, or family health insurance retirement plan premium.

- Retirees who were employed part-time, and are eligible to participate in the Town health insurance retirement benefit program, will be responsible for 100% of the cost of any employee, employee and dependent, or family health insurance retirement plan premium. No health care reimbursement program is provided under this category.

**Retiree Eligibility for Health Care Reimbursement Account (HRA)** Retirees eligible to participate in the health care reimbursement program for medical expenses shall be at an amount not to exceed:

- \$1,250 per household for the MVP Gold Anywhere Plan
- \$1,400 per household for the CDPHP Medicare Choice Plan

**Death of Retiree**

Should a retiree predecease their spouse, the health insurance benefit shall be afforded to the surviving spouse providing that the surviving spouse was covered by the health insurance benefit on the retiree's date of retirement and further the spouse continues to be responsible for 25% of the cost of the premium.

**Change in Residency**

Any retiree, and or spouse, that changes residency outside of the health care service area provided for in the plan is eligible to receive reimbursement for the cost of a comparable health plan provided that the cost of such health plan does not exceed what the Town would otherwise have paid had the retiree remained within the service area. This reimbursement includes health care reimbursements as established and modified from time to time by the Town Board.

Councilmember Bolton noted that this was to be amended from a 90 day probationary period to a 30 day probationary period.

**RESOLUTION #160**

Councilmember Bolton moved, seconded by Councilmember Wilson to amend resolution #20 of 2017 as follows:

All eligible employees of the Town of Bolton have the option to participate in the paid health insurance plan under Blue Shield of NENY POS (Platinum or Silver), MVP EPO Platinum Health Insurance Plan or such other health insurance plan as approved by the Town Board.

**Eligibility – Full-time and Part-time Employees**

Full-time employees are described as:

- Employees who work a minimum of 32½ hours per week and are employed on an annual basis;
- Town Supervisor, Town Clerk and Town Highway Superintendent;
- Any elected official participating in the program prior to January 1, 2010;

- Employees who work full-time (32.5 hours per week) for a minimum of six (6) months and part-time (20 hours per week) for the remainder of the year on a continual annual basis;

Part-time employees are described as:

- Employees who work at least 20 hours per week on an annual basis (not seasonal employees).

### **Employee Contribution to Health Care Plan**

- Eligible full-time employees will be required to pay 25% of the cost of the health insurance plan;
- Eligible employees who work full-time for part of the year and part-time for the remaining part of the year will have their contributions prorated as determined by the Town Board;
- Eligible part-time employees will be required to pay 100% of the cost of the health insurance plan.

### **Waiting Period**

- Eligibility for paid benefits commences after a 30-day probationary period.

### **Eligibility for Health Care Reimbursement Account (HRA)**

- Each participating full-time employee is eligible to receive a \$1,000 health-care reimbursement account (HRA) per household for reimbursement of medical expenses.
- No health care reimbursement account will be provided for medical expense reimbursement for part-time employees.

### **Opting-Out of Health Care**

- Eligible employees and elected officials who elect out of health care insurance benefits, and choose not to be covered by the Town's insurance, shall receive \$1200 per year paid in the last payroll of November each year.
- Employees who work part of a year full-time and the remainder of the year part-time and elect out of the Town's health care insurance benefits, and choose not to be covered by the Town's insurance are eligible to receive this payment on a prorated basis as determined by the Town Board.
- Part-time employees are not eligible for the opt-out benefit.

### **Taking Health Insurance into Retirement**

Eligible employees who meet the requirements as stated above and who retire from the Town of Bolton are eligible to receive retiree health insurance benefits provided:

- The employee must have completed ten (10) years of service with the Town and hired prior to December 31, 2008 and retire from the Town to receive this benefit.
- Employees hired after January 1, 2009 must have completed twenty (20) years of continuous service with the Town and retire from the Town of Bolton to receive this health benefit.

- Employee must be enrolled in the Town health insurance plan for a minimum of one (1) year prior to and at the time of retirement.
- Employees with full and part time continual, annual service will have this time prorated annually. A letter shall be placed in the employee's file no later than January 31<sup>st</sup> of each year indicating the amount of time earned for the year preceding that date.
- Part-time employees are eligible to participate in the Town health insurance retirement benefit program. No health care reimbursement program is provided to any part-time retiree under this category.

**Retiree Contribution to Health Care Plan**

- Retirees who were employed full-time, and are eligible to participate in the Town health insurance retirement benefit program, will be responsible for 25% of the cost of any employee, employee and dependent, or family health insurance retirement plan premium.
- Retirees who were employed part-time, and are eligible to participate in the Town health insurance retirement benefit program, will be responsible for 100% of the cost of any employee, employee and dependent, or family health insurance retirement plan premium. No health care reimbursement program is provided under this category.

**Retiree Eligibility for Health Care Reimbursement Account (HRA)** Retirees eligible to participate in the health care reimbursement program for medical expenses shall be at an amount not to exceed:

- \$1,250 per household for the MVP Gold Anywhere Plan
- \$1,400 per household for the CDPHP Medicare Choice Plan

**Death of Retiree**

Should a retiree predecease their spouse, the health insurance benefit shall be afforded to the surviving spouse providing that the surviving spouse was covered by the health insurance benefit on the retiree's date of retirement and further the spouse continues to be responsible for 25% of the cost of the premium.

**Change in Residency**

Any retiree, and or spouse, that changes residency outside of the health care service area provided for in the plan is eligible to receive reimbursement for the cost of a comparable health plan provided that the cost of such health plan does not exceed what the Town would otherwise have paid had the retiree remained within the service area. This reimbursement includes health care reimbursements as established and modified from time to time by the Town Board. All in Favor. Motion Carried.

- Resolution to authorize the development of a new parking area on Edgcomb Pond Road for access to Cat and Thomas Mountain.

**RESOLUTION #161**

Councilmember Wilson moved, seconded by Councilmember Bolton to table the development of a new parking area on Edgecomb Pond Road for access to Cat and Thomas Mountains. All in Favor. Motion Carried.

**Public in Attendance:**

Theresa Jones of 145 Horicon Avenue inquired about the mandatory \$40 fee on the sewer rate per quarter, for a system she is not a part of and does not use. Town Clerk, Jodi Connally replied that it was because she lived in the sewer district and everyone living in the district paid this “in the district” fee. Mrs. Jones wanted to know why. Supervisor Conover stated that he would look into it.

Beverly Cabibbo of 33 Lake View Hill Road inquired about the mandatory \$40 fee for sewer when she only uses \$26 worth of water.

Zandy Gabriels spoke on the following:

- Wastewater system report and phosphorous testing.
- Lead and copper testing samples and where they are being done. He believes that they should be changed around for a broader reading. Supervisor Conover stated the testing meets all NYS DOH standards, but he would look into Mr. Gabriels suggestion. He explained how the testing process works.
- There should be testing at the residences of all the kids in the school system.

**RESOLUTION #162**

Councilmember Bolton moved, seconded by Councilmember Wilson to approve the following transfers: All in Favor. Motion Carried.

**TRANSFERS FOR MAY 2017**

\$6,200.00 to Sewer Capital Reserve from Sewer District for Abstract 5

**RESOLUTION #163**

Councilmember Wilson moved, seconded by Councilmember Bolton to approve payment of the following bills: All in Favor. Motion Carried.

**TRANSFERS FOR JUNE 2017**

<b>To</b>	<b>From</b>	<b>Amount</b>
<b><u>SEWER:</u></b>		
8130.2 Sewage Treatment EQ	8130.4 Sewage Treatment CE	\$1,669.00

ADDITIONAL TRANSFERS:

\$8,500.00 to Sewer Capital Reserve from Sewer District for Abstract 6

PAY THE Bills:

	Voucher	Amount
Mid Abstract 5A		
General	674-716	\$5,878.20
Hwy	248	17.35
Sewer	132-140	2,803.11
Water	131-135	1,356.51
Lights	23-25	1,436.22
Abstract 6		
General	490-552 598-618	\$55,673.09
Highway	179-205 207-218	\$244,368.25
Sewer	89-105 115-118	14,941.57
Water	93-106 111-117	17,309.94
Lights	22	1,703.65
Tourism	4-5	30,750.00
Special Ballfield	4	13,294.44
Cross St Parking	3-5	12,350.00
Rogers Phase 4	2	577.51
Waste Water Cap	3-4	8,462.96

Executive Session: To discuss employment matters dealing with personnel.

**RESOLUTION #164**

Councilmember Bolton moved, seconded by Councilmember Wilson discuss employment matters dealing with a particular Town of Bolton employee. All in Favor. Motion Carried.

No Action Taken

Adjourn: 7:30pm

Minutes respectfully submitted by:

Jodi Connally  
Town Clerk

Katie Persons  
Minute Taker