

REGULAR MEETING
BOLTON TOWN BOARD

November 4, 2015

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilmember: Cheryl Bolton
Councilmember: Susan Wilson
Town Clerk: Jodi Connally
Counsel: Michael Muller(7:10)

Meeting Call to Order: 6:30 pm.

Pledge: Rob MacEwan

Minutes: Approve Minutes of Regular Town Board Meeting held October 6, 2015.
Approve Minutes of Special Town Board Meeting held October 13, 2015.

RESOLUTION #232

Councilmember Bolton moved, seconded by Councilmember MacEwan to approve the minutes of the Regular Town Board Meeting held October 6, 2015. All in Favor. Motion Carried.

RESOLUTION #233

Councilmember MacEwan moved, seconded by Councilmember Bolton to approve the minutes of the Special Town Board Meeting held October 13, 2015. All in Favor. Motion Carried.

Public Hearing 2016 Town Budget.

- Resolution regarding 2016 Bolton Town Budget.

Councilmember Wilson stated that a lot goes into the Budget and it is a very time consuming task. She believes this is one the Board can be proud of. She stated her appreciation for work by the Supervisor and Mariann Roberts-Huck.

RESOLUTION #234

Councilmember Wilson moved, seconded by Councilmember Bolton to approve the adoption of the 2016 Town of Bolton Budget. All in Favor. Motion Carried.

Motion to Convene as Bolton Water District

RESOLUTION #235

Councilmember MacEwan moved, seconded by Councilmember Bolton to convene as the Bolton Water District. All in Favor. Motion Carried.

Public Hearing regarding 2016 Water District Budget.

- Resolution regarding 2016 Water District Budget and rate schedule.

RESOLUTION #236

Councilmember Bolton moved, seconded by Councilmember MacEwan to adopt the Water District Budget & Water Rate Schedule for 2016 (beginning January billing period 2016). All in Favor. Motion Carried.

- Resolution authorizing the re-levy of outstanding 2015 receivables in the Town of Bolton Water District on the 2016 Town & County tax bills in the amount of \$27,096.96.

RESOLUTION #237

Councilmember Bolton moved, seconded by Councilmember Wilson authorizing the re-levy of outstanding 2015 receivables in the Town of Bolton Water District on the 2016 Town & County tax bills of in the amount of \$27,096.96. All in Favor. Motion Carried.

Motion to Convene as Bolton Sewer District

RESOLUTION #238

Councilmember Wilson moved, seconded by Councilmember Bolton to convene as the Bolton Sewer District. All in Favor. Motion Carried.

Public hearing regarding 2016 Sewer District Budget

- Resolution regarding 2016 Sewer District Budget and rate schedule.

RESOLUTION #239

Councilmember Bolton moved, seconded by Councilmember MacEwan to adopt the 2016 Sewer District Budget & Sewer Rate Schedule for 2016 (beginning January billing period 2016). All in Favor. Motion Carried.

- Resolution authorizing the re-levy of outstanding 2015 receivables in the Town of Bolton Sewer District on the 2016 Town & County tax bills in the total amount of \$14,812.09.

RESOLUTION #240

Councilmember MacEwan moved, seconded by Councilmember Bolton authorizing the re-levy of outstanding 2015 receivables in the Town of Bolton Sewer District on the 2016 Town & County tax bills in the total amount of \$14,812.09. All in Favor. Motion Carried.

Reconvene as Bolton Town Board

RESOLUTION #241

Councilmember MacEwan moved, seconded by Councilmember Wilson to reconvene as the Bolton Town Board. All in Favor. Motion Carried.

Public in Attendance:

Code Enforcement:

Correspondence:

- Robert Weisenfeld copy of letter to Herb Koster regarding storm water report filed by Bell Point Shores Home Owners Association and need for Town to require full and timely compliance with storm water requirements.
- Stuart G. Baker, Senior Planner support of Town of Bolton LWRP to NYSDOS.
- Sagamore Resort Fireworks Permit request for 10/23/2015 at 9:00 PM.
- Sagamore Resort Fireworks Permit request for 10/24/2015 at 9:40 PM.
- Gary and Charleen Bivona thank you letter for improvement to the flushing program and service issues.
- NYS DEC notice of intent for coverage under General Permit No. GP-0-15-002 for the Bolton Ball Field relative to Storm Water Pollution Prevention Plan.
- Jennifer Bird regarding Warren County Alternative Sentencing Program.
- Michael Graney BCS notifying the Town that the oil/water separator has been installed at the bus garage.
- Cheryl Webber, P.E., Program Manager NYS EFC regarding approval of Engineering Agreement and MBE/WBE requirements.

Committee Reports:

Councilmember Robert MacEwan

Bolton Ems:

Captain

Subsequent to last Warren County Advisory Board meeting three items were discussed with Warren County Sheriff's Dispatch office; (1) helicopter auto-dispatch to be implemented "soon", (2) need to identify town with street address in many communities, (3) BLS crews responding to ALS calls to advise response is BLS only.

Medical Supply

Diltiazem is again in short supply.

Administration

EMR report regarding billing activity for September, 2015:

Calls: 27 of which 20 were billable

Gross Charges Billed in September:	\$ 21,126
Gross Charges Billed thru September:	\$169,243
Payments Received in September:	\$ 18,763
Payments Received thru September:	\$ 100,226

Payroll expenses for September:	\$ 15,704
Year to date payroll expenses thru September:	\$158,602

Letter received from NY Dept of Health regarding the requirement to provide hospitals with pre-hospital care reports (PCRs). No incidents reported for our agency but requesting we evaluate delivery of PCRs in a timely manner.

Further discussion with billing company regarding billing when patient refuses transport to hospital. We can bill for "treatment" on scene; i.e. a diabetic to whom we have given medication; however, the bill will not be paid by insurance because the patient was not transported. In the case of motor vehicle accidents when the patient refuses to be transported we can bill for "treatment" and auto insurers will pay under No-Fault. EMR suggests any non-transport billing be less than \$200.

Police:

- 45 patrol shifts, 225 property checks and 175 recordable activities.
- On 10/02 while assisting Warren County Sheriff's Office with a traffic incident, P.O. Keane observed and stopped a reckless vehicle which had left the scene of said incident. P.O. Keane was assaulted by the vehicle's operator before the suspect fled into the woods. A manhunt for the suspect ensued by Bolton Police, Warren County Sheriff and NY State Police. The suspect was apprehended without further incident the following day after spending a very cold night in the woods. P.O. Keane suffered minor injuries and has since returned to duty.
- Traffic lights set to flash on 10/13/2015. South facing lights at Horicon Avenue intersection failed to operate at that time. NYS DOT responded and made repairs.
- ON 10/29/2015 Chief Neumann and Officer Swan, Warren County Sheriff's Office participated in BCS lockdown drill.

Water Department:

- Ross valve removed the 8 inch PRV in the Potter Hill vault and installed a 4inch PRV and a 2 inch bypass.
- Assisted in the quarterly reading of water meters.
- On Oct. 13th and 14th we conducted a whole system hydrant flushing.
- Assisting in fixing all problem water meters in town.
- Had emergency where the clear well dropped too low and lost suction into our cl2 analyzer.
- Assisted Ellsworth in removing and terminating old line for old Chamber building.
- Had Ross valve come up on an emergency for our pressure relief valve, which was blowing off for more than a day. Ross valve found PRVs to be clogged with debris from flushing which wouldn't allow them to close.
- After major rain storm we had extremely high turbidity which we fixed by turning up the PAC.
- Liquid engineering was here to clean and inspect both our inside and outside clear wells.

Councilmember Susan Wilson

Planning/Zoning:

- Planning Office for the month of October collected fees in the amount of \$1,044.75 for various items including Certificates of Compliance, Septic Permits, Variances, Site Plan Reviews, and Stormwater Permits.

Code Enforcement:

- Submitted a 7 page report that details 8 site visits and activities accomplished during the month of October.

Library:

- The library has contracted for their new roof. It is anticipated this work will begin sometime in November.

Assessor:

- The File has been completed and sent to the County for the Town/County Tax Bills.
- Sales continue to be received by this office on a daily basis and the file is kept up to date with the new sales and address changes. They have processed 64 sales since July 1, 2015 of which 28 of them are arm's length sales.
- Continuing to work on the digital photos for our V4 file.
- Ongoing Exemption renewal process.

Justice Court:

- During the month of October 2015, Judge Harry Demarest took in \$6,445.00 and Judge Edward Stewart took in \$7,489.50. Total monies forwarded to the Town of Bolton amounted to \$13,934.50. There are itemized lists located in the Court if anyone desires to look them over.
- It should be noted that court scheduled for 11/18/2015 has been cancelled.

Councilmember Cheryl Bolton

Supervisor's Office:

- Paying abstracts
- Paying bills
- Biweekly payrolls
- Monthly insurances
- Invoices
- State retirement
- Code Red
- Updating the office files
- Quarterly Reports
- BUDGET
- Website
- Ball Field
- Abstracts
- Quotes
- Memos
- Correspondence
- Hazard Mitigation
- NY Alert
- Notarized documents for many different individuals.

Buildings & Grounds:

- Sewer line disconnect on Cross St. property.
- Water line disconnect for Chamber building.
- Installed silt sock on ball field.
- Helped Highway Dept. with leaves.
- Changed the starter on the Yukon.
- Fixed the wiring on F550.
- Removed swing set and stone steps of Chamber building.
- Replaced bad Mofia black at Transfer Station.
- Brought table and chairs to Community Center for wedding.
- Dug 2 graves.

Animal Control:

- Bear Complaint on Valley Woods Rd.
- Lost cat in North Bolton.
- Dog at large on both Wall St. and Brook St.
- Found dogs on both Horicon Ave. and East Schroon River Rd.

Wastewater:

- The Plant took in 4,713,230 gallons of Wastewater for a daily average of 152,039.
- Casella hauled 24,000 gallons of liquid sludge.
- Cleaned all pump stations and got 8.5 cubic feet of grit and grease.
- Cleaned and painted the main pump station floor.
- Flushed fire hydrants.
- Read water meters.
- Washed down Filter fly larva off the inside walls of the trickling filter.
- Typed up Emergency Protocol for the Wastewater plant and Stations.
- Unit #2 Sand Filter airlift blowing air out the side and was having trouble re-starting after low flows. Pulled the airlift out and found a crack in the screen housing, took it apart, sealed the crack and reinstalled the air lift and have not had any further problems.
- 10-19-2015 we had an alarm at the main pump station for a false read because of excessive foam in the wet well. I am having a stilling tube installed for the Ultrasonic reader to prevent this from happening in the future.
- On 9-14-2015 we had a power flux at our main pump station and it blew our ultrasonic reader and we had to man the station 24 hours until a new reader could be installed. I want to give Big Kudos to Jeff, Dylan, Bernie and Al for helping to man the station. I am having a backup float system installed to prevent this from happening again.

Highway Department:

- Haul item #4.
- Cut pavement at Cotton Point and pave lane due to ice damage.
- Patch pot holes.
- Sweep and blow streets.
- Replace large culvert at Hendricks Road and grade and place item #4.
- Dozer work on ball field.
- Replace culvert on Ridin-Hy Road.
- Picked up load of green slate dust for school.
- Grade and rake dirt roads.
- Clean ditches and culverts.

Budget message:

I am pleased to report that the 2016 Town of Bolton Budget maintains the Town of Bolton property tax levy at \$799,000 unchanged from the 2015. This is the 6th consecutive year of no

property tax increase. The 2016 Town of Bolton tax rate per 1000 dollars of assessed value is estimated at .518 cents. Our Town taxable assessment stands at \$1,543,651,915 compared to \$1,540,270,455 for 2015.

The Highway Fund Appropriation for 2016 is \$2,019,958, up slightly from the 2015 Appropriation of \$1,999,466 (+1%). Funds budgeted for highway improvements have been maintained at \$500,000. As in previous years the Board will revisit our highway expenditure plan as we move into 2016 and if possible expand our work program should the economy and revenue picture permit. The approach of doing more as finances permit has been effective. Our budgeting approach to gradually increase highway improvement appropriations has made it possible to undertake an ambitious amount of highway work including upgrades and modernization of our highway equipment. In furtherance of continuing to upgrade our highway equipment we plan to order and outfit a new 2017 tandem truck as soon as public bids are available.

As we look to 2016 and beyond the Town will continue its commitment to reducing the amount of salt that finds its way into our water table and ultimately the waters of Lake George. We will continue to work with our neighboring Towns and their respective Highway Departments and partners including the NYS DOT and DEC and the private sector regarding salt reduction. As in past years we will continue our funding and work to combat both aquatic and terrestrial invasives.

The general fund appropriation for 2016 is \$3,115,195 up from the 2015 appropriation of \$3,061,288 (+1.76%). Also included in the 2016 budget is \$152,000 to Bolton EMS up \$3,530 from last year. Our lighting district continues to experience lower operating costs resulting from the change from mercury to sodium vapor lights and the purchase of new more energy efficient street lights and the elimination of some light standards. As a result the lighting district property tax levy for 2016 remains at \$31,000, unchanged from 2015. In addition we will continue our program to gradually replace costly outdated lighting standards to new more efficient dark sky compliant lighting.

The 2016 Water District budget includes an increase of \$5 in the quarterly flat fee to \$35 per quarter. Our program to move to radio read meters will continue in 2015 as well as identifying and fixing leaks. We will continue to do everything possible to ensure that the Water District operates in an efficient and financially responsible manner and that improvements are made in a timely manner. All of this aimed at delivering a quality product to our customers. 2015 saw major improvements to our water main, PRV Station at Potter Hill Road, and a new Bolton public notification system, as a few examples. I want to thank Sue Wilson, Kate Persons & Jodi Connally for implementing this new program. It is proving to be excellent tools for letting people know about emergencies.

The 2016 Sewer District budget includes a \$5.00 quarterly increase in the flat fee to \$35 per quarter. While much progress has been made with the Sewer District, we have more work to do and we look forward to continuing the program to upgrade our plant and collection system and financial sustainability. No one likes raising fees. However, the increase is necessary if we are to achieve the financial viability of our special districts and prepare for a myriad of plant, equipment and operating improvements to these systems and operations.

During the budget discussions the Town Board completed a line by line review of the tentative 2016 budget and as always their advice and assistance is vital. It is very much a team effort and I thank the Board for their hard work and contributions. Last but not least my thanks to the Town Departments for preparing clear and precise budget plan for 2016. Their experience and dedicated service to our community is greatly appreciated. I would also like to give a special thanks to Town of Bolton Bookkeeper, Mariann Roberts-Huck for her excellent work in the preparation of the 2016 Budget.

Overall, the Bolton Town Board has prepared a solid 2016 Budget. We have adopted conservative revenue projections and a responsible expenditure plan. It is an expenditure plan that provides the level of service that residents expect. It supports our community organizations, contributes to the protection of Lake George, continues to upgrade our infrastructure and roads, protects our residents and visitors, replaces or reconditions aging equipment, improved parking for our hamlet, and continued improvements to our Parks, and docks and recreation programs. As always we will keep a watchful eye on all revenue and expenditure line items as we finish this year and move into 2016. The Town of Bolton continues to be in excellent financial shape and be assured we will work to ensure that continues.

Lastly I would like to commend our Town employees who day in and day out do such a great job. It is their dedication and work ethic that provides the glue that makes Bolton Town Government work so well for our community. Thank you.

Supervisors Report:

- Receipts: \$844,206.73
- Disbursements: \$1,041,644.88
- Sales Tax: Warren County Sales tax receipts comparison to last year for the month of September were down -5.3% bringing our year to date comparison through the 3rd quarter to .4% this is a \$12,000 to \$14,000 reduction.
- Hydrant flushing and Emergency messaging system.

Supervisor Conover stated he thought the hydrant flushing went really well. It took a little more than a day which is significantly less time. He thinks this was made possible by committing more man power and the improvements to the PRV Station. In the past they had to be very delicate about the balance in the system and what would happen at the PRV Station. The upgrade has been a great improvement to the system.

- TWC service request on Wall Street and Stone Place Road.

Supervisor Conover stated this was one of the few areas left in Bolton to do, but it does have a fairly significant price associated with it.

- Warren County Efficiency Plan was approved by NYS.
- Indian Brook delta material being brought to proposed ball field site. At this stage everything appears on track.
- The Sewer Department once again had no violations for the month.

Supervisor Conover stated that they had been without violations for the entire year. He attributes this to the Town's personnel and Cedarwood Engineering. Kudos to Tom French II, Luke Dague and the Suozzo Team.

New Business

- Resolution designating Town of Bolton as Lead Agency under SEQRA relative to development of a ball field on property owned by the Town of Bolton off Finkle Road, named Recreation Drive, property I.D.: 156.00-1-35.
- SEQRA Lead Agency Designation

RESOLUTION #242

Councilmember MacEwan moved, seconded by Councilmember Wilson to declare the Bolton Town Board as Lead Agency under SEQRA relative to the construction of a recreational baseball field located at Parcel ID #156.00-1-35 known as 87 Finkle Road. All in Favor. Motion Carried.

- SEQRA Assessment & Finding

Councilmember Wilson asked if the Board members had any concerns with:

1. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted? No
2. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, and having held a Public Hearing, our findings are as follows:

The SEQRA submission, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns.

Clear and complete responses to issues have been recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough "hard look" and consideration of the entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of any conditions imposed in granting approval.

Having declared the Town of Bolton as lead agency for this application, I make a motion that the Town of Bolton declare a Negative Declaration for this SEQRA Application.

RESOLUTION #243

Councilmember Wilson moved, seconded by Councilmember Bolton to make a negative declaration with regard to SEQRA for the relative to the construction of a recreational baseball field located at Parcel ID #156.00-1-35 known as 87 Finkle Road. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to sign amendment to professional service contract with AR Stern, AIA to include construction administration services relative to the museum expansion project in an amount not to exceed \$41,000.

RESOLUTION #244

Councilmember MacEwan moved, seconded by Councilmember Bolton to authorize the Supervisor to sign amendment to professional service contract with AR Stern, AIA to include construction administration services relative to the museum expansion project in an amount not to exceed \$41,000. All in Favor. Motion Carried.

- Resolution Authorizing Inter-municipal Agreement Between The Town of Bolton and Warren County Relating to Solid Waste and Recyclable Disposal Services and Solid Waste and Recyclable Transportation Services

Supervisor Conover stated this was the successful bidder for Bolton as per a canvas done by Warren County. Excluded from the list is electronics which the County is going back out to see if they can improve on this bid. Councilmember MacEwan asked if this was for t.v.'s etc. Supervisor Conover stated this was correct. He stated there has been a lot of confusion as to who is supposed to pay for the different features.

RESOLUTION #245

Councilmember MacEwan moved, seconded by Councilmember Bolton authorizing Inter-municipal Agreement between the Town of Bolton and Warren County Relating to Solid Waste and Recyclable Disposal Services and Solid Waste and Recyclable Transportation Services.

Resolved that the Town Board hereby approves and authorizes an Inter-municipal Agreement between the County and the Town regarding Solid Waste and Recyclable Disposal Services and Solid Waste and Recycling Transportation Services, and be it further

Resolved the Town Board elects to have Waste Management of New York, LLC provide Solid Waste and Recyclable Disposal services to the Town which services and prices by contractor have been identified by the Town on the attached schedule and canvas and otherwise in accordance with the terms and conditions of the agreements between the County and Waste

Management of New York, LLC, and be it further

Resolved that the Town Board elects to have Waste Management of New York, LLC provide said services, and be it further

Resolved the Town Board authorizes the Supervisor to sign the Solid Waste and Recyclable Disposal Services and Solid Waste and Recyclable Transportation Services Contract for 2016 with annual renewals for 2017 & 2018 as specified on the canvas of bids for Bolton provided by the Warren County Purchasing Department and further authorizes the and directs the Supervisor, Town Clerk and/or Counsel to take any further actions necessary to effectuate the terms of this Resolution. All in Favor. Motion Carried.

- Resolution authorizing use of Rogers Park for the Bolton Antique Show on July 29-31st, 2016.
- Resolution authorizing use of Rogers Park for the Arts and Craft Show on May 28th and 29th, July 2, 3, 4; August 13, 14th; September 3rd and 4th & October 8th and 9th, 2016 (setup the afternoon prior to start) with the understanding that Rogers Park most probably will not be available as the area is under construction and that should the Park not be available in the Craft Fair will need to make other arrangements.

Supervisor Conover stated that these resolutions are usually approved every year but this coming year the complicating factor will be that the Park is under construction, and although they are anticipating the completion of the project somewhere around the end of June they will have ground that will be fragile. How much of this area will be able to be utilized will be the question. He stated that he had spoken to Ms. Street about the fact that they may not being able to use this area. Councilmember Bolton stated that the dates for the Craft Show are in May and the site will not be usable at this time. Supervisor Conover agreed. He said they may be able to do something in the parking area. He explained that they will probably not be able to utilize the area they are requesting until sometime in the fall. Councilmember Wilson stated that she thinks that they understand that many of these dates will not be feasible. Councilmember Bolton stated that the area would not be available for use until possibly October if that and she would like to give this group plenty of time to plan for an alternative area for all of these events. She stated these are all worthwhile events that the community and visitors enjoy.

RESOLUTION #246

Councilmember Bolton moved, seconded by Councilmember Wilson to approve the Bolton Antique Show on July 29-31st and Arts and Craft Show on May 28th and 29th, July 2, 3, 4; August 13, 14th; September 3rd and 4th & October 8th and 9th, 2016 with the understanding that they must plan for another venue because Rogers Park will not have the ability to accommodate these events in 2016. All in Favor. Motion Carried.

- Resolution authorizing the sale of old 2.5 yard stainless steel sander to the Town of Chester for \$400 as recommended by the Town of Bolton Highway Superintendent and

that it is understood that there are no warranties expressed or implied relative to the sale of the sander.

Supervisor Conover asked the Highway Superintendent if the Town of Bolton would have any use for it. Highway Superintendent, William Sherman stated it they did not have any use for it and it was not in very good condition.

RESOLUTION #247

Councilmember Bolton moved, seconded by Councilmember MacEwan authorizing the sale of old 2.5 yard stainless steel sander to the Town of Chester for \$400 as recommended by the Town of Bolton Highway Superintendent and that it is understood that there are no warranties expressed or implied relative to the sale of the sander. All in Favor. Motion Carried.

- Resolution authorizing the appointment of Sally Swetland-Pepper to the Bolton Board of Assessment Review for a five year term beginning 10/01/2015 to 09/30/2020.

Councilmember Wilson said that Ms. Swetland-Pepper had been doing this for a long time. Supervisor Conover stated she had and she had been doing a great job.

RESOLUTION#248

Councilmember Wilson moved, seconded by Councilmember Bolton to appoint Sally Swetland-Pepper to the Bolton Board of Assessment Review for a five year term beginning 10/01/2015 to 09/30/2020. All in Favor. Motion Carried.

- Resolution authorizing Bolton PTO Turkey Trot starting at 10:00 AM on November 21, 2015 beginning at Veterans Beach to Horicon Avenue, Horicon Avenue to Brook Street, Brook Street to Goodman Ave, Goodman to Lake Shore Drive, Lake Shore Drive to Sagamore Road around the loop and back to Lake Shore Drive, back to Veterans Park.

Kate Persons stated that the PTO had stated that they have received insurance for this event and they have contacted Chief Neumann and the Bolton EMS. Supervisor Conover stated they would need to touch base with NYS DOT and he would like the insurance to name the Town of Bolton as additional insured. Councilmember Bolton inquired if the restrooms would be open for this event and if not they would need porta-potties. She stated she believes the public restrooms would be winterized by this time. She stated this sounded like a great event. Councilmember Wilson stated this was a fund raising event and they would be splitting the proceeds between the PTO and the newly established Breast Cancer fund.

RESOLUTION #249

Councilmember Bolton moved, seconded by Councilmember Wilson authorizing the Bolton PTO Turkey Trot starting at 10:00 AM on November 21, 2015 beginning at Veterans Beach to Horicon Avenue, Horicon Avenue to Brook Street, Brook Street to Goodman Ave, Goodman to Lake Shore Drive, Lake Shore Drive to Sagamore Road around the loop and back to Lake Shore Drive, back to Veterans Park. All in Favor. Motion Carried.

Public in Attendance

Zandy Gabriels commented on the following subjects

- Delighted to hear there were no violations at the Sewer Department this month.
- The Boards consideration of figuring out the Sewer Departments effluent after it hits the sand pits.
- The lack of scientific studies of phosphorus at the Bolton Sewer Plant over the last 40 years.
- Question of contingency transfers and whether or not the \$27,000 is included in the report of unexpended balance of the Water District estimated revenues or additional sums that have not yet been included.

Supervisor Conover stated that the bills for the third quarter of the year are just being sent out, and this is the Town’s largest quarter. The question becomes after the Town receives these billings, whatever the fund balance is at that point in time, less what they expend between now and the first billing of next year. It is hard to know our year end fund balance and exactly what it will be at this time. He stated that things like repairs pop up which will change the ending balance.

- Inquired about the personnel services for the Town Board and if they were putting on a personal secretary for the Town Board.

Supervisor Conover stated this included the Clerk of the Works for the Museum and Visitor’s Center.

Claire Kingsley

- Thanked the Board for doing the job they do and all the time they spend on everything.
- County Route 11 she encountered a very dangerous situation with the pavers and the lack of proper flagging or lights. She stated there could have been a serious accident.

Supervisor Conover stated they would definitely look into it.

Councilmember Bolton stated this is a safety issue and she did not have an answer right now.

The Town personnel is PESH compliant and attend flag trainings through Warren County Self Insurance. She stated this is definitely something that the Board would be looking into. Claire Kingsley stated this lack of proper flagging put the Town at great risk.

Supervisor Conover thanked Mrs. Kingsley for their assistance with the leak in the water line.

RESOLUTION#250

Councilmember MacEwan moved, seconded by Councilmember Bolton to approve the following transfers: All in Favor. Motion Carried.

TRANSFERS FOR NOVEMBER 2015

To	From	Amount
<u>GENERAL:</u>		

1010.1 Town Board PS	1010.4 Town Board CE	\$386.00
1355.4 Assessor CE	1990.4 Contingency	\$114.00
1410.4 Town Clerk CE	1410.2 Town Clerk EQ	\$261.00
1620.2 Buildings & Grounds EQ	7110.2 Parks EQ	\$53.00
1650.2 Central Comm. EQ	1990.4 Contingency	\$569.00
1650.4 Central Comm. CE	1990.4 Contingency	\$797.00
7140.4 Playgrounds/Recreation CE	7140.1 Playgrounds/Recreation PS	\$1,954.00

HIGHWAY:

5110.4 General Repairs CE	5112.2 Permanent Imp. EQ	\$44,233.00
5130.4 Machinery CE	5120.4 Bridges & Culverts CE	\$2,529.00
5130.4 Machinery CE	5130.1 Machinery PS	\$5,653.00
5130.4 Machinery CE	5140.4 Brush & Weeds CE	\$10,819.00
5130.4 Machinery CE	5148.4 Serv to Other Gov CE	\$3,584.00

WATER:

8310.1 Administration PS	Unexpended Fund Balance	\$3,257.00
8310.4 Administration CE	Unexpended Fund Balance	\$13,245.00
8320.4 Source Power Pump CE	Unexpended Fund Balance	\$1,745.00
8330.4 Purification CE	Unexpended Fund Balance	\$1,871.00
8340.4 Trans/Dist CE	Unexpended Fund Balance	\$8,717.00

SEWER:

8130.4 Treat/Disp CE	8120.4 Sanitary Sewers CE	\$3,011.00
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RESOLUTION#251

Councilmember MacEwan moved, seconded by Councilmember Bolton to pay the following bills: All in Favor. Motion Carried.

Pay the Bills:

Voucher	Amount	
Mid Abstract 10A		
General	1330-1338 1340-1349	\$1,711.52

Highway	403	17.35
Sewer	285-287	518.13
Water	256 & 257	584.01
Lights	1339	29.80

Abstract 11

General	1292-1329 1350-1407	58,090.89
Highway	404-445	105,257.27
Sewer	284 288-305	5,771.59
Water	245-255 258-270	27,266.74
Lights	1353 1393, 1394	1,953.68
Tourism	44	1,191.95
Special Ballfield	11-20	16,445.63
Rogers Park Capital	1 & 2	32,610.17

Executive Session:

RESOLUTION #252

Councilmember Wilson moved, seconded by Councilmember Bolton to adjourn. All in Favor.
Motion Carried.

Adjourn: 7:30

Minutes respectfully submitted by:

Jodi Connally
Town Clerk

Katie Persons
Minute Taker