

AGENDA  
REGULAR MEETING  
BOLTON TOWN BOARD

October 4, 2016

Regular Meeting:

Supervisor: Ronald Conover  
Councilman: Robert MacEwan  
Councilmember: Cheryl Bolton  
Councilmember: Susan Wilson  
Councilman: Tim Coon  
Town Clerk: Jodi Connally  
Counsel: Michael Muller  
Minute-Taker: Kate Persons

- Meeting Call to Order: 6:30 PM.

Pledge: Rob MacEwan

Minutes: Approve minutes of regular Board Meeting held September 6, 2016.

Convene as Bolton Water District

- Resolution authorizing Thomas Kauffman and Lois Kauffman owner of property in the Town of Bolton, tax map parcel 171.16-1-2 to drill a well on their property for potable water as it is not practicable or financially feasible to access Town water from their property and for the Town Attorney to file the stipulation of payment of Sewer and Water charges received from the Mr. and Mrs. Kauffman with the Warren County Clerk.
- Resolution authorizing the re-levy of outstanding 2016 receivables in the Town of Bolton Water District on the 2016 Warren County tax bills.

Convene as Bolton Sewer District

- Resolution authorizing the re-levy of outstanding 2016 receivables in the Town of Bolton Sewer District on the 2016 Warren County tax bills.

Reconvene as the Bolton Town Board

Public in Attendance:

Code Enforcement:

Correspondence:

- Mayor Robert Blais regarding S.A.V.E. financial support.
- Gail Street regarding 2017 Craft Fair and use of Cross Street Parking Lot.
- Pat Cushing response regarding conversation with Cheryl Bolton and requirement of the open meetings law relating to Town employment.
- Tracey Clothier regarding possible funding from the AGFTC United Planning work program for corridor studies.
- Jeffrey P. Leonard, CPA NYS Office of the State Comptroller regarding selection of the Town of Bolton for review of financial operations.
- Kathy Hannon regarding manner in which she was notified of the Town's intent not to fill the crossing guard position.
- Pat Cushing regarding manner in which she received notification of Town's intent not to fill the crossing guard position.
- Carol Newell regarding interest in serving on any of the local boards should a vacancy occur.
- Gerry Geist, Executive Director the Association of Towns regarding webinar on home rule in NYS.
- Julie Butler, Warren County Purchasing Agent regarding E-Waste and pricing structure.
- Joe Pennell, Commander regarding invitation to celebration to honor the past and present member of the military on November 14, 2016 at the Golden Coral at 6:00 PM.
- NYS Department of Environmental Conservation regarding proposed rulemaking to Amend Lake Champlain Drainage Basin Regulations on November 2, 2016 at the Town of Plattsburgh Town Office.
- Peter J. Connery, P.E. NYS DEC copy of letter to Edward Gardner regarding issues with Alder Brook Dam DEC ID: #222-3424.
- Joe and Sandy McNeill big thank you to Town Highway for excellent work on Wall Street.
- LGLC easement monitoring report with pictures regarding hiking trails at the Pinnacle and Water District property.

Committee Reports:

Councilman: Robert MacEwan

Councilman: Tim Coon

Councilmember: Susan Wilson

Councilmember: Cheryl Bolton

Supervisors Report:

- Receipts: \$245,192.41
- Disbursements: \$481,765.38
- We are proceeding with replacement of the south dock at Veterans Park and installation of a fire hydrant.
- Warren County sales tax up .8%

- Supervisor authorized removal of dangerous tree at Rogers Park
- Cross Street Parking lot very active with parking and events.
- 2017 Tentative Budget submitted to Town Clerk
- Pinnacle trail has been a big success, users from all over region, NYS and other states.
- Ball Field user agreement being reviewed by the Bolton School District.
- Wonderful ceremony at Rogers Park, big thank you to organizing committee.
- Water hydrant flushing in the Town of Bolton Water District will take place on October 19, 2016.

### New Business

- Resolution authorizing Supervisor to sign 2017 roadway maintenance agreement with Warren County in the amount of \$162,542.98 for snow and ice removal and \$2,469.60 for mowing.
- Resolution authorizing use of Cross Street Parking Lot for the Bolton Craft Fair for 2017 on May 28<sup>th</sup> and 29<sup>th</sup>, set up on Friday the 27<sup>th</sup> after 4:00 pm, July 1 and July 2 with set up on June 30<sup>th</sup> after 4:00 pm, August 12<sup>th</sup> and 13<sup>th</sup> with set up on Friday August 11 after 4:00 pm and September 2 and 3<sup>rd</sup> with setup on September 1 after 4:00 pm and October 7<sup>th</sup> and 8<sup>th</sup> with setup on October 6 after 4:00 pm (Approval contingent on vendors parking at the school or firehouse parking lot and insurance provided naming the Town of Bolton as additional insured in such amount and form as approved by the Town Attorney).
- Resolution authorizing Supervisor to sign the funding contract with NYS DOS for Rogers Memorial Park Phase 4 Waterfront Improvements C1000674 and such other forms or agreements associated with this grant award.
- Resolution authorizing the Town Bookkeeper and Assistant Bookkeeper to attend the 2016 NYS Comptroller Accounting Training in Utica, NY on October 18-20, 2016.
- Resolution authorizing approval of an additional \$8,695 to the professional services contract with CT Male for Baseball Field Components Design Services including an as-built survey, additional engineering work, infield specifications and drawings bringing the new contract price to \$15,195.
- Resolution authorizing Supervisor to enter into a professional service agreement with the L.A. Group for planning and Architectural services at Rogers Park phase 4 Improvements in an amount not to exceed \$51,670 and the Master Planning of Veterans Park in an amount not to exceed \$39,835 (authorization to proceed with the Veterans Park Master Planning work program will be dependent on a CFA award).
- Resolution authorizing the Supervisor to sign a 2017 contract with Glens Falls Mass Transit in the amount of \$1,996.

- Resolution authorizing the Supervisor to sign service agreements with Time Warner Cable for 87 Finkle Road (Highway Department) and 4949 Lake Shore Drive (Town Hall) for \$88.49 and \$142.89 respectively.
- Resolution authorizing the Supervisor to go out to bid for ball field improvements at the Bolton Town Park at the earliest date possible and for the Town Clerk to place the advertisement for this work in the paper.
- Resolution authorizing change in electrical contract DLC Electric LLC for the Museum expansion in the amount of \$7,791 for purchase of track lighting equipment bringing the total contract amount to \$149,191.
- Resolution authorizing seasonal road closings for the Town of Bolton as follows: Notice is hereby given the Water Plant Road from Susan Huck property to Potter Hill Road and Padanarum Road from Comstock Road to Wardboro Road will not be maintained by the Town of Bolton Highway effective December 1, 2016 through April 1, 2017 and that the Town Clerk be authorized to place a public notice to this effect.
- Resolution authorizing the Supervisor to sign and return to the LGLC the easement monitoring report prepared by the LGLC for the Pinnacle and Water District Property.
- Resolution authorizing appointment of Bruce Mowery to the Bolton Board of Assessment Review for a 5-year term beginning October 1, 2016 and expiring 9-30-2021.

Public in Attendance

Transfers for October, 2016

<b>To</b>	<b>From</b>	<b>Amount</b>
GENERAL:		
1010.1 Town Board PS	1990.4 Contingency	\$1,960.00
1010.1 Town Board PS	1220.4 Supervisor CE	\$4,000.00
4540.4 Ambulance CE	1620.4 Buildings & Grounds CE	\$7,452.00
7110.1 Parks PS	7110.2 Parks EQ	\$214.00
7110.4 Parks CE	7110.2 Parks EQ	\$2,000.00
7450.4 Museum CE	7510.4 Historian CE	\$238.00
WATER:		
8310.4 Administration CE	8310.2 Administration EQ	\$2,000.00

SEWER:

8110.2 Sewer Administration EQ	8110.4 Sewer Administration CE	\$34.00
8120.4 Sanitary Sewers CE	8110.4 Sewer Administration CE	\$2,654.00
8130.4 Treat/Disposal CE	8130.2 Sewage Treatment EQ	\$93.00

Pay The Bills:

	Voucher	Amount
ABS 9A		
General	1358-1370 1372-1381 1382-1385	\$ 3615.38
Highway	388 & 389	1,985.98
Sewer	278-283	2,335.05
Water	257 & 258	1,234.70
Lights	1371, 1382, 1386	146.78
Rogers Park Cap.	48 & 49	20,580.65

ABS 10

General	1286-1357 1394-1425 1427-1431	\$57,077.39
Highway	359-387 390-408	176,676.98
Sewer	265-277 284-291	15,140.16
Water	241-256 259-265	14,900.84
Lights	1426 1432	1,793.47
Tourism	43 & 44	11,126.80
Waste Water Cap	7	1,260.00
Ballfield Cap	51-54	1,369.00
Cross St. Cap	21-24	8,468.88
Rogers Park Cap	47 & 50	16,221.90
Veterans Memorial	3	4,458.16

Executive Session: To discuss employment matters dealing with a particular Town employee & CSEA contract negotiations.

Adjourn: