

STATE OF NEW YORK  
COUNTY OF WARREN  
TOWN OF BOLTON

Present: Supervisor Alexander G. Gabriels III, Councilmen Scott Andersen, Jason Saris, Edward White

Supervisor Gabriels called the meeting to order at 1:39 p.m. We will be meeting with our Insurance agent at 2:00 p.m. and CSEA negotiations at 3:30 p.m. at the highway garage.

Supervisor Gabriels: We have received the final version of the Snowmobile Ordinance. There were some discrepancies with road names and Counsel advised that we would list the roads under list Schedule A and that can be modified in the future by a board resolution.

RESOLUTION#217

Councilman Saris moved seconded by Councilman Andersen to accept the short environmental impact statement and to declare a negative declaration for the snowmobile ordinance. All Favorable. Motion Carried.

RESOLUTION#218

Councilman Andersen moved seconded by Councilman Saris to adopt the Revised Ordinance #25 entitled "An Ordinance Providing for the Regulation of the Operation of Snowmobiles in the Town of Bolton with the amended list of roads. All Favorable. Motion Carried.

The paperwork regarding the variance request for the Rajeskis has not been received. The board tabled the matter until we receive the paperwork.

The board agreed to table the appointment of Julie Denison as a marriage officer until she can attend a board meeting.

The board discussed the preparation of the Town Clerk minutes. One reason the minutes take so long to transcribe has to do with the audio system in the meeting room. It is difficult at times to hear what people are saying. We can solve a lot of that problem by investing in upgrading our audio system. Councilman Saris has catalogs with audio equipment in them and he will check and see what is available that will work in the meeting room.

RESOLUTION#219

Councilman Andersen moved seconded by Councilman Saris to authorize the Supervisor to receive written quotes for audio equipment for the meeting room if the price exceeds \$1500. All Favorable. Motion Carried.

Preparation of Town Clerk Minutes

Melanie Quigan: It takes an average of 12 to 18 hours to transcribe a set of Town Board minutes. If I continue to transcribe the minutes I would like to receive my hourly rate based on an average of 15 hours a month to transcribe the minutes and paid for attending the meetings.

Councilman White asked how many hours are you paid for now?

Mel Quigan: It's a flat rate regardless of the amount of hours. It comes to about \$125 to \$130 per meeting.

With the request that I am asking for it would be about \$185 per meeting.

Councilman Saris: So I understand, you are not asking for an hourly rate, but keep the flat rate and base the flat rate on your hourly wage using an average of 15 hours a month.

Melanie Quigan: Correct.

Councilman Andersen: Mel has been very up front in what she is asking nicely. It would be a struggle if we had to go out and find someone. I think her minutes are some of the best minutes around.

Councilman Andersen moved seconded by Councilman White to pay Melanie Quigan her hourly wage for an average of 15 hours a meeting.

Mel Quigan: May I request that I receive the hourly rate for coming to the meetings as well.

Further discussion followed regarding the possibility of overtime.

#### RESOLUTION#220

Councilman Andersen moved seconded by Councilman White to pay Melanie Quigan her hourly wage of \$12.36 per hour for 18 hours per month for attendance at Town Board meetings and the transcription of those minutes. All Favorable. Motion Carried.

The board discussed the pressure reducing valve on Horicon Ave. for the water department that needs replacing. We had received a quote from Tom Flaherty, but it was not detailed enough. C.T. Male has redesigned the specs for the work that needs to be done to fix the valve and place a new roof over the structure. We will have to solicit bids as the cost is beyond the limit that the Supervisor can authorize.

#### RESOLUTION#221

Councilman White moved seconded by Councilman Saris to solicit bids for the work to be accomplished at the Horicon Ave. valve station.

Supervisor Gabriels: We only received one bid on the emergency sewer repair and it was extremely high.

I authorized C.T. Male to try and solicit additional bids.

For your information the Highway Department put in 19 hours of overtime on Saturday and 11 on Sunday for the last snow removal.

For your information Donna Boggs and Tim Coon have not finalized the Chips expenditures.

Regarding the request from Margaret French to be reimbursed for a pressure-reducing valve she had to install, John Perry, Water Superintendent stated that is the homeowner's responsibility.

Cobblestone Subdivision water service request:

Supervisor Gabriels: There is a provision in our rules and regulations for consideration only, since we haven't proceeded on this, that we can extend the main as long as we have them insure us that if there is a problem they will come up with the revenue to maintain it.

Councilman Andersen moved seconded by Councilman Saris to adjourn at 2:15 p.m. All Favorable. Motion Carried.