

REGULAR MEETING
BOLTON TOWN BOARD

February 3, 2015

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilman: Owen Maranville
Councilmember: Cheryl Bolton
Councilmember: Susan Wilson
Town Clerk: Jodi Connally
Counsel: Michael Muller

Meeting Call to Order: 6:30 pm.

Pledge: Susan Wilson

Minutes: Approve Minutes of Town Board Organizational Meeting held January 6, 2015
Approve Minutes of Regular Town Board Meeting held January 6, 2015

RESOLUTION #43

Councilmember Maranville moved, seconded by Councilmember Wilson to approve the minutes of the Organizational Meeting held January 6, 2015. All in Favor. Motion Carried.

RESOLUTION #44

Councilmember MacEwan moved, seconded by Councilmember Maranville to approve the minutes of the Regular Town Board Meeting held January 6, 2015. All in Favor. Motion Carried.

Public in Attendance:

Code Enforcement: None

Correspondence:

- Jill Harrington, Executive Director, North Country Ministry regarding permission to sell raffle tickets in Bolton Landing.
- Time Warner Cable regarding possible changes in program offerings.
- Deanne Rehm regarding failure on the part of Parks Department to clear snow at Library handicap ramp.

Supervisor Conover stated that this had been remedied.

- Erin O'Dell-Keller, Outreach Manager, Office of Consumer Services regarding regulatory reform efforts and public hearings around NYS.

- Andrew L. Luce, Environmental Engineer Technician 3 regarding nitrate sample at sewer plant.

Supervisor Conover stated that there had been a random spike in one of the levels.

- The Huddle Kitchen and Bar, 4947 Lakeshore Drive notification of new application for liquor license.
- Chris Navitsky, Fund for Lake George regarding LID Certification session to be held on February 26, 2015 in Bolton Town Hall.
- Charlanne McDonough, Lake George Club ABC Officer notification of intent to renew liquor license.

Committee Reports:

Councilmember Rob MacEwan

Councilmember MacEwan stated that the Transfer Station truck needed repairs, but it turned out not to be as serious as they first thought and it is fixed and ready to go. He also expressed his approval of the Bolton Clean up Cards and he does not believe that there should be any changes to them.

Councilmember Owen Maranville

Highway: A few of the items they worked on were as follows:

- Plowed, salted and sanded snow and ice storms.
- Snow removed from streets.
- Washed out and repaired trucks.
- Clear brush and trees from several roads from wet snow.
- Thawed and cleared frozen culverts.
- Hauled sand for dirt roads.

Police:

- 52 patrol shifts, 441 property checks and 477 recordable activities.
- New Glock 21 pistols have been issued. All members received training and qualified with new pistols at Warren County Sheriff's Department range.

Assessor:

- During January the deed transfers and address changes were kept up to date on our computer files. They also kept the town clerk/collector informed of property transfers and address changes they found. With regard to sales, they now have had a total of 49 arm's length sales to report since the first of July. This is an increase of 4 sales from the previous month. Sales prices continue to remain relatively stable.
- During January, Dave continued his field work concentrating on properties with building permits. Dave also spent time on mapping changes made by the County from newer surveys and/or deed research. Dave is continuing to track the local listings to see how they relate to our assessments.

- With the court setting a trial schedule on the Frank Salamone case, each party has agreed to have the appraisers talk and possibly resolve our differences. Dave has set up a call with their appraiser for this week.
- At our last County Assessors' meeting Dave received from the State their estimate of our level of assessment. Dave believes it to be a little low and will share his data and calculations with the State.

Justice Court:

- During the month of January, Judge Harry Demarest took in 6,229.00 and Judge Edward Stewart took in \$5,789.00. Total monies forwarded to the Town of Bolton amounted to \$12,018.00. There are itemized lists located in the Court if anyone desires to look them over.

Councilmember Susan Wilson

Planning/Zoning :

- Planning Office for the month January has collected fees in the amount of \$1,611.60 for various items including Certificates of Compliance, Septic Permits, Variances, Site Plan Reviews and Subdivisions.

Code Enforcement:

- Has submitted an eleven page report for the month of January that details three site visits and activities accomplished during the month of January.

Library:

- Elections were held on January 14, 2015 and Clarence Linder and Maryellen Moseman were elected to the Library Board. I would like express my appreciation for their service on the Library Board to Vicky Reed and Becky Herrick. Vicky was appointed to the Board to replace a member who had resigned and in her short tenure made a major impact using her talent for decorating and party planning with the very successful Dancing Under the Stars. Becky has served for 5 years on the board as Treasurer and her contribution cannot be overstated.
- As required, the Library has provided the Town with their Director's and End of Year Financial Report.
- The library is combining their Cabin Fever Party and Cook-Off into one event to be held on March 7th at the Community Center. The cook-off will be held from 5:00 PM to 7:00 PM and the Blue Moon Band will begin playing at 8:00 PM. The numbers for the cook-off are limited so please contact Megan, at the library to reserve you spot. (644-2233)

Seniors:

- There is a printed copy of their January newsletter available here tonight and it is also available on the Town Website. The Senior Newsletter provides information regarding trips and activities. The Bolton Seniors also collect donations of various items that are sent to our servicemen and women overseas. Some of the items they especially need are suntan lotion (or any lotions), shampoo, toothpaste, wipes, white socks, dryer sheets, perfume, non-melting sweets, t-shirts, playing cards, books and magazines. If anyone is interested in donating any of these items please contact any member of the senior citizens or myself for information.

Councilmember Cheryl Bolton

Sewer:

- Plant took in 3,288,480 gallons of Wastewater for a daily average of 106,080
- Worked on cleaning up and organizing pump house
- On 1-12-2015 while checking our pump stations we noticed pump #2 at our Norowal station was not pumping. We pulled and inspected pump and found nothing to be wrong with the pump. I called an electrician and he found a bad switch and fixed it.
- We are maintaining a steady level of primary sludge in our Imoff tank. We have not had to have any sludge removed in over 3 months. By allowing our primary sludge to digest rather than hauling it all away we have been able to cut hauling in half and saved \$16,611 in hauling fees from April to December compared to April through December of 2013.
- On 1-20-2015 we worked with Bolton Central School and dye tested the floor drains at the bus garage and found that they drain into the town sanitary sewer which is in violation of the town's sewer ordinance. BCS was very cooperative and is working on remedying the situation.
- On 1-12-2015 we noticed a strong fuel oil smell at the plant and when we checked our stations we found oil in our stations. I immediately called DEC spill response and it is currently under investigation. I would like to thank Ron Conover and the ladies at the town hall office for their help with this situation.
- We worked with environmental contractors cleaning up oil at the plant and stations.

Supervisor's Office:

Along with all of our normal daily duties, such as paying abstracts, paying bills, biweekly payrolls, monthly insurances, state retirement and deferred compensation, we are continually cleaning out and updating the office files.

- Working on W-2's and W-9's.
- Archiving files.
- Insurance verifications
- Set up NY-Sewage alert with Supervisor and Sewer Dept.
- New business for start of year.

- Correspondence.
- Dave Decker grants.
- Notarized a multitude of documents for many different individuals.
- AUD
- Tax Cap and Tax Freeze.
- Along with a multitude of other projects.

Clerk's Office:

- Tax Season

Councilmember Bolton thanked the Clerk's Office and the Supervisor's Office for the many extra tasks she asks them to do.

Buildings & Grounds:

Councilmember Bolton stated she and George Mumblow had worked on a comprehensive checklist of all the roads, walkways and driveways that the Building and Grounds Department are responsible for in conjunction with the Highway Department. She also read an electronic communication praising Bernie French and the Building and Grounds Department on how well the side streets are maintained.

Councilmember Bolton stated she will be setting up meetings with department heads to discuss personnel updates.

Supervisors Report:

- Receipts: \$897,285.64.
- Disbursements: \$338,592.27.
- Fuel discharge to Sewer System.

Supervisor Conover stated a significant amount of heating fuel was discharged into the Town sewer system. He explained that he is waiting for DEC to complete their investigation, and he stated that he would be conferring with the Town Attorney about recouping the significant costs accrued from this incident. Supervisor Conover stated he could not state enough what a great job the Sewer Department did in responding to the incident.

- Notice on illegal basement pumps included with sewer bills
- NYS Alert System Registration

Supervisor Conover thanked Kate Persons on helping to set this up and stated that this system was modeled after the Homeland Security System. He explained that we would be looking for more instruction to properly school the Town on how to properly use this system.

- TWC service project to Padanarum Road completed.
- The January financial audits and reports were completed.

New Business

- Resolution authorizing the Supervisor to enter into the 2015 Roadway Maintenance Agreement for the maintenance of County Roads in the Town of Bolton for \$134,966.60.

Supervisor Conover stated that prior to this the reimbursement was not reflective to the actual cost and explained that this is a big step in the right direction.

RESOLUTION #45

Councilmember Maranville moved, seconded by Councilmember Wilson to authorize the Supervisor to enter into the 2015 Roadway Maintenance Agreement for the maintenance of County Roads in the Town of Bolton for \$134,966.60. All in Favor. Motion Carried.

- Resolution authorizing continuing legal representation by Brian Reichenbach who has joined the Law Firm of Muller, Mannix and Reichenbach.

RESOLUTION #46

Councilmember Wilson moved, seconded by Councilmember MacEwan to authorize the continuation of legal representation by Brian Reichenbach who has joined the Law Firm of Muller, Mannix and Reichenbach. All in Favor. Motion Carried.

- Resolution authorizing 2015 Spring Cleanup Cards.

Supervisor Conover stated that they had not made changes to the card in a couple of years. He stated that by changing the color of the card has helped out the transfer station and the residents. Supervisor Conover stated that it was a very useful card for Town Residents. Town Clerk, Jodi Connally stated that they have handed out about 1200 cards at this time. Councilmember MacEwan stated that it was a good system that does not need to be changed.

RESOLUTION #47

Councilmember Wilson moved, seconded by Councilmember Maranville to authorize 2015 Spring Cleanup Cards. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to pay the 2015 Adirondack Association of Towns and Villages dues in the amount of \$600.

RESOLUTION #48

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize Supervisor to pay the 2015 Adirondack Association of Towns and Villages dues in the amount of \$600. All in Favor. Motion Carried.

- Resolution authorizing Bolton Supervisor to enter into a service contract with Glens Falls Animal Hospital for 2015.

Supervisor Conover stated they enter into this contract every year and he did not identify any change from the previous contracts.

RESOLUTION #49

Councilmember Maranville moved, seconded by Councilmember Bolton to authorize Bolton Supervisor to enter into a service contract with Glens Falls Animal Hospital for 2015. All in Favor. Motion Carried.

- Resolution authorizing unanticipated occupancy tax funds in the amount of \$40,000 to be deposited in the Rogers Park Account.

Supervisor Conover stated that this was a wise thing to do. Councilmember Wilson agreed.

RESOLUTION #50

Councilmember Wilson moved, seconded by Councilmember Bolton to authorize unanticipated occupancy tax funds in the amount of \$40,000 to be deposited in the Rogers Park Account. All in Favor. Motion Carried.

- BE IT RESOLVED, that the Town of Bolton / 30313 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Elected Officials:	Standard Work Day	Name
Town Clerk	6.5 hours	Jodi Connally
Highway Superintendent	8 hours	William Sherman
Town Justice	6.5 hours	Edward Stewart
Town Board Member	6.5 hours	Cheryl Bolton
Town Board Member	6.5 hours	Robert MacEwan
Town Board Member	6.5 hours	Owen Maranville

Appointed Officials	Standard Work Day	Name
Animal Control/B&G Super.	8 hours	George Mumblow
Deputy Town Clerk	7.5 hours	Wanda P. Cleavland
Secretary/Bookkeeper	6.5 hours	Mariann Roberts-Huck
Zoning Administrator	7.5 hours	Pamela Kenyon
Deputy Highway Super.	8 hours	Matthew Coon
Court Clerk	6.5 hours	Annette Saris
Codes Enforcement	8 hours	Mitzi Stogsdill-Nittmann

Supervisor Conover stated this was to accurately report a base line for elected and appointed officials. Councilmember Wilson inquired if this was done every year. Supervisor Conover stated that it was.

RESOLUTION #51

Councilmember Bolton moved, seconded by Councilmember MacEwan that the Town of Bolton /Location code 30313 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Elected Officials:	Standard Work Day	Name
Town Clerk	6.5 hours	Jodi Connally
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Appointed Officials	Standard Work Day	Name
Animal Control/B&G Super.	8 hours	George Mumblow
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Deputy Highway Super.	8 hours	Matthew Coon
Court Clerk	6.5 hours	Annette Saris
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All in Favor. Motion Carried.

- Resolution to authorize Supervisor to enter into a contract with C T Male Associates to prepare a landfill monitoring reduction request to the NYS DEC in an amount not to exceed \$1,410.

RESOLUTION #52

Councilmember Maranville moved, seconded by Councilmember Bolton to authorize the Supervisor to enter into a contract with C T Male Associates to prepare a landfill monitoring reduction request to the NYS DEC in an amount not to exceed \$1,410. All in Favor. Motion Carried.

- Resolution recognizing Charles Henry Peer on his 100th Birthday.

RESOLUTION #53

Councilmember Wilson moved, seconded by Councilmember Bolton to recognize Charles Henry Peer on his 100th Birthday:

Whereas: Charles Henry Peer (known as Juddy because he looked like his father, Judson) was born on January 11, 1915 in Hoosick Falls, New York; and,

Whereas: Juddy moved to Bolton in 1916 with his father Judson, a Bolton native, and mother Margaret and graduated from Bolton Central School; and,

Whereas: Juddy has spent the last 99 years living and working in Bolton as a golf caddy for the Lake George Club, serving as caretaker for many estates and summer homes, as a New York State Licensed Fishing Guide and a refinisher of boats for F.R. Smith and Sons Marina; and,

Whereas: Juddy married Arlene Taylor at the end of World War II and made their home in the Huddle where they raised their son Ron; and,

Whereas: Juddy enjoyed playing basketball, hunting and fishing, and he also enjoyed hard-water sailing on an iceboat he built in 1936, a bow-steerer, which rode on three steel blades and was propelled by large, wind-filled, triangular sails and an airplane motor which could travel at speeds as high as 120 mph; and,

Whereas: Juddy and Arlene, after working dawn to dusk could be found at home tending to their large vegetable and flower gardens and small animals; and,

Whereas: Juddy and Arlene, in their later years, moved from the Huddle to his home on Potter Hill Road where his many friends continue to visit him and enjoy reminiscing about Bolton and how it was over the last century.

NOW THEREFORE LET IT BE RESOLVED: *That we, the Bolton Town Board, do pause in our deliberations today, February 3, 2015, to honor Charles Henry Peer and wish him a very happy 100th birthday. May he continue to share his love and joy with others.*

FURTHERMORE: *We encourage all fellow residents, family and friends to pay tribute to Juddy and wish him health and happiness in all his days to come.*

All in Favor. Motion Carried.

Councilmember Wilson stated that Juddy lives at home due to the many people in Bolton who tend to his needs which is one of the reasons living in Bolton is such a delight.

PUBLIC IN ATTENDANCE:

John Gaddy wanted to alert the Board to all of the opportunities to pursue monies for the Town. He would like the Town and Bolton Central School to showcase a joint project for a parking field. He said that he was looking forward to this moving forward.

Supervisor Conover asked Highway Superintendent, William Sherman to comment on the equipment and the storms. Mr. Sherman stated that they have been working hard on keeping the roads clear. Supervisor Conover stated he had spoken to the County Highway Commissioner about County Route 11. He stated that he had offered any assistance from the Town that was needed. Supervisor Conover inquired if the County used sand on this road. Mr. Sherman replied no they only used salt. Supervisor Conover asked Mr. Sherman to keep in contact with the County and assist them with any needs. Supervisor Conover also stated he had spoken to the NYS Department of Transportation about Route 9N in reference to the lack of drainage in 3 or 4 areas that are creating very treacherous conditions.

RESOLUTION #54

Councilmember MacEwan moved, seconded by Councilmember Maranville to approve payment of the following bills: All in Favor. Motion Carried.

Pay The Bills:

	Voucher	Amount
January Mid Abstract 1A		
General	33-35	\$300.00
January Mid Abstract 1B		
General	88 90-92 94-109	6126.32
Highway	20	17.35
Sewer	19-22	3610.44
Water	11 12	1132.36
Lights	89 93	225.58
February Abstract		
General	22-33 36-87 110-159	155,270.17
Highway	3-19 21-42	84,215.27
Sewer	3-18 23-35	10,987.20
Water	4-10 13-23	11,600.24
Tourism	1	10,000.00
Special Recreation	1 & 2	3079.75

Executive Session: Matter involving collective contract negotiations, acquisition of real property, and employment history of a particular Town Employee.

RESOLUTION #55

Councilmember Bolton moved, seconded by Councilmember Wilson to enter into executive session to discuss matters involving collective contract negotiations, acquisition of real property, and employment history of a particular Town employee. All in Favor. Motion Carried.

Adjourn: 7:13

Minutes respectfully submitted by:

Jodi Connally
Town Clerk

Katie Persons
Minute Taker