

REGULAR MEETING
BOLTON TOWN BOARD

Meeting Call to Order: 6:32 pm.

July 1, 2014

Pledge: Robert MacEwan

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilman: Owen Maranville
Councilmember: Cheryl Bolton
Councilmember: Susan Wilson
Town Clerk: Jodi Connally
Counsel: Michael Muller

- Please remain standing for a moment of silence for Leo Duggan and Marie Ayers.

Minutes:

- Approve minutes of June 3, 2014 Regular Town Board Meeting.

RESOLUTION #137

Councilman MacEwan moved, seconded by Councilmember Wilson to approve the minutes of June 3, 2014 Regular Town Board Meeting. All in Favor. Motion Carried.

Public Hearing:

Sound Amplification Request by Edward Foy Jr., Chateau on the Lake, Sundays –July 6 – October 12, 2014 and Saturday September 20, 2014, 4pm to 9pm.

Sound Amplification Request by Edward Foy Jr., Chateau on the Lake, Saturday July 12, 2014, 6 pm to 10 pm.

Edward Foy Jr. stated:

- They have an event on the 12th for the approved use of the property.
- They are asking for a permit for acoustic/amplified music.
- He said they try to keep our neighbors in mind.
- They try to keep the music classy and not hard rock.

Councilman MacEwan asked about plantings that should have been done. Mr. Foy stated that the plantings were planted at a lot of expense, but over the winter they lost 30% of them and they have replanted again because he also wants a buffer. He said the new trees are much smaller and

he is not real happy with them. He stated they are using planter railroad ties to stop the stone from being plowed on the plantings. He also believes the best resolution is to put up a privacy fence along with the plantings. He stated that he wants to create a paradise for his guests. Councilmember Wilson stated that they have been discussing the issue in the monthly Planning meetings, and Mr. Foy has been on top on it.

Kathleen Spahn from the public inquired if the Town had a decibel tester and if there is someone that is trained to use it. Councilmember Wilson replied yes to both. Ms. Spahn also wanted to know whom to call in the middle of the night with any issues with loud music. Supervisor Conover stated they should contact the Bolton Police Department.

Supervisor Conover read letters and emails from the following neighbors into the record:

George and Michelle Frohlich – against

Eileen Neville – in favor

Carol & Harold McCleery – against

Jan Whalen Simpson and Michael Whalen – against

Edward Foy Jr. stated that these letters that were read into the record were for the first application that has been tabled due to a clerical error on the Town's part. Supervisor Conover agreed and stated that the application before them now was for a wedding on the 12th.

Councilmember Bolton stated she understands the notifications were late going out but she does not believe that the Board should table this first application for an entire month. Supervisor Conover stated that the Board could have a special meeting. Town Atty. Muller stated that he was lead to believe the applicant was looking for indoor and acoustical music which do not need permits. Mr. Foy replied that he really did not just want indoor and acoustical music only but he was trying to come up with another game plan while the application was tabled. He stated it is not optimal to have music inside. Mr. Foy stated if he has the option to move the hearing up he would obviously prefer that. Councilmember Bolton stated the applicant would miss 5 Sundays if the Board made them table the application until the next Town Board meeting. Atty. Muller replied that they would need to re-notice the neighbors if they wanted to accommodate the applicant in a shorter time period. Mr. Foy stated he would like the Board to take the short season into consideration.

- Resolution regarding sound amplification permit for Edward Foy Jr.

RESOLUTION #138

Councilmember Bolton moved, seconded by Councilman Maranville to table the sound amplification permit for Edward Foy Jr., Chateau on the Lake, Sundays –July 6 – October 12, 2014 and Saturday September 20, 2014, 4 pm to 9 pm for a special meeting on July 16 at 6:30pm. All in Favor. Motion Carried.

- Resolution regarding sound amplification permit for Edward Foy Jr.

RESOLUTION #139

Councilmember Bolton moved, seconded by Councilman MacEwan to approve the sound amplification permit Edward Foy Jr., Chateau on the Lake, Saturday July 12, 2014, 6pm to 10pm. All in Favor. Motion Carried.

Sound Amplification Request by Steve McCranels, Market Place Steakhouse for 2 speakers playing dinner music and 2 small TVs playing News and Sports for acceptance date through end of year, 3pm to 10pm.

Damien Tucker represented the project as follows:

- This application is a renewal.
- They have had approvals for the past three years for the music and televisions.
- The speakers are independently volume controlled and directed toward the building.
- He does not believe they have ever been cited for the music exceeding the accepted 75 decibel level.
- 90% of the time it is dinner music or sporting events.

Councilmember Bolton stated the televisions on the deck were a concern to her due to the distraction to the traffic on the road. Mr. Tucker stated last year they initially mounted the televisions outside, but due to weather concerns have since encased them and now you cannot see the picture from the road. Councilmember Wilson stated that to clarify the televisions were not approved by the Town of Bolton.

Supervisor Conover stated that Mr. Tucker needed to maintain control of the volume of the music. Mr. Tucker agreed and stated he had no problem in turning the music down.

- Resolution regarding sound amplification permit for Steve McCranels Market Place Restaurant.

RESOLUTION #140

Councilmember Wilson moved, seconded by Councilmember Bolton to approve the sound amplification permit for Steve McCranels, Market Place Steakhouse for 2 speakers playing dinner music and 2 small TVs playing News and Sports for acceptance date through end of year, 3pm to 10pm. All in Favor. Motion Carried.

Sound Amplification Request by Steve McCranels, Iva and Audie's Restaurant for 2 speakers playing dinner music from acceptance date through end of year, 7am to 3pm.

- Resolution regarding sound amplification permit for Steve McCranels for Iva and Audie's Restaurant.

RESOLUTION #141

Councilman MacEwan moved, seconded by Councilmember Bolton to approve the sound amplification permit for Steve McCranels, Iva and Audie's Restaurant for 2 speakers playing dinner music from acceptance date through end of year, 7am to 3pm. All in Favor. Motion Carried.

Sound Amplification Request by Virginia Allen, The Shack at Bolton Landing LLC playing satellite radio music from acceptance date through Columbus Day, 10am to 9pm.

- Resolution regarding sound amplification permit for Virginia Allen for The Shack Restaurant.

Councilmember Wilson asked what the hours of operation were. Councilmember Bolton stated that they close for a few hours in the middle of the day, and she believes the music is for when they are open.

Councilman Maranville stated that satellite radio had many different genres and he would not like to have any stations that were spewing vulgarities playing. Supervisor Conover stated they could make music only as part of the motion.

RESOLUTION #142

Councilman Maranville moved, seconded by Councilmember Bolton to approve the sound amplification permit for Virginia Allen, The Shack at Bolton Landing LLC playing satellite radio music only from acceptance date through Columbus Day, 10am to 9pm. All in Favor. Motion Carried.

Convene as the Bolton Board of Health.

RESOLUTION #143

Councilman Maranville moved, seconded by Councilman MacEwan to convene as the Bolton Board of Health. All in Favor. Motion Carried.

Public Hearing: BSI Realty Co. LLC (The Algonquin) to replace a septic system at 4770 Lake Shore Drive, Parcel Id# 186.06-1-17. Variances being sought: 1) Section 3.030E requires 10 feet between the proposed holding tank and the storage retail area 8.4 feet is proposed and 2) Local Board of Health approval is required for a holding tank in accordance with Resolution 186.

Supervisor Conover asked if the tanks were bigger. Mr. Scott replied yes and no. He stated the first tank would be 5,000 gallons and the second tank would be 1,000 gallons which would be used in case of overflow. Mr. Scott stated they had contracted with Stone Industries for daily pump outs.

The Lake George Waterkeeper inquired if there would be shut off valves on this system. Mr. Scott replied that there would be alarms and shutoffs.

RESOLUTION #144

Councilmember Wilson moved, seconded by Councilman Maranville to declare the Bolton Town Board as lead agency for the BSI Realty Co. LLC application for septic variances. All in Favor. Motion Carried.

- SEQRA Assessment & Finding

Councilmember Wilson asked if the Board members had any concerns with:

1. Any of the items listed 1 through 20 in Part I, as submitted by the Applicant, on the SEQRA Form? No

2. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

RESOLUTION #145

Councilmember Wilson moved, seconded by Councilman Maranville to make a negative declaration with regard to SEQRA for the BSI Realty Co. LLC application for septic variances. All in Favor. Motion Carried.

- Resolution regarding variance request for BSI Realty Co. LLC (The Algonquin), to replace a septic system at 4770 Lake Shore Drive, Parcel Id# 186.06-1-17.

Based upon the materials submitted and accepted as part of the record, and the approval of the proposed septic application by Town Engineer Tom Nace and the approval of the New York State Department of Health having addressed certain conditions, our findings are as follows:

1. The Applicant's SEQRA submission, and our analysis of the issues presented, demonstrate that there are no significant environmental impacts or concerns.
2. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough "hard look" and consideration of the applicant's entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

Councilmember Wilson stated that having declared ourselves as lead agency for this application, and having made a Negative Declaration for the SEQRA Application, I would like to make a motion to approve this application for a septic variance.

RESOLUTION #146

Councilmember Wilson moved, seconded by Councilman Maranville to approve the BSI Realty Co. LLC (The Algonquin), to replace a septic system at 4770 Lake Shore Drive, Parcel Id# 186.06-1-17. All in favor. Motion Carried.

Convene as the Bolton Water District.

RESOLUTION #147

Councilmember Wilson moved, seconded by Councilman MacEwan to convene as the Bolton Water District. All in Favor. Motion Carried.

- **RESOLVED THAT** the Town of Bolton Water District acting through its duly constituted Board of Commissioners hereby determines that it is appropriate to give consideration to the acquisition of lands contiguous to and adjacent to other water shed properties for the purpose of protecting the municipal water shed in and around the area of Edgecomb Pond and it is further appropriate that the Town Board take such action and

follow such procedures as are mandated by Town Law to proceed to cause a map and plan for the possible acquisition of **TOWN OF BOLTON TAX MAP PARCELS 155.-1-30 AND 155.-1-33** and to conduct such public hearings as may be required upon sufficient public notice and that upon the conclusion of such hearing give further consideration to authorizing a plan of acquisition and delegate to the **TOWN OF BOLTON WATER DISTRICT** commissioners the power to acquire the real property on behalf of the district.

Atty. Muller explained that the proposal is a transaction from the LGLC for the sale of approximately 95 or 96 acres for \$82,000. He explained the procedures and requirements the Board would need to go through acting as the Water District Commissioners. He also explained that there would need to be a public hearing for this transaction.

Supervisor Conover stated that they would be setting in motion a process that at some point they would either vote yes or no on. Atty. Muller replied that was correct.

Councilmember Wilson asked who would pass the SEQRA. Atty. Muller replied that the Board would.

RESOLUTION #148

Councilmember Wilson moved, seconded by Councilmember Bolton **RESOLVED THAT** the Town of Bolton Water District acting through its duly constituted Board of Commissioners hereby determines that it is appropriate to give consideration to the acquisition of lands contiguous to and adjacent to other water shed properties for the purpose of protecting the municipal water shed in and around the area of Edgecomb Pond and it is further appropriate that the Town Board take such action and follow such procedures as are mandated by Town Law to proceed to cause a map and plan for the possible acquisition of **TOWN OF BOLTON TAX MAP PARCELS 155.-1-30 AND 155.-1-33** and to conduct such public hearings as may be required upon sufficient public notice and that upon the conclusion of such hearing give further consideration to authorizing a plan of acquisition and delegate to the **TOWN OF BOLTON WATER DISTRICT** commissioners the power to acquire the real property on behalf of the district All in Favor. Motion Carried

- Resolution authorizing the Bolton Town Clerk acting on behalf of the Town of Bolton Water District to advertise for a public hearing to be held regarding the possible acquisition of Tax Map Parcels 155.-1-30 and 155.-1-33 said public hearing to be held on August 5, 2014 at 6:30pm.

RESOLUTION #149

Councilmember Bolton moved, seconded by Councilman Maranville to authorize the Bolton Town Clerk acting on behalf of the Town of Bolton Water District to advertise for a public hearing to be held regarding the possible acquisition of Tax Map Parcels 155.-1-30 and 155.-1-33 said public hearing to be held on August 5, 2014 at 6:30pm. All in favor. Motion Carried.

- Resolution declaring the Bolton Town Board as lead agency under SEQRA relative to the purchase of Tax Map Parcels 155.-1-30 and 155.-1-33.

RESOLUTION #150

Councilmember Wilson moved, seconded by Councilman MacEwan to declare the Bolton Town Board as lead agency under SEQRA relative to the purchase of Tax Map Parcels 155.-1-30 and 155.-1-33. All in favor. Motion Carried.

- Resolution authorizing the Chair of the Bolton Water District to sign a contract relative to the possible land purchase.

RESOLUTION #151

Councilmember Bolton moved, seconded by Councilman Maranville to authorize the Chair of the Bolton Water District to sign a contract relative to the possible land purchase. All in favor. Motion Carried.

- Resolution authorizing Supervisor to pay ½ of appraisal cost of \$4,750 or \$2,375 to the Lake George Land Conservancy (related to the purchase of Tax Map Parcels 155.-1-30 and 155.-1-33).

RESOLUTION #152

Councilmember Wilson moved, seconded by Councilman MacEwan to authorize the Town Supervisor to pay ½ of appraisal cost of \$4,750 or \$2,375 to the Lake George Land Conservancy (related to the purchase of Tax Map Parcels 155.-1-30 and 155.-1-33. All in Favor. Motion Carried.

Motion to Reconvene as the Bolton Town Board

RESOLUTION #153

Councilman Maranville moved, seconded by Councilmember Bolton to reconvene as the Bolton Town Board. All in Favor. Motion Carried.

- Resolution to accept a donation of a wheeled canoe/kayak transporter.

Supervisor Conover explained that John Gaddy would like to donate to the town a canoe/kayak carrier built by student Gavin Monroe at Bolton Central School to maneuver the boats to and from the docks and parking area at Veterans Park. He stated that he thought it was a wonderful project and it was nice that they thought about the town.

RESOLUTION#154

Councilmember Wilson moved, seconded by Councilmember Bolton to accept a donation of a wheeled canoe/kayak transporter donated by Gavin Monroe of Bolton Central School. All in Favor. Motion Carried.

Public in Attendance:

Chris Navitsky:

- Thanked the Town in their assistance with the Jefferson Project allowing the contractor to dock at the town docks during the day, and helping with some of the parking fees.

- “Keep the Queen Clean” event on the first Saturday of August, reaching out to the town for assistance with an area that people can dispose of garbage that has been found in the lake.

Councilmember Wilson stated she thoroughly enjoyed the Jefferson Project tour. Supervisor Conover stated that the Town would also be happy to help with the Keep the Queen Clean event

Zandy Gabriels:

- For the Boards information the music can be heard across the bay which is further than the 500’ notification reaches.
- He empathizes with the people in Congers Point.
- He will synchronize clocks so that the music is turned off at exactly 10:00pm.

Rod Owens:

Asked the Board to expedite the purchase of a firearm for the animal control officer.

Correspondence:

- Carrie Winslow notification of child’s birthday party at Veteran’s Park Pavilion on Saturday, June 21, 2014, 1-4 PM.
- Kevin Speicher, Chief, Pipeline Safety Section, NYS Department of Public Service regarding important safety information.
- CDPHP regarding request by CDPHP to the NYS Department of Financial Services for rate change to Plan Policies.
- Holly Dansbury regarding vacancies on the Planning and Zoning Boards.
- Letter of resignation from Bolton Zoning Board of Appeals by David Ray.

Supervisor Conover stated that they would accept this with regret.

- Sheryl Ebeoglu expressing appreciation and high commendation for assistance by Officer M.J.Keane.
- Wilma Rizzi notification of group at Veteran’s Park for July 4, 2014 for a family reunion.
- Request for fireworks display permit for Blue Water Manor on 6/13/2014 at 9:30 PM.
- Eileen Neville recommending music permit be granted this year for Chateau on the Lake.
- Delbert Chambers, President Johnsburg Historical Society regarding invitation to unveiling of historical marker commemorating John Thurman on September 13, 2014 at 2 PM.
- Laura C. Szandyba letter regarding article published in the Post Star regarding Marki application.
- Wayne Smith regarding training of disabled vets and use of revolving loan fund dollars to expand his business.
- Michele Perosi-Froehlich and George Froehlich regarding opposition to request by the Chateau on the Lake for noise permit and indicating that landscaping not satisfactorily completed per Planning Board Approval.
- Sandi Aldrich regarding no cash policy at Transfer Station and expressing concern about roadside dumping.
- Carol and Harold McCleery notification that they did not receive notice the Chateau outdoor noise application which did not meet the 10 day notification requirement and that

they request postponement of the application to meet the requirement so that they and neighbors can adjust their schedule to the meeting date and better prepare for the meeting.

- John Gaddy , Gavin Monroe donation of a canoe/kayak carrier.

Committee Reports:

Councilman Robert MacEwan

Transfer Station:

- Total for the month is \$5215.00
- Spring Clean-up cards \$4824.00
- Ladders were delivered; they seem to be working well for the customers.
- Metal pile was cleaned up by the Highway Department. Thank you
- Propane tanks were taken by Blue Rhino which took years to collect. They will no longer be accepting them at the transfer station.

Town Clerk, Jodi Connally clarified the amount was the amount of garbage that had been disposed of which would differ from her report.

Bolton EMS:

Medical Supply

Administration

2014 Billings thru May:

Gross Charges Billed:	\$65,136
Payments thru May 31, 2014:	\$31,066

EMR report regarding billing activity for May, 2014:

Calls: 19 of which 14 billable	
Gross Charges Billed:	\$13,195
Payments Received this Month:	\$ 8,604

Payroll expenses for May, 2014 were \$15,113. YTD 2014 @ \$82,090.

Keeler Motor Car Company unable to locate a Sprinter van matching the specifications required by Wheeled Coach for an ambulance conversion.

Additional uniform t-shirts in 2XL size from Cedar Graphics expected by June 21st.

Councilman Owen Maranville

Police:

- 45 patrol shifts, 272 property checks and 335 recordable activities.
- Observed traffic lights flashing after storm and attempted to re-set without success and notified DOT.

- Received 2 letters of appreciation regarding work of Police Officer Keane.

Councilman MacEwan inquired who managed the amount of time it took for the light to change. Supervisor Conover stated that NYSDOT was in charge of programming it. Councilmember Bolton stated it was based on traffic count, and it could be addressed.

Assessor:

- During June the deed transfers and address changes were kept up to date on Dave's computer files. With regard to sales, Dave has had eight additional arm's length sales to report since the 1st of July; a total of 57 are reported from last year. Sales prices have been relatively stable and close to the current assessed values.
- During June the changes to the roll as directed by the Board of Assessment Review and corrections were made.
- Near the end of the month and after Grievance Day the State of NY authorized Dave to add to the taxable portion of the roll the 14 parcels they had purchased from the Lake George Land Conservancy. This added a 1.1 million addition to the taxable portion of the roll.
- Lastly, Dave has continued to make the changes to the State List of who is eligible for the Basic Star exemption, based on registration, maximum income limit and liability for State Income tax.

Justice Court:

During the month of June, 2014, Judge Harry Demarest took in \$5,948.00 and Judge Edward Stewart took in \$3,970.00. Total monies forwarded to the Town of Bolton amounted to \$9,918.00. There are itemized lists located in the Court if anyone desires to look them over.

Highway:

A few of the items they worked on were as follows:

- Hauled item #4 for east Schroon river road.
- Replaced culverts on East Schroon River Road.
- Cut brush and trees East Schroon River Road.
- Repair ditch and catch basin Edgecomb Pond Road.
- Dozer work on ball field.
- Clean ditches and replace culverts Padanarum Road.
- Swept streets.
- Repaired ditch and lawn area Thunderbird Road.
- Grade and raked dirt roads.
- Started roadside mowing.
- Sent trucks to help town of Hague blacktopping.

Councilmember Susan Wilson

Planning Office

The Planning Office for the month of June has collected fees in the amount of \$1,325 for various items including Certificates of Compliance, Septic Permits, Variances, Site Plan Reviews and Stormwater Permits.

Code Enforcement:

Submitted a 17 page report that details 33 site visits and activities accomplished during the month of June.

Library:

- The Library holds monthly raffles as part of their fundraising efforts and for the summer months they are raffling a reading basket that includes a Kindle Paperwhite, coffee, tea and mug in a small cooler tote bag.
- July 9th – Roger Sumerhayes will present an edited version of his film about his grandfather titled The World of Irving Langmuir. Langmuir, a chemist and physicist was awarded the 1932 Nobel Prize in chemistry. He was also a long time summer resident of Bolton Landing, where he built a lovely home on Crown Island. Langmuir was a true lover of Lake George, and he worked extensively with John Apperson preserving the many shores around the lake, including Dome Island. April and Peter White and Roger are putting a Langmuir display together to go along with the presentation
- August 13th – A presentation by Steve Kamholz about Dr. Jacobi.
- September 17th – “True Wilderness” – I will have more information on this program in August.
- October 15th – Around the World with Dr. Walt McConnell.
- October 18th – Shake Your Family Tree with Lauren Maehrlein.
- The Sembrich movie night has started with War Horse held on June 23rd. For a list of additional movies please contact Megan.

Councilmember Wilson stated that on August 16th, the Library Board is planning a major fundraising event that they are calling “Dancing Under the Stars” to be held on the Town Pier. There will be music, cocktail party, and a silent auction. They really need volunteers to help with this event so if you can assist please contact Megan Baker.

Seniors:

Have quite a few trips planned for the next few months. She printed out copies of their newsletter with detailed information about the trips and the newsletter includes other information about various agencies that provide support for our senior residents.

Councilmember Cheryl Bolton

Town Clerk’s Office:

- They had a very busy window this month.
- 102 residents have taken advantage of the Resident Stickers
- Between the Clerk’s office and the Transfer Station they have sold \$17,226 in tickets.
- Last year in the Month of June the Landfill receipts were \$9612.00
- The Dig Safely Program now charges a fee of \$2.00 per late response. The Town of Bolton is at 100% for on-time responses.
- Jodi is hosting an iMapinvasives training class here at the Town Hall on Monday with NYS DEC. Everyone is invited and encouraged to attend.
- The Clerk’s Office also hosted a training program with Robert Martin of Network Orient Solutions which provides our Water and Sewer Software.
- They will be starting a new water billing cycle late this month (July).

Councilmember Bolton thanked the Clerk's office for making her aware of the process for municipal funds being deposited within 72 hours of receipt. She also stated that the office is very busy with the rental of the Community Center.

Buildings and Grounds Department:

- Repaired the sidewalk in front of the fitness center.
- Replaced chains and seats on swings at Veterans Park.
- Procured material to build a new deck and steps at the landfill.
- Dug 6 graves.
- Dug a trench at the meal site for a propane line and fixed the flagpole.
- Mowed all of the cemeteries and parks.
- Put top soil on the hill at Rogers Park.
- Put a new bench out for Trees.
- Prepped the little league field for Allstars.
- Put in new sign for the Recreation Park.
- Fixed the handrail at the Senior Building.
- Replaced light bulbs in the Health Center and Town Hall.
- Cleaned up and put picnic tables out at the various parks and beaches.
- Replaced the toilet at the landfill.
- Put flags out for Flag Day.
- Cut and cleaned up 2 dead trees at Huddle Beach.
- Put up new basketball nets at Veterans Park.
- Fixed the stall divider at Veterans Park bathroom.
- Removed the tin off roof covering the air conditioning units at the Health Center.

Councilmember Bolton stated she wanted to note that they perform many more jobs than just parks and recreation, and she would like to commend them.

Animal Control:

- 13 calls ranging anywhere from a skunk to a bear.
- 8 hour classroom training for shotgun usage.

Councilmember Bolton stated the job had become much bigger than anticipated. She stated that she would like to revisit the compensation that the Board had originally planned. She stated they had looked at this as a shared service but it is morphing into a much bigger job than anticipated.

Sewer Plant:

- Plant took in 6,545,720 gallons of Wastewater for a daily average of 218,191.
- Casella hauled 16,000 gallons of liquid sludge.
- Aqualogics calibrated influent flow meter and recorder.
- Jack Hall inspected backflow preventer.
- Mowed and weed whipped around plant and sand percolation beds.

Councilmember Bolton stated the plant was looking very good and well maintained.

- Had 3 alarms, 1 for power and 2 for high water.

- I would like to thank the Water department for their help with removing a manhole lid from a pit at the north pumping station. I would also like to thank Ray Chamberlain for his help and hard work during the week of June 23-27 while Luke Dague was on vacation.
- Painted Effluent pumps, concrete around the equalization tank and pump house.
- Hauled stone for around Imoff tank, pump house and blower building.
- Removed 8.5 cubic feet of grit and grease from pump stations.
- Fixed broken air diffuser pipe in Equalization tank and cleaned out grit from tank.
- Had new power line installed at North pumping station due to truck ripping main line out.

Councilmember Bolton stated she had met with Tom French to discuss the needs of overtime and she is happy that they are meeting all the departments needs with just two people instead of three.

Supervisor's Office:

- Along with all of their normal daily duties, such as paying abstracts, paying bills, biweekly payrolls, monthly insurances, state retirement and deferred compensation, they are continually cleaning out and updating the office files.
- Secretary has finalized and distributed 2 of the 3 EAP's to all of the required agencies.
- They attended NY State Comptrollers Archive classes on filing and keeping updated files.
- They are working with the NYS Comptroller's office this month to update clean and store their files correctly.
- Bookkeeper created a new electronic individual earnings worksheet to update and modernize the handwritten payroll books.
- Secretary is continually updating the different town departments on PESH and OSHA requirements and safety issues.
- Bookkeeper has submitted all the quarterly and monthly reports.
- Bookkeeper did an orientation with the Recreation Department and new summer employees.
- They have created a new electronic calendar system to have the ability to be more efficient with the Supervisor's daily schedule.

Councilmember Bolton stated she had met with all but four employees within the town hall to have them do a desk audit of all daily jobs so we can have a better handle on sharing services among offices. She stated that she will be setting up a meeting with the remaining four employees and hopes to have a report for the Board by the August meeting.

Supervisors Report:

- Receipts: \$434,475.00
- Disbursements: \$375,081.14
- Warren County Sales Tax: May +3.5%; Year to date: -0.6%
- Town Hall Parking Lot and striping complete (new loading and unloading area signed and striped) and new striping for the main street lot complete.

Supervisor Conover stated this has been a big help removing the big trucks from Route 9 during the busy summer months.

- Town of Bolton Emergency Action and Response Plan Draft under review and Town Hall Emergency Action and Response Plan complete.

Supervisor Conover stated thanked Kate for all her efforts in this endeavor.

- Lost power to North Bolton Pump Station (truck hit wires). Back-up systems worked perfectly, emergency responders were immediately on the scene (Big thank you to the

Bolton Volunteer Fire Company and the NY State Police who handled traffic control). Sewer personnel responded immediately and immediately made arrangements to reconnect power and monitor flows while the pump station was on back-up systems.

Supervisor Conover stated it looked like the Town was off to a good start for the summer.

New Business

- Resolution authorizing Supervisor to enter into professional service contract for schematic design services with L.A. Group relating to improvements to Rogers Park and the Visitor Center in an amount not to exceed \$48,450 (funding to come from the Rogers Park Improvement Account).

Supervisor Conover stated this was the next step from the site plan work that had been completed.

RESOLUTION#155

Councilmember Wilson moved, seconded by Councilman Maranville to authorize the Supervisor to enter into professional service contract for schematic design services with L.A. Group relating to improvements to Rogers Park and the Visitor Center in an amount not to exceed \$48,450 (funding to come from the Rogers Park Improvement Account). All in Favor. Motion Carried.

- Resolution appointing Matt Slaughter to the unexpired term of John Michaels (term to end 12-31-2014).

Councilmember Wilson stated that he had be serving as an alternate to the Zoning Board of Appeals for the last couple of years and that he had a degree in Planning. She stated that the alternate system was working very well and two of the alternates had recently been appointed to the Boards.

RESOLUTION#156

Councilmember Wilson moved, seconded by Councilmember Bolton to appoint Matt Slaughter to the unexpired term of John Michaels on the Zoning Board of Appeals(term to end 12-31-2014). All in Favor. Motion Carried.

- Resolution authorizing Supervisor to enter into water testing agreement for Bolton beaches and such other areas as required with Darrin Fresh Water Institute at a cost of \$30 per sample.

Supervisor Conover stated that this was a contract that the Town entered into every year.

RESOLUTION#157

Councilman Maranville moved, seconded by Councilmember Bolton to authorize Supervisor to enter into water testing agreement for Bolton beaches, access areas, Norowal and such other areas as required with Darrin Fresh Water Institute at a cost of \$30 per sample. All in Favor. Motion Carried.

- Resolution appointing Holly Dansbury to the Bolton Zoning Board of Appeals to replace the unexpired term of David Ray (term to expire 12/31/2018).

Councilmember Wilson stated that they had the opportunity to interview several of the people that had indicated a desire to serve and she feels that Ms. Dansbury will be an excellent Zoning Board member. Supervisor Conover agreed.

RESOLUTION#158

Councilmember Wilson moved, seconded by Councilman MacEwan to appoint Holly Dansbury to the Bolton Zoning Board of Appeals to replace the unexpired term of David Ray (term to expire 12/31/2018). All in Favor. Motion Carried.

- Resolution authorizing a maximum of 2 weeks' vacation carryover of vacation time without prior approval of the Town Board.

Councilmember Bolton stated that she believes it would be a good idea to allow the two weeks so they were not coming before the Board so frequently. She thinks this would be a better process flow and they would make sure it is monitored closely so that it was not abused.

RESOLUTION#159

Councilmember Bolton moved, seconded by Councilman Maranville to authorize a maximum of 2 weeks' vacation carryover of vacation time without prior approval of the Town Board. All in Favor. Motion Carried.

- Resolution authorizing appointment of Mike Calautti to the Bolton Zoning Board of Appeals as an alternate member to fill the unexpired term of Matt Slaughter (term to expire 12/31/2019).

Councilmember Wilson stated that after interviewing Mr. Calautti she would recommend him to the Board. Supervisor Conover suggested leaving the information on the website so interested people could always apply. Councilmember Bolton commended the interview process.

RESOLUTION#160

Councilmember Wilson moved, seconded by Councilman MacEwan to appoint Mike Calautti to the Bolton Zoning Board of Appeals as an alternate member to fill the unexpired term of Matt Slaughter (term to expire 12/31/2019). All in Favor. Motion Carried.

- Resolution to authorize the purchase of a shotgun and ammunition for the Town of Bolton Animal Control Officer and to allow possession and, as approved by the NYS Department of Environmental Conservation, use of said firearm by the Bolton Animal Control Officer in the Town of Bolton.

Councilmember Bolton stated that this position has morphed into much more than anticipated and she had read over the new policy allowing possession of firearms in the workplace by the Animal Control Officer. Supervisor Conover stated that when the policy was finalized he would submit it to the Board for adoption. Councilmember Bolton stated that her concern is that they are sending the animal control officer out with nothing more than a stick to address all of these issues and she believes he needs the proper tools to handle these situations. She stated that the level of responsibility from Dog Catcher to Animal Control Officer has grown over the last three months.

Supervisor Conover stated he had talked to the insurance company about the Animal Control officer using a firearm.

RESOLUTION#161

Councilman Maranville moved, seconded by Councilmember Bolton to authorize the purchase of a shotgun and ammunition for the Town of Bolton Animal Control Officer and to allow possession and, as approved by the NYS Department of Environmental Conservation, use of said firearm by the Bolton Animal Control Officer in the Town of Bolton. All in Favor. Motion Carried.

- Resolution regarding use of food truck on August 8, 2014 at Rogers Park by LCS&Z, L.L.P. for Company picnic.

Councilman MacEwan asked if they had been using this facility annually, what they did before they had food truck. Supervisor Conover stated they would Barbeque or brought their food. Councilmember Bolton stated she had an issue with a food truck when there are so many businesses in the town that could offer the services needed. Supervisor Conover stated that August is tremendously busy time of year for the park.

RESOLUTION#162

Councilmember Bolton moved, seconded by Councilman Maranville to deny the use of food truck on August 8, 2014 at Rogers Park by LCS&Z, L.L.P. for Company family picnic. All in Favor. Motion Carried.

Public in Attendance:

Zandy Gabriels asked about the frequency of the beach sampling. Supervisor Conover stated that he would get that information for him.

RESOLUTION#163

Councilmember Bolton moved, seconded by Councilman Maranville to approve the following transfers:

Transfers:

TRANSFERS FOR JULY 2014

TO	FROM	AMOUNT
<u>WATER:</u>		
8340.4 Trans/Dist CE	8340.2 Trans/Dist EQ	\$10,000.00

RESOLUTION #164

Councilman MacEwan moved, seconded by Councilman Maranville to approve payment of the following bills: All in Favor. Motion Carried

Pay the Bills:

Mid Abstract 6A

	Voucher	Amount
General	742, 748-750,756,758-760	\$ 3,114.64
Highway	252	\$ 17.35
Sewer	137-139	\$ 1,533.00
Water	124 & 125	\$ 1,151.84
Lights	749 & 757	\$ 397.34

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	Voucher	Amount
General	645-740 , 761-790	\$ 48,296.06
Highway	228-251 , 253-272	\$ 65,797.61
Sewer	121, 136,140-148	\$ 5,844.89
Water	108,123, 126-134	\$ 10,579.66
Roger's Park	3	\$ 6,000.00
Tourism	6-28	\$ 20,662.61
Lights	669	\$ 3243.87

RESOLUTION #165

Councilman MacEwan moved, seconded by Councilmember Bolton to adjourn. All in Favor.
Motion Carried.

Adjourn: 8:27

Minutes respectfully submitted by:

Jodi Connally
Town Clerk

Katie Persons
Minute Taker