

BOLTON TOWN BOARD

Pledge: Councilmember Gregory Smith  
Organizational Meeting

January 4, 2011

Supervisor: Ronald Conover  
Councilman: Robert MacEwan  
Councilman: Owen Maranville  
Councilmember: Deanne Rehm  
Councilman: Gregory Smith  
Town Clerk: Patricia Steele  
Counsel: Michael Muller

Call To Order: 7:00pm

Supervisor Conover called the organizational meeting to order at 7:00 pm.

RESOLUTION#1

MEETINGS

Councilman Maranville moved, seconded by Councilman Smith to establish the regular Town Board meetings be held on the first Tuesday of each month at 7:00 p.m. All in Favor. Motion Carried.

RESOLUTION#2

Councilman MacEwan moved, seconded by Councilman Maranville to establish that Roberts Rules of Order be used as a guideline in conducting meetings of the board. All in Favor. Motion Carried.

RESOLUTION#3

OFFICIAL PUBLICATION

Councilman Maranville moved, seconded by Councilmember Rehm to designate the Post Star the official publication for the Town of Bolton for 2011. All in Favor. Motion Carried.

RESOLUTION #4

DEPOSITORY FOR FUNDS

Councilmember Rehm moved, seconded by Councilman Maranville to designate TD Bank, Bolton Branch, and Glens Falls National Bank & Trust Co. be the official depositories for all Town funds for 2011. All in Favor. Motion Carried.

RESOLUTION#5

INVESTMENT POLICY

Councilman Maranville moved, seconded by Councilman MacEwan to continue the Town of Bolton investment policy for 2011. All in Favor. Motion Carried.

RESOLUTION #6

## PROCUREMENT POLICY

Councilmember Rehm moved, seconded by Councilman Smith to continue the Town of Bolton procurement policy for 2011. All in Favor. Motion Carried.

## RESOLUTION #7

### TRAVEL EXPENSE FOR TOWN BUSINESS

Councilman Maranville moved, seconded by Councilman MacEwan to establish that upon proper authorization expenses incurred by Town employees and officials for Town business including meals, lodging, parking, highway tolls and use of personal vehicle will be reimbursed. Utilization of personal vehicle for authorized travel during 2011 will be reimbursed at such rate as determined by the Internal Revenue Service (.51 cents per mile effective 1/1/2011). All in Favor. Motion Carried.

## NON-UNION EMPLOYEE POLICIES

### VACATIONS, SICK LEAVE, PERSONAL LEAVE, HOLIDAYS

Councilmember Rehm commented that this was not the same policy that was adopted last year. She stated that she thought that they had capped it 20 vacation days for anyone with 12 years of service or more with the exception of the 2 employees, at the time, that had 18 years and asked permission to keep their 25 days. She thought that they had grandfathered those two individuals in and capped everyone else at 20 days. Supervisor Conover stated that it was a simple omission on his part. Councilmember Rehm stated that she would like to amend the policy to reflect a cap of 20 days for anyone with 12 years of service or more.

## RESOLUTION #8

Councilmember Rehm moved, seconded by Councilman Maranville to approve the following policy:

### NON-UNION EMPLOYEE POLICIES-VACATIONS, SICK LEAVE, PERSONAL LEAVE, HOLIDAYS

That an employee must work 32½ hours per week to be considered full time and eligible for the following benefits: Each full time employee shall earn sick leave credit at the rate of one day per month (12 days per year). A maximum of 150 days may be accumulated. At retirement eligible employees have options on use of accumulated sick time: A cash payment may be made at 1/10<sup>th</sup> their rate of pay to the extent of their credited sick leave or accumulated sick leave may be applied toward additional service credits for retirement (according to section 41J of New York State Retirement System rules).

Each full time employee shall be granted five days of personal leave per year as of January 1<sup>st</sup> of each year, or prorated if hired after January 1<sup>st</sup>. If unused in a calendar year, there shall be no accrual to the following year. Each full time employee shall be granted 12 paid holidays per calendar year with Lincoln's Birthday and Election Day being designated as floating holidays. The holidays are: Martin Luther King, Lincoln's Birthday; President's Day; Memorial Day, Independence Day, Labor Day; Columbus Day; Elections Day, Veteran's Day, Thanksgiving, Christmas; New Years (vacation days

that fall on a Saturday are taken on Friday and those that fall on Sunday are taken on Monday).

A full-time employee is credited with two floating holidays each January 1. A newly hired full-time employee will be granted two floating holidays if the employee's date of hire is prior to April 1, or one floating holiday if the date of hire is prior to July 1, or no floating holidays if the date of hire is July 1 or later. Only one floating holiday may be used during the first half of the calendar year, and only one floating holiday may be used during the second half of the calendar year. Unused floating holidays are forfeited. Employees must be employed for one year for vacation purposes. Vacations to be granted as follows:

After 1 year	- thru 5 years	- 10 days vacation
	6 years - thru 11 years	- 15 days vacation
	12 years or more	- 20 days vacation

Note: Employees with 18 years or more of service effective 1/1/2010 will continue to receive 25 days vacation.

Vacations will be credited on anniversary date of employment. No accrual or carryover of vacation time to the following year will be permitted unless there are unusual circumstances and the Town Board approves the extension. No more than ten days of continuous vacation time may be taken unless approved by the department head and the Town Board. All in Favor. Motion Carried.

RESOLUTION#9

Councilman Maranville moved, seconded by Councilmember Rehm to continue the Town of Bolton policy on the prohibition of sexual harassment in the workplace. All in Favor. Motion Carried.

RESOLUTION#10

Councilmember Rehm moved, seconded by Councilman MacEwan to continue the Town of Bolton Drug and Alcohol Testing policy. All in Favor. Motion Carried.

RESOLUTION#11

Councilman Maranville moved, seconded by Councilmember Rehm to continue our policy to maintain and purchase municipal insurance to defend and indemnify the municipality and its employees and IT IS HEREBY RESOLVED and it is a continuing and stated policy that the Town of Bolton shall to the fullest extent permitted by law legally defend any town board member and every (paid or unpaid) volunteer member of any town committee, zoning board of appeals, planning board, local development corporation, town agency or town sponsored organization from any and all civil claims, suits and controversies arising from or by virtue of any alleged act or omission arising out of authorized activities undertaken by such person(s) for or on behalf of the Town of Bolton and indemnify such person(s) for the payment of any assessment of monetary damages arising there from. The Town of Bolton's duty to defend and indemnify shall not apply to any alleged intentional tort or criminal activity. All in Favor. Motion Carried.

RESOLUTION#12

Councilman Smith moved, seconded by Councilman MacEwan to designate the Town Hall meeting room as the polling place for District #1 and to designate the Town Hall Court Room as the polling place for District #2. All in Favor. Motion Carried.

SUPERVISOR'S APPOINTMENTS

Deputy Supervisor: Councilman Robert MacEwan  
Secretary to Supervisor: Donna Boggs

RESOLUTION #13

ELECTED OFFICIALS SALARIES

Councilman Maranville moved, seconded by Councilman Smith to designate the following salaries for elected officials:

Supervisor: Ronald Conover \$27,186

Councilpersons: Robert MacEwan, Owen Maranville, Deanne Rehm, Gregory Smith \$4,117 each

Justices: Edward Stewart, Harry Demarest \$11,289 each

Highway Superintendent: Timothy Coon \$50,197

Town Clerk: Patricia Steele \$34,020

All in Favor. Motion Carried.

Supervisor Conover indicated that the Supervisor's and Councilperson salaries do not represent any increase for this year.

RESOLUTION #14

SALARIES OF BOARD APPOINTMENTS

Councilman MacEwan moved, seconded by Councilman Maranville to authorize the following appointments and salaries:

Deputy Supervisor: Robert MacEwan \$809

Assessor: David Rosebrook \$32,693

Assessor Clerk & Deputy Town Clerk: Deborah MacEwan \$13.92 per hour

Secretary/Bookkeeper: Donna Boggs \$37,585

Counsel: Michael Muller \$52,275

Budget Officer: Ronald Conover Unpaid

Tax Collector/Water & Sewer/ Registrar: Patricia Steele \$9114

Deputy Town Clerk/Tax Collector: Wanda Cleavland \$30,435

Sewer Plant Operator: Chester Dagle \$21.35 per hour

Assistant Sewer Plant Operators: Thomas French II \$17.33 per hour, Luke Dague \$13.92 per hour

Water Plant Operator: John Perry \$22.07 per hour

Assistant Water Plant Operator: Thomas Torebka \$17.33 per hour

Water Dept. Laborer: Justin Harvanek \$13.66 per hour

Parks/Bldg/Grounds Foreman: George Mumblow \$19.05 per hour

Parks/Bldg/Grounds Laborers: Bernard French \$14.40 per hour, Raymond Chamberlain

\$11.87 per hour. Part Time Help: Harold Brown \$11.82  
Police Officers: James Neumann: \$30,000 per year, James Galante and Thomas Varney  
\$18.45 per hour  
Dog & Animal Control Officer: Harry Simmes or George Schuster: \$6,649  
Town Historian: Edgar Caldwell \$1096  
Health Officer: Dr. Smead \$1435  
Justice Court Clerk: Annette Saris \$26,736  
Zoning Administrator: Pamela Kenyon \$38556 plus \$19.77 per hour for meetings  
Code Enforcement Officer: Mitzi Nittmann: \$33200 plus \$17.03 per hour for meetings  
Zoning Assistant/Justice Court Clerk: Catherine Persons \$14.50 per hour  
School Crossing Guards: Kathleen Hannon, Patricia Cushing \$16.24 per hour  
Transfer Station: Lisa French, Supervisor \$13.92 per hour, Attendants: Al Dague \$11.87  
per hour, Susan Lamb \$10.88  
Park Attendants: Mary Owens \$11.96 per hour plus \$250, Park Attendants: \$11.64 per  
hour  
Recreation Director: Michelle Huck \$22,063, Assistants: \$12.61 per hour  
Engineer: Tom Nace \$70.00hr. (on an as needed basis)  
Summer Gardners: 3 @ \$11.56  
Planning Board/Zoning Board of Appeals Members \$50 per meeting  
Board of Assessment Review members: \$200 each, Chairman \$250  
All Temporary Employees: \$10.61 per hour.  
All in Favor. Motion Carried.

#### RESOLUTION#15

##### BOARD APPOINTMENTS

Councilmember Rehm moved, seconded by Councilman MacEwan that the following  
appointments be made:

Recreation: Wendy Burkowski, and Cheryl Rafferty terms to expire 12/31/2015

Planning Board: Donald Roessler term to expire 12/31/2017

Zoning Board of Appeals: Jason Saris, Chairman and Tony DePace term expires  
12/31/2015

BLDC: Phil Farbaniec and Arthur Baker terms to expire 12/31/2012

All in Favor. Motion Carried.

#### RESOLUTION#16

Councilmember Rehm moved, seconded by Councilman Smith to amend that the contract  
for the Library to reflect that \$37,500 is for the contract and \$2,500 is for capital reserve  
account. All in Favor. Motion Carried.

#### RESOLUTION #16A

Councilman Smith moved, seconded by Councilmember Rehm to authorize the  
Supervisor of the Town of Bolton enter into the following contracts for 2011.

Bolton Free Library \$37,500 and \$2,500 is capital reserve account

Bolton Chamber of Commerce \$20,000

American Legion \$1000

Bolton Rescue Squad \$85,900 plus \$10,000 for equipment  
Bolton Senior Citizens: \$10,500  
Bolton Historical Society \$12,675  
Up Yonda Farm \$20,000  
Minute Taker: Kristen MacEwan \$9,102  
Adirondack Dust Busters: \$14,070  
All in Favor. Motion Carried.

Councilman Maranville asked about the \$20,000 given to Up Yonda Farm. Supervisor Conover replied yes, \$10,000 was budgeted and \$10,000 is coming from the Occupancy Tax.

#### LIAISONS

Councilman MacEwan: Planning/Zoning, Water, Zoning Enforcement, Transfer Station, Health Center, Animal/Dog Control  
Councilmember Rehm: Senior Citizens, Fire/Rescue, and Recreation Commission, Bolton Library  
Councilman Smith: Town Clerk, Sewer, Insurance, and Parliamentarian, Parks, Storm-water  
Councilman Maranville: Assessor, Police, Justice Court, Highway, Personnel

#### INSURANCE COVERAGE

Insurance coverage for the Town of Bolton is with Marshall & Sterling Upstate Inc. and as officials we must state if we have our insurance with them.  
Supervisor Conover: No  
Councilman Maranville: No  
Councilman MacEwan: No  
Councilmember Rehm: No  
Councilman Smith: No

#### RESOLUTION #17

Councilmember Rehm moved, seconded by Councilman MacEwan to appoint the following individuals to the Conservation Park Advisory Committee for 2011.  
Milo Barlow  
Sue Wilson  
Ted Caldwell  
Kevin Kershaw  
Jason Saris  
Councilman Maranville opposed. All Others in Favor. Motion Carried.

#### HEALTH INSURANCE

Councilman Maranville stated that he thought that last year they discussed getting rid of the \$1200 year for not taking the Town's insurance. Supervisor Conover stated that they did discuss this last year but they only had 2 or 3 employees that were taking advantage of this so they decided to leave it in. Councilmember Rehm asked if this option was just for the same 3 employees or if it was for everyone. Supervisor Conover replied that as it

reads right now, it is an option for any employee. Councilman Smith stated that he has no problem leaving it this way. Councilmember Rehm agreed and stated that this is a fairly common practice. Supervisor Conover indicated that it is a huge savings to the Town if someone is to opt out of the Town's insurance.

Councilmember Rehm noted that last year's language in this resolution clarified with an additional sentence of what the term "retiree" means. After the sentence "Employees hired after January 1, 2009 must have completed twenty (20) years of service and retire from the Town of Bolton to receive this health benefit.", should read: "The employee must be qualified for retirement as a member of the New York State Retirement System administered by the State of New York to be considered a retiree." Supervisor Conover asked if she wished to amend the resolution.

RESOLUTION #18  
HEALTH INSURANCE

Councilmember Rehm moved, seconded by Councilman Smith to amend the Health Insurance Policy to clarify the term retiree. All in Favor. Motion Carried.

RESOLUTION #18A  
HEALTH INSURANCE

Councilman Maranville moved, seconded by Councilman Smith to approve the Health Insurance Policy as follows:

That all eligible full time employees of the Town have paid health insurance under MVP Health Care Inc. and that all employees will be required to pay 25% of the cost. Employees who work 32½ hours per week and full-time elected officials are eligible for the health insurance benefit. Eligibility for paid benefits commences after a three-month probationary period, except for full-time elected officials. Eligible employees who are not covered by the Town's insurance and have alternate coverage who elect out of such benefit shall receive \$1200 per year, paid in the first payroll of December each year.

Full time employees who retire from the Town of Bolton may be eligible to receive health insurance benefits. The employee must have completed ten (10) years of service with the Town prior to December 31, 2008 and retire from the Town to receive this benefit. Employees hired after January 1, 2009 must have completed twenty (20) years of service with the Town and retire from the Town of Bolton to receive this health benefit. The employee must be qualified for retirement as a member of the New York State Retirement System administered by the State of New York to be considered a retiree. Retirees will be responsible for 25% of the cost of any employee, employee and spouse or family health insurance premium. All in Favor. Motion Carried.

PHYSICAL EXAMINATIONS

Councilman Smith asked what the definition of time was for "time to time" to take a physical. Counsel Muller stated that if it is undefined, it is required under State law every 2 years. Councilman MacEwan stated that would like this to be an annual requirement. Councilman Smith agreed. Counsel Muller stated that they could require a stricter policy.

RESOLUTION #19

Councilman Maranville moved, seconded by Councilman MacEwan to amend the Physical Examinations Policy to reflect that physicals shall be required annually for any employee that operates municipal motor vehicles or hold a valid CDL license. All in Favor. Motion Carried.

RESOLUTION #19A

Councilman Maranville moved, seconded by Councilmember Rehm to approve the Physical Examinations Policy as follows:

PHYSICAL EXAMINATIONS

It is the policy of the Town of Bolton to require that employees who may operate any municipal motor vehicles, heavy machinery or power equipment as part of their Town employment shall be required annually to take and pass a physical examination to be paid for at town expense and conducted by a licensed medical examiner selected by the town for the sole purpose to determine their physical capabilities to safely do so. Further and notwithstanding any municipal exemption specified in law, rule or regulation, it is the policy of the Town of Bolton that with respect to any town employee who as part of their town employment may operate any motor vehicle that requires the operator of such vehicle to hold a valid class of commercial NYS operator's license (CDL) that such individual shall be required to annually pass a medical examination and meeting the requirements for operation of such vehicle as a CDL driver for the sole purpose of determining their physical capabilities to safely do so and such examination shall require the licensed medical examiner to issue a certification that the town employee as a CDL driver is physically capable as satisfying all requirements specified in state and federal rule and regulation for such CDL license.

All in Favor. Motion Carried.

RESOLUTION #20

Councilman Maranville moved, seconded by Councilmember Rehm to adjourn the 2011 organizational meeting at 7:28pm. All in Favor. Motion Carried.

BOLTON TOWN BOARD  
Regular Meeting

January 4, 2011

Supervisor: Ronald Conover  
Councilman: Robert MacEwan  
Councilman: Owen Maranville  
Councilmember: Deanne Rehm  
Councilman: Gregory Smith  
Town Clerk: Patricia Steele  
Counsel: Michael Muller

Call to order : 7:29pm

Minutes:

- Approve minutes of December 7, 2010

RESOLUTION #21

Councilmember Rehm moved, seconded by Councilman Smith to approve the minutes of the December 7, 2010 meeting. All in Favor. Motion Carried.

- Approve minutes of Year-End Meeting, December 29, 2010.

RESOLUTION #22

Councilman Maranville moved, seconded by Councilman MacEwan to table approval of the minutes of the Year-End Meeting of December 29, 2010. Councilman Smith abstained. All in Favor. Motion Carried.

Public Hearings: None

Public in Attendance:

- Heidi Robak- Reality Check

Heidi Robak stated that Michelle Huck worked with their group regarding tobacco-free movies and trying to create a policy within the Town during youth events to try and show movies that do not contain smoking scenes. The Recreation Commission has made a resolution to bring this forward to this Board for discussion and review. Heidi Robak stated the Michelle Huck is looking to order movies that are youth rated or family rated films and if they include smoking scenes that they disclose that in the beginning. She stated that Reality Check will also provide a public service announcement before the film is viewed. Heidi Robak stated that the Town of Bolton has received an award for their efforts towards this initiative and Ben Blanchard, BCS student, accepted the award on the Town's behalf.

Heidi Robak stated that one of their initiatives is Smoke-Free Movie Initiatives and tonight they are here to talk about Tobacco-Free grounds. She stated that Reality Check is a group of students from Queensbury and Bolton Schools. This is their first public presentation and they will be talking about Tobacco-Free Grounds and Smoke-Free Grounds policies.

Heidi Robak stated that she knows that the Town of Bolton has adopted a Smoke-Free Policy for the beaches. She is a summer resident and has been for quite some time. She enjoys the pristine area that the Town and lake have to offer. She stated that most of the economy relies on tourism. This presentation is looking at how smoke or tobacco use, second hand smoke and environmental issues such as litter and waste can impact the area and its tourism.

Ben Blanchard stated that prohibiting tobacco use in the city owned parks, playgrounds, beaches and pools shows leadership and commitment to community health. As of November 10, 2010, over 200 municipalities in NYS have passed regulations restricting tobacco use in outdoor areas. Heidi Robak stated that she provided the Recreation Department with this information. It has a breakdown of the municipalities and their regulations passed and Bolton is listed in this publication under Beaches. She stated that Reality Check can provide the Town with information, research, provide observations, evaluations or pollsters.

Lindsay Markham stated that cigarette butts contain over 165 chemicals that are not biodegradable and are harmful to our environment. She stated that people smoke around playgrounds and when kids see that they can see that it is an acceptable behavior and may start smoking at a young age. In 2008 over 5,400 children were poisoned by ingesting cigarettes. The Surgeon General has indicated that there is no safe level of second hand smoke.

Brie Robak stated that she has attended Bolton Summer Camp for 6 years. She stated that there are a lot cigarette butts lying around the pavilion area and the kids sometimes play with them. Heidi Robak added that she used to be a summer camp counselor and when they would go to the pavilion they would notice a lot of cigarette butts lying around. She stated that one year a few boys in the camp had gotten into some trouble so Michelle Huck had them put on gloves and pick up litter. When they came back they had a few bags full and the majority of the litter was from cigarette butts.

Kaylee White stated that they visited Rogers Park today and counted how many cigarette butts they could find; they found over 140. The majority were found in and around the dock/pier and picnic areas where a lot children and animals would go. She stated that cigarette butts are not cotton, which is a common misconception. They are made up hundreds of chemicals are still very harmful to children, pets and wildlife in general and they can start forest fires. Heidi Robak stated that normally the group would go in once a week to do a clean-up during the summer months. She stated that they were surprised to find how many butts were around considering what a good job the Grounds Department

does in the parks and the fact that it is off season.

Eric Robak stated when cigarette butts find their way into the water, the filters are the main cause of the pollution. They can be ingested by the fish or other wildlife and cannot be digested. Heidi Robak added that this holds true for children and dogs and other pets. She stated that if a child ingests 3 cigarette butts it is toxic in their system and in dogs it might only take 1 or 2.

Callie Lavit talked about the tourists and the lake. She stated that the Town relies on tourists and without them the businesses would shut down. People come here for activities during the summer and winter because the lake is clean, unlike the Hudson that is polluted with many different things.

Heidi Robak supplied the Town Board members and public with some information about Reality Check. She stated she understands that Bolton is seeking to expand their smoke-free policy. Other municipalities have chosen to use signage rather than resolutions and fines. She suggested that the Town may want to think about adding some signage near the docks, pier and playgrounds. The feedback throughout the State is that the signs are working because the general public is getting involved. She stated that most people do follow rules when they know it is a rule.

Heidi Robak stated that Reality Check is here to help the Town any way they can. Councilmember Rehm stated that she was pleased that the children were able to make their presentation. She stated that she spoke to Queensbury Supervisor Dan Stec about their recent policy for smoke-free parks. He indicated that the signs were working due to people's good will. Councilmember Rehm asked if Reality Check had some signs that they could choose. Heidi Robak stated that she has sent some to Michelle Huck. She stated that there are standard signs, but typically they like to modify it so that it is specific to the Town or property. She stated that they could use the Town logo and make it standard. These signs also have the international symbols as well. Heidi Robak stated that the signs provided are free of charge.

Supervisor Conover thanked the Reality Check members for the presentation. Councilmember Rehm stated that she anticipates having something on the upcoming agenda for discussion of expansion of the policy. Heidi Robak suggested talking to Mayor Blais since the Village has recently signed a new policy.

#### Correspondence:

- The NYS Association of Towns, Jeffrey Haber, Executive Director, 2011 Training School and Annual Meeting of the Association will be held on February 20-23, 2011, New York City.
- Thomas J. Critelli, P.E. Tectonic Corp., letter of introduction for planning and engineering services relating to dams.

#### Committee Reports:

Councilman Robert MacEwan

Code Enforcement Officer- 15 page report, 10 sites visited, 45 miles logged.

Water Department- 4,178,000 gallons filtered. Normal business has been conducted during the month of December. The bacteria samples collected came back satisfactory. They are doing general maintenance work. There was a water break on Mr. Wolgin's property due to work done by a private contractor. Mr. Wolgin hired Ellsworth and they fixed the problem. Supervisor Conover stated that John was on vacation at the time, so Justin and Tom did a terrific job, as well as the Parks Department. He stated that there were some things going on that night in town and they really worked together to get the problem solved and the system was back on in an hour and a half.

Councilman Maranville

Police Department- Patrolled 2,181 miles and used 178 gallons of fuel. An itemized list of all the calls answered is available for review. Officer Varney preformed an extensive investigation into a residential burglary, which occurred in November on East Schroon River Road. Officer Varney was able to locate and identify the suspect who lives in Lake George. Investigators from the State Police then interviewed the suspect who confessed to the burglary. So far 2 arrests have resulted from Officer Varney's investigation and the State Police will be investigating further burglaries outside of Bolton because they believe that the suspect identified by Officer Varney's investigation has taken part in numerous burglaries in Lake George/Queensbury area. Officer Varney's work resulted in an active burglar being taken off the street and should be commended for a job well done.

Highway Department- On East Schroon River Road they performed ditch work and replaced a couple of culverts and put down some item 4. They drew all the dirt back for the little league field and rented a bull dozer to level out the field. There was one ice storm and 2 snow events. They did maintenance on their trucks and plows.

Assessor- The maintenance of deeds and property information was kept up to date. Labels for the names and address changes have been given to the Clerk's office to update the tax bill files. There have been 3 more sales since the last report and the total number of sales since July 1<sup>st</sup> is 16. Dave Rosebrook did some more field review of the properties within the hamlet. The hamlet area itself is nearly completely collected and reviewed. New construction inspection of properties will begin shortly after the 1<sup>st</sup> of the year. Letters of renewal for those labeled as undetermined on the State's income verification list were mailed out during the month. Not-for-profit renewals and aged exemptions also went out just before the taxes. Deb MacEwan will start working her 4 half day/week schedule right after the 1<sup>st</sup> of the year.

Councilmember Rehm

Recreation Department- Councilmember Rehm indicated that she did not have a report. With school vacation the Rec Center had limited activities and was closed. The Rec Committee did not meet due to holidays. She did mention that this month will start the Gore Mountain Ski Program.

Councilman Maranville asked if the Rec Program was ever open during the holiday break. Councilmember Rehm stated that several years ago they did try to stay open but they found that attendance was not good, which was surprising given that most parents work and need a place for their children to go when they are not in school. She stated that Michelle Huck may try a couple of days during the February break.

Library- On January 12<sup>th</sup>, the Library will hold its annual election and there are 2 seats available on the Board of Trustees. She stated that anyone that has an interest should go and talk to Miss Baker to get your name on the ballot. If you are a resident of Bolton you are eligible to vote from 10am-6pm on Wednesday, January 12<sup>th</sup>. The vote will be followed by the annual meeting where the results of the election will be disclosed. On January 11<sup>th</sup>, they will be showing “October Sky” which is the next movie in the Sembrich series. Councilmember Rehm stated that the readings that were done last month were very enjoyable. She stated that there were several people that read including Supervisor Conover. It was a wide array of subject matter from serious to funny.

Councilman Gregory Smith

Sewer- Took in 4,430,180 gallons of waste water for an average of 142,909 gallons/day. All beds are dry except the one in use. Performed PMI on the trickling filter, recirc pump and reject water pumps. Did the monthly samples and mailed in the DMR's. They had no violations this month. They had the transformer fixed on the furnace by Jack Hall. Put new brakes on the Ford 350 which were installed at Maranville's. Cleaned all pump stations and had 2 cans of grease and grit. Had a pump freeze during the cold spell going to the sand filters which has been fixed. Continuing doing general maintenance around the plant.

Councilman Smith discussed the impact for water and sewage usage at the Sagamore. He stated that the Sagamore is proposing to tear down the utility housing building behind the conference center and rebuild new offices. John Perry, Water Plant Operator and Chet Dagles, Sewer Plant Operator have both indicated that it would be a negative impact on the Water and Sewer Departments because the change of use would not be any different.

Supervisors Report:

- Receipts: \$660,922.40
- Disbursements: \$685,591.40
- Mortgage Tax Receipts: 2<sup>nd</sup> payment \$87,281.54; year \$170,939.26

Supervisor Conover stated that this is good news since they only anticipated \$150,000 in the budget.

- Sales Tax Receipts Warren County: December 2010 +12.8% over 2009; Year to date: +1.8% over 2009.

Old Business / Tabled Resolutions:

- Lower Brereton Road
- Lake George Camping

- Finkle Brook, SEQRA resolution tabled November 3, 2010.

#### New Business:

##### Public in Attendance

Zandy Gabriels asked for clarification of the report regarding the Sagamore project and the “negative impact” indicated. Councilman Smith stated that the negative impact indicates that they found that it would have no change on either of the systems.

Zandy Gabriels noticed that Sewer taken in more than the Water Department has produced and asked when the slip lining will be done. Supervisor Conover replied that he talked to Bill Lamy today and they anticipate starting this project soon.

Zandy Gabriels stated that he appreciates the Water and Parks Departments’ quick response to Mr. Wolgin’s break. He stated that they have seen this a few times with the contractors who don’t call before they dig to find out where underground services are. He feels that the Town should be penalizing these contractors who do not call and cause these types of problems.

Zandy Gabriels stated that phosphorous and its impact to the lake is just as serious as the discussion about smoking this evening. He stated that unfortunately they only have a couple of entities that are trying to limit phosphorous from getting into the lake. He stated that there is no safe level of phosphorous and any amount can contribute to the nitrification of the lake. The only way to stop this is to ban the use of phosphorous in the fertilizers used on the lake. He stated that he knows this has been considered in the Town of Lake George and he recommends that the Town of Bolton consider this as well.

Zandy Gabriels asked if they have re-signed the franchise contract with Time Warner. Supervisor Conover replied no. Zandy Gabriels commented that he hopes that this does not happen anytime soon.

With regard to the resolution to allow the purchase of a street brush purchased from Warren County not to exceed \$5,000, Zandy Gabriels stated it was certainly an opportunist acquisition for the Town. It is a great investment that will be used in all highway construction and reconstruction projects. He suggests purchasing a tar machine which could also be purchased used for \$4,800-5,000. He stated that tarring roads and minor cracks will help extend the life of some of the roads in Town. He stated that even though this is not a budgeted item for the upcoming year it will result in saving them money in the long run.

Supervisor Conover stated that he told Tim Coon, Highway Superintendent, that the TB would be very receptive to the acquisition of a tarring machine. He indicated that Tim is actively looking at them, and has found that they are slightly more than they originally thought but he knows that the Board is in support of it.

#### Pay Bills:

RESOLUTION #23

Councilman Smith moved, seconded by Councilman MacEwan to approve the payment of the following bills:

December Mid Abstract:12C	Voucher #	Amount
General	1-10	\$8,469.41
Sewer	1-4	1,077.28
Water	1-4	1,588.52
Highway	1-11	1,072.94
Lights	1	460.00

All in Favor. Motion Carried.

Note: Councilman Smith recuses himself from any bill that is associated with Ron's Hardware.

Executive Session: None

Councilman Maranville congratulated Supervisor Conover for the committees that he is serving on at the County level. He is serving on almost 50% of the committees, Chairing one and Vice-Chairing another. He thanked the Supervisor for how well he is representing the Town.

Adjourn:

RESOLUTION# 24

Councilmember Rehm moved, seconded by Councilman Smith to adjourn at 8:10pm. All in Favor. Motion Carried.

Minutes respectfully submitted by:  
Patricia Steele  
Town Clerk

Minutes respectfully submitted by:  
Kristen MacEwan  
Minute Taker