

REGULAR MEETING  
BOLTON TOWN BOARD

February 1, 2022

Regular Meeting:

Supervisor: Ronald Conover  
Councilmember: Robert MacEwan  
Councilmember: Brendan Murnane  
Councilmember: Wanda P. Cleavland  
Councilmember: Susan Wilson  
Town Clerk: Jodi Petteys  
Counsel: Brian Reichenbach  
Director of Planning & Zoning: Richard Miller

Meeting Call to Order: 6:00PM.

Pledge:

Minutes:

- Approve the January 4, 2022, Regular Town Board Meeting Minutes.

**RESOLUTION #43**

Councilmember MacEwan moved, seconded by Councilmember Cleavland to approve the January 4, 2022 Regular Town Board Meeting Minutes. **All in Favor. Motion Carried.**

- Approve the January 4, 2022 Organizational Town Board Meeting Minutes.

**RESOLUTION #44**

Councilmember Cleavland moved, seconded by Councilmember Wilson to approve the January 4, 2022 Organizational Town Board Meeting Minutes with the following correction: Under Insurance Coverage, Brendan Murnane is a No. **All in Favor. Motion Carried.**

Public in Attendance:

Correspondence:

- Santore's World Famous Fireworks.

- Lake George Club – Notification of liquor license renewal.
- NYS Unified Court System regarding annual audit.
- NYS DEC regarding conservation easement.
- LGLC requesting Occupancy Tax funds.

**Committee Reports:**

**Councilmember Rob MacEwan**

Highway:

N/A

Justice Court:

- During the month of January 2022, Justice Edward G. White collected \$1,098.00 in fines (check to Town of Bolton # 547) and Justice Joe Connally collected \$2,242.00 (check to Town of Bolton # 523). Total monies forwarded to the Town of Bolton amounted to \$3,340.00. Itemized lists are available in the Court should anyone desire to look them over.

Transfer Station:

- Total for the month: \$5,453.00
- Spring Clean Up cards: \$2010.00

Recreation:

N/A

EMS:

Calls: 24 of which only 10 were billable.

Gross Charges Billed in December:	\$ 15,120.00
Gross Charges billed thru December:	\$ 300,890.00
Payments Received in December:	\$ 8,139.15
Payments Received thru December:	\$ 147,709.99

In 2020 we had billed \$269,444.76 and received payments of \$139,879.05.

Payroll Expenses in December were \$11,736.39, for a year to date of \$327,558.42 versus \$319,197.02 in 2020.

Effective January 1<sup>st</sup>, 2022 we have an agreement with Upstate Concierge Medicine to be able to provide telemedicine services in response to 911 calls where it is determined by the paramedic on scene, in conjunction with a video/teleconference with a certified emergency medical physician, that the patient may not need to be transported to a hospital emergency department.

Medicare is requiring that we collect cost, revenue and other information for 2022, as part of a study to determine if Medicare payments are adequate for ambulance services. If we don't provide this information our reimbursements will be reduced.

### **Councilmember Brendan Murnane**

#### Assessor:

- The office is keeping up with sales transfers, building permits, CO's, mailing addresses, map changes, and valuation for the 2022 assessment roll.
- They were just informed that the Vietnam Veterans service dates have changed, so they are reaching out to our Cold War Veterans to request they apply for the larger Alternate exemption.
- After receiving our Level of Assessment (LOA) and Residential Assessment Ratios (RAR), Chris will claim an Equalization rate of 90% for the 2022 Assessment Roll. At this same time next year, she will be analyzing the market vs. the roll and determine what will need to be accomplished to get the equalization rate back to 100%.

#### Wastewater:

- Total flow for the month 4,235,294 gallons for a daily average of 141,000 gallons.
- Casella hauled 16,000 gallons of sludge.
- We have assisted water department with several water breaks.
- We had to replace the starter switch on the sludge pump air compressor.
- We have had several meetings with Kathy Suozzo to go over the new bio reactors and several other grants for the pump stations and the plant.
- Matt has been helping the parks department plow snow during winter storms and assisted with removal of snow on Main Street.
- We have been alternating days off because of Covid and exposure of town employees.

- Matt attended a zoom meeting on 1/26 to discuss the progress and the sampling results from the 2 years of the bio reactor running. The fund for Lake George and Kathy Suozzo and multiple other agencies were part of the meeting.
- National Grid completed the moving of the utility poles and lines at the upper beds.
- We maintained the grounds after the snow at the plant and the pump stations.

#### Water:

- The total flow to the distribution system for the month of January was 12,951,130 gallons with an average of 431,704 gallons per day.
- The monthly total coliform tests were taken according to the sampling schedule.
- Conducted meter reading throughout the month.
- Responded to several U.F.P.O. requests.
- Conducted general maintenance and grounds work around the plant and P.R.V. stations.
- Sold several Neptune radial meters to replace non-working meters.
- 1/3 Located water lines for Frederick's Restaurant for front porch work.
- 1/5 Representative from Suez Water systems came to look at filters for eventual rehabilitation project.
- Working to get three bids for rehab of the filters.
- 1/10 Began COVID precautions: One person working at plant at a time.
- 1/17 Residential water line broken inside 4937 Lakeshore Dr. Shut off at curb to stop running water.
- 1/17 Clearwell filling slowly. Suspected major leak.
- 1/18 Main line relief blow off valve open at Penny Candy Lane the source of suspected leak.
- Ross Valve called to work on relief valve, discovered that Horicon Ave PRV station was outputting water at 80 psi instead of the normal 60 psi. PRV pilot regulator replaced, pressure normalized, and relief blow off shut.
- 1/21 Discovered valve on filter 1 stuck shut. Changed to filter 2 working on replacing valve controller.
- 1/21 Residential leak discovered at 14 Mohican Rd water shut off at curb.
- 1/27 Replaced tires on red 2013 F250.

#### **Councilmember Susan Wilson**

#### Planning / Zoning:

- The Planning Office for the month of September collected fees in the amount of \$1,065.00 for various items including Certificates of Compliance, Variances, Short Term Rental Permits, Site Plan Reviews, Stormwater Permits and After the Fact Fees.

**Councilmember Wanda Cleavland**

Police:

- 29 patrol shifts, 149 reportable activities & 135 property checks.

Town Clerk:

- Total state, county & local revenue - \$8027.50
- Total local share revenue - \$7963.26
- Total town & county tax collected - \$6,660,505.71
- Jodi would like to acknowledge the entire staff at the town hall as it was a true team effort during the covid crisis we faced. Thank you to each and every one of you.

**Supervisor's Report:**

- Deposits: \$ 1,182,241.30
- Disbursements: \$ 512,552.48
- Town Hall opened to public on January 24. Thank you to everyone for your patience as we continue to work our way through this pandemic.
- I have provided information from our Highway Superintendent to purchase a new John Deere Payloader to replace the 2012 Payloader.
- Presently out to bid on Finkle Road reconstruction project.

New Business:

- Resolution to authorize the Town of Bolton to pledge to become a New York State Climate Smart Community.

**RESOLUTION #45**

Councilmember Wilson moved, seconded by Councilmember Murnane to authorize the Town of Bolton to pledge to become a New York State Climate Smart Community as follows:

**WHEREAS**, the Town of Bolton believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

**WHEREAS**, the effects of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

**WHEREAS**, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

**WHEREAS**, we believe the scale of greenhouse gas emissions reductions required for climate stabilization will require sustained and substantial efforts; and

**WHEREAS**, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,

**IT IS HEREBY RESOLVED** that the Town of Bolton in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities Pledge, which comprises the following 10 elements:

- 1) Build a climate-smart community.
- 2) Inventory emissions, set goals, and plan for climate action.
- 3) Decrease energy use.
- 4) Shift to clean, renewable energy.
- 5) Use climate-smart materials management.
- 6) Implement climate-smart land use.
- 7) Enhance community resilience to climate change.
- 8) Support a green innovation economy.
- 9) Inform and inspire the public.
- 10) Engage in an evolving process of climate action.

**All in Favor. Motion Carried.**

- Resolution to accept and approve the annual audit reports for the Supervisor’s Office, Tax Collector, Town Clerk and Justice Court.

**RESOLUTION #46**

Councilmember MacEwan moved, seconded by Councilmember Murnane to accept and approve the annual audit reports for the Supervisor’s Office, Tax Collector, Town Clerk and Justice Court. **All in Favor. Motion Carried.**

- Resolution to authorize the Town Clerk to prepare and distribute the annual resident clean-up cards.

**RESOLUTION #47**

Councilmember MacEwan moved, seconded by Councilmember Murnane to authorize the Town

Clerk to prepare and distribute the annual resident clean-up cards. **All in Favor. Motion Carried.**

- Resolution to authorize the Town Highway Superintendent and Town Supervisor to purchase a 2022 John Deere 624P Wheel Loader from United Construction & Forestry in the amount of \$196,875.00 and to authorize a credit of \$80,000 for 2012 John Deere 624P Loader under NYS OGS Contract #PC69403 Sourcewell #032119-JDC.

**RESOLUTION #48**

Councilmember Cleavland moved, seconded by Councilmember MacEwan to authorize the Town Highway Superintendent and Town Supervisor to purchase a 2022 John Deere 624P Wheel Loader from United Construction & Forestry in the amount of \$196,875.00 and to authorize a credit of \$80,000 for 2012 John Deere 624P Loader under NYS OGS Contract #PC69403 Sourcewell #032119-JDC. **All in Favor. Motion Carried.**

**RESOLUTION #49**

Councilmember Cleavland moved, seconded by Councilmember Wilson to approve the following transfers: **All in Favor. Motion Carried.**

TRANSFERS FOR END OF YEAR 2021: 2/1/22 Meeting

To	From	Amount
<u>GENERAL:</u>		
1670.4 Central Print/Mail CE	1650.4 Central Comm CE	\$9.00
7110.4 Parks CE	7110.2 Parks EQ	\$672.00
8010.2 Zoning/Planning EQ	8010.4 Zoning/Planning CE	\$865.00
<u>HIGHWAY:</u>		
5110.4 General Repairs CE	5120.4 Bridges/Culverts CE	\$4,403.00
5130.4 Machinery CE	5130.2 Machinery EQ	\$4,048.00
<u>WATER:</u>		
8310.4 Administration CE	1440.4 Professional Services	\$1,279.00
8330.4 Purification CE	8320.4 Source Power Pump CE	\$3,563.00
<u>SEWER:</u>		
8110.4 Administration CE	1950.4 Judgments & Claims	\$1,244.00

TRANSFERS FOR FEBRUARY 2022

To	From	Amount
<u>SEWER:</u>		
8120.2 Sewage Collection EQ	8130.4 Treatment/Disposal CE	\$5,804.00

ADDITIONAL TRANSFERS:

\$30,000.00 to be transferred to Sewer District from General Fund. The transfer will be set up as a Due To / Due From in anticipation of upcoming Quarterly Billing.

RESOLUTION #50

Councilmember MacEwan moved, seconded by Councilmember Murnane to approve payment of the following bills: **All in Favor. Motion Carried.**

Pay the Bills:

Abstract 12C

General	1723-1744	19,615.94
Highway	446-463	22,148.76
Sewer	390-396	1,244.45
Water	316-327	5,076.55
Rogers Park PH 5	13	3,161.88
B&G Building Project	1	1,250.00
ST Lights	51	1,059.84
Sewer Improve	21	825.00

Abstract 1A

General	77-122	6,141.90
Sewer	11-21	3,868.65
Water	12-16	1,432.85
St Lights	1-4	1,133.99

Abstract 2

General	11-76 123-150	380,170.86
Highway	2-34	82,285.23



Sewer	4-10 22-27	11,228.71
Water	3-11 17-23	8,533.13
B&G Park Lot Project	1	465.00
B&G Building Project	1	1,740.00
Tourism	1	10,000.00
Sewer Improve	1-2	2,895.00

Adjourn

**RESOLUTION #51**

Councilmember Cleavland moved, seconded by Councilmember MacEwan to Adjourn. **All in Favor.**  
**Motion Carried.**

Meeting Closed: 6:15PM

Minutes respectfully submitted by:

Jodi Petteys  
Town Clerk

Katie Persons  
Minute Taker