



4949 Lake Shore Drive, PO Box 7
Bolton Landing, NY 12814
Phone: (518) 644-2444 Fax: (518) 644-2476
email: townclerk@town.bolton.ny.us

Copy of Marriage Certificates

A person may obtain a copy of their marriage certificate if they purchased their marriage license in the Town of Bolton. The marriage certificate may be obtained in person at the Town of Bolton Clerks Office or by using the attached form.

Marriage certificates for a couple who did not purchase their marriage license in the Town of Bolton may be obtained from the city/town/village clerk where the couple purchased their marriage license. If you are not able to determine where the marriage license was purchased, a copy may be requested from the New York State Department of Health at: www.health.state.ny.us/vital_records

A certified copy of a marriage certificate may be issued to:

- To the bride/groom/spouse
- To the commissioner of Health
- To a municipal, state, or federal agency when needed for official purposes

A copy of a marriage certificate may be obtained in person at the Clerks Office at the Bolton Town Hall by completing the marriage certificate request form, paying a \$10 fee for each copy (cash, check - made payable to the Town of Bolton, or credit card) and providing one of the following types of identification:

- Driver's License
- State issued non-driver photo ID card
- Passport
- Naturalization Papers
- Military ID
- Employer's Photo Identification

A copy of a marriage certificate may also be obtained via mail by providing the completed marriage certificate request form, a copy of one of the forms of identification listed above and the \$10 fee made payable to the Town of Bolton.

You can mail this information to:

Town of Bolton
PO Box 7
Bolton Landing, NY 12814

TYPE OF RECORD DESIRED (Enter Number of Copies)

Search and Certified Transcript

Fee \$10.00 percopy

Search and Certified Copy

Fee \$10.00 percopy

A Certified Transcript is an abstract from the marriage record issued under the seal of the town/city clerk. It includes the names of the contracting parties, their residence at the time the license was issued, date and place of marriage as well as date and place of birth of the bride and groom.

A Certified Transcript may be used as proof that a marriage occurred.

A Certified Copy includes all of the items of information occurring on the original record of the marriage.

A Certified Copy may be needed where proof of parentage and certain other detailed information may be required such as: passports, veteran's benefits, court proceedings, or settlement of an estate.

Bride/Groom/Spouse

Name (as recorded on marriage license):

Date of Birth:

(or age at time of marriage)

First

Middle

Last

Birth Name (if different)

If Previously Married, State Name Used at that Time:

Residence (at time of marriage):

First

Middle

Last

County

State

Bride/Groom/Spouse

Name (as recorded on marriage license):

Date of Birth:

(or age at time of marriage)

First

Middle

Last

Birth Name (if different)

If Previously Married, State Name Used at that Time:

Residence (at time of marriage):

First

Middle

Last

County

State

Marriage Information

Place Where Marriage License Was Issued:

Place Where Marriage Was Performed:

Marriage Certificate No.:

Local Registration No.:

(if known)

(if known)

Town or City

County

Town or City

County

Purpose for which record is required:

Date of Marriage or Period

Covered by Search:

Married on or

Search from:

(mm / dd / yyyy)

In what capacity are you acting?:

What is your relationship to person whose record is required?
(If self, state "SELF".)

Search to:

(if searching period) (mm / dd / yyyy)

If attorney, give name and relationship of your client to person whose record is required:

Signature of Applicant

Date:

Please enclosed a self-addressed stamped envelope, print name and address where record is to be sent:

Address of Applicant

City

State

Zip Code

Applicant's Phone Number

City

State

ZIP

Applicant's Email

SWORN AND SUBSCRIBED TO BEFORE ME

This _____ Day of _____, 20_____

NOTARY PUBLIC

Where to Apply for Record of Marriage

1. License Issued in New York State (Outside of New York City)

Year of Marriage	Apply to:
* 1881 to present (\$10.00 per copy)	Town or City Clerk Where license was issued (purchased)
* 1881 to present (\$30.00 per copy) If a state issued copy is required or you are not certain in which city or town outside of New York City the license was issued.	New York State Department of Health Vital Records Certification Unit P.O. Box 2602 Albany, NY 12220-2602 www.health.ny.gov/vital_records/marriage.htm
* 1880 - 1907 and license issued in the cities of Albany, Buffalo or Yonkers.	Albany: City Clerk City Hall - 24 Eagle St Rm 202 Albany, NY 12207 Buffalo: City Clerk 65 Niagara Square Buffalo, NY 14202 Yonkers: City Clerk 40 S Broadway Rm 107 Yonkers, NY 10701

2. License Issued in New York City

Contact the office of the New York City Clerk for information if the marriage license was issued in any of the five boroughs of New York City:

www.cityclerk.nyc.gov

Manhattan City Clerk of New York
 141 Worth Street
 New York, NY 10013

(212) NEW-YORK / (212) 639-9675

Brooklyn (also known as Kings)
Bronx

Queens (Records prior to 1898 are on file with the New York State Department of Health)
Richmond (also known as Staten Island)

(Records prior to 1898 are on file with the New York State Department of Health)

PLEASE NOTE: Records of marriages in areas of the present City of New York,
which were not part of the city at the time of marriage, are on file
with the State Department of Health.