

Strategic Matrix for Implementing Bolton's Comprehensive Plan

Topic Area	Implementation Leader(s)	Other Involved Agencies	Partner with Private Sector? (Y/N)	Implementation Strategy	Potential Funding Source(s)	Recommendation Starting Point			Comments
						1-2 years	3-5 Years	6+ years	
Regulatory									
Hamlet Strategic Plan									
Develop and adopt Hamlet Architectural and Site Design Guidelines	Zoning Committee	Town Board - forms committee	Y (Private sector to review)	Create as part of Zoning Ordinance Update. Create Zoning Committee and hire a planning & design firm to facilitate.	NYS DOS, GOSC	X			Zoning Committee - PB, ZBA, Town Board members, interested citizens, business people
Develop and adopt Consistent Sign Regulations	Zoning Committee	LGPC, APA	Y (BBA & Chamber)	Create as part of Design Guidelines. Focus on design. Coordinate with LGPC and APA.		X			
Adopt Gateway Overlay District	Zoning Committee			Define gateways as part of Zoning Ordinance Update.		X			
Projects									
Enhancement of Pedestrian Connections									
Construction of sidewalks between Bolton Landing and Veterans' Park with pedestrian scaled amenities	Town Board	NYS DOT	Y (where space allows)	Seek funding to hire a surveyor and Landscape Architect to prepare design and construction documents.	TEA-21, NYS DOT, NYS DOS, GOSC, North Country Enhancements		X		
Construction of sidewalks in specific areas within the back streets of the Hamlet	Town Board	Bolton Highway Dept.		Allocate local resources (funding and labor)	TEA-21, NYS DOT, NYS DOS, GOSC, North Country Enhancements		X		
Extend the sidewalk from Rt. 9N to the existing sidewalk leading to the Sagamore	Town Board	BHD		Seek funding to hire a surveyor and Landscape Architect to prepare design and construction documents.	TEA-21, NYS DOT, NYS DOS, GOSC, North Country Enhancements	X			
Installation of highly visible crosswalks and pedestrian crossing lights throughout the Hamlet	Town Board	NYS DOT		Allocate local resources (funding and labor); coordinate with NYSDOT	TEA-21, NYS DOT, NYS DOS, GOSC, North Country Enhancements	X			
Direct pedestrian connection between Stewart St. and Horicon Ave. and the school	Town Board	BHD		Allocate local resources (funding and labor)	TEA-21, NYS DOT, NYS DOS, GOSC, North Country Enhancements		X		
Pedestrian Connection to Up Yonda Farm	Town Board	NYS DOT		Seek funding to hire a surveyor and Landscape Architect to prepare design and construction documents.	TEA-21, NYS DOT, NYS DOS, GOSC, North Country Enhancements		X		Consider Huddle improvements first with sidewalks and crosswalks
Construction of sidewalks between Bolton Landing and the Algonquin Restaurant with pedestrian scaled amenities	Town Board	NYS DOT		Seek funding to hire a surveyor and Landscape Architect to prepare design and construction documents.	TEA-21, NYS DOT, NYS DOS, GOSC, North Country Enhancements	X			
Concentrate on Infill Development within the Hamlet	Town Board			Maintain up to date map of vacant and underutilized parcels in Town Hall. Share with Warren County EDC and Planning.			X		Need infrastructure improvements to support.

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Economic Assistance Programs for Housing and Business Structural Improvements	Zoning Administrator, Town Clerk	Senior Center, School Nurse, Churches, Health Clinics, Warren County		Meet with Warren County Planning Department to understand available funding and TIA programs.	HUD, Warren Co. GOSC	X			
Repair Existing Sidewalk and Crosswalk Network	Town Board	Warren County	Y	Meet with Warren County Planning Department to understand available funding and TIA programs.		X			
Facade Improvements to Specific Buildings in Need	TB	Chamber		Coordinate with Lakes to Locks Passage for consistent signage.	Northcountry Enhancements	X			
Construct Gateway Sign Along CR. 11									
Rural Character, Open Space and the Environment									
Regulatory									
Zoning Ordinance Update	Zoning Committee	Town Board, APA	Y	Create as part of Zoning Ordinance Update. Create Zoning Committee and hire a planning & design firm to facilitate.	NYS DOS	X			
Enact Conservation Subdivision Regulations	Zoning Committee	Town Board, Warren County Planning (GIS)		Utilize 'Viewshed Map' to outline areas visible from lake. Create new zoning language to protect ridgelines.		X			Becomes part of zoning map
Establish Scenic Overlay District	Zoning Committee	Town Board	Y	Create as part of Zoning Ordinance Update. Create Zoning Committee and hire a planning & design firm to facilitate.		X			
Develop and Adopt District-Specific Architectural and Site Design Guidelines	Zoning Committee	Town Board, APA		Undertake as part of Zoning Ordinance Update.		X			
Review and Amend the Current Vegetative Clearing Regulations									
Projects									
Educate Town Residents About Natural Resources	Rural Character and Open Space Task Force	Town Board - forms committee	Y (Press)	Team with area agencies and schools. Solicit grant funding to prepare materials.	County Printing Contract, NYS DEC, NYS DOS, RPI, LGA	X			
Work Closely With Organizations to Efficiently Protect Open Space	Rural Character and Open Space Task Force	Town Board - forms committee	Y (LGLC, The Nature Conservancy, Freshwater Institute, Waterkeeper, The Fund)	Meet with Lake George Land Conservancy and The Nature Conservancy to review Comp Plan objectives.				On-going as funds are available	
Prepare a Historic Preservation Plan	Town Historian with Committee	Town Board	Y (NTHP, NYS Preservation League)	Contact the Preservation League of NYS.	NYS Preservation League	X			Use walking brochure as the base
Implement the Improvement Projects outlined in the Stormwater Management Plan	Town Board	LGA		Continue to partner with LGFC and LGA to implement plan.	NYS DOS, NYS DEC, LGA			On-going as funds are available	

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Develop a Hamlet-Wide Stormwater Drainage System Plan	Town Board	LGA		Work with engineering firm and seek grant funding from USDA for public infrastructure improvements.	USDA, LGA		X		
Consider Various Methods to Ensure Private On-site Wastewater Treatment Systems are Functioning Properly	Town Board	Zoning Committee, NYS DOH, LGA		Prepare educational package for residents and coordinate with NYSDOH to monitor technical advancements.	USDA, LGA		X		Undertake as part of Zoning update as a priority and develop educational materials secondary
Construct a Scenic Overlook Along CR. 11	Town Board	Warren County, LGLC		Contact Warren County and NYSDOT for funding.				X	Work closely with LGLC as lead
Parks and Recreation									
Regulatory									
Prepare a Town-Wide Parks and Recreation Master Plan	Recreation Committee	Town Board - forms committee		Assemble committee and set aside funding. Consider hiring a consultant to complete.	NYS OPR, NYSDOS		X		
Develop a Town-Wide Recreational Trail System	Recreation Committee	Town Board		Integrate into Town-wide park and rec plan.	NYS OPR, NYSDOS		X		
Support and Implement the Proposed Projects at Rogers' and Veterans' Parks	Recreation Committee	Town Board		Continue to solicit funding from NYSDOS to implement plan.	NYS OPR, NYSDOS	On-going as funds are available			
Expand the Existing Facilities at the Conservation Park	Conservation Park Committee	Town Board		Coordinate with Conservation Park Committee to prioritize improvements.	NYS OPR		X		
Develop a Paddling Trail	Recreation Committee	Town Board, Lakes to Locks, Lake George Park Commission	Y	Establish small committee of kayakers and canoeists to suggest trail route.	NYS OPR, NYSDOS			X	
Improve and Enhance Access to Trout Lake	Town Board			Work with Warren County Planning to analyze land holdings around lake. See to purchase lands as available and as funding allows	NYS OPR			X	
Develop an On-Road Bicycle Network	Recreation Committee	Adirondack/Glens Falls Transportation Council (A/GFTC)	Y	Integrate into Town-wide park and rec plan.	A/GFTC			X	
Economic Sustainability									
Regulatory									
Assess the Feasibility of Increasing Density in the Hamlet	Zoning Committee	Town Board		Undertake as part of Zoning Ordinance update			X		Need to consider infrastructure improvements
Projects									
Capitalize on an Expanded Tourist Season									

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Develop, Enhance and Promote the Outdoor Recreational Opportunities Available in Bolton	Chamber and BBA	Warren County Tourism Bureau and I Love NY	Y	Work with Warren County Tourism Bureau and Lakes to Locks Scenic Byway.	Bed Tax	X			
Create and Integrated Tourism Experience	Chamber and BBA	Warren County Tourism Bureau and I Love NY	Y	Work with Warren County Tourism Bureau and Lakes to Locks Scenic Byway.	Bed Tax	X			
Coordinate with NYS to Map Trails on State Land	Warren County Planning (GIS), Recreation Committee			Work with Warren County Tourism Bureau and Lakes to Locks Scenic Byway.		X			
Seek to Establish and Attract Non-Tourism Based Commercial Businesses	Zoning Committee			Work with Warren County Planning Department Microenterprise Program.		X			
Foster the Growth of Home Based Businesses	Zoning Committee			Undertake as part of Zoning Ordinance update		X			
Identify Sites That Can Host Appropriate Light Industry	Planning Board			Work with Warren County Planning Department Microenterprise Program.		X			
Encourage the Availability of Essential Goods and Services in the Hamlet Business District	Chamber, BBA, Zoning Committee	Warren County Planning, Warren County EDC, Banks, USDA	Y	Work with Warren County Planning Department Microenterprise Program and Warren County EDC		X			
Provide Small Business Assistance	Town Board	"Idea Person", Tourism Director	Y	Research other seasonal communities especially Lake Placid	Bed Tax, I Love New York		X		
Better Utilization of Tourist Accommodations During the Shoulder and Off-Seasons	Town Board	Chamber, BBA		Coordinate with Chamber of Commerce and Business to gauge level of interest.		X			
Investigate the Potential to Create a Business Improvement District (BID)									
Housing									
Projects									
Form a Partnership to Address Housing Needs	TB Designates Affordable Housing Task Force (AHTF)	St. Sacrament -- Jim Lanagren, Home Front Development Corporation, Senior Housing Committee, Warren Co.		Contact Warren County and the Home Front Development Corporation to form a 'Partnership' to address home needs	Warren County, NYSDHCR, HFDC			On-going as funds are available	Investigate potential for a Affordable Housing Land Trust
Provide Economic Assistance Information to Home Buyers	AHTF			Create as a 'project' of the partnership mentioned above.		X			

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Provide Opportunities for Starter Homes	AHTF			Consider smaller lot sizes in areas with sewer and water in hamlet		X			
Infill Vacant Lands with Diversity of Affordable Housing	AHTF			Consider incentives to developers for affordable housing. Create as part of zoning ordinance update.		X			
Create incentives for Affordable Housing Through Land Use Regulation	Zoning Committee	Town Board		Undertake as part of Zoning Ordinance update		X			Consider 'Granny Flats'
Proactively Create Affordable Housing	AHTF			Work with Warren County Planning to maintain inventory of underutilized properties appropriate for affordable housing.		X			
Investigate Methods to Allow Rental Units in the Hamlet	Zoning Committee			Create 'Rental Housing Task Force' and research other seasonal communities especially Lake Placid		X			
Accommodate the Housing Needs of the Rental Market	AHTF			Create 'Rental Housing Task Force' and research other seasonal communities especially Lake Placid		X			
Infrastructure and Community Services									
Regulatory									
Improve the Effectiveness of and Compliance with the Town's Zoning Ordinance									
Prepare a Citizen's Guide	Zoning Committee			Set aside funding to prepare 1-2 page guide					Prepare when update to Zoning Ordinance is complete
Conduct a Thorough Review and Amendment of the Zoning Ordinance	Zoning Committee			Undertake Zoning Ordinance update		X			
Hire an Additional Enforcement Officer	Town Board			Set aside funding and coordinate with Town of Lake George and Hague to split costs.		X			
Shared Community Planner	Town Board			Set aside funding and coordinate with Town of Lake George and Hague to split costs.		X			
Educate Landowners	Zoning Committee			Provide workshops as zoning ordinance update is complete.					
Require Planning and Zoning Board Members to Attend Land Use Planning Seminars	Town Board			Provide on-going training.					
									On-going as funds are available

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Projects									
	Zoning Committee	Town Board		Create Parking Committee, set aside funding, and hire a consultant to undertake study.	NVSDOS				
Study Parking Demand and Supply	Zoning Committee			Use Parking Committee and Town Leadership to meet with school and churches		X			
Develop short-term parking solutions	Town Board			Create a Technical Committee, research similar communities web page, and make desired changes.		X			
Enhance Town-wide web page	Town Board	Warren County		Undertake with Technical Committee.				On-going as funds are available	
Work on Developing a Telecommunications Strategy for the Lake George Region	Town Board						X		
Expand the Availability of Sewer and Water Infrastructure	Town Board			Solicit funding to hire an engineering firm to study different options for wastewater treatment.				On-going as funds are available	