

REGULAR MEETING  
BOLTON TOWN BOARD

December 17, 2015

Regular Meeting:

Supervisor: Ronald Conover  
Councilman: Robert MacEwan (3:40)  
Councilmember: Cheryl Bolton  
Councilmember: Susan Wilson  
Town Clerk: Jodi Connally  
Counsel: Michael Muller

Meeting Call to Order: 3:33 pm.

Pledge: Sue Wilson

- Moment of Silence for Lillian Dagles Bolton

Minutes: None

Public Hearing regarding Local Law #1 of 2015 allowing for materials of public interest and concern being included with mailing of tax, sewer and water notices.

- Resolution relating to local law #1 of 2015 which would allow inclusion of information and notifications with tax bills, water bills or sewer bills to read as follows: "In accordance with authority granted to the Town under New York State Municipal Home Rule Law and by virtue of reserved police powers of the municipality, the Town of Bolton and Town Departments, directly or by its designated agents, shall be permitted to make available to the residents and citizens of the community worthwhile items or information pertaining to governmental issues of general interest or matters of public concern and distributing same as enclosures with regular tax bills, sewer bills or water bills shall be permitted."

Town Clerk, Jodi Connally stated that the law was specific that you must make a local law to put anything in with the tax bills. The Town of Bolton has instituted the new Code Red Alert system to alert the public in the event of any emergency situations, which certainly qualifies. This would save the town a significant amount of money to add it to the tax bills as opposed to doing a separate mailing.

Supervisor Conover thanked the Town Clerk for bringing this forward. This is a marvelous idea that will save the Town a great expense while at the same time informing residents of important information. He said Kudos to Jodi for bringing this forward.

**RESOLUTION #280**

Councilmember Bolton moved, seconded by Councilmember Wilson to approve local law #1 of 2015 allowing the inclusion of information and notifications with tax bills, water bills or sewer bills to read as follows: "In accordance with authority granted to the Town under New York State Municipal Home Rule Law and by virtue of reserved police powers of the municipality, the Town of Bolton and Town Departments, directly or by its designated agents, shall be permitted to make available to the residents and citizens of the community worthwhile items or information pertaining to governmental issues of general interest or matters of public concern and distributing same as enclosures with regular tax bills, sewer bills or water bills shall be permitted."

All in Favor. Motion Carried

#### Correspondence:

- Thank you card from the BCS PTO to the Town for support of the Turkey Trot which was a big success.

#### Supervisors Report:

- Sales Tax: First payment to Warren County for November down 2%.
- TWC service request on Wall Street and Stone Place Road, approximately 2.67 miles of service (estimated Town share: \$43,218.00 paid by the Town franchise fee project account).
- Ball Field grading completed, gas vent completed, silt sox installed as well as additional check dams and mulching of hillside – ready for topsoil and seed in spring.
- Visitor Center and Museum Project on schedule and on budget.
- South Dock at Veterans Park, roadway underway in the not too distant future.
- Demolition project at the Ross property on Cross Street completed.

Councilmember Wilson will be meeting and assembling a planning committee for the development of that property on January 6<sup>th</sup>, 2016. Supervisor Conover stated he would like that to be a Low Impact Development project. Councilmember Wilson stated to that end they had asked the Lake George Waterkeeper to attend that meeting.

- Basement flooding on Stewart Avenue appears to be ground water; we have asked our consulting engineer Kathy Suozzo and Town Engineer Tom Nace to give us their thoughts on the issue as well as Warren County Soil and Water District.

Supervisor Conover stated they have not come up with very much at this stage. Councilmember Bolton asked if it was multiple dwellings. Supervisor Conover stated it was. He stated they are checking into a deteriorating culvert and they are still looking at all aspects of this problem.

- Big thank you to the Bolton Business Council and volunteers for hosting the Town Christmas Tree Lighting and hay rides.
- Big thank you to the Town Board and our consultants for initiating the grant application that was just awarded to the town for Rogers Park.

#### New Business

- Resolution authorizing Supervisor to enter into contract with TWC for approximately 2.67 miles of additional cable service improvements on sections of Wall Street and Stone

Place Road with Town share of funding to come from the Town of Bolton franchise fee project account in an amount estimated to be \$43,218.00.

Supervisor Conover stated there were sufficient funds relative to this project in the franchise fee revenue account to move forward.

### **RESOLUTION #281**

Councilmember Wilson moved, seconded by Councilmember MacEwan to authorize the Supervisor to enter into contract with TWC for approximately 2.67 miles of additional cable service improvements on sections of Wall Street and Stone Place Road with Town share of funding to come from the Town of Bolton franchise fee project account in an amount estimated to be \$43,218.00. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to enter into contract with Warren County regarding disposal of all electronics from the Bolton Transfer Station with the service provider to be Evolution Recycling at a cost of .15 cents per pound for CRT and Monitors and a credit of 5.5 cents per pound for non CRT electronics.

Supervisor Conover stated the County went back out to bid for electronics and this was the successful bid. Councilmember MacEwan asked when this would go into effect. Supervisor Conover stated January 1, 2015. He explained that Waste Management was the successful bidder for the balance of electronics at the Transfer Station until the end of this year.

### **RESOLUTION #282**

Councilmember MacEwan moved, seconded by Councilmember Bolton to authorize the Supervisor to enter into contract with Warren County regarding disposal of all electronics from the Bolton Transfer Station with the service provider to be Evolution Recycling at a cost of .15 cents per pound for CRT and Monitors and a credit of 5.5 cents per pound for non CRT electronics. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to sign Letter of Agreement with the Fund for Lake George to participate in the Lake George Basin Salt Initiative subject to review and approval by the Town Attorney.

Supervisor Conover stated it does have a nominal fee of \$500.00, and they had submitted a few changes to improve on the language on how the data would be handled. He stated this project was moving forward rather quickly. He is encouraged about the development of meaningful data they will be collecting. He explained at great length how this program would work and what went into it. Councilmember Wilson inquired if it would take in the effectiveness. Supervisor Conover detailed the way the program would be utilized in the town and how it will affect the environment. He believes this program has come a long way very quickly.

### **RESOLUTION #283**

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize the Supervisor to sign Letter of Agreement with the Fund for Lake George to participate in the Lake George Basin Salt Initiative subject to review and approval by the Town Attorney. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to sign agreement with NYS DOT relative to Shared Services Agreement for Emergency Assistance.

Supervisor Conover stated this came in recently. It is basically an agreement to allow NYS DOT to supply services in the case of an emergency. He stated it is a wonderful thing that is being proposed here. Councilmember Wilson stated it was a massive help in terms of time. Supervisor Conover agreed stating they have equipment and knowhow and it is in the whole spirit of shared services. Councilmember Bolton asked if this information would be shared with the Highway Supervisor. Supervisor Conover said absolutely. He stated there has been a history of shared services between the highway departments throughout Warren County.

#### **RESOLUTION #284**

Councilmember Wilson moved, seconded by Councilmember MacEwan to authorize the Supervisor to sign agreement with NYS DOT relative to Shared Services Agreement for Emergency Assistance. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to execute on behalf of the Town of Bolton an easement agreement with the Bolton Free Library for underground electrical service to the Bolton Museum Expansion Project.

Councilmember Wilson stated this was unanimously approved by the Library Board. Supervisor Conover gave a big thanks to the Library and stated the Buildings & Grounds Department would be assisting them.

#### **RESOLUTION #285**

Councilmember Wilson moved, seconded by Councilmember Bolton to authorize Supervisor to execute on behalf of the Town of Bolton an easement agreement with the Bolton Free Library for underground electrical service to the Bolton Museum Expansion Project. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to close the Town Hall at noon on December 24, 2015.

Councilmember Bolton stated this should be for all departments. The Board agreed.

#### **RESOLUTION #286**

Councilmember MacEwan moved, seconded by Councilmember Wilson to authorize the Supervisor to close the Town Hall at noon on December 24, 2015. All in Favor. Motion Carried.

Public in Attendance

**RESOLUTION#287**

Councilmember MacEwan moved, seconded by Councilmember Bolton to approve the following transfers: All in Favor. Motion Carried.

TRANSFERS FOR END OF YEAR 2015

To	From	Amount
<u>GENERAL:</u>		
1220.1 Supervisor PS	8020.1 Planning PS	36.00
1220.4 Supervisor CE	1110.4 Justices CE	\$275.00
1410.4 Town Clerk CE	1410.2 Town Clerk EQ	\$126.00
1620.1 Buildings & Grounds PS	7110.1 Parks PS	\$1,940.00
1620.2 Buildings & Grounds EQ	7110.2 Parks EQ	\$1,895.00
1620.4 Buildings & Grounds CE	7110.4 Parks CE	\$8,410.00
1650.1 Central Comm PS	1670.4 Central Print/Mail CE	\$336.00
1650.4 Central Comm CE	1670.4 Central Print/Mail CE	\$518.00
3120.2 Police & Constable EQ	7110.2 Parks EQ	\$1,878.00
3120.4 Police & Constable CE	7110.4 Parks CE	\$1,292.00
3510.4 Dog/Animal Control CE	7110.4 Parks CE	\$235.00
5132.4 Garage CE	1990.4 Contingency	\$7,822.00
5182.4 Street Lighting CE	1990.4 Contingency	\$2,449.00
8010.1 Zoning PS	8020.1 Planning PS	\$132.00
8160.1 Refuse/Garbage PS	8160.4 Refuse/Garbage CE	\$1,170.00
9055.8 Disability Insurance	9060.8 Medical Insurance	\$197.00

HIGHWAY:

1440.4 Professional Services	9050.8 Unemployment Insurance	\$4,560.00
5110.4 General Repairs CE	5120.4 Bridges & Culverts CE	\$25,121.00
5130.2 Machinery EQ	9010.8 State Retirement	\$6,415.00
5130.4 Machinery CE	5120.4 Bridges & Culverts CE	\$13,324.00
5142.4 Snow Removal CE	5148.1 Serv Other Govts PS	\$11,000.00
5142.4 Snow Removal CE	5148.4 Serv Other Govts CE	\$8,325.00

WATER:

8310.4 Administration CE	8310.2 Administration EQ	\$6,009.00
8310.4 Administration CE	8320.2 Source Power Pump EQ	\$3,371.00
8340.4 Transmission/Dist CE	8340.2 Transmission/Dist EQ	\$45.00

**SEWER:**

8110.4 Administration CE	1440.4 Professional Services	\$1,394.00
8120.4 Sanitary Sewers CE	8110.1 Administration PS	\$3,274.00

**RESOLUTION #288**

Councilmember MacEwan moved, seconded by Councilmember Bolton to approve payment of the following bills: All in Favor. Motion Carried.

**Dec Mid Abstract 12A**

	Voucher	Amount
General	1454-1459 1461	\$249,102.03
Lights	1460	4,105.89

**Dec Mid Abstract 12B**

General	1551-1556 1558-1567	4,303.30
Highway	543	17.35
Sewer	299-302	3,274.07
Water	271 & 272	1,153.44
Lights	1550 1557 1568	463.55

**Dec Mid Abstract 12C**

General	1462-1549 1569-1576	38,054.56
Highway	512-542 544-549	67,478.95
Sewer	285-298 303-307	1,658.08
Water	250-270 273-279	10,633.11
Special Ballfield	3	1,302.34
Rogers Park Capital	2,3	13,429.57

**Executive Session:** None

**RESOLUTION #289**

Councilmember Bolton moved, seconded by Councilmember MacEwan to enter into executive session to discuss the employment history of a town employee. All in Favor. Motion Carried.

Adjourn: 3:58

Minutes respectfully submitted by:

Jodi Connally  
Town Clerk

Katie Persons  
Minute Taker