

REGULAR MEETING
BOLTON TOWN BOARD

Meeting Call to Order: 6:30 pm.

December 3, 2013

Pledge: Owen Maranville

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilman: Owen Maranville
Councilmember: Cheryl Bolton
Councilmember: Susan Wilson
Town Clerk: Jodi Connally
Counsel: Michael Muller

Minutes: Approve Minutes of Town Board Meeting held November 6, 2013.

RESOLUTION #246

Councilman Maranville moved, seconded by Councilmember Bolton to approve the minutes of Town Board meeting held November 6, 2013. All in Favor. Motion Carried.

Public Hearing: None

Public in Attendance:

Willie Bea McDonald, Chair, Bolton Occupancy Tax Committee.

Willie Bea McDonald presented the following handout and detailed the few changes from last year.

BOLTON OCCUPANCY TAX 2014

Adirondack Folk Music Festival \$ 7,500

A good way to extend the season in the fall by having music in the park.

Ads on the Trolley \$ 3,250

The ad on the side of the red trolley last year was helpful to let people know Bolton Landing exists and to encourage people in Lake George to come to Bolton.

Asian Clams & other invasive Species \$ 30,000

Protecting and taking care of Lake George is of utmost importance to the town of Bolton and these funds are needed to help to keep Lake George clean and clear. The County has allotted funds for this use as well.

Bolton Bike and Bands ~ at Roger's Park

\$ 2,000

This event takes place the same weekend as the Americade in Lake George

Chamber of Commerce

\$ 20,000

The Chamber is very important in our town and this amount goes toward operating expenses.

Columbus Fall Festival

\$ 1,500

This has become a busy weekend for Bolton Landing and these funds are for advertising and other activities taking place that weekend to keep people in town.

Crossroads of the French and Indian War

\$ 6,725

This is a re-enactment of that time frame and was well attended last year. The county has also approved funds for this event.

Cultural Arts LG Theatre Lab ~ Lindsay Gates Theatre

\$ 5,000

These funds help to support the theatre arts which draw people for the several outstanding performances that are held each summer.

Farmer's Market

\$ 2,000

This successful summer weekly event brings people to town

Fireworks ~July 4th

\$13,000

The Bolton Landing Business Association is involved with the 4th of July fireworks and this show is the biggest one in Bolton.

Flowers

\$ 3,300

Flowers brighten the town and this is the cost to purchase flowers for the flower pots and baskets around the town.

Girl Friends Weekend

\$ 4,000

This has become a successful event and is growing bringing people to Bolton Landing for the first time. The county also approves funds for this event.

Labor Day Fireworks

\$ 8,500

What a great end to the summer.

Movies & Concerts in the Park

\$15,000

This amount is for a movie night once a week in the park as well as a live concert once a week. Movie nights as well as the concerts have been very successful and give people something to do in the evening.

Radio Advertising

\$ 5,000

This is another way to have people learn about Bolton. This year special events year round will be broadcast.

Sembrich Museum

\$ 5,000

The Museum puts on many programs though out the season and this helps to defray the costs of some of these successful programs.

<u>UpYonda Farm</u>	\$ 10,000
To help the county to continue the various programs, we have supported the Farm for several years.	
<u>Walking Map</u>	\$ 4,000
This map gets updated and reprinted every year and is very popular.	
Total requested	<u>\$ 145,775</u>

Willie Bea stated that they had met a couple of weeks ago and reviewed last year's expenditures and there would not be a lot of changes from last year to this year. She explained last year they had \$135,000.00 and this year's amount is \$145,000.00.

She explained that this is money from 2012 that had already received that would be used for 2014. Supervisor Conover explained the amount that is established is the amount that they had received. One payment in the June period and the other payment in the October period, which added together equals the \$145,755 total. Supervisor Conover stated that the amount approved for the Girlfriends Getaway and the French and Indian War encampment were increased a little bit from the recommended amount.

- Resolution regarding 2014 Bolton Occupancy Tax Program.

RESOLUTION#247

Councilmember Wilson moved, seconded by Councilman MacEwan to approve the 2014 Bolton Occupancy Tax Program as presented. All in Favor. Motion Carried.

Lake George Waterkeeper, Chris Navitsky presented the Board with a book written by nationally renowned engineer Thomas Cahill, to be used to promote the implementation of low impact development for the benefit of Lake George water quality. He stated that this would help the Planning Office and the Boards in making decisions to better the Town and the lake.

Councilmember Wilson thanked Mr. Navitsky and inquired about the upcoming program he was hosting at the Conservation Club on December 4, 2013. Mr. Navitsky explained it was a winter social from 4 to 6 and everyone was invited.

Correspondence:

- John Salvador Jr. copy of letter to Bruce E. Young regarding municipal boundaries for Bolton/Queensbury.
- Dan Daniger, expressing concerns regarding rentals and need for expanded enforcement.
- Brian S. Reichenbach, Stafford Carr and McNally, P.C. regarding response to request for injunctive relief by John Lavender.
- Bolton Central School Class of 2017 thank you letter for donation of bottles and cans to their fund raiser.
- Warren County receipt of schedule for payments for Towns/Villages and City for 2014.

- Environmental Facilities Corporation, National Fish And Wildlife Foundation Request for Proposals for the Five Star and Urban Waters Restoration Grant Program through the EPA.
- Keith P. McKeever, Public Relations Officer, APA regarding November meeting agenda.
- Virginia A. Allen, Member, The Shack at Bolton Landing LLC, 4944 Lake Shore Drive, application for liquor license.
- Joanne Conley, notice of a salute to veterans held November 17, 2013.
- Adam Donegan, Territory Manager, Cargill regarding NYS ice control bid.
- NYS DEC regarding notice of exceeding SPDES permit at the sewer plant for September.
- Heidi Hess, President, Bolton Chamber request for 2014 Occupancy Tax Funding.

Supervisor Conover explained that they had acted on this with a previous resolution regarding occupancy tax monies .

- Time Warner Cable regarding changes to programming and services.
- Robert Blais, Mayor Village of Lake George to Town of Bolton expressing pleasure regarding adoption of Lake Inspection Program and thanking all involved.
- Maria O'Connell, P.E. Senior Sanitary Engineer, NYS DOH regarding October 9, 2013 sanitary survey of Town of Bolton water system.

Supervisor Conover stated that it was a very good evaluation with a few recommendations that the we would need to attend to. He also informed the Board that the Town had to provide a schedule, the first one would be due in March.

- C. Walter Lender, Executive Director LGA letter offering continued support for efforts to protect Lake George.

Committee Reports:

Councilman Robert MacEwan

Transfer Station –Total receipts for the month is \$6,444.00 Spring clean up cards total \$2,986.00. Lisa stated that the metal pile still needs to be cleaned up. She said they are waiting for the floor and the window to be fixed in the building.

Councilman MacEwan stated he had discussed the removal of the brush pile with Lisa French, and she would be acting on it accordingly.

Water Department- Actual flow through the plant before deductions 4,846,823 and 4,567,395 after deductions. John reports that they used 98lbs. of CL2, 950 lbs. of Soda Ash, 11.7 gallons of orthophosphate & 65.3 gallons of P2300. John stated that the pond level is over the spillway. All water samples came back satisfactory. They have been pretty busy at the plant. The 2 new oil tanks are in the containment pit with the 17 ton cover back on them. John stated that all the piping was done and they still have to hook up ground wires. They have been shutting off summer resident's water. John stated they had Ross Valve evaluate the water pressure problem and he believes they have it figured out now.

Supervisor Conover explained that they believe that they have corrected the problem by shutting off one of the valves. He explained that there was a small amount of turbidity in the water due to the fact that they had to open a hydrant.

Councilman Owen Maranville

Police- patrolled 2,650.04 miles and used 183.8gallons of fuel. Property checks have been increasing. They went to various calls and hosted the B.C.S. Kindergarten class as part of its annual Community day. Chief Neumann gave a tour of the Police Office, patrol car and Justice Court. A fingerprinting demonstration was performed and a discussion and question and answer session took place. Each student received an activity book and badge stickers.

Justice Court- During the month of October, 2013, Judge Harry Demarest took in \$3,884.00 and Judge Edward Stewart took in \$3,928.00. Total monies forwarded to the Town of Bolton amounted to \$7,812.00. There are itemized lists located in the Court if anyone desires to look them over.

Assessor – During November all deed transfers and address changes were made to the computer files and changes were noted for the tax collectors. With regard to sales, they have had 22 arm's length sales to report since the 1st of July, which is about the same in number from last year. Sales prices have been close to the current assessed values.

A settlement was worked out and approved by the Town Board settling our law suit with Tops Market. They are also attempting to meet with Mr. Parillo and his attorney mid-December regarding his three Bolton Marina parcels. The court is asking us to move forward on this property. There has been no action taken on the residential property of Frank Salamone at 2 Green Isle Lane.

On November 19, Dave attended the Warren County Assessors' meeting in Queensbury. At that meeting a Verizon representative gave him his methodology in valuing Cell Towers. It was quite helpful.

During November, when not in the office, Dave has been devoting time inspecting properties with Certificates of Occupancy or Completion and or taking photos of properties that do not have a digital picture.

Board of Assessment Review Member, Eugenia Lindyberg's term of office has expired. Their recent attempts to contact her leave them to believe she is away on vacation. Her re-appointment needs to be done before May of 2014. They will keep trying to reach her to find out if she is still willing to serve. She has been a valuable member of the BAR.

Councilmember Susan Wilson

LWRP – The LWRP continues its 60 day mandatory review by the Department of State and potentially affected state, federal and local agencies to ensure there are no conflicts with any existing plans or policies

Code Enforcement- 22 page report, 11 site visits.

Planning/Zoning- Collected \$817.25 for fees and applications

Library- December 11 – Peter White and Ted Caldwell will be doing a presentation on Ice Sailing.

WARREN COUNTY SPECIAL NEEDS REGISTRY - The state has directed all counties to create a county “special needs registry” for use by local emergency responders. Warren County is in the process of developing this registry for full and part-time residents that may need additional assistance during an emergency. Those who choose to share the information will be asked to provide their age and address, whether they are hearing impaired, whether they have any equipment like oxygen tanks or need dialysis, or have a pacemaker or defibrillator, or medication that requires refrigeration. They are can also detail any other serious medical issues, and whether they are mobile, or need assistance to walk. The information will also collect the names of emergency contacts. Any information regarding language barriers may also be included.

The registry will need to be updated annually. The information will be maintained by the Warren County Emergency Services Department and the Department of Public Health and shared only with the fire department or emergency medical services squad in the person’s municipality if an emergency arises.

We will put a link on the Town’s website to the County site where the registration form can be completed. For those without Internet access to register, a telephone number will be included.

The registration form can be found online at www.warrencountyny.gov/emergency/registry/

Those without Internet access can call 761-6580 to register.

Councilmember Wilson stated that she would be happy to help register anyone who was having any difficulty registering for these services.

Councilmember Wilson said that for the last several years the Board has talked about the improvements to the Town Parks. She said that the new pier in Rogers Park was approximately a million one, and the new docks in Veterans Park were about \$150,000.00, but having Mary Owens as the face of Bolton, greeting many of our tourists and residents...Priceless!! Councilmember Wilson stated that Mary has been working for the Town for 33 years. She also wanted to congratulate Rod and Mary on their 60th wedding anniversary and she thanked Mary for all of her years of service.

Councilmember Cheryl Bolton

Clerk’s Office- November 2013

- We have been busy with the payments arriving from the recent water billing cycle.
- My new computer has arrived and the speed at which I can back up my water billing alone is a time saver! Thank you.
- Penny and I are attending BAS tax training class today, Tuesday, in Clifton Park.
- We have interviewed 3 people thus far for the temporary clerk’s position, with another scheduled for Wednesday.
- Hopeful to get someone training starting December 16, 2013 or before.

Recreation- No Meeting Held the month of November.

Budget Contractual = \$2,023.52 Equip. = \$1,036.20 Salary = \$4,307.70

- Recreation Center
 - a. Attendance =76:missing 4 remaining days in November
 - b. Calendar-see the Bolton web site.
 - c. Facility Use-A birthday party was held on Saturday November 9 from 11-3 PM.
- Winter Programs
 - a. For the 2013-2014 school year, there are 35 BCS students enrolled in the Gore Regional School Program. This is up from 31 participants in 2012-2013.
- Summer Programs-NA
- Next Meeting will be held Thursday December 19, 2013.

Bolton EMS- EMR report regarding billing activity from January 1, 2013 to October 31, 2013:

Calls YTD: 266

Gross Charges Billed YTD: \$202,931.41

Net Charges after Insurance Adjustments: \$153,396.49

Payments Received YTD: \$ 98,277.17

October, 2013:

Calls: 23 Total 16 Billable

Gross Charges Billed: \$17,466.00

Payments Received in Month: \$21,785.69

Payroll expenses for October were \$13,017.94. Total Payroll YTD: \$150,556.87

- New York Department of Health Operating Certificate extended to November 30, 2015. However, due to appointment of new medical director (Dr. Trevor Black) new paperwork must be filed with NY Dept of Health & Mtn. Lakes Regional Medical Council with his signature.
- Awaiting renewal of Controlled Substance License which was delayed because DOH lost our \$100 application fee check.
- Town of Bolton approved 2014 budget with an increase from \$123,628 to \$145,903. That will allow us to increase pay rates for Paramedics, Critical Care Teks and EMT-B/drivers as proposed in order to remain competitive with surrounding agencies.
- Attended the Warren County EMS Advisory Board Meeting on behalf of Captain:
- Glens Falls Hospital has instituted a locked system for EMS linen replacement. A key fob is on each ambulance key set to allow access to the linens. A single set of one blanket, sheet and towel are dispensed. If a replacement fob is needed contact Ed Johnson of GFH.
- Empire to be toned out for mutual aid throughout Warren County when they have pagers.
- If backboards or other agency equipment ends up at Albany Med let Empire know and their crews, which frequently transport to Albany Med, will look for the equipment and return it to GFH.
- An emergency vehicle operators course (EVOC) geared to ambulance drivers is planned by Warren County Emergency Preparedness sometime in the Spring.
- Bay Ridge EMS issued a temporary renewal of their operating certificate due to difficulties with roster and schedule gaps.

- Thurman EMS no longer operational. Warrensburg EMS to continue covering Thurman.
- Stony Creek EMS now has 7 EMT-Bs and is hoping to get certified as a BLS agency.
- Warren County EMS Advisory Board to schedule future meetings on a bi-monthly basis. Captain of Johnsbury EMS suggested scheduling to avoid meetings in months of December & August.

Bolton Fire District – The regular meeting of the Bolton Fire District held in the Bolton firehouse at 7p.m. On November 7, 2013.

- Commissioners present Chairman Don Volkmann, Greg Bolton, Rich Kober. Absent Guenter Roessler and Harvey Coon.
- Also in attendance Cheryl Bolton and Dean Fisher.
- Cheryl Bolton, liaison from the town board was here to discuss the rescue squad. There is concern about staffing levels, housing for equipment and paid personnel.
- Discussion took place about what direction the squad was headed and whether they were looking for a new location, sources of funding, recruiting members or going to an all paid staff with funding from the town.
- Motion by Rich Kober, second by Greg Bolton to accept the minutes of the previous meeting as read. Motion carried.

Communications:

- Letter read from warren county self-insurance about upcoming training and change of policy.

Treasurer's report:

General Fund Checking	\$46,700.56
Trust & Agency Checking\$	\$618.24
Cd's and Savings Accounts	
Equipment	\$223,201.73
Building	\$82,515.45
Emergency Equipment Repairs	\$11,561.41
Total	\$364,597.39

- Motion by Greg Bolton, second by Don Volkmann to accept treasurer's report as read. Motion carried.
- Motion by Rich Kober, second by Greg Bolton to pay the monthly bills as presented. Motion carried.
- Discussion took place about consolidating the phone bills by going to an all in one system from Time Warner. Also purchasing phones instead of leasing the system.
- Chief's car report was presented for the review of the commissioners.
- Will meet with representatives from Glens Falls National Bank about investing funds for the length of service awards program.
- Peneflex reported that a scheduled meeting without a quorum is credited for those attending and signing in on an attendance sheet.
- The fire district property has been surveyed and maps drawn. Corners were located and marked, south east end is only about 19 feet from the corner of the building. Lawyer is working with the school to see about changing south boundary.

- Chief requested to purchase the following equipment: 3 flashlights and three hundred feet of tubular webbing.
- Motion by Rich Kober, second by Don Volkmann to purchase the requested equipment. Motion carried.
- Rich will have Harvey check with century fire equipment to see if they can do a yearly service on the backup generator.
- There will be a cleanup day on November 23rd. The building will be decorated for Christmas at the same time.
- Looking into Jersey Barriers to protect the back garage from being hit by a vehicle.
- Greg has striping for the apparatus bay floor.
- Motion by Don Volkmann, second by Greg Bolton to table the minutes and adjourn the meeting. Motion carried.

Parks Department – Councilmember Bolton read off some of the many jobs the Parks Department has completed this month.

- They assisted the Doc Doctors pull the new dock at Veterans Park.
- Put a chimney cap on the Health Center and moved furniture for them.
- Cleaned up the leaves at Rogers and Veterans Park.
- Cleaned up the monument site and the flower beds.
- Put flags out for Veterans Day.
- Helped the Highway Department clean the black top on Potter Hill Road.
- Plowed and salted the roads and put a new chain on the sander.
- Put away all garbage cans, benches and picnic tables for the winter.
- Took out the old air conditioning units from the Library.
- Fixed the washout at Rogers Beach.
- Put away the life guard chairs and boats for the winter.
- Did some plumbing and cabinet work for the Town Hall.

Supervisors Report:

- Receipts: \$2,061,288.66
- Disbursements: \$1,519,455.66
- Warren County Sales Tax: Up 7.2% for October, 4.4% year to though October.
- Potter Hill Road, paving complete, shoulder work complete for both Potter Hill and Edgecomb Pond Road. Striping will be completed in the spring.
- Survey work underway for culvert work on Potter Hill Road for possible slip lining project.
- Storm drainage and sedimentation basin work completed around Bolton this summer. Thank you to County DPW and Warren County Soil and Water for the work, more to do but hopefully it will be an improvement.

Supervisor Conover stated that this was part of a grant received by Champlain Planning. He stated that there are still a number of sites to be addressed.

- Magic Salt Barn Project well underway and should be completed soon.

Supervisor Conover stated that he had a brief conversation Chris Navitsky, who has been talking to Darrin Fresh Water Institute about doing some testing and water sampling to see what the impact of the Magic Salt will be.

- Big thank you to Willie Bea McDonald and all the volunteers who worked to decorate the Town for the Holidays. New decorations on the Bolton Pier Gazebo a very nice new addition for the Town.
- Big thank you to Willie Bea and all the volunteers that made the Town Christmas Tree lighting so special.
- LGPC met and approved the SEQRA for a mandatory inspection program.

Supervisor Conover said this was a big step forward.

- Posting of notice of vacancies or term expirations for various Boards.
- Posting of Notice of Snow Emergency.

Supervisor Conover stated these postings had been posted on our Town website, and that the Board may recall that the snow emergency notice was drafted by Town Counsel, Michael Muller two years ago.

- Congratulations to our newly elected officials, remind all that they must sign the oath of office in the Bolton Clerks Office and prepare a 3 month survey of time for posting and filing with the NYS Comptroller for retirement purposes.
- Met with Queensbury Animal Control Officer, Jim Fitzgerald, Queensbury provided the training and certification along with great support, much thanks to Jim and Ron Montesi, Queensbury Supervisor and the Town for their assistance.
- Sewer Superintendent Position vacancy has been posted, applications due by December 20, 2013.
- Thank you to Kate Persons for offering her time and skills to back up the Town of Bolton with our financial systems.
- Thanks to Cheryl Bolton and Sue Wilson for spearheading this effort and making the Town much less vulnerable in this area.

Councilman Maranville stated he would like to recognize Billy Sherman on his newly elected position.

New Business:

- Resolution authorizing request to State Representatives, in concert with the Towns of Lake George and Queensbury, for special legislation relating to the Navigation Law to authorize continued regulation of docks and boathouses on Lake George by municipalities.

Supervisor Conover stated that this issue was brought to the Boards attention at the last meeting by Zandy Gabriels. He stated that he had an opportunity to talk to Assemblyman Stec and this resolution will be forwarded to him and Senator Betty Little, so they would be aware of the Towns wishes. Town Counsel, Michael Muller stated that this is important and if Bolton wishes to exercise its jurisdiction of the shoreline, the state legislatures should understand that the state can delegate some jurisdiction back to the lake shore municipalities.

Councilmember Wilson asked Town Counsel, Michael Muller if this legislation exists in any municipalities around the state for other bodies of water. Town Counsel, Michael Muller replied that he did not know, but he stated that a sovereign body of water is an unusual body of water.

RESOLUTION#248

Councilmember Wilson moved, seconded by Councilman MacEwan authorizing request to State Representatives, in concert with the Towns of Lake George and Queensbury, for special legislation relating to the Navigation Law to authorize continued regulation of docks and boathouses on Lake George by municipalities. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to enter into contract with Mountain Medical for Drug Screening and Physical Services for 2014.

Supervisor Conover explained that this was the company that does our random drug screening and physicals.

RESOLUTION#249

Councilmember Bolton moved, seconded by Councilman Maranville to authorize the Supervisor to enter into contract with Mountain Medical for Drug Screening and Physical Services for 2014. All in Favor. Motion Carried.

- Resolution designating George Mumblow as Bolton Animal Control Officer, appointment effective November 11, 2014.

Supervisor Conover stated that the Town of Queensbury helped immensely with ordering protective gear and training. Councilmember Bolton inquired whether Mr. Mumblow had brought in his certification certificate, to which Town Clerk, Jodi Connally replied he had.

RESOLUTION#250

Councilmember Bolton moved, seconded by Councilman MacEwan designating George Mumblow as Bolton Animal Control Officer, appointment effective November 11, 2014. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to enter into contracts with the Bolton Senior Citizens, Bolton Rescue Squad, Bolton Historical Society, American Legion, Bolton Library and Bolton Chamber of Commerce for 2014.

RESOLUTION#251

Councilman Maranville moved, seconded by Councilmember Wilson authorizing the Supervisor to enter into contracts with the Bolton Senior Citizens, Bolton Rescue Squad, Bolton Historical Society, American Legion, Bolton Library and Bolton Chamber of Commerce for 2014. All in Favor. Motion Carried.

- Resolution authorizing Friday, December 27, 2013 at 6:30 PM as the year end meeting date.

Councilmember Bolton stated she would not be available for this date. Councilman MacEwan inquired about changing the date to Monday, December 30, 2013.

RESOLUTION#252

Councilman Maranville moved, seconded by Councilman MacEwan authorizing Monday, December 30, 2013 at 6:30 PM as the year end meeting date. All in Favor. Motion Carried.

- Resolution authorizing approval of 2014 Snow and Ice Contract with Warren County and authorizing Supervisor to enter into all related agreements and documents.

Supervisor Conover stated this was a standard contract that the Board entered into every year.

RESOLUTION#253

Councilman Maranville moved, seconded by Councilmember Bolton authorizing approval of 2014 Snow and Ice Contract with Warren County and authorizing Supervisor to enter into all related agreements and documents. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to enter into contract with Jack Hall Plumbing and Heating Inc. for 2014 for Town buildings.

Councilman Maranville inquired if the Town would have to bid this out. Town Counsel, Michael Muller explained they did not due to the fact that this is a highly skilled professional service.

RESOLUTION#254

Councilmember Bolton moved, seconded by Councilman Maranville authorizing the Supervisor to enter into contract with Jack Hall Plumbing and Heating Inc. for 2014 for Town buildings. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to enter into contract for service with Marshall Sterling for Insurance Coverage for the Town for 2014.

RESOLUTION#255

Councilman MacEwan moved, seconded by Councilman Maranville authorizing Supervisor to enter into contract for service with Marshall Sterling for Insurance Coverage for the Town for 2014. All in Favor. Motion Carried.

- Resolution authorizing 2014 Regular Town Board Meeting Dates as prepared by the Town Clerk's Office.

RESOLUTION#256

Councilmember Wilson moved, seconded by Councilman Maranville authorizing 2014 Regular Town Board Meeting Dates as prepared by the Town Clerk's Office. All in Favor. Motion Carried.

- Resolution regarding payment of claims associated with construction work on Potter Hill and Edgecomb Pond Road.

Supervisor stated that there had been some minor vehicular damage during this construction and that the Highway Superintendent had recommended payment.

RESOLUTION#257

Councilman Maranville moved, seconded by Councilmember Wilson regarding payment of claims associated with construction work on Potter Hill and Edgecomb Pond Road. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to enter into funding agreement with Up Yonda Farm for 2014.

RESOLUTION#258

Councilman MacEwan moved, seconded by Councilmember Wilson authorizing the Supervisor to enter into funding agreement with Up Yonda Farm for 2014. All in Favor. Motion Carried.

- Resolution to authorize the Board to act as the Bolton Water Commissioners.

RESOLUTION#259

Councilman Maranville moved, seconded by Councilmember Bolton authorizing the Board to act as the Bolton Water Commissioners. All in Favor. Motion Carried.

- Resolution regarding sewer bill at 15 Heritage Village Road resulting from flows relating to water break.

Supervisor Conover explained that the homeowner was inquiring about relief from the payment to the sewer. Councilman Maranville replied that if they lived in the sewer and water district it has always been the Boards position to make the homeowner pay for it. Councilmember Bolton asked if the request was to forgive the amount. Councilman MacEwan explained they were looking for relief. Supervisor Conover stated if the Board was going to make a modification to that policy, they should think about it as a policy and it should apply to everyone in every situation like this. Councilmember Bolton inquired if the break was done by any of the Town agencies. Supervisor Conover stated that the Town forces had brought it to the attention of the property owner or it may have been even larger. Councilmember Wilson thought that the Board should look at the policy for future issues. Town Counsel, Michael Muller cautioned the Board on making any policy changes because they could be faced with a much bigger claim and he referenced the Sagamore. Councilman Maranville suggested they have the Chazen Group look at this issue and advise the Board on a new policy. Councilmember Wilson stated the Board would need to make a decision on how to handle these claims.

RESOLUTION#260

Councilman Maranville moved, seconded by Councilmember Bolton to deny relief request of sewer bill at 15 Heritage Village Road resulting from flows relating to water break. All in Favor. Motion Carried.

- Resolution to authorize the Board to reconvene as the Town Board.

RESOLUTION#261

Councilman Maranville moved, seconded by Councilmember Bolton to authorize the Board to reconvene as the Town Board. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to execute renewal agreements with Hudson Headwaters Health Network for Hepatitis B immunization service and HIPAA Business Associates Agreement for Town employees.

RESOLUTION#262

Councilmember Wilson moved, seconded by Councilman Maranville authorizing the Supervisor to execute renewal agreements with Hudson Headwaters Health Network for Hepatitis B immunization service and HIPAA Business Associates Agreement for Town employees. All in Favor. Motion Carried.

Public in Attendance:

Transfer The Bills: Motion to transfer the bills.

RESOLUTION #263

Councilmember Bolton moved, seconded by Councilman Maranville to approve the following transfers: All in Favor. Motion Carried.

Transfers for December 2013 (See Supervisors Report).

Pay Bills: Motion to Pay Bills

RESOLUTION #264

Councilman MacEwan moved, seconded by Councilman Maranville to approve payment of the following bills: All in Favor. Motion Carried.

Mid Abstract 11A Lights

	Voucher	Amount
General	1392-1397,1399,1402-1411	\$3225.76
Highway	477	17.35
Water	268 & 269	1049.41
Sewer	230-233	2962.79
Lights	1398,1400,1401	355.49

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	Voucher:	Amount:
General	1308-1391 1412-1428	\$170,911.90
Highway	444-476 478-499	367,242.71

Sewer	214-229 234-238	28,425.86
Water	253-267 270-279	40,312.69
Tourism	47-49	6,199.41
Conservation Club Special	11	396.00
Salt Shed Project	2	116.84
Vets Park Dock Improvement	12	2051.22

Executive Session: Matters involving Contract Negotiations and matter involving litigation.

RESOLUTION #265

Councilmember Bolton, seconded by Councilman Maranville to enter into executive session to discuss matters involving ongoing litigation. All in Favor. Motion Carried.

- No Action Taken.

Adjourn: 7:30

Minutes respectfully submitted by:

Jodi Connally
Town Clerk

Katie Persons
Minute Taker