

REGULAR MEETING  
BOLTON TOWN BOARD

Regular Meeting:

February 14, 2017

Supervisor: Ronald Conover  
Councilman: Robert MacEwan (Absent)  
Councilman: Tim Coon  
Councilmember: Cheryl Bolton  
Councilmember: Susan Wilson  
Town Clerk: Jodi Connally  
Counsel: Michael Muller

Meeting Call to Order: 4:00 PM.

Pledge: Tim Coon. Please remain standing for a moment of silence for Emily Smith & Doug Houghton.

Minutes:

- Approve Minutes of Town Board Organizational Meeting held January 3, 2017.
- Approve the Minutes of the regular Town Board Meeting held January 3, 2017.

**RESOLUTION #34**

Councilmember Bolton moved, seconded by Councilmember Coon to approve the minutes of the Town Board Organizational Meeting held January 3, 2017. All in Favor. Motion Carried.

**RESOLUTION #35**

Councilmember Coon moved, seconded by Councilmember Wilson to approve the minutes of the regular Town Board Meeting held January 3, 2017. All in Favor. Motion Carried.

Public in Attendance:

Kathy Suozzo, P.E., Cedarwood Engineering Services PLLC presented the following:

- The town received a \$30,000 Engineering Planning Grant from the NYS Environmental Facilities Corporation at the end of 2015.
- This was to offer operational improvement suggestions and/or suggestions for upgrades for the Waste Water Treatment Facility.
- They have spent well over a year looking over the plant.
- The staff was extremely helpful in this endeavor.
- The waste water plant is 55 years old and Chief Operator French is very dedicated to the operation and he has helped them immensely with the evaluation.
- She prepared a report and had an informal meeting with DEC and EFC where she asked for comments.

- They told her she must officially submit the report before they can make any comments or suggestions.
- The report will be used as a basis for future planning initiatives.
- Ms. Suozzo detailed a summary of the appendixes to the Board.
- She stated that Mr. French needed the correct tools to be successful.

Supervisor Conover stated he really liked how the report was prepared and it was an important part of the beginning of the capital plan for the sewer plant. They really need to have a greater short and long range view plan of what needs to be accomplished at the plant. They need to send this out to the state agencies for a number of reasons. He looked forward to moving this toward the next step of a project consideration level.

Councilmember Bolton thanked Cedarwood Engineering for the report and stated that they had such a wonderful outcome at the water plant due to their training and assistance to improve processes and get the town personnel where they need to be. She is highly recommending that they do the same with the waste water department.

Ms. Suozzo stated they could not have accomplished what they had, without the cooperation with the Board and the staff. They have been very gracious with their time.

#### Correspondence:

- LC-LG Regional Planning Board minutes.
- Thank you note from the Bolton Free Library for assistance in their clean up.
- Kimberly Terpening in regards to the Vietnam Veteran's Moving Wall.
- Becky Coon, concerning contractors and the Highway Department sand.
- The Dock Doctors in regards to changes in invoices and payment requirements.
- Patrick Dowd concerning "Watershed Data Atlas".
- Amy Hirsch, Emergency Management Certification and Training.
- SUNY Adirondack invitation to the 3<sup>rd</sup> annual Investors summit.
- Thank you card from Jen Trowbridge for the town's continued support of the Youth Softball program.
- NYSDEC regarding New York State free fishing weekend February 18-19, 2017.
- Association of Towns regarding Governor Cuomo's proposed unfunded mandate.
- Board of Fire Commissioners Secretary, Curtis Truax Jr. in regards to winter fire hydrant maintenance.
- Bolton Landing Brewing Company LLC with regards to an application for a liquor license.
- Wayne Smith with a list of concerns for the town.
- Joseph Rucco, Program Manager - National Grid Small Business regarding a "Small Business Energy Efficiency Program".
- Warren County Department of Planning & Community Development regarding Section II of the ADA.
- NYSDEC regarding annual facilities report.
- NYSDEC concerning Norowal Marina easement.
- National Grid termination letter – 969 E. Schroon River Road.

- LGPC in regards to Bolton Landing Marina, LLC dock modification.
- Kevin Egan, Charter Communications: upcoming changes.
- Warren County SPCA in regards to Animal Control services.
- John Gaddy in regards to use of the Recreation Fields or Conservation Club in March 2017.
- Dave Simonetta regarding bridges on the Padanarum Road.
- U.S. Bureau of the Census regarding contact information for the 2020 Census.
- The Lake George Club notice of renewal of liquor license for both the main bar and the bar located in the Grotto.
- LGLC recent projects for protecting the land that protects the lake.
- Association of Towns in regards to AIM funding.
- Mayor Blais, Village of Lake George in reference to a letter received from Alexander Gabriels regarding Watershed Coalition.
- Dawn Faller in regards to water turbidity and the emergency notification system.
- NYS DEC acknowledgement of Edgecomb Pond Dam Assessment Report.
- NYS DEC Notice of Condition Rating for Edgecomb Pond Dam.
- NORTRAX letter regarding NYS OGS Contract for a John Deere 210G excavator.
- Adam Roberts, Director of Internal Audit, NYS Department of Agriculture and Markets regarding assessment of surcharges.
- Maria O'Connell, P.E., NYS Department of Health regarding sample schedule for 2017 water testing.
- NY DEC regarding grant opportunities.

**Committee Reports:**

**Councilmember Robert MacEwan – Absent, the following reports were presented to the Board.**

**EMS Report:**

EMR report regarding billing activity for December, 2016:

Calls: 13 of which 10 were billed

Gross Charges Billed in December:	\$ 10,645
Gross Charges Billed YTD:	\$201,290

Payments Received in December:	\$ 11,054
Payments Received YTD:	\$ 140,734

In 2015 thru December we billed \$209,506. Receipts were \$137,424.

Payroll Expenses through December were \$214,830 for 2016 versus \$206,205 for 2015. We had budgeted \$214,000 for 2016.

Recreation Department:

1. Recreation Center-
  - A. Attendance- December 77 January.
  - B. Calendar-see attached
  - C. The field trip to see The Lion King Jr. is sold out, and we will be taking 19 participants to the show this Saturday January 28<sup>th</sup>.
  - D. Winter Break Party-slated for Saturday February 18 Noon-3. Poster attached.
2. Winter Programs-
  - A. Gore-Deborah Gaddy will be chaperoning the 2/5/17 trip to Gore.
  - B. A trip to Proctor's Theater has been scheduled for Sunday March 12 to see "Wicked." Tickets are \$103.00/person. Poster attached.
  - C. I would like to discuss the possibility of requiring of a minimum number of passengers in order for the Town to warrant a bus.
3. Summer Programs-NA
  1. Based on the dates for this summer, we must decide to show 8 or 9 movies. If money allows I can show 9.
  2. Potential Saratoga Race Track trip Wednesday August 2, 2017
4. Playground Update-The installer has completed the installation of the ring system on the Veteran's Park playground.
5. Boat Cruise-
  1. Will be held Wednesday June 14, 2017. Music 5-7, picnic 5:30.
  2. I would like to discuss the length of time spent cruising. Traditionally the ride is from 7-9. Should we decrease the length of the cruise?
  3. The price has been increased after many years by \$2.00/head bring the price to \$12.25/person.

Justice Court:

- During the month of January 2017, Judge Harry Demarest took in \$3,213.00 and Judge Edward Stewart took in \$6,561.00. Total monies forwarded to the Town of Bolton amounted to \$9,744.00. There are itemized lists located in the Court if anyone desires to look them over.

Transfer Station:

- Total for month \$5,748.00.
- Spring Clean Up cards \$3,842.00.
- Compactor is up and running.
- Building is in need of repairs.

**Councilmember Tim Coon**

Assessor:

- Due to notification that the state will be auditing all Assessors offices at point, we are reviewing all approximately 800 exemptions that we administer, for accuracy.
- The office is receiving the detailed inventory questionnaires that were sent out for all commercial properties in Bolton last month.
- Still busy receiving the Enhanced STAR, and Non-profit renewals for the 2017 Assessment Roll. The Aged exemption renewals forms are out and all exemption renewals are due back by March 1<sup>st</sup>, Taxable Status Date.
- Valuation for the 2017 assessment roll is beginning and will continue until April.

Police:

- 42 patrol shifts, 382 reportable activities and 360 property checks.

**Councilmember Susan Wilson**

Planning/Zoning:

- The Planning Office for the month of January collected fees in the amount of \$471.00 for various items including Variances, Site Plan Reviews, Stormwater Permits, After-The-Fact Fees, Copies and Searches, and Ordinances. The Code Enforcement Officer made three (3) site visits.
- Pam and Mitzi meet on a daily basis and in addition to their regular duties they are incorporating the Code Enforcement office files into the master file so that only one file is maintained by the Planning Office.

Library:

- On February 22<sup>nd</sup> at 7:00 PM the Alzheimer’s Association will conduct a program at the library titled “Laughter is the Best Medicine”
- On March 1<sup>st</sup>, the Schroon River String Band will be playing at 7:00 PM.

Seniors:

- A copy of their most current newsletter with me tonight that list the many activities they have planned for the next several months. A copy of their monthly newsletter is available on the Town of Bolton website.

**Councilmember Cheryl Bolton**

Sewer Department:

- The plant took in 3,346,920 gallons of Wastewater for a daily average of 107,965.
- Keeping up with general maintenance at plant.
- Flushed check valves at Norowal pump station.
- Broke up Imoff tank gas jets and shoveled ice chunks out to maintain proper gas purging.
- During weekly run test of equipment, it was found that the sewer jet had a bad gas line leak. The line was replaced and the leak stopped.

- On 1-20-2017 it was found that the Reject water tank was not pumping down. After testing all floats, it was determined that the on float had failed. A spare float was stocked and I was able to change the faulty float out on the same day with no negative impact to the treatment facility.
- Alarm on 1-4-2017 due to a power failure.

Councilmember Bolton stated that this department has been very short-handed and the gentlemen from the Water Department have been working in unison with Mr. French to make sure that both plants are working efficiently while also maintaining the properties. She would like to thank all that are involved in the water meter reads.

#### Water Department:

- Total flow to distribution for the month of January 2017 was 6,528,526 gallons.
- Monthly total coli-form tests were taken according to the sampling schedule.
- Conducted all general maintenance and snow removal work around plants, P.R.V. stations, and pump stations.
- Continued cross training at the WWTP.
- Responded to several UFPO's.
- Quarterly meter reading.
- Responded to a Water main break on lakeshore drive 11/30/17. The break was repaired the same day. Boil water advisory was issued from Goodman Avenue to the south end of the water distribution system. The advisory was lifted on 2/2/2017 after the results of water quality tests met New York state department of health standards.

Councilmember Bolton thanked the Parks Department and the Water Department on keeping the hydrants cleared out.

#### Town Clerk:

- Collected \$5,685,439.57 in Town & County Taxes.
- Dog Licenses and renewals.
- Issued Fishing Licenses.
- Multiple copies and faxes.
- Notarized numerous documents.
- Prepared and entered invoices for payment.
- Balanced monthly abstracts.
- Ordered supplies for various departments.
- Sold \$1819. In landfill tickets at the counter.
- Issued numerous purchase orders.
- Deposited. \$695. In Recreation Program receipts.
- Deposited \$2596. from Landfill ticket sales sold at the Landfill.
- Deposited \$1970. from Landfill C&D sales sold at the Landfill.
- Balanced three monthly bank statements.
- Reservations at Community Center, inquiries and rentals picking up.

- Issued numerous smart bulbs.
- Executed another water billing while still working out the changes to the new software.
- Fielded numerous phone calls on high water billing reads.
- Fielded numerous phone calls during the water main break.
- We have been educating ourselves on the new process of purchasing under Warren County contracts.
- Cleaning files in accordance with the MU1.

Councilmember Bolton commended the Clerk's office for the excellent job they have done with the billing stating that no software conversion is easy and doing it live is a test.

Supervisors Office:

Along with all, of our normal daily duties, such as paying abstracts, paying bills, biweekly payrolls, monthly insurances, state retirement and deferred compensation, we are continually cleaning out and updating the office files.

- Website.
- New Hires.
- Promotional letters.
- Updated Civil Service 426's.
- Insurance Reports.
- Personnel.
- Preparing for upcoming audit by the New York State Comptroller's Office.
- Incident Reports.
- Correspondence.
- Notarized documents.
- Quarterly Reports.
- W-2's.
- I099's.
- Annual Report – Warren County Self Insurance.
- Annual Report – Department of Labor BLS.
- WSDS updated.
- Insurance enrollments.

Councilmember Bolton stated that some of these projects are enormous with vast input and hours put into them. She is constantly calling the Supervisor's and Clerk's offices and she appreciates all the assistance.

Highway: A few of the items they worked on were as follows:

- Plowed, sanded and salted several small snow and ice storms.
- Cleaned streets twice.
- Check roads several times due to wind blowing trees and limbs into them.
- Sanding senior citizen driveways.
- Cleaned trucks and loaders several times to keep salt off them.
- Hauled several loads of sand for sanding dirt roads.

- Hauled shoulder stone to Riding Hy Road to fill in pot holes with the grader.
- Patched pot holes in streets with cold patch.
- Cleaned all floor drains in shop.
- Worked on updating all PESH & DEC requirements.

Councilmember Bolton stated that she had met with the Mr. Sherman twice this month and they were updating processes in the shop and moving ahead with a few other things.

Councilmember Bolton stated that an appointment letter for Assessor's Clerk was sent to Deb MacEwan for successfully completing the civil service test. Congratulations, a lot of work went into this.

Councilmember Bolton stated that on April 26<sup>th</sup> there will be a staff appreciation workshop from 11:30 to 1:30. She is requesting to close the Town Hall on this date.

#### Supervisors Report:

- Deposits: \$2,007,949.61
- Disbursements: \$669,601.35
- Water Main Break.

Supervisor Conover stated that it was reassuring to know that the town had personnel that could respond with experience and capabilities to work like a team. He thanked everyone involved stating it was done as quickly as it could.

- Sales tax up year over year by 1.8%.
- Bolton on Ice big congratulations to the Bolton Chamber.
- Animal Control Officer / SPCA.
- Recent snow storm, congratulations, a job well done by Town Highway and Parks crews.
- Eliminating some of the overnight parking on Sagamore Road.

Supervisor Conover stated he had asked the Board to take a look at this to see whether or not they should continue with this. He stated some of these cars are there for days or weeks.

Councilmember Coon inquired if the Board could act on this as it is a county road. Supervisor Conover stated that the Town of Bolton had jurisdiction on the parking.

- Thanked Councilmember Wilson for completing the internal audits for various departments.
- The AUD has been submitted to him for his review.

Supervisor Conover stated that this is the soonest he has ever received this AUD report to the Comptroller's office. He stated that he can't remember a time that the town did not have to apply for an extension. This is a big kudos to Marianne Roberts-Huck.

#### New Business

- Resolution authorizing the placement and use of Veterans Park for the "Moving Wall" by the American Legion on September 21<sup>st</sup> – 25<sup>th</sup>.

### **RESOLUTION #36**



Councilmember Coon moved, seconded by Councilmember Bolton the placement and use of Veterans Park for the “Moving Wall” by the American Legion on September 21<sup>st</sup> – 25<sup>th</sup>. All in Favor. Motion Carried.

- Resolution authorizing the Town Clerk to prepare and distribute Spring Cleanup Cards for 2017.

**RESOLUTION #37**

Councilmember Bolton moved, seconded by Councilmember Coon authorizing the Town Clerk to prepare and distribute Spring Cleanup Cards for 2017. All in Favor. Motion Carried.

- Resolution authorizing the payment of mid abstract bills requiring immediate payment or deposit that would incur penalties, such as utilities, invoices or contracts.

**RESOLUTION #38**

Councilmember Coon moved, seconded by Councilmember Bolton to authorize the payment of mid abstract bills requiring immediate payment or deposit that would incur penalties, such as utilities, invoices or contracts. All in Favor. Motion Carried.

- Resolution authorizing the Bolton Supervisor to sign the 2017 contract for services with the Glens Falls Animal Hospital.

Supervisor Conover stated this was an annual contract that the town enters into every year.

**RESOLUTION #39**

Councilmember Wilson moved, seconded by Councilmember Coon to authorize the Bolton Supervisor to sign the 2017 contract for services with the Glens Falls Animal Hospital. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to sign the ball field use agreement with Bolton Central School.

**RESOLUTION #40**

Councilmember Wilson moved, seconded by Councilmember Bolton to authorize the Supervisor to enter into a user agreement with the Bolton Central School relating to the development and use of ball fields at the Bolton Recreation Park including payments from the Bolton Central School District relating thereto. All in Favor. Motion Carried.

- Resolution authorizing transmittal of the Town of Bolton Wastewater Treatment Facility Report to NYSEFC and NYSDEC as follows:

**WHEREAS**, the Town of Bolton had received an Engineering Planning Grant (EPG) for the evaluation of the Town's Wastewater Treatment Plant (WWTP) from the New York State Environmental Facilities Corporation (NYSEFC).

**WHEREAS**, the Town of Bolton entered into an agreement with Cedarwood Engineering Services, PLLC to conduct such engineering evaluation of the Town's WWTP, pursuant to the requirements of the NYSEFC.

**WHEREAS**, Cedarwood Engineering Services has completed the engineering evaluation and has submitted copies of same to the Town Board for their review.

**NOW AND THEREFORE IT BE RESOLVED**, that the Town of Bolton Town Board, acting as the grant recipient, determines that the above-referenced engineering report has been reviewed and fulfills the regulatory requirements, and it shall be submitted to the NYSEFC.

**RESOLUTION #41**

Councilmember Wilson moved, seconded by Councilmember Bolton to authorize the transmittal of the Town of Bolton Wastewater Treatment Facility Report to NYSEFC and NYSDEC as follows:

**WHEREAS**, the Town of Bolton had received an Engineering Planning Grant (EPG) for the evaluation of the Town's Wastewater Treatment Plant (WWTP) from the New York State Environmental Facilities Corporation (NYSEFC).

**WHEREAS**, the Town of Bolton entered into an agreement with Cedarwood Engineering Services, PLLC to conduct such engineering evaluation of the Town's WWTP, pursuant to the requirements of the NYSEFC.

**WHEREAS**, Cedarwood Engineering Services has completed the engineering evaluation and has submitted copies of same to the Town Board for their review.

**NOW AND THEREFORE IT BE RESOLVED that** the Town of Bolton Town Board, acting as the grant recipient, determines that the above-referenced engineering report has been reviewed and fulfills the regulatory requirements, and it shall be submitted to the NYSEFC. All in Favor. Motion Carried.

- Resolution retaining the LA Group for soliciting & preparing bid proposals for the milling and paving of Stewart Avenue, Elm Street and Maple Street in the amount not to exceed \$3,950.00.

Supervisor Conover inquired about the lack of including Dula Place. Highway Superintendent, William Sherman stated that this would require major stormwater before they can move forward.

**RESOLUTION #42**

Councilmember Bolton moved, seconded by Councilmember Coon to retain the LA Group for soliciting & preparing bid proposals for the milling and paving of Stewart Avenue, Elm Street and Maple Street in the amount not to exceed \$3,950.00. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to enter into an agreement with the SPCA for animal control for 2017.

Councilmember Bolton thanked George Mumblow for all of his services and the training he went through. He served the community well and after discussions with George she feels that it is time to turn it over and try this. She wanted to offer thanks on his insight.

**RESOLUTION #43**

Councilmember Coon moved, seconded by Councilmember Bolton to authorize the Supervisor to enter into an agreement with the SPCA for animal control for 2017. All in Favor. Motion Carried.

- Resolution authorizing amendment to the Assessor Agreement with the Town of Horicon

**WHEREAS**, pursuant to Agreement between them, the Towns of Horicon and Bolton share the same individual as Town Assessor, and

**WHEREAS**, the Assessor has been treated as an employee of each and both Town(s) during 2016, and

**WHEREAS**, the Towns have recognized certain impracticalities and inconsistencies in this arrangement;

**NOW THEREFORE BE IT RESOLVED**, that the Town Board approves amendment to the Agreement so that the Assessor is deemed to be solely an employee of the Town of Horicon with the Town of Bolton reimbursing the Town of Horicon for 50% of all salary, benefits and related expenses of employment, and be it further

**RESOLVED**, that the Horicon Town Board requests similar Resolution from the Bolton Town Board so authorizing, and be it further

**RESOLVED**, that this employment arrangement continue for the term of the Agreement contingent upon continued reimbursement of the Town of Horicon by the Town of Bolton.

**RESOLUTION #44**

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize the amendment to the Assessor Agreement with the Town of Horicon:

**WHEREAS**, pursuant to Agreement between them, the Towns of Horicon and Bolton share the same individual as Town Assessor, and

**WHEREAS**, the Assessor has been treated as an employee of each and both Town(s) during 2016, and

**WHEREAS**, the Towns have recognized certain impracticalities and inconsistencies in this arrangement;

**NOW THEREFORE BE IT RESOLVED**, that the Town Board approves amendment to the Agreement so that the Assessor is deemed to be solely an employee of the Town of Horicon with the Town of Bolton reimbursing the Town of Horicon for 50% of all salary, benefits and related expenses of employment, and be it further

**RESOLVED**, that the Horicon Town Board requests similar Resolution from the Bolton Town Board so authorizing, and be it further

**RESOLVED**, that this employment arrangement continue for the term of the Agreement contingent upon continued reimbursement of the Town of Horicon by the Town of Bolton. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to sign the Memorandum of Agreement between the Town of Bolton and CSEA, INC., Local 1000 AFSCME, AFL-CIO for the Town of Bolton Unit of Local 857 for the period January 1, 2017 to December 31, 2019.

#### **RESOLUTION #45**

Councilmember Bolton moved, seconded by Councilmember Coon to authorize the Supervisor to sign the Memorandum of Agreement between the Town of Bolton and CSEA, INC., Local 1000 AFSCME, AFL-CIO for the Town of Bolton Unit of Local 857 for the period January 1, 2017 to December 31, 2019. All in Favor. Motion Carried.

- Resolution authorizing the purchase of a John Deere 210G excavator, OGS Contract Group #40625 award #PGB22792 at a total purchase price of \$169,544 and authorizing the Supervisor to sign such purchase contracts as required in this regard.

Councilmember Bolton stated this was a good investment and will alleviate the need for rental costs.

#### **RESOLUTION #46**

Councilmember Coon moved, seconded by Councilmember Bolton to authorize the purchase of a John Deere 210G excavator, OGS Contract Group #40625 award #PGB22792 at a total purchase price of \$169,544 and authorizing the Supervisor to sign such purchase contracts as

required in this regard. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor and Town Clerk to advertise a request for qualifications relating to professional services regarding bridge replacements on Padanarum Road.

Supervisor Conover stated this would set the stage to move forward on the 2 bridges on Padanarum Road that are in need of repair.

#### **RESOLUTION #47**

Councilmember Bolton moved, seconded by Councilmember Coon to authorize the Supervisor and Town Clerk to advertise a request for qualifications relating to professional services regarding bridge replacements on Padanarum Road. All in Favor. Motion Carried.

- Resolution authorizing the Assessor Clerk to attend a Tax Exemption Course on June 16, 2017 in Batavia, NY.

#### **RESOLUTION #48**

Councilmember Coon moved, seconded by Councilmember Wilson to authorize the Assessor Clerk to attend a Tax Exemption Course on June 16, 2017 in Batavia, NY. All in Favor. Motion Carried.

- Resolution authorizing Town Attorney, Michael Muller to legally defend in an Article 78 Proceeding commenced by Dennis Murphy and spouse against the Town Board sitting as The Local Board of Health pertaining to Oak Place LLC to be billed at an hourly rate of \$225.00 per hour.

#### **RESOLUTION #49**

Councilmember Wilson moved, seconded by Councilmember Coon to authorize Town Attorney, Michael Muller to legally defend in an Article 78 Proceeding commenced by Dennis Murphy and spouse against the Town Board sitting as The Local Board of Health pertaining to Oak Place LLC to be billed at an hourly rate of \$225.00 per hour. Motion Carried.

- Resolution authorizing Town Clerk, Jodi Connally and Deputy Town Clerk, Rebecca Coon to attend the Association of Towns conference in New York on February 19th to February 21, 2017.

Councilmember Bolton stated that these trainings were important.

#### **RESOLUTION #50**

Councilmember Wilson moved, seconded by Councilmember Coon to authorize Town Clerk,

Jodi Connally and Deputy Town Clerk, Rebecca Coon to attend the Association of Towns conference in New York on February 19th to February 21, 2017. Motion Carried.

Public in Attendance:

**RESOLUTION #51**

Councilmember Wilson moved, seconded by Councilmember Coon to approve the following transfers: All in Favor. Motion Carried.

TRANSFERS FOR JANUARY 2017

<b>To</b>	<b>From</b>	<b>Amount</b>
<u>GENERAL:</u>		
1355.4 Assessor CE	1355.1 Assessor PS	\$29,131.00
1355.4 Assessor CE	9030.8 Social Security	\$2,133.00
<u>HIGHWAY:</u>		
5130.2 Machinery EQ	5130.4 Machinery CE	\$50,000.00

**RESOLUTION #52**

Councilmember Wilson moved, seconded by Councilmember Bolton to approve payment of the following bills: All in Favor. Motion Carried.

PAY THE BILLS:

	Vouchers	Amount
<u>Mid Abs 1A</u>		
GENERAL	32 64 85-122	\$11,492.66
HIGHWAY	27-31	\$293,850.17
SEWER	15-22	\$3,668.83
WATER	13-15	\$1,315.65
LIGHTING	7-9	\$1,718.68

ABS2

GENERAL	18-31 33-63 65-84 123-190	\$279,052.01
HIGHWAY	3-26 32-70	\$101,260.56
SEWER	3-14 23-32	\$4,417.55
WATER	3-12 16-29	\$35,075.74
LIGHTING	6 10-11	\$9,084.83
BALLFIELD	1-2	\$3,197.75
ELAN ZONING ORD.	1	\$575.00
MUSEUM	1	\$11,701.81
TOURISM	1	\$10,000.00
CROSS ST PARKING	1	\$247.50

Executive Session: To discuss employment matters dealing with a particular Town of Bolton employee and contractual matters.

**RESOLUTION #53**

Councilmember Bolton moved, seconded by Councilmember Coon to discuss employment history dealing with a particular Town of Bolton employee and CSEA contractual matters. All in Favor. Motion Carried.

No Action Taken

Adjourn: 4:45

Minutes respectfully submitted by:

Jodi Connally  
Town Clerk

Katie Persons  
Minute Taker