

REGULAR MEETING  
BOLTON TOWN BOARD

July 7, 2015

Regular Meeting:

Supervisor: Ronald Conover  
Councilman: Robert MacEwan  
Councilman: Owen Maranville  
Councilmember: Cheryl Bolton (absent)  
Councilmember: Susan Wilson  
Town Clerk: Jodi Connally  
Counsel: Michael Muller

Meeting Call to Order: 6:30 pm.

Pledge: Rob MacEwan

- Moment of Silence for Charles “Juddy” Peer

Minutes: Approve Minutes of Regular Town Board Meeting held June 2, 2015

Councilmember Wilson stated she would like to make the following changes;

RESOLUTION #122 on page 3 should read as follows: Councilmember Wilson moved, seconded by Councilmember Maranville to make a negative declaration with regard to SEQRA for the Museum and Visitor Center.

RESOLUTION #124 on page 10 should read: Councilmember Maranville moved, seconded by Councilmember MacEwan to approve the Adirondack Chapter, ACBS to reserve all the available dock space for Boat Show at Rogers Park from 9:00am to 12:00 noon on August 21, 2015. All in Favor. Motion Carried.

**RESOLUTION #138**

Councilmember MacEwan moved, seconded by Councilmember Maranville to approve the minutes of the Regular Town Board Meeting held May 5, 2015 with the following corrections:

RESOLUTION #122 on page 3 should read as follows: Councilmember Wilson moved, seconded by Councilmember Maranville to make a negative declaration with regard to SEQRA for the Museum and Visitor Center.

RESOLUTION #124 on page 10 should read: Councilmember Maranville moved, seconded by Councilmember MacEwan to approve the Adirondack Chapter, ACBS to reserve all the available

dock space for Boat Show at Rogers Park from 9:00am to 12:00 noon on August 21, 2015. All in Favor. Motion Carried.

Motion to convene as Bolton Board of Health

**RESOLUTION #139**

Councilmember Wilson moved, seconded by Councilmember Maranville to convene as the Bolton Board of Health. All in Favor. Motion Carried.

Public Hearing regarding variance request by Richard Rosebrook at 63 Bell Point Road for variances: 1. Section 3.030 Table 1 – Horizontal separation of a sewer force main to a property line (10’ is required – 5’ is proposed); 2. Section 3.030 Table 1 – Horizontal separation of the subsurface wastewater treatment system from potable water well down slope and in the general path of surface drainage from the system (200’ is required 194’ is proposed).

Carl Schoder stated the following:

- The property is in need of a septic
- The existing system is currently not up to current standards.
- This project is similar to the Bryan property that needed a replacement system.
- The Rosebrook property is very developed on the lake side.
- The only location suitable for this project is on the west end of the parcel.
- This requires two variances.
- This is an enhanced treatment system.

Councilmember Wilson asked how the system vented. Mr. Schoder explained that this system vents by way of chimney action, there is an inlet and outlet vent. He explained that the outlet pipe is approximately 10’ higher in elevation than the inlet pipe and the air traverses through the pipe. Councilmember Wilson asked if there was any evaporation. Mr. Schoder replied no, evaporation is not an issue.

Supervisor Conover asked if an automatic shutoff would be installed. Mr. Schoder stated he had one day of additional storage in the pump and alarms in lieu of a high water shutoff. He stated by DOH standards it was not required.

Councilmember MacEwan asked if the residence was seasonal or year round. Mr. Schoder stated seasonal but it did not have much bearing on this system.

Bob Weisenfeld stated he thought this would be a great addition to the neighborhood and his family approves.

- Resolution regarding variance requests by Richard Rosebrook, Parcel I.D.: 156.16-1-9, 63 Bell Point Road.

**RESOLUTION #140**

Councilmember Wilson moved, seconded by Councilmember Maranville to declare the Bolton Town Board acting as the Board of Health as Lead Agency under SEQRA for the proposed Septic Variance for Richard Rosebrook. All in Favor. Motion Carried.

- SEQRA Assessment & Finding

1. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted by the applicant? No

2. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, and the approval of the proposed septic application by Town Engineer Tom Nace, our findings are as follows:

A. The Applicant’s SEQRA submission, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns.

B. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough “hard look” and consideration of the applicant’s entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

- Resolution regarding SEQRA finding and determination.

**RESOLUTION #141**

Councilmember Wilson moved, seconded by Councilmember MacEwan to make a negative declaration with regard to SEQRA for the septic variance application for Richard Rosebrook, Parcel I.D.: 156.16-1-9, 63 Bell Point Road. All in Favor. Motion Carried.

- Resolution regarding septic variance request.

**RESOLUTION #142**

Councilmember Wilson moved, seconded by Councilmember Maranville to approve the septic variances for Richard Rosebrook, Parcel I.D.: 156.16-1-9, 63 Bell Point Road as presented. All in favor. Motion Carried.

Motion to Reconvene as the Bolton Town Board

**RESOLUTION #143**

Councilmember Maranville moved, seconded by Councilmember MacEwan to reconvene as the Bolton Town Board. All in Favor. Motion Carried.

Public Hearing: Regarding Sound Amplification Permit: Bolton Free Library, Dancing Under The Stars Gala, August 1, 2015 from 5-10:00 PM.

- Resolution regarding sound amplification permit by Bolton Free Library, Dancing Under The Stars to be held on August 1, 2015.

Councilmember Wilson stated that this was the same activity as last year.

**RESOLUTION #144**

Councilmember Maranville moved, seconded by Councilmember Wilson to approve the sound amplification permit for The Bolton Free Library, Dancing Under The Stars Gala, August 1, 2015 from 5-10:00 PM. All in Favor. Motion Carried.

Public Hearing: Regarding Sound Amplification Permit: Jessica Nelson on September 26, 2015 from 5PM to 10PM, for a DJ at Chelka Lodge.

- Resolution regarding sound amplification permit by Jessica Nelson for a wedding at Chelka Lodge.

Miss Nelson stated that they were getting married on that date and she wanted to make sure everything was in order. Councilmember Wilson asked if the music was only from 5pm to 10pm. Miss Nelson stated that was correct and they would be using a DJ and MC inside a tent with the sides up and she would ask them to play at a lower volume.

**RESOLUTION #145**

Councilmember MacEwan moved, seconded by Councilmember Maranville to approve the sound amplification permit for Jessica Nelson on September 26, 2015 from 5PM to 10PM, for a DJ at Chelka Lodge. All in Favor. Motion Carried.

Public Hearing: Regarding Sound Amplification Permit: The Huddle Kitchen and Bar for outdoor background music in dining area throughout the summer to Columbus Day, 11:00 AM to 9:00 PM.

- Resolution regarding sound amplification permit by Robert O'Keefe, The Huddle Kitchen and Bar.

Councilmember Wilson stated that this was in line with others that the Board has approved.

Councilmember Maranville asked if they would be pushing out further into the sidewalk. Supervisor Conover stated they have gone as far as they can.

**RESOLUTION #146**

Councilmember Wilson moved, seconded by Councilmember MacEwan to approve the sound amplification permit for The Huddle Kitchen and Bar for outdoor background music in dining area throughout the summer to Columbus Day, 11:00 AM to 9:00 PM. All in Favor. Motion Carried.

Public Hearing: Market Place Restaurant, daily, July7th, 2015 – November 23rd, 2015, background music on front deck.

- Resolution regarding sound amplification permit for the Market Place Restaurant.

Councilmember Wilson stated their application stated that this was their 5<sup>th</sup> season doing this music. Town Clerk, Jodi Connally stated Ms. Pratt had submitted a letter in agreement to this .

**RESOLUTION #147**

Councilmember Wilson moved, seconded by Councilmember MacEwan to approve the sound amplification permit for background music on front deck for The Market Place Restaurant, daily, July7th, 2015 – November 23rd, 2015. All in Favor. Motion Carried.

Public Hearing: Emanuel Methodist Church, August 16, 2015, 9-10:00 AM, at Rogers Park Pier.

- Resolution regarding application by Emanuel Methodist Church.

Supervisor Conover stated this was the fourth year they have done this.

**RESOLUTION #148**

Councilmember Maranville moved, seconded by Councilmember MacEwan to approve the sound amplification permit for The Emanuel Methodist Church, August 16, 2015, 9-10:00 AM, at Rogers Park Pier. All in Favor. Motion Carried.

**Public in Attendance:**

Lorraine Lefevre of Goodman Avenue stated the following:

- She has concerns with the traffic racing up and down the street.
- There are many people that walk on this street and she is concerned for their safety.
- She is suggesting that stop signs should be installed at Cross Street on Goodman Ave.
- It seems like it is an accident waiting to happen.
- There are many cars and people in the summer.

Councilmember MacEwan stated that there are a lot of people walking on that street and he does not believe drivers realize it has a 15mph speed limit.

Councilmember Wilson asked if this increase is this year or over the years. Ms. Lefevé stated that she has noticed an increase this year, but she thinks they need a study. Councilmember MacEwan agreed that there are a lot of extra cars parked on the roads too. He mentioned the electronic speed signs on Horicon Avenue. Councilmember Wilson stated that it has had a positive effect on Mohican Road.

Robert Weisenfeld asked if Bell Point Shores had submitted the required spring stormwater maintenance agreement report to the Town as of yet. Supervisor Conover stated that the Board was not sure if it has been received but he would check into it and get back to Mr. Weisenfeld.

Zandy Gabriels discussed his thoughts on the following;

- Grant applications for Rogers Park and Bolton Sewer district and his hope that a study to determine phosphorus to the lake from the sewer treatment plant is a part of this.
- The need for additional cell towers to help with service to the areas that have no service.
- Parking space on Route 9 near Rogers Park and other areas is inadequate.
- Suggested taking 2' of the property along Rogers Park, the Museum and the library and give 1' for the parking and 1' to the sidewalk. This would improve the parking situation for the long term. Once certain buildings are built there will no longer be an opportunity to accomplish this.

#### Code Enforcement:

- 939 Trout Lake Road
  - Atty. Muller stated that letters had been sent with no response and they will now proceed with a lawsuit.

#### Correspondence:

- Thank you card from Deb Gaddy and the BCS Class for use of Rogers Park for fun day and a special thanks to George Mumblow.
- Colin Dowd, Stewardship Assistant regarding easement monitoring visit at Edgecomb Pond property.
- Elizabeth Holmes, Animal Health Inspector, NYS Agriculture and Markets notifying that Bolton's Animal Control services were rated as "satisfactory".
- Dale A. Becker, Engineering Geologist II, NYS DEC approval of reduction of ground water monitoring frequency at the Landfill site from semiannual to annual.
- Request for fireworks display permit by Camp Walden for July 5, 2015 at 9:00 PM.
- Bruce Mowery request for naming two roads at Eagle Ridge and would like to name one road Eagle Ridge North Road and the other Eagle Ridge South Road.
- Heidi Hess requesting rollover of \$7,000 of 2015 Occupancy Tax Fund to 2016.
- Ed Bartholomew, President, EDC Warren County regarding upcoming CFA round.
- Mike Coro, Director Office of Consumer Services regarding Study of telecommunications in NYS.

#### Committee Reports:

## **Councilmember Rob MacEwan**

### **Recreation Department:**

- Summer recreation program is in full swing.

### **Transfer Station:**

- Total for the month is \$6,248.00.
- Spring Cleanup cards \$4,752.00.
- Bottles and household batteries were taken to Warrensburg.
- Truck is down, but the Sewer Department loaned them one of their trucks.
- They have switched from Northeast Recycling to J.G.S. for electronics recycling.

(Northeast was kind enough to let them keep the shed).

- Talked to the Highway Superintendent about taking batteries to Cohen's.
- They had the tank in back pumped out. They removed 4,000 gallons.
- Talked to Jim Mattison about the compactor, and will need to find someone else if he does not respond.

### **Water Department:**

- The pond is over the spillway.
- Actual flow 9,394,300 gallons.
- Flow to distribution is 8,107,575.

## **Councilmember Owen Maranville**

### **Police:**

- 47 patrol shifts and 436 recordable activities.
- Members completed CPR/AED refresher course.
- Traffic post provided for Adirondack Runners Lake George to Bolton Distance Run.

### **Assessor:**

- During June the deed transfers and changes were kept up to date on their computer files.
- With regard to sales, they now have had a total of 59 arm's length sales to report since the first of July, 2014. This is an increase of only 1 sale from the previous month. Sale prices continue to remain relatively stable and at the stated level of assessment for the 2015 assessment roll of 100%.
- July 1st was Dave Rosebrook's last day. Chris has known and relied on Dave and his knowledge for the last 15 years, she will truly miss him.

- July 2nd, Deb MacEwan and Chris rearranged the Assessor's office. The new arrangement will be more productive and professional and able to serve the public during our exemption renewal process.

**Highway:** A few of the items they worked on were as follows:

- Graded and rake dirt roads.
- Removed the brush pile at transfer station.
- Swept the streets.
- Repaired vent pipe at ball field.
- Hauled item 4#.
- Hauled millings and swept Sagamore Road for Warren County.
- Repaired several washouts from rain.
- Repaired East Schroon River road at the bus crash site.
- Road work on Frank Cameron road, binder and blacktop and new guard rails.
- Put shoulder on Finkle Road.

Supervisor Conover stated that the road work and paving so far looks great. He stated that it is nice to have the work done before the busy season. He stated that it was nice to have the hydro seeding done so quickly.

**Justice Court:**

- During the month of June 2015, Judge Harry Demarest took in \$4,213.00 and Judge Edward Stewart took in \$3,781.00. Total monies forwarded to the Town of Bolton amounted to \$7,994.00. There are itemized lists located in the Court if anyone desires to look them over.

**Councilmember Susan Wilson**

**Planning/Zoning:**

- Planning Office for the month of June collected fees in the amount of \$1,380.50 for various items including Certificates of Compliance, Septic Permits, Variances, Site Plan Reviews, Stormwater Permits, and After the Fact items.

**Code Enforcement:**

- Has submitted a 20 page report for that details 56 site visits and activities accomplished during the month of June.

**Library:**

Library Presentations:

- On July 8<sup>th</sup> Joy Barcome will be presenting a program titled the Joy of Adopting.
- On August 12<sup>th</sup> the presentation will be on the Benefits of Red Wine.



- The Annual Library Book Sale will be held on July 24, 25 & 26. Volunteers are always needed for the sale.
- The Library Board will be holding their second gala on August 1<sup>st</sup> and will be looking for volunteers for the event. There meetings every Wednesday night at the library to work on decorations. Please contact Megan if you can help.
- You can find additional information about the Bolton Free Library at their website: [boltonfreelibrary.org](http://boltonfreelibrary.org)

### **Seniors:**

I have a printed copy of their July Newsletter available listing their trips and activities. A copy is also available on the Town website.

### **Code Red:**

Our Emergency Notification System, known as CODE RED, is up and running. The success of this program can only be determined by the number of residents who sign up to receive emergency notifications. We cannot inform you if we can't reach you, and we can't reach you if you don't sign up. Residents can easily add their information to the database by going to the Town website and clicking on the CODE RED link. Currently the link is just the words CODE RED but we will be provided with the logo in the not too distant future. Those who do not have access to a computer can provide their information by completing a form available at the Town Clerks office. We still need to provide some additional training for Jodi and Penny, but Kate has persevered and has a good grasp of the program.

Supervisor Conover asked if you could isolate the areas to be notified. Councilmember Wilson stated that it could.

### **Sewer:**

- The Plant took in 6,561,790 gallons of Wastewater for a daily Average of 218,726
- Cleaned all pump stations and got 38.4 cubic feet of grease and grit.
- Casella hauled 32,000 gallons of liquid sludge.
- Changed upper bearing oil in the rotary distributor for the trickling filter.
- Put 6,600 pounds of sand into Parkson up flow sand filters. 4,250lbs into Unit #1 filter and 2,350lbs into Unit # 2 filter.
- Serviced 2013 Ford Super Duty truck.
- We have been very busy trying to keep up on mowing and maintenance of the sand perk beds.
- Serviced Equalization tank blowers.
- On 6-1-2015 I received a call from the Ramsey residence on Stewart Ave. about water in the basement. I tested it for chlorine and it was negative. I followed up with the homeowner and they will be installing a basement drain.
- On 6-9-2015 while checking the pump stations we found pump #1 at the Norowal station not pumping. We pulled the pump, flushed the pump line, check valve and re-installed the pump.

- Had 1 alarm, high water at the plant.
- On 6-29-2015 the homeowner at 20 Brook Street called about water in his basement. I found that the sump pump line had been hooked into the sanitary sewer and had been pumping muddy water into his lateral line and had plugged and broke a pipe. Once power had been disconnected to the sump pump the water stopped. I then instructed the homeowner that the sump had to be disconnected from the sanitary sewer. I took pictures and the homeowner said they would call when it was unhooked and we could set up a follow up visit.

### **Animal Control:**

- Dog at large by Huddle Beach and another on Braley Hill.
- Dog attack on another dog at Rainbow Beach.
- Missing dog on Valley Woods Road
- Possible animal cruelty on Coolidge Hill Road.
- Animal under porch at Sandy Lane.
- Dog at large at Sandy Lane.
- Water snake at Rogers Park.
- Ground Hog under house on Horicon Ave.
- Dog found on Horicon Ave.

Councilmember Wilson asked if this job had become more involved. Supervisor Conover stated that it was much more involved. Councilmember Wilson stated the report from the Animal Health Inspector from Agriculture and Markets states everything is done exactly as it should be. Councilmember MacEwan stated that George Mumblow is doing an excellent job.

### **Buildings and Grounds:**

- Mowed and weed whacked all cemeteries, parks and little league field.
- Changed all light bulbs in Museum.
- Picked up paper for Town Hall at the County.
- Trimmed trees and hedges at the various parks.
- Fixed broken sprinkler lines and put up tennis nets at Rogers Park.
- Fixed and replaced boards on dock at Veterans Park along with broken chains on swings.
- Fixed top of a drain at Rogers Park by the ticket booth.

#### **Additional Jobs**

- Test holes at Rogers Park bathrooms and Chamber building twice.
- Test holes at Cross St. property.
- Installed 4 changing stations at the bathrooms in the parks.
- Made 30 gas collection pipes for the landfill and spent 8 hours helping to install them with NYSDEC.
- Cleared brush around buildings on Cross St. property.
- Filled in trenches, seeded, hayed and cut small trees at the Landfill.
- Dug out fuel tank and started to clean out the garage at Cross St. property.
- Made a new set of stairs for Rogers Beach.

### Clerk's Office:

- Ordered shirts for planning & code department. At this point all departments have new shirts ordered.
- In May Penny completed a lengthy questionnaire for Warren County in regards to commodities. It appears at this time the town of Bolton has better pricing.

Councilmember Wilson stated that obviously this office stays on top of getting more bang for our buck.

- All but two National Grid accounts sent to association of towns regarding lowering cost of electric have been changed to a new carrier at a lower electric supply rate.
- Prepared and entered monthly invoices – balanced abstract.
- Collected water and sewer fees.
- Fielding numerous phone calls regarding issues from PRV station.
- Total transfer station tickets sold at the counter \$3305.00.
- 23 dog license renewals.
- 5 marriage licenses issued.
- 864 spring cleanup cards issued year to date.
- 67 resident parking passes issued.
- Notarized numerous documents.
- Numerous reservations for community center.
- Dig request have gotten more frequent with the nice weather.
- Amplified noise permits have increased.
- 15 burn permits issued.
- Updated tax changes from assessor's office.
- Ordered supplies for various departments.
- Deposited \$2885.00 in park fees.
- Issued 5 disability plaques.
- Issued additional tickets to park attendants.
- Ordered 10,000 park tickets from Glens Falls Printing.
- Numerous park facility use request.
- Issued 6 fishing licenses, **note:** NYS doing updates and changes to the program resulting in difficulties issuing licenses.

Town Clerk, Jodi Connally stated this has been an ongoing problem throughout the State since they made changes to this program.

### Supervisor's Office:

Along with all of our normal daily duties, such as paying abstracts, paying bills, biweekly payrolls, balancing all bank accounts, monthly insurances, state retirement and deferred compensation, we are continually cleaning out and updating the office files.

- Quarterly Reports.
- Archiving files.
- Insurance verifications.
- Code Red training.

- Correspondence.
- Bid Quotes.
- Grants.
- Quotes.
- NY-Alert Maintenance.
- Notarized a multitude of documents for many different individuals.
- New employee letters and setup/input.
- Semi-annual certified payroll for Warren County.

Councilmember Wilson stated that it is obvious that staff in this building is very busy.

**Supervisors Report:**

- Receipts: \$367,611.72.
- Disbursements: \$446,247.80.
- Sales Tax: Warren County Sales tax receipts year to date up 1.2% over same period last year.
- Paving complete on Frank Cameron Road, Sagamore Road and as well as shoulder work plus work beginning on New Vermont Road.
- Had a major valve repair at lower PRV station on Horicon Ave. also plan to replace bypass valve at this location in the near future.
- Work program presently being prepared for Cotton Point Road in junction with Warren County Soil and Water and NYS DEC.
- June Lab Test results at Sewage Treatment Plant were very good.

Supervisor Conover stated that he would certainly take Mr. Gabriels suggestions for the curb alignment to the consultants. He stated they would definitely like to take a look at it.

**New Business**

- Resolution regarding naming two roads at Eagle Ridge to Eagle Ridge North Road and the other Eagle Ridge South Road.

Councilmember MacEwan asked if there were any conflicts with this. The Board said no.

**RESOLUTION #149**

Councilmember Maranville moved, seconded by Councilmember MacEwan to authorize the naming of two roads at Eagle Ridge to Eagle Ridge North Road and the other as Eagle Ridge South Road. All in Favor. Motion Carried.

- Resolution regarding SEQRA determination for south dock replacement project at Veterans Park.

**RESOLUTION #150**

Councilmember MacEwan moved, seconded by Councilmember Maranville to declare the Bolton Town Board as Lead Agency for the south dock replacement project at Veterans Park. All in Favor. Motion Carried.

- SEQRA Assessment & Finding

1. Do any of the Board Members have concerns with any of the items listed in Part 1, A through F on the SEQRA Form as submitted by the applicant? No.
2. Will the proposed action impact any of the items listed in Part 2, 1 through 18 on the SEQRA Form? No.
3. Do the Board Members agree that this project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared? Yes.

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- A. This SEQRA submission, and our analysis of the issues presented, demonstrate that there are no significant environmental impacts or concerns.
- B. The application has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough “hard look” and consideration of the entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

Having declared the Town of Bolton as lead agency for this application, I make the motion to issue a Negative Declaration for this SEQRA Application.

- Resolution regarding SEQRA finding and determination.

**RESOLUTION #151**

Councilmember Wilson moved, seconded by Councilmember Maranville to make a negative declaration with regard to the south dock replacement and dry hydrant installation project at Veterans Park. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to submit grant applications under the Consolidated Funding Application Round for Rogers Park and the Bolton Sewer District.

Supervisor Conover stated they have been very successful going through the CFA process.

### **RESOLUTION #152**

Councilmember Wilson moved, seconded by Councilmember Maranville to authorize Supervisor to submit grant applications under the Consolidated Funding Application Round for Rogers Park and the Bolton Sewer District. All in Favor. Motion Carried.

- Resolution authorizing Supervisor to enter into grant agreement with the the LA Group for preparation of the CFA application for Rogers Park in an amount not to exceed \$750.

### **RESOLUTION #153**

Councilmember MacEwan moved, seconded by Councilmember Wilson to authorize the Supervisor to enter into grant agreement with the the LA Group for preparation of the CFA application for Rogers Park in an amount not to exceed \$750. All in Favor. Motion Carried.

- Resolution authorizing Bolton Town Clerk to establish credit, debit and E-Check transaction system for payment of licenses and fees and utility billing in the Town Clerk's Office.

Town Clerk, Jodi Connally stated this would enable the community to purchase different items, such as Transfer Station tickets and various licenses with a credit/debit card. She stated that it would be of no cost to the Town, but the card holder would pay a fee which they would be made aware of before the transaction. She stated it would be a \$1.75 fee for up to \$80. She stated that this would not include the ability to pay taxes at this time, but possibly in the future. Supervisor Conover inquired as to when she thought this would be available. Ms. Connally stated it should only take a few weeks.

### **RESOLUTION #154**

Councilmember Wilson moved, seconded by Councilmember Maranville to authorize Bolton Town Clerk to establish credit, debit and E-Check transaction system for payment of licenses and fees and utility billing in the Town Clerk's Office. All in Favor. Motion Carried.

- Resolution authorizing stipend for Tom French relating to additional responsibilities regarding Administration of the Bolton Water District.

Councilmember MacEwan stated that Mr. French is doing a very good job with the Wastewater Treatment Plant, and he is doing nicely with the Water Plant. He stated that Mr. French is very goal oriented, and he believes this is warranted. He stated he believes he has proven that he deserves compensation. Supervisor Conover asked what the stipend amount would be. Councilmember MacEwan stated that it would be \$5,000.00.

Supervisor Conover stated they would be cross training all the employees in the Water and Sewer Department.

**RESOLUTION #155**

Councilmember Wilson moved, seconded by Councilmember MacEwan to authorize a stipend of \$5,000.00 for Tom French relating to additional responsibilities regarding Administration of the Bolton Water District. All in Favor. Motion Carried.

- Resolution authorizing Water Plant course enrollment and expenses associated with certification training for Dylan Reid, Jeff Dickinson, Luke Dague and Tom French.

Councilmember MacEwan stated this was just one of the steps to cross train the employees.

**RESOLUTION #156**

Councilmember MacEwan moved, seconded by Councilmember Maranville to authorize Water Plant course enrollment and expenses associated with certification training for Dylan Reid, Jeff Dickinson, Luke Dague and Tom French. All in Favor. Motion Carried.

- Resolution authorizing Town Supervisor and Town Clerk to advertise for bids for environmental remediation and demolition activities associated with the Ross Property.

**RESOLUTION #157**

Councilmember Maranville moved, seconded by Councilmember Wilson to authorize Town Supervisor and Town Clerk to advertise for bids for environmental remediation and demolition activities associated with the Ross Property. All in Favor. Motion Carried.

- Resolution appointing Joy Barcome as an alternate member to the Zoning Board of Appeals effective 7/7/2015 to 12/31/19.

Councilmember Wilson stated that she feels that Ms. Barcome will be an excellent addition to the Zoning Board of Appeals.

**RESOLUTION #158**

Councilmember Wilson moved, seconded by Councilmember Maranville to appoint Joy Barcome as an alternate member to the Zoning Board of Appeals effective July 7, 2015 (term to expire 12/31/2019). All in Favor. Motion Carried.

- Resolution authorizing use of Rogers Park Pier by Emanuel Methodist Church, August 16, 2015 from 9:00 AM-10:00 AM.

**RESOLUTION #159**

Councilmember Maranville moved, seconded by Councilmember MacEwan to authorize the use of Rogers Park Pier by Emanuel Methodist Church, August 16, 2015 from 9:00 AM-10:00 AM.

All in Favor. Motion Carried.

- Resolution authorizing the Supervisor and Town Clerk to advertise for bids relating to improvements to Rogers Park including the Visitor Center and Museum expansion projects.

Supervisor Conover stated they would be back to the Board to discuss said bids.

**RESOLUTION #160**

Councilmember Wilson moved, seconded by Councilmember MacEwan to authorize the Supervisor and Town Clerk to advertise for bids relating to improvements to Rogers Park including the Visitor Center and Museum expansion projects. All in Favor. Motion Carried.

- Resolution authorizing cell phone stipend for Department Heads to be increased from \$25 to \$75 per month starting July 1, 2015.

Supervisor Conover stated this was a recommendation of the Personnel liaison. He stated she felt that the \$25.00 was way too low for the amount that the department heads used their phones. Councilmember Maranville disagreed and stated he thinks this is the average price of it and \$75.00 is awfully high. Councilmember MacEwan asked if there was a more accurate way to figure out a fair price. Supervisor Conover stated they were using their cell phones all day long. Councilmember MacEwan stated he did not know what the bill was or how people were charged for minutes and he would like more information.

**RESOLUTION #161**

Councilmember MacEwan moved, seconded by Councilmember Wilson to table the authorization of a cell phone stipend increase for Department Heads from \$25 to \$75 per month starting July 1, 2015. All in Favor. Motion Carried.

**Public in Attendance:**

Dennis Murphy requested a letter from the Town, the Chief of Police and the Town Attorney stating the reasons why no action has been taken on several criminal complaints he has made to the Town Police Department. He thanked the Atty. Muller for taking his call and allowing him to state his case.

Supervisor Conover stated that he would be discussing this with Atty. Muller.

**RESOLUTION#162**

Councilman MacEwan moved, seconded by Councilmember Maranville to approve the following transfers: All in Favor. Motion Carried.

**TRANSFERS FOR JULY 2015**

<b>To</b>	<b>From</b>	<b>Amount</b>
-----------	-------------	---------------

Bolton Town Board Minutes  
July 7, 2015



GENERAL:

1620.2 Build. & Grounds EQ	7110.2 Parks EQ	\$1,957.00
1650.4 Central Comm. CE	1670.4 Central Print CE	\$733.00
9901.9 Interfund Transfers	Unexpended Fund Balance	\$16,375.00
For Lake George Watershed Abstract		

General Fund to Rogers Park Capital Projects Account: (Receipt & transfer of State Smart Growth Grant \$23,800)

HIGHWAY:

5110.4 General Repairs CE	5130.4 Machinery CE	\$45,778.00
---------------------------	---------------------	-------------

WATER:

8310.4 Administration CE	8320.2 Source Power Pump EQ	\$10,000.00
8310.4 Administration CE	8340.2 Trans/Dist EQ	\$10,000.00
8340.4 Trans/Dist CE	Unexpended Fund Balance	\$40,392.00
Due to Water Main Breaks		

**RESOLUTION #163**

Councilmember MacEwan moved, seconded by Councilmember Maranville to approve payment of the following bills: All in Favor. Motion Carried.

Pay the Bills

	Voucher	Amount
Abstract 6A		
General	776-793	\$4830.59
Highway	259	17.35
Sewer	181-184	2270.23
Water	137-140	40,282.50
Lights	774&775	1667.20
Saltshed	1	16,375.15
Tourism	24	13,000.00
Abstract 7		
General	681-773, 794-836 838-842	127,999.45

Highway	226-258 260-286	176,309.51
Sewer	163-180, 185-187	12,289.24
Water	117-136 141-150	29,807.57
Lights	837	1643.78
Tourism	10-23	31,711.47
Rogers Park Capital Pro	4	23,233.50

Executive Session: Matter involving employment history of a particular Town employee.

**RESOLUTION #164**

Councilmember Maranville moved, seconded by Councilmember Wilson to enter into executive session to discuss matters involving employment history of a particular Town employee. All in Favor. Motion Carried.

No Action Taken.

Adjourn: 7:51

Minutes respectfully submitted by:

Jodi Connally  
Town Clerk

Katie Persons  
Minute Taker