

REGULAR MEETING
BOLTON TOWN BOARD

May 5, 2015

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilman: Owen Maranville (6:59)
Councilmember: Cheryl Bolton
Councilmember: Susan Wilson
Town Clerk: Jodi Connally
Counsel: Michael Muller

Meeting Call to Order: 6:30 pm.

Pledge: Cheryl Bolton

- Please remain standing for a moment of silence for Charlotte Curren and Beverly Rogers.

Minutes: Approve Minutes of Regular Town Board Meeting held April 7, 2015

RESOLUTION #92

Councilmember Wilson moved, seconded by Councilmember Bolton to approve the minutes of the Regular Town Board Meeting held April 7, 2015. All in Favor. Motion Carried.

Public Hearing: Regarding Update of the Town of Bolton Local Waterfront Revitalization Program.

Tracey Clothier of the LA Group stated that the DRAFT LWRP had been on the Town of Bolton website for about a year now, and was at the state for a 60 day review. She explained that after the review the town would adopt it and it would be signed it to law by the Secretary of State.

Supervisor Conover stated this was an updated version to the one that had been done in 2001.

- Resolution regarding SEQRA finding and determination.

Atty. Muller went through the SEQRA long form for the Board and they made a favorable finding of no impacts.

Part 1- PROJECT AND SETTING

A. Project and Sponsor Information:

Name of Action- Town of Bolton Local Waterfront Revitalization Program

Location of Action- Town of Bolton, Warren County, NY

Description of Action- The action is the Town Board adoption of the Local Waterfront Revitalization Program. This plan is an update of the 2003 Town of Bolton LWRP.

Name of Applicant- Town of Bolton

Address- 4949 Lake Shore Drive, Bolton Landing, New York 12814

Phone- (518) 644-2461

B. Government Approvals:

Approvals Required:

- a) City Council, Town Board, Village Board - Yes
- b) City, Town, Village PB
- c) City, Town Zoning Board
- d) Other Local Agencies
- e) County Agencies
- f) Regional Agencies
- g) State Agencies - Yes
- h) Federal Agencies
- i) Coastal Resources
 - i.* Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? Yes
 - ii.* Is the project site located in a community with an approved Local Waterfront Revitalization Program? No
 - iii.* Is the project site within a Coastal Erosion Hazard Area? No

C. Planning and Zoning:

C.1 Planning and Zoning actions:

Will administrative or legislative adoption or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? Yes

Part 2 - IDENTIFICATION OF POTENTIAL PROJECT IMPACTS

1. Impact on Land

Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. No

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). No

3. Impact on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). No

4. Impact on Groundwater

The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. No

5. Impact on Flooding

The proposed action may result in development on lands subject to flooding. No

6. Impact on Air

The proposed action may include a state regulated air emission source. No

7. Impact on Plants and Animals

The proposed action may result in a loss of flora or fauna. No

8. Impact on Agricultural Resources

The proposed action may impact agricultural resources. No

9. Impact on Aesthetic Resources

The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. No

10. Impact on Historical and Archeological Resources

The proposed action may occur in or adjacent to a historic or archaeological resource. No

11. Impact on Open Space and Recreation

The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. No

12. Impact on Critical Environmental Areas

The proposed action may be located within or adjacent to a critical environmental area (CEA). No

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems. No

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy. No

15. Impact on Noise, Odor and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting. No

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. No

17. Consistency with Community Plans

The proposed action is not consistent with adopted land use plans. No

18. Consistency with Community Character

The proposed project is inconsistent with the existing community character. No

Part 3 – EVALUATION OF THE MAGNITUDE AND IMPORTANCE OF PROJECT IMPACTS AND DETERMINATION OF SIGNIFICANCE

Determination of significance – Type 1 and Unlisted Actions

SEQR Status – Type 1

Identify Portions of EAF completed for this project – Parts 1 & 2

- A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

Councilmember Wilson inquired;

1. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted by the applicant? No

2. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, and the approval of the proposed septic application by Town Engineer Tom Nace, our findings are as follows:

A. The Applicant's SEQRA submission, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns.

B. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough "hard look" and consideration of the applicant's entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval. Having declared ourselves as lead agency for this application, and having made a Negative Declaration for the SEQRA Application, I would like to make a motion to approve SEQRA application as presented.

RESOLUTION #93

Councilmember Wilson moved, seconded by Councilmember Bolton to make a negative declaration with regard to SEQRA for the LWRP. All in Favor. Motion carried.

Supervisor Conover thanked the advisory committee for all the hard work and time that put in on this document.

RESOLUTION #94 Councilmember Wilson moved, seconded by Councilmember Bolton to table the resolution regarding the LWRP update. All in Favor. Motion Carried.

Tracey Clothier asked the Board to also close the public hearing. Zandy Gabriels asked if this was a public hearing on the SEQRA or the document. Supervisor Conover stated that it was a public hearing on the document which includes the review by SEQRA. Mr. Gabriels stated that he believes this is the first time that this item was open to solicit comments from the public that he is aware of. He stated that it should not be adopted, and it is not current. He talked about his concerns for the LGPC dock regulations, the discussion of municipal home rule, the lack of de-

icing issues, the lack of sewer plant operation pertaining to the study of phosphorus levels in the lake, the lack of information of the infrastructure for the fire company and rescue squad, the lack of discussion of long term school enrollment, the lack of job creation, the lack of dredging at Veterans Park and other areas and retention areas. Supervisor Conover asked Mr. Gabriels to send an email with all of his questions and concerns so he could move to have them addressed for him. Mr. Gabriels stated that he is concerned that this was the first time that the public was able to address these items.

Jane Gabriels expressed her concerns with the lack of ponds that used to exist when she was young. She believes that many of the ponds around town should be cleaned out to collect silt. She stated that these were important to control the lake.

Supervisor Conover stated that the LWRP is on the internet and the Board welcomes comments.

Public Hearing: Regarding Sound Amplification Permit for Edward J. Corcoran Jr. at 260 South Trout Lake Road for the “Great Magua” on August 1, 2015.

Mr. Corcoran stated that this is the 16th year of the Magua. Supervisor Conover asked if he had changed anything for this event. Mr. Corcoran replied no.

Councilmember Wilson stated there has never been an issue with this event in 16 years.

- Resolution regarding sound amplification permit by Edward J. Corcoran Jr. on August 1, 2015 from noon to Midnight.

RESOLUTION #95

Councilmember Wilson moved, seconded by Councilmember Maranville to approve the sound amplification permit for Edward J. Corcoran Jr. at 260 South Trout Lake Road for the “Great Magua” on August 1, 2015 noon to midnight. All in Favor. Motion Carried.

Public Hearing: Regarding Sound Amplification Permit for Edward J. Corcoran Jr. at 260 South Trout Lake Road for the music events on May 23, June 20, July 4, 11, 18, August 4, 22, 29, September 5, 19, and October 3, 2015.

Mr. Corcoran stated that some of the dates have changed and the dates he was asking for were now only July 18 and August 4, 2015. Councilmember Wilson asked if this was only four of five musicians. Mr. Corcoran stated yes it was more or less a barbeque.

Maurice Tessie of 279 South Trout Lake Road stated that if weather was bad he should be able to have the leeway to change the dates. Supervisor Conover stated this was hard to do as the town has to notify all the neighbors in a certain amount of time. Councilmember MacEwan stated that he could always come back. Councilmember Wilson stated this process is in place to protect the neighbors.

Tom Kelly of 245 South Trout Lake Road stated he was fine with the adjusted dates. He was not happy with the 11 or 12 dates, but he is fine with 2 dates.

- Resolution regarding sound amplification permit by Edward J. Corcoran Jr. from 3:00 pm to 10:00 pm on July 18 and August 4, 2015.

RESOLUTION #96

Councilmember Bolton moved, seconded by Councilmember MacEwan to accept the amended sound amplification permit for Edward J. Corcoran Jr. at 260 South Trout Lake Road for the music events from 3:00 pm to 10:00 pm on July 18 and August 4, 2015. All in Favor. Motion Carried.

Public Hearing: Regarding Sound Amplification by Jeff Strief for Happy Jacks from May to December, 2015 9:30 am to 6:30 pm (July and August to 10:00 pm).

Councilmember Wilson stated that this was the music they never knew existed. Councilmember MacEwan stated it was very low. Councilmember Wilson asked if they could add that the music stays at the low level it was at last year. Supervisor Conover stated that the Board had the ability to pull the application. Atty. Muller stated that it would not hurt to make it part of the motion.

- Resolution regarding Sound Amplification Permit request for Happy Jacks.

RESOLUTION #97

Councilmember Wilson moved, seconded by Councilmember Bolton moved, to approve the sound amplification permit for Jeff Strief for Happy Jacks from May to December, 2015 9:30 am to 6:30 pm (July and August to 10:00pm) at the same level of sound as he has had in the past. All in Favor. Motion Carried.

Public Hearing regarding sound amplification permit by Jeff Strief for Mrs. Whizzy-Fizz Poppo for May to October, 2015 11:00 am to 9:00 pm.

- Resolution regarding sound amplification permit request for Mrs. Whizzy-Fizz Poppo.

RESOLUTION #98

Councilmember Wilson moved, seconded by Councilmember Maranville to approve the sound amplification permit by Jeff Strief for Mrs. Whizzy-Fizz Poppo for May to October, 2015 11:00 am to 9:00 pm at the same level of sound as he has had in the past. All in Favor. Motion Carried.

Public Hearing regarding sound amplification permit for Fredericks Restaurant 5:00 to 9:30 pm May 24, June 7, 14, 21, 28, July 5, 12, 19, 26; August 2, 9, 16, 23, 30; September 6, October 11, 2015.

- Resolution regarding sound amplification permit request for Fredericks Restaurant.

John Gaddy inquired if there were any concerns or complaints on the noise over the years for venues with multiple dates. Supervisor Conover stated that they have not had any for Fredericks but they have had issues at other venues. John Gaddy stated that the difference between music and noise is a person's opinion.

Councilmember Wilson stated that this was a venue that had been doing this for years and to her knowledge had never had any complaints.

RESOLUTION #99

Councilmember Wilson moved, seconded by Councilmember Bolton to approve the sound amplification permit for Fredericks Restaurant 5:00 to 9:30 pm; May 24, June 7, 14, 21, 28, July 5, 12, 19, 26; August 2, 9, 16, 23, 30; September 6, October 11, 2015. All in Favor. Motion Carried.

Public Hearing regarding sound amplification permit for Chateau Restaurant peak season Memorial Day to Columbus Day 2015, Fridays, Saturdays and Sundays; 4:00 pm to 10:00 pm.

Edward Foy explained that they have changed the dates so they can be more concrete on the specific dates needed. He stated he dropped it from 63 dates to 32. He handed out his new request for amplified music dates and detailed it to the Board. Councilmember MacEwan asked if they were changing the dates so they were not every Friday, Saturday and Sunday. Councilmember Wilson stated this was 21 Sundays. Edward Foy agreed this was correct and the rest were weddings and rehearsal dinners. Mr. Foy stated they were trying real hard to make sure they do not exceed the noise levels allowed. Councilmember Bolton asked Mr. Foy to explain exactly what he was applying for, as in dates and times. Mr. Foy explained all the dates and times he was looking to have amplified music. Supervisor Conover asked if all the dates would be outside music. Mr. Foy stated that this was not set in stone.

Zandy Gabriels stated that he would hope the Board would put in a clause to keep the music down. He stated that he lives across the bay and Mr. Foy did a good job last year and he hoped it would stay the same.

Letters in opposition from Harold & Carol McCleery and the Whalen and Simpson families were read into the record by Supervisor Conover.

Councilmember Bolton asked if all of the events were for 4:00 to 10:00. Mr. Foy stated this was correct.

Mr. Foy stated that last year there were 16 letters and this year there were only letters from 2 homes. He stated this attests to the way he conducted business and had respected the area.

Councilmember MacEwan asked if they intended to fill the open dates. Mr. Foy stated they would not.

Supervisor Conover stated this application was more on a scale of Some Where in Time as opposed to Fredericks. Mr. Foy stated that the difference was he was given a chance and he performed well as opposed to the other applicant. He stated he was a full time resident as opposed to the other applicant and this also makes a huge difference.

Councilmember Bolton stated that Mr. Foy has scaled back his request and the Sunday dates are very similar to Fredericks which is right up the street. She stated his first request was overzealous, but the scaled back request was in good faith from the business. She stated that is not that she does not support the families but she realizes by nature that restaurants are loud, but she thinks by the show of how few people have responded to this request it shows the substantial effort the applicant has put forth to work with the town and the neighbors. She understands that they cannot meet all the needs of the neighbors and surrounding families but the business has taken a vested interest in following the regulations. Councilmember Maranville agreed.

Councilmember Wilson inquired if there would ever be 3 consecutive days of music. Mr. Foy replied no.

- Resolution regarding sound amplification permit request for The Chateau on the Lake Restaurant.

RESOLUTION #100

Councilmember Bolton moved, seconded by Councilmember MacEwan to approve the amended sound amplification permit for the Chateau Restaurant 4:00 – 9:00pm Sundays from Memorial Day to Columbus Day 2015 excluding June 7th, and 4:00 – 10:00pm; June 20 & 28, July 11 & 18, August 14, 21, & 29, September 4, 11, 19 & 26, October 11 & 16. All in Favor. Motion Carried.

Public in Attendance:

Laura Saffer, Outreach Coordinator, WIC Program stated the following; She first thanked the town and the volunteers from the Fire Department, Ladies Auxiliary, the Health Committee and all the people in town for all the support they have shown to her family throughout the recent loss of her home.

- She handed out pamphlets to the Board members.
- She stated they have found they are missing a portion of the population that is eligible for WIC.
- She stated that Warren County Public Health administers WIC.
- Women Infants and Children is a supplemental food program.
- She detailed the income level guidelines for eligibility.
- She would like to encourage people to go out and inform residents about the information to receive these benefits.
- She was leaving pamphlets with the town.

John Gaddy detailed the following proposals he would like the Board to consider:

A proposal to initiate talks with National Grid to develop a plan for the distribution of electric power to any future developments along County Road 11 without having to install overhead

visible power lines in accordance with Bolton Town Law Zoning Section 200-20 SD#4 and a proposal to have a resolution from the Bolton Town Board to acknowledge and include Bolton's dark night skies as a valuable natural resource that is as important to protect our clean water, clean air, or the open space and vistas that make Bolton the beautiful place it is.

- He read his letter for a lighting policy.
- He thanked the Board for their support but he is here asking for more.
- He stated the town does not have a planner which is needed to initiate this discussion.
- He is asking the Board to have a representative from the town to try to initiate underground power lines.

Supervisor Conover asked Councilmember Wilson to take this initiation.

- He is looking for the town to lead by example by extending dark sky fixtures.
- He asked for a resolution for the town to require dark sky lighting.
- He wants the town to evolve to being more dark sky compliant.

Councilmember Wilson inquired about a new ordinance.

Zandy Gabriels gave his thoughts on the grant award from DEC for the Sewer Treatment Plant study and incorporating solar energy for the visitor center.

Code Enforcement:

- Bolton Auto Site: 939 Trout Lake Road, 186.14-1-21 (open well, asphalt dumping).

Ms. Nittmann stated that the uncovered well on the site was about 15' deep and about 10 tandem dump truck loads of asphalt had been illegally dumped on the property. William Sherman stated that was about 15 yards per load. She directed the Board to look at the sheet she had detailed all the information out on. She stated she tried to contact the wife of the deceased property owner, but the letters keep coming back and any verbal contact is not getting her anywhere. She said that basically no action has been taken. She cannot verify who has dumped the asphalt. She stated that she is more concerned with getting the well covered for safety reasons.

Councilmember Maranville stated he would like to exercise emergency powers to get the well covered for safety reasons and assess the costs to the taxes.

RESOLUTION #101

Councilmember Maranville moved, seconded by Councilmember Wilson to immediately remedy the danger of an open well on 939 Trout Lake Road, 186.14-1-21 and all costs associated with this shall be assessed against the property. All in Favor. Motion Carried.

Atty. Muller stated that the Town has been beyond patient and it has not been successful, and he encourages the Town to seek enforcement which means it needs to be litigated. He stated Town Counsel will have to bring a proceeding in Supreme Court which would compel the owner or occupant or successors in interest to be required by specific performance to clean up the property. He stated the town would ask to be reimbursed for the expense. If the person could not volunteer to remove the blacktop they would certainly volunteer to pay the cost so it would be added to their taxes. He explained this requires a motion of the Town Board. The Board agreed.

RESOLUTION #102

Councilmember MacEwan moved, seconded by Councilmember Bolton to authorize the Town Attorney to commence legal action for the removal of the asphalt on 939 Trout Lake Road, 186.14-1-21 and all costs associated with this shall be assessed against the property. All in Favor. Motion Carried.

- Michael Ludwig, 1 Thunderbird Road, ID# 213.13-1-20: Regarding construction of shed in front setback zone (did not attend ZBA meeting, variance denied due to failure to appear)

Ms. Nittmann stated that this had been going on for a couple of years and she detailed the many ways they have tried to contact Mr. Ludwig. Councilmember Wilson stated that at one point Mr. Ludwig had come in and met with the zoning staff so he knows what is expected of him. Ms. Nittmann agreed. Supervisor Conover stated that Mr. Ludwig was actually conducting construction activity on the site too. Ms. Nittmann stated as far as she can tell he had stopped this but she had recently received a letter of complaint from a neighbor stating that he had started again. Councilmember Wilson stated that he had ceased the construction. Ms. Nittmann was not sure how Ms. Yattaw saw recent activity as she resides in Florida during the winter months.

Atty. Muller detailed the many different ways that the Planning Office and the Zoning Board had tried to bring Mr. Ludwig into compliance. He stated that this was something that could have had a simple fix. He explained that they had tried to get Mr. Ludwig to get compliance by going to the Zoning Board of Appeals which stays the enforcement proceedings. He said they had been very patient in giving Mr. Ludwig time to go before the ZBA. He stated that for one or two months Mr. Ludwig had valid reasons to adjourn but after six seven months it became obvious that this was not going to make it in terms of presentation. He stated that he had offered to present the facts in support of the application to the ZBA and they could be in the position to approve or deny it. He stated they gave Mr. Ludwig one more shot and he was noticed by personal service, first class and certified mail so he knows he got his notice. He stated the ZBA did not approve what he put his application for. He stated at this point Mr. Ludwig has given the Town no choice but to litigate this easily resolved matter. He stated it will require a court order from the Supreme Court and that the Board should authorize Town Counsel to proceed to seek all the appropriate sanctions needed to bring this issue into compliance and to pay the Towns expenses from Mr. Ludwig necessitating the Town to go to court.

RESOLUTION #103

Councilmember Wilson moved, seconded by Councilmember Maranville to authorize the town attorney to proceed with enforcement action on 1 Thunderbird Road, ID# 213.13-1-20 and all costs associated with this shall be assessed against the property. All in Favor. Motion Carried.

Correspondence:

- Richard F. Laberge, P.E., President the Laberge Group regarding next round of the NYS consolidated funding program.
- Jen Trowbridge, thank you card for Town help and support with the youth softball program.
- Daniel G. Stec, Assemblyman 114th AD regarding funding to improve roads.

- C. Walter Lender, Executive Director LGA regarding support for 2015 grant request to the Helen V. Froehlich Foundation.
- Dean L. Moore, Warren County Soil and Water District regarding municipal use of hydro seeder.
- Michael A. Dauphinais, Jr., Environmental Program Specialist 2, Division of Water transmittal of 2015 SPDES Comprehensive Evaluation Inspection at the Town of Bolton Wastewater Treatment Plant indicating a satisfactory rating and that overall the WWTP is well operated and maintained and producing a good quality effluent.
- Rebecca Bellard, NYS Department of Taxation and Finance, 2015 final special franchise assessments/full value.
- Jeffrey L. Alonzo, Office Manager, Santores World Famous Fireworks introducing new company to the Town and submitting Firework permits for the City Casting of Westchester (In the area of the Sagamore) on 5/3/2015 for 15 minutes at 9:15 PM; Sagamore Resort on 5/23/2015, 15 minutes at 9:15 PM; 5/23/2015 at LGC at 9:30 PM for 15 minutes; LGC on 6/6/2015 at 9:45PM for 15 minutes; Sagamore on 6/12/2015 at 9:45 PM for 15 minutes; Bolton Business Association in front of Rogers Park and the Sagamore on 7/4/2015 at 9:15 PM for 15 minutes.
- Anthony J. Torre, Director, Highway Data Services Bureau, NYSDOT regarding information on public roads in Bolton.
- Catherine Foy notice of intent to renew liquor license for Cate's Italian Garden, Inc.
- Lainie Angel requesting name for unnamed private road on west side of Route 9N just north of County Route 11.
- Jeremy Bain, Mined Land Reclamation Specialist 1, NYSDEC regarding renewal of mining permit.

Committee Reports:

Councilmember Rob MacEwan

Transfer Station:

- Total for the month is \$6,213.00
- Spring cleanup cards \$3,894.00
- Lisa called for 3 bids to fix the fence and only received one response from AFSCO Fence.
- They donated 12 bags of bottles to the school for a fund drive.
- Talked to Buildings and Grounds about getting a screen door.
- Mr. Sherman will take care of the brush pile.
- Senior Pick up day is May 11th & 12th.

Bolton Ems:

Administration

Warren County Dispatchers to include name of town due to duplicate street names in several towns covered by the same agency.

Medical Supply

Calcium Chloride and Dextrose 10% on backorder.

Administration

EMR report regarding billing activity for March, 2015:

Calls: 10 of which 9 billable

Gross Charges Billed in March:	\$ 9418.50
Gross Charges Billed thru March:	\$35,127.00
Payments Received in March:	\$ 4,890.88
Payments Received thru March:	\$ 24,958.51
Payroll expenses for March, 2015:	\$16,483.10
Year to date payroll expenses thru March:	\$56,530.81

Meeting with Fire Commissioners over issues with paid staff. Staff is to be made more aware of their presence and impact on lounge/kitchen space.

Recreation:

1. Recreation Center
 - A. Attendance: March 112, April 57
 - B. Calendar-see reverse
2. Summer Programming
 - A. Roger's Park dock-Guards paint with textured anti-slip paint multiple times/season; however the DOH continues to site the dock recommending repairs to broken/missing posts and slippery surface. I am investigating a sandpaper type surface used by other beaches for use at our own dock until repairs or a new dock is installed.
 - B. Mini Camps-Traditionally, there have been 3-4 camps for \$50. This year I would continue to offer Theater and Dance camp for \$50 as they are the only two camps with good attendance. I would like to offer both a one week baseball clinic free of charge, and an additional "game week" free of charge, or over the entire six weeks have a designated basketball day, game day, and volleyball day. New this season, we will be offering youth volleyball each Friday in Veteran's Park. These would all be free and open to the youth/public. The appropriate age day campers may participate as well. Although we would see no revenue, we made very little revenue in the past years, and because I am reducing the off-site trips for camp by half to help manage costs we should still see a savings. By offering it to the day camp it provides them with an activity on-site instead of an off-site field trip saving thousands of dollars on

transportation and facility fees. *We discussed and decided programming 3 days/week over the 6 weeks would be a great option to try for this summer.*

C. Summer Calendar-suggestions on how to make this easier to read/view.

D. Day Camp-

1. 5 parents have requested aftercare for their children. I have asked Bambi if she would consider walking the 5 students from Veteran's Park to BACP. If more children register the TB may want the Town to cover the cost of transportation to that program, approx. \$1,600.00.
2. There are 42 campers enrolled, 22 are BCS students. I am not accepting any more campers at this time. As discussed last month I would "sell" individual weeks this season. I was made aware that 6 weeks purchased by several families would not be used, and have already sold 5 of those weeks. I anticipate additional families notifying me of planned absences as well.

E. I participated in Wilderness First Aid training April 18-19 at Camp Chingachgook and received my certification. I will complete my CPR in June. This will enable me to chaperone the older day campers on two off-site trips.

She provided the days the beaches will be open for park attendant or other needs. The schedule is slightly different this season due to Labor Day being so late this year. The beaches are not open to the public on training days.

May 21- 22 training/set up/drug testing. Beaches are Open May 23-25th, 5/30-31, weekends in June 6, 7, 13, 14, 20, 21 full time June 26

18 days in May/June

31 days in July

31 days in August

7 days in September

Total days=87

Councilmember Owen Maranville

Highway: A few of the items they worked on were as follows:

- Thawed culverts.
- Repair washed out dirt roads.
- Rake dirt roads.
- Haul item #4.
- Haul mulch for Parks Dept.
- Haul colored crushed slate for school.
- Load of item 4 to American legion post.
- Started tree and ditch work Frank Cameron Road.
- Blasting for ditches Frank Cameron Road.

- Work on trucks and remove plow frames etc.....
- Sweeping streets.

Police:

- 49 patrol shifts, 383 property checks and 425 recordable activities.

Assessor:

- During April the deed transfers and changes were kept up to date on his computer files.
- With regard to sales, they now have had a total of 57 arm's length sales to report since the first of July. This is an increase of only 2 sales from the previous month. Sale prices continue to remain relatively stable and the stated level of assessment for the 2015 assessment roll will be 100% as it has been since 2012.
- On April 20, Dave turned the computer file over to the County for the printing of the 2015 Tentative Assessment Roll. The roll will be published for public review on May 1, 2015.
- On April 21, Dave's successor, Christine Hayes started to work with him. This gives her a great opportunity to learn more about the Town and some of the assessment policies he has used over the years. They have already gone over the neighborhoods of value, the land schedule, and have physically toured the Town with respect to the different kinds of properties and the neighborhoods they are in. When doing field visits they are comparing field data to the property record card and taking new photos. They continue to track the local listings to determine how they relate to our assessments.
- During April, they received notice that BAR member, Andrew Roden, had taken the mandatory training class for re-appointed board of assessment review members.

Justice Court:

During the month of April 2015, Judge Harry Demarest took in \$3,668.00 and Judge Edward Stewart took in \$4,865.00. Total monies forwarded to the Town of Bolton amounted to \$8,533.00. There are itemized lists located in the Court if anyone desires to look them over.

Councilmember Susan Wilson

PLANNING/ZONING:

Planning Office for the month of April has collected fees in the amount of \$878.00 for various items including Certificates of Compliance, Septic Permits, Variances, Site Plan Reviews, Stormwater Permits and Subdivisions.

CODE ENFORCEMENT :

Has submitted a 10 page report for April that details 17 site visits and activities accomplished during the month of March.

LIBRARY:

- The Bolton Free Library will once again be holding a plant sale on Saturday, May 23rd from 10:00 AM to 4:00 PM. If anyone can donate perennials for the sale that will be truly appreciated and they request that the perennials be potted and labeled. They also need a few volunteers to help with the sale, so anyone interested in helping out, please contact Megan at the library. As always, any assistance from you all is greatly appreciated.

Library Presentations:

- Historical Society – May 13 with a corresponding display. Tony and Lisa Hall will have a display for July and August.
- Bolton Rescue Squad – June 10th
- Joy's Story – July 8th
- Benefits of Red Wine – August

You can find additional information about the Bolton Free Library at their website: boltonfreelibrary.org

- The Board is planning to hold the gala again this year. It will be sometime in August and they will have a date selected coming soon.

Councilmember Cheryl Bolton

Buildings & Grounds:

- Opened all bathrooms in the parks.
- Rolled up 1,450 feet of fire hose from the break.

Councilmember Bolton thanked this department for all of their assistance during the water main repair.

- Fixed clogged septic line and moved furniture at the Health Center.
- Took the sanders off the trucks.
- Fixed the gate at Conservation Park garden.
- Readied the Little League field for the season.
- Put out garbage cans and park benches.
- Started spring cleanup.
- Spread 60 yards of mulch in town flower beds.
- Cleaned up monument.
- Fixed and replaced all flags.
- Fixed flag pole at Veterans Park.
- Put the rocks back in place at Bixby and Huddle Beach to prevent boat launching.

Animal Control:

- Dog at large on Brook Street.
- Dog attack on a chicken on River Road.
- Found dog on Main Street.

Supervisor's Office:

Along with all of our normal daily duties, such as paying abstracts, paying bills, biweekly payrolls, monthly insurances, state retirement and deferred compensation, we are continually cleaning out and updating the office files.

- Archiving files.
- Website.
- New and returning employees set up.
- Appointment letters.
- Insurance verifications.
- Grant verification with Dave Decker.
- Correspondence.
- Multiple bids & quotes.
- New phone installed for the alert system.
- Notarized a multitude of documents for many different individuals.
- Employee memos.

Sewer:

- Plant took in 4,055,800 Gallons of Wastewater for a daily average of 135,193.
- Cleaned all pump station and got 25.6 cubic feet of grit.
- Read all water meters.

Councilmember Bolton thanked the Town Clerk's office for the assistance to the sewer department with the water meter readings.

- Working on cleaning and organizing pump house.
- Tom and Luke attended an 8 hour class on Nutrient Removal.
- Siewert Equipment preformed preventative maintenance on all pump stations.
- Doing maintenance on Honda diaphragm pump and Ryobi hammer drill.
- Smith Control calibrated Variable Frequency Drives for Effluent pumps.
- Casella hauled 8,000 gallons of liquid sludge.
- Serviced F250 truck.
- York raking and doing yearly maintenance on roads around the plant.
- Had 1 alarm at Norowal station on 4-12-2015 due to high water because one pump was broke down.
- On 4-3-2015 found pump #2 at Norowal motor tripped out due to overheating. An accumulation of rags and debris had built up under the transducer. We cleaned it out and proper level was restored. Later that day when we were double checking the station we found that pump #2 was blowing water out the side. We tried to re-seat the pump and couldn't. I had the base elbow and pump claw changed, we then reassembled and installed the pump and it solved the problem.

Councilmember Bolton stated the Town has hired two new laborer positions for the water department Dylan Reid started May 4, 2015 and Jeffrey Dickinson will start on May 18, 2015. They will be working under the guidance of Delaware Engineering along with Tom French as their supervisor. She stated that they had also hired back a temporary employee for 4 days a week in the Building and Grounds Department and the Recreation Department has been doing a

substantial amount of hiring for summer programs. She stated they are still looking for lifeguards and a park attendant and custodial staff.

Supervisors Report:

- Receipts:\$154,791.73
- Disbursements:\$453,668.01
- Sales Tax: Warren County Sales tax receipts for the quarter up .4% year over year; Bolton sales tax receipts were down \$8,881.01 from same quarter last year.
- Emergency Water Main Repair complete, road repair and repaving in process
- Water Company has completed repair to water main on north end of hamlet and valve repair on south end of district.
- Emergency messaging system.

Councilmember Wilson stated that this contract will be in effect on May 15, 2015

- Shared Services: New Assessor Christine Hayes on board and transition of responsibilities is underway.

Supervisor Conover thanked Councilmember Wilson for all her help with this transition.

- Bolton has received a grant from Warren County Soil and Water Conservation District for wildlife habitat improvements at the Conservation Park.
- Bolton has received a \$68,000 grant through the Adirondack Park Smart Growth Implementation Grant Program for development of a new Town parking lot.
- Delinquent Renewal issues regarding licensing of dogs and information and penal action (for discussion purposes by Town Clerk).

Town Clerk, Jodi Connally stated she believes that the dog licensing fees for should be more consistent with the surrounding towns and she stated that other towns charge fees for at large dogs. She detailed the different amounts these towns charge and she stated that she thought that with the new animal control officer, the town should enforce the New York State law to have dogs licensed. She asked the Board to consider this and the possibility of waste stations for the disposal of doggy waste. The Board discussed these issues and asked her to send them more information from the other towns in writing so they could make a decision and move forward with this issue. The Board stated they would also like to provide the public the ability to dispose of the dog waste year round.

- Emergency phone line available.
- New CFA Round has been announced by the Governor, applications due by July 31, 2015, 4:00 PM; Upstate Revitalization Initiative due on October 5, 2015.

Supervisor Conover wished John Perry well on his retirement.

New Business

- Resolution declaring an 8' squash culvert as surplus and authorizing the Highway Superintendent to sell said culvert to the Town of Chester at a purchase price of \$4,000.

Supervisor Conover stated that this was a surplus culvert that the Highway Department had no use for.

RESOLUTION #104

Councilmember Maranville moved, seconded by Councilmember Bolton to declare an 8' squash culvert as surplus and authorizing the Highway Superintendent to sell said culvert to the Town of Chester at a purchase price of \$4,000. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to enter into a professional service contract with Schoder Rivers Associates for services related to design and installation of a dry hydrant in coordination with reconstruction of the south crib dock at Veterans Park including a service roadway to the beach area for a total amount not to exceed \$9,500 plus reimbursable expenses.

Supervisor Conover asked to table this proposal.

RESOLUTION #105

Councilmember Wilson moved, seconded by Councilmember Maranville to table the resolution for the Supervisor to enter into a professional service contract with Schoder Rivers Associates for services related to design and installation of a dry hydrant in coordination with reconstruction of the south crib dock at Veterans Park including a service roadway to the beach area for a total amount not to exceed \$9,500 plus reimbursable expenses. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to make such corrections and adjustments as needed on a case by case basis relating to billings related to water issues associated with winter freezing emergencies.

RESOLUTION #106

Councilmember Maranville moved, seconded by Councilmember Bolton to authorize the Supervisor to make such corrections and adjustments as needed on a case by case basis relating to billings related to water issues associated with winter freezing emergencies. All in Favor. Motion Carried.

- Resolution authorizing the Supervisor to enter into a professional services contract with the L.A. Group relating to services for environmental investigation, remediation and demolition of structures at the former Ross property on Cross Street at a cost of \$13,250.

Supervisor Conover stated that this would take the Town through the environmental issue and the demolition only.

RESOLUTION #107

Councilmember MacEwan moved, seconded by Councilmember Maranville to authorize the Supervisor to enter into a professional services contract with the L.A. Group relating to services for environmental investigation, remediation and demolition of structures at the former Ross property on Cross Street at a cost of \$13,250. All in Favor. Motion Carried.

- Resolution AUTHORIZING Town of Bolton TO PARTICIPATE IN THE WARREN COUNTY GOVERNMENT EFFICIENCY PLAN AND SPECIFICALLY IN THE

COOPERATIVE PURCHASING PLAN AND ADDING THERETO ANY EFFICIENCY PROJECT(S), SHARED SERVICE(S) OR COOPERATION AGREEMENT(S) SET FORTH IN THIS RESOLUTION AND AUTHORIZING Town of Bolton OFFICIALS TO TAKE CERTAIN ACTIONS AND MAKE CERTAIN REPRESENTATIONS AND CERTIFICATIONS.

Supervisor Conover stated this would also include the Town's shared services plan with the Town of Horicon. He stated this was the most efficient way to go and the process would pay big dividends in the long term.

RESOLUTION #108

Councilmember Bolton moved, seconded by Councilmember Wilson to AUTHORIZE Town of Bolton TO PARTICIPATE IN THE WARREN COUNTY GOVERNMENT EFFICIENCY PLAN AND SPECIFICALLY IN THE COOPERATIVE PURCHASING PLAN AND ADDING THERETO ANY EFFICIENCY PROJECT(S), SHARED SERVICE(S) OR COOPERATION AGREEMENT(S) SET FORTH IN THIS RESOLUTION AND AUTHORIZING Town of Bolton OFFICIALS TO TAKE CERTAIN ACTIONS AND MAKE CERTAIN REPRESENTATIONS AND CERTIFICATIONS:

WHEREAS, Warren County has proposed to submit a Government Efficiency Plan on its own behalf as well as on behalf of interested local governments in Warren County and demonstrate required savings on a plan wide basis for all participating local governments beginning in 2017,2018 and 2019 when fully implemented as allowed under the State Property Tax Freeze Plan and

WHEREAS, Warren County's Government Efficiency Plan would include 1) a cooperative purchasing plan as part of a Warren County countywide Government Efficiency Plan which would bid certain commodities on behalf of all participating Warren county local governments with the objective of achieving better pricing and administrative efficiencies; 2) an efficiency initiative by Warren County and 3) efficiency initiatives, shared services and/or cooperation agreements of other local governments participating in the County plan and

WHEREAS, Town of Bolton desires to participate in the Warren County Government Efficiency Plan and specifically in the cooperative purchasing plan in lieu of submitting its own efficiency plan as allowed under the State Tax Freeze Credit,

NOW THEREFORE BE IT RESOLVED , that the Town of Bolton shall participate in the Warren County Government Efficiency Plan and specifically in the cooperative purchasing plan and,

BE IT FURTHER RESOLVED that the Town of Bolton shall also request that Warren County include in its Government Efficiency Plan our shared Town Assessor with the Town of Horicon: RESOLVED that the Chief Executive Officer and/or Budget Officer and/or Chief Financial Officer is authorized to 1) analyze and report savings from any efficiency initiatives, shared services and/or cooperation agreements that the Town of Bolton is undertaking or participating in; 2) represent and/or certify and undertake our best efforts to fully implement the said efficiency initiatives, shared services and/or cooperation agreements as required under the Property Tax Freeze Credit; 3) provide such documentation and other information that may be required by the County for submission of the County Government Efficiency Plan; 4) make all such certifications as may be required by New York State and 5) take any and all such other and

further action and execute such documents and certifications that may be necessary or advisable to cause Bolton to be an eligible and qualified party to the Warren County Government Efficiency Plan and secure the tax credit for residents. All in Favor. Motion Carried.

- Resolution naming unnamed road off of Rt. 9N just North of County RT. 11 on the west side of 9N as Moccasin Rock Drive.

RESOLUTION #109

Councilmember MacEwan moved, seconded by Councilmember Maranville to authorize the naming of the unnamed road off of Rt. 9N just North of County RT. 11 on the west side of 9N as Moccasin Rock Drive. All in Favor. Motion Carried.

- Resolution authorizing award of bid for a 2016 Ford F350 4x4 to Warren Ford for \$29,336.90.

RESOLUTION #110

Councilmember Maranville moved, seconded by Councilmember MacEwan to authorize the award of bid for a 2016 Ford F350 4x4 to Warren Ford for \$29,336.90. All in Favor. Motion Carried.

- Resolution authorizing award of bid for a new 20 Ton Highway Equipment Trailer to Tracey Road Equipment for \$18,989.

RESOLUTION #111

Councilmember Bolton moved, seconded by Councilmember Maranville to reject all bids for a new 20 Ton Highway Equipment Trailer. All in Favor. Motion Carried.

- Resolution authorizing modification to 2015 Highway Program to include milling of Rainbow Beach Road and paving a section of Finkle Road.

RESOLUTION #112

Councilmember Maranville moved, seconded by Councilmember Bolton to authorize modification to 2015 Highway Program to include milling of Rainbow Beach Road and paving a section of Finkle Road. All in Favor. Motion Carried.

- Resolution authorizing request for the following proposals:

Whereas, the New York State Department of Environmental Conservation, in cooperation with the New York State Environmental Facilities Corporation had previously made up to \$2 million available in 2015 for municipalities that need to construct or improve their municipal wastewater system. Said grant funds can be used to pay for engineering and/or consultant fees for engineering and planning services for the production of an engineering report, and

Whereas, the Town of Bolton was a successful applicant for said grant funding, and
Whereas, the grant requirements dictate that proposals be solicited from duly registered engineering firms, qualified to undertake an analysis of the WWTF and thereafter prepare an engineering report in accordance with the form and substance specified in the grant award,

Now, therefore be it resolved that the Town Clerk be authorized to Issue a Request for Proposals, and to advertise the solicitation in the Official Town Newspaper for such solicitations. The return date for proposals shall be NLT 12:00 pm (Noon) on Tuesday, June 2, 2015.

Supervisor Conover stated this was important work to update our waste water facilities.

RESOLUTION #113

Councilmember Bolton moved, seconded by Councilmember Wilson to authorize the request for the following proposals:

Whereas, the New York State Department of Environmental Conservation, in cooperation with the New York State Environmental Facilities Corporation had previously made up to \$2 million available in 2015 for municipalities that need to construct or improve their municipal wastewater system. Said grant funds can be used to pay for engineering and/or consultant fees for engineering and planning services for the production of an engineering report, and

Whereas, the Town of Bolton was a successful applicant for said grant funding, and
Whereas, the grant requirements dictate that proposals be solicited from duly registered engineering firms, qualified to undertake an analysis of the WWTF and thereafter prepare an engineering report in accordance with the form and substance specified in the grant award,

Now, therefore be it resolved that the Town Clerk be authorized to Issue a Request for Proposals, and to advertise the solicitation in the Official Town Newspaper for such solicitations. The return date for proposals shall be NLT 12:00 pm (Noon) on Tuesday, June 2, 2015. All in Favor.
Motion Carried.

Public in Attendance

RESOLUTION#114

Councilman Maranville moved, seconded by Councilmember MacEwan to approve the following transfers: All in Favor. Motion Carried.

Transfers: April 2015

To	From	Amount
<u>Water:</u>		
8340.4 Trans/Dist CE	Unexpended Fund Balance	\$73,568.00

Due to Water Main Breaks

RESOLUTION #115

Councilmember MacEwan moved, seconded by Councilmember Maranville to approve payment of the following bills: All in Favor. Motion Carried.

Pay The Bills

	Voucher	Amount
ABS 4A		
General	433-435	\$13,678.75
Water	78 & 79	44,008.05
ABS 4B		
General	496-506 508-512 514-516	\$7215.72
Highway	167	17.35
Sewer	113-115	2752.81
Water	87 & 88	1691.24
Lights	507 & 513	145.21
ABS 5		
General	436-495 517-546	53,099.74
Highway	147-166 168-187	65,622.69
Sewer	97-112 116-121	7,236.37
Water	80-86 89-97	85,736.97
Museum/Rogers Park	2	2606.30

Executive Session: none

RESOLUTION #116

Councilmember Bolton moved, seconded by Councilmember Wilson to enter into executive session to discuss matters involving personnel issues. All in Favor. Motion Carried.

Adjourn: 9:00

Minutes respectfully submitted by:

Jodi Connally
Town Clerk

Katie Persons
Minute Taker