

Bolton Recreation Commission

Director's Report

March 24, 2016

In Attendance: Joan Baldwin, Pat Cushing, Tammi DeLorenzo, Cheryl Rafferty

Absent: Wendy Burkowski, Deborah Gaddy, Don Russell

Time: 6:00-6:45

1. Recreation Center
 - A. Attendance: January 108, February 90
2. Summer Program-
 - A. Day Camp-Registration has begun. 38 signed up, 21 are BCS students 4 of which requested full scholarships.
 - B. Still in need of 2-3 lifeguards. Still searching for camp counselors.
 - C. I have been working on updating the Day Camp Safety plan.
 - D. I have created a parent handbook for the Day Camp, hopefully, this will provide new parents with much needed information, and remind current parents of the policies.
 - E. I have also redesigned the application in an effort to make information easier to access in an emergency and during sign in/out time.
 - F. I am currently developing a more intensive staff training manual for camp counselors and updating the staff lifeguarding training manual.
 - G. Calendar is in the mid to late stages of development and I hope to have a draft to share in April.
 - H. After communications with Mr. Graney, he has agreed to once again allow the Recreation Commission to request a bus for use to a community trip to Saratoga Race Track in the summer. I look forward to scheduling the trip once again.
3. Winter- NA
4. Other- The Tae Kwon Do program has started quite successfully, with 22 students enrolled. We continue to make adjustments to the schedule and groups to accommodate as many ages and abilities as possible.
5. I completed the Camp Maintenance Conference today at Camp Chingachgook, and found the sessions extremely helpful and informative. I look forward to implementing the many new ideas, new activities for camp, and great staff training ideas into the summer programs.
6. Rob MacEwan and I met with Tim Lasron after the TB approved Resolution authorizing Supervisor to execute professional service contract with the LA Group to assist with layout and development of a multiuse court (basketball and pickle ball) at Veterans Park at a cost not to exceed \$2,150. Mr. Larson will be working on two separate designs for review.

Respectfully,

Michelle R. Huck