

SPECIAL MEETING
BOLTON TOWN BOARD

Meeting Call to Order: 6:00 pm

March 26, 2013

Pledge: Sue Wilson

<u>Regular Meeting:</u>	Supervisor:	Ronald Conover
	Councilman	Robert MacEwan
	Councilman:	Owen Maranville
	Councilmember:	Cheryl Bolton
	Councilmember:	Susan Wilson
	Deputy Clerk:	Wanda Cleavland
	Counsel:	Michael Muller

Minutes of Previous Meeting: None

Public in Attendance:

Old Business / Tabled Resolutions: None

New Business:

- Resolution appointing Ms. Jodi Connally, Deputy Town Clerk as interim Bolton Town Clerk.

Supervisor Conover stated he would like to thank Jodi for agreeing to the interim Bolton Town Clerk appointment. He knows it is a lot of responsibility. There are a lot of things a Town Clerk can do that a Deputy Clerk cannot. It is important that someone is authorized and carry that on for our municipality. Mr. Conover asked Jodi if she would like to say a few words. Mrs. Connally stated she knows it is a huge responsibility, but has confidence. She has a large support group. She's aware there is a lot of work and we will get the job done. Supervisor Conover also wanted to commend Cheryl Bolton for all of her hard work handling a lot of our personnel matters and talking to us about crisis management matters and all of the responsibilities we have, bringing on another deputy when we did has made this transition easier. Councilmember Wilson would like to also give kudos to Deputy Clerk Penny Cleavland as it has been a tough time for that office and from where Councilmember Wilson sits it has not skipped a beat. Councilmember Bolton agreed and stated the public also noticed.

Resolution #74

Councilman MacEwan moved, seconded by Councilman Maranville to appoint Jodi Connally Deputy Town Clerk as interim Bolton Town Clerk. All in favor. Motion carried.

- Resolution appointing Ms. Jodi Connally, Deputy Town Clerk as interim Bolton Registrar of Vital Statistics.

Supervisor Conover stated this would also go along with the duties of being the Town Clerk. This would be an appointment as of March 27, 2013 until the election.

Resolution # 75

Councilman MacEwan moved, seconded by Councilman Maranville to appoint Jodi Connally as Bolton Registrar of Vital Statics. All in favor. Motion carried.

- Resolution authorizing Town Clerk to advertise for exterior building staining work for the Historical Society Building based on bid schedule to be provided by the Town Supervisor.

Mr. Conover stated that he sent out the specs to everyone, it took a while to get it all together. Councilman MacEwan stated it was quite thick. Supervisor Conover agreed and is in hopes of getting some good bids.

Resolution #76

Councilmember Bolton moved, seconded by Councilman Maranville to authorize the Town Clerk to advertise for exterior building staining work for the Historical Society Building based on a bid schedule to be provided by the Town Supervisor. All in favor. Motion carried.

- Resolution authorizing Supervisor to execute 10 year license agreement with the NYS Office of General Services for placement of floating docks at Veterans Park and pay the one time administrative fee of \$500 to NYS OGS.

Supervisor Conover stated this lease is what we have been waiting for. This is basically an administrative fee. They are not approaching us as income producing, but as a municipality. Councilman Maranville asked if this fee would be every ten years, Supervisor Conover responded he believes so. He could inquire with the Mayor of Lake George who also has this permit. Councilman Maranville inquired if we would have to pay on the existing docks. Supervisor Conover stated that he is not aware of any additional charges.

Resolution # 77

Councilman Maranville moved, seconded by Councilman MacEwan authorizing Supervisor to execute ten year license agreement with the NYS Office of General Services for placement of floating docks at Veterans Park and pay the one time administrative fee of \$500. To NYS OGS. All in favor. Motion carried.

- Resolution to set summer hours at the Bolton Transfer Station to be 8:00am-4:15pm, 7 days a week beginning Monday, April 1, 2013.

Supervisor Conover stated that Councilman MacEwan reported at the last meeting about the landfill hours but Supervisor Conover did not respond quick enough for a resolution at that time.

Resolution # 78

Councilman MacEwan moved, seconded by Councilmember Bolton to set summer hours at the Bolton Transfer Station to be 8:00am – 4:15pm, seven days a week beginning Monday, April 1, 2013. All in favor. Motion carried.

Supervisor Conover asked the Town Board to consider a resolution not on the agenda to pay Penny Cleavland for the time during the Town Clerk's absence and during the untimely death of the Town Clerk and include the payment of tax collector. Councilmember Bolton asked that the bookkeeper be consulted so the payment could be spread out over multiple pay periods to avoid a

large tax. Supervisor Conover stated he cannot thank Penny enough . She made it easy and she did this by taking on a lot of the stress. Penny thanked Jodi Connally and Deb MacEwan as they were a tremendous help during this time.

- Resolution to pay Penny Cleavland for the time the Town clerk was out and during the untimely death of the Town Clerk and to include the payment of tax collector.

Resolution #79

Councilman MacEwan moved, seconded by Councilmember Bolton to pay Penny Cleavland for time the Town Clerk was out and during the time of her untimely death and include the payment of tax collector. All in favor. Motion carried.

Public in Attendance:

Transfers: None

Pay the Bills: None

Executive Session: None

Adjourn:

- Resolution to adjourn

Resolution # 80

Councilmember Wilson moved, seconded by Councilman MacEwan to adjourn at 6:12pm. All in favor. Motion carried

Respectfully submitted by:

Wanda P. Cleavland

Deputy Town Clerk