

REGULAR MEETING
BOLTON TOWN BOARD

July 24, 2018

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilman: Tim Coon
Councilmember: Wanda P. Cleavland
Councilmember: Susan Wilson
Town Clerk: Jodi Connally
Counsel: Michael Muller (absent)

Meeting Call to Order: 4:00pm.

Pledge: Robert MacEwan.

Convene as the Town of Bolton Water District

RESOLUTION #190

Councilmember Coon moved, seconded by Councilmember MacEwan to convene as the Town of Bolton Water District. All in Favor. Motion Carried.

Resolution authorizing the town board, acting as lead agency for the SEQR process of the Town of Bolton Water District Upgrades Phase I Project to determine environmental significance of proposed action.

Mark Suozzo presented the following:

- New York State has recently announced that the applications for water infrastructure improvement grants are available. As part of the grant application process all applicants must submit an environmental review. DOH has stated that because this is a grant for the water system, it falls under a Type I action, so the material in front of them is for the town to act as lead agency.
- They need to wait the 30 days for the comment period.

RESOLUTION #191

Councilmember Wilson moved, seconded by Councilmember Cleavland to authorize the Town Board to act as Lead Agency associated with this grant application as follows:

WHEREAS, the Town of Bolton is seeking funding from the State of New York for the above referenced project and is required to complete the SEQR process to comply with funding requirements; and

WHEREAS, the SEQR process requires a Lead Agency be designated to facilitate review; and

WHEREAS, the Lead Agency will solicit input from agencies on the environmental impact of the above referenced project; and

WHEREAS, the Lead Agency will review input and make a declaration on the impact of the above referenced project consistent with SEQR guidance; and

WHEREAS, the Lead Agency will notify other agencies as to declaration of impact.

NOW AND THEREFORE IT BE RESOLVED, the Town of Bolton Town Board will act as the Lead Agency for the above referenced project; and the Town shall cause to be circulated a letter to all known involved and interested agencies notifying those agencies with a summary information on the project. All in Favor. Motion Carried.

- Resolution authorizing the town board to apply for the NYS Water Infrastructure Improvement Act (WIIA) – Drinking Water Infrastructure Act of 2018 grant program

Mark Suozzo presented the following:

- As another part of the application process for this grant, the EFC is looking for a Board resolution which has to do several things. One is to explicitly authorize the application for the project. The other is to designate where the total cost of the project and the match funds for the project will come from. It can either be from contributions from the municipality or going out for loans.
- It also authorizes the supervisor to submit the application and execute any contract agreements with the EFC and the Town.

Supervisor Conover asked if the local share was \$600,000.00. Mr. Suozzo stated that was correct for a \$1.5 million project. Supervisor Conover asked if they could use part of it of the Water Department fund balance and part of it from the Community Development Fund transferred to the Water Department. Mr. Suozzo stated that they would indicate this in the application. He stated that they wanted to see the commitment by the town.

RESOLUTION #192

Councilmember Cleavland moved, seconded by Councilmember Coon to authorize the town board to apply for the New York State Water Infrastructure Improvement Act (WIIA) – Drinking Water Infrastructure Act of 2018 grant program as follows:

WHEREAS, the Town of Bolton owns and operates a Water Treatment Facility and Water Distribution System for the Bolton Water District, and

WHEREAS, Kathleen Suozzo PE, PLLC has conducted such engineering evaluation and prepared an Engineering Report on the condition of the Bolton Water District including recommended repairs, and

WHEREAS, the Town of Bolton desires to complete the Phase I improvements/enhancements to the Water District including improvements to the existing spillway, water filtration units, Supervisory Control and Data Acquisition (SCADA) system, Pressure Reducing Valve stations, and select water main repair at a probable cost of \$1,500,000.

WHEREAS, the Town of Bolton is eligible to apply for New York State Water Infrastructure Improvement Act Grant Funds which can provide assistance of 60% of the project costs up to \$3,000,000.

NOW AND THEREFORE IT BE RESOLVED that the Town of Bolton authorizes the undertaking of the Town of Bolton Water District Upgrades Phase I Project with a maximum total cost of the project of \$1,500,000.

BE IT FURTHER RESOLVED that the Town of Bolton authorizes expenditures for the Town of Bolton Water District Upgrades Phase I Project of 40% of the project cost equaling \$600,000, with \$300,000 of expenditures paid by the Water District fund, and \$300,000 of expenditures paid by the Community Development UDAG fund.

BE IT FURTHER RESOLVED that the Town of Bolton authorizes expenditures for the Town of Bolton Water District Upgrades Phase I Project of 40% of the project cost equaling \$600,000.

BE IT FURTHER RESOLVED that the Town of Bolton designates the Town Supervisor as the authorized representative and has been authorized to submit an application for grant funding under the NYS Water Infrastructure Improvement Act Drinking Water Grant Program on behalf of Town of Bolton.

BE IT FURTHER RESOLVED that the Town Supervisor is authorized to execute funding agreements with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town of Bolton's obligations under application or Grant Agreement. All in Favor. Motion Carried.

Reconvene as Bolton Town Board

RESOLUTION #193

Councilmember Cleavland moved, seconded by Councilmember Wilson to reconvene as the Bolton Town Board. All in Favor. Motion Carried.

New Business

- Resolution to retain Tim Larson of L.A. Group for professional services for South Trout Lake Road in an amount not to exceed \$5,150.00.

Supervisor Conover stated this was an effort to try and get this project ready for this fall. He suggests that they do it if they can. He stated it may require a transfer to the Highway Fund.

RESOLUTION #194

Councilmember Wilson moved, seconded by Councilmember MacEwan to retain Tim Larson of L.A. Group for professional services for South Trout Lake Road in an amount not to exceed \$5,150.00 All in Favor. Motion Carried.

- Resolution to go out to bid for the milling and paving of South Trout Lake Road.

RESOLUTION #195

Councilmember Coon moved, seconded by Councilmember MacEwan to authorize going out to bid for the milling and paving of South Trout Lake Road. All in Favor. Motion Carried.

- Resolution to retain Tracey Clothier for professional services related to marketing and branding assistance and coordination for the development of an open space plan and implementation strategy for Lake George Land Conservancy lands within the Town of Bolton in an amount not to exceed \$5,000.00.

Supervisor Conover explained that the LGLC applied for a significant grant and received \$48,000 to work on the trail systems. The Town of Bolton's role would be to hire Tracey Clothier for professional services to couple with the grant the LGPC has received, as the Town's share of the study. He recommends that they do this. Councilmember Wilson stated she agreed with his assessment. Ms. Clothier does have some of the information that had been developed 4 or 5 years ago for a trail plan. Supervisor Conover stated he likes the idea of having someone that they know is very knowledgeable about the plan, working with them.

RESOLUTION #196

Councilmember MacEwan moved, seconded by Councilmember Coon to retain Tracey Clothier for professional services related to marketing and branding assistance and coordination for the development of an open space plan and implementation strategy for Lake George Land Conservancy lands within the Town of Bolton in an amount not to exceed \$5,000.00. All in Favor. Motion Carried.

- Motion to Adjourn.

RESOLUTION #197

Councilmember Cleavland moved, seconded by Councilmember MacEwan to adjourn. All in Favor. Motion Carried.

No Action Taken

Adjourn: 4:21p.m.

Minutes respectfully submitted by:

Jodi Connally
Town Clerk

Katie Persons
Minute Taker