

AGENDA
REGULAR MEETING
BOLTON TOWN BOARD

February 5, 2019

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilmember: Wanda P. Cleavland
Councilmember: Susan Wilson
Councilman: Tim Coon
Town Clerk: Jodi Connally
Counsel: Michael Muller
Minute-Taker: Kate Persons

Meeting Call to Order: 6:00 PM.

Pledge: Councilmember Wilson

Please stand for a moment of silence for Raymond “Chic” Ciccarelli, Donna Urtz, Marie Sauerwald & Jennie Blanchard.

Minutes:

- Approve the January 2, 2019 Organizational Minutes and Regular Town Board Meeting Minutes.

Public in Attendance:

Code Enforcement:

Correspondence:

- AccuFund, regarding a Government Webinar.
- Laberge Group; 2019 Grants Survey.
- Lawrence K. Marks, NYS Unified Court System regarding annual auditing.
- Charter Communications in reference to upcoming changes.
- LGLC annual report for 2018.
- The Lake George Club notification of application to renew liquor license.
- Field Reports from Kathleen Suozzo PE, PLLC regarding a frozen water line.
- Sandra Balducci regarding neighboring properties.
- Jaeger & Flynn 2019-2020 State & Federal Employee Health Plan Required Notices.
- SUNY Adirondack winter & spring catalog.
- Rural Matters winter issue.

Committee Reports:

Councilman: Robert MacEwan

Councilman: Tim Coon
Councilmember: Susan Wilson
Councilmember: Wanda P. Cleavland

Supervisors Report:

- Deposits: \$2,062,998.52
- Disbursements: \$558,162.92
- Sales Tax Year to date: +5.5% year over year
- Water line replacement on Federal Hill Road, repair turned into replacement given condition and installation of previous line. Big thank you to Water and Parks personnel for responding under such difficult conditions and to Kingsley Excavating for doing the work.
- Big thank you to highway and parks departments for cleaning main street on Friday. They have been out straight given winter snow and ice conditions and we certainly thank them for their dedication.
- 1 ton involved in an accident on Schroon River Road, police report has been completed and filed and insurance company contacted. No damage to our vehicle, one vehicle towed from scene, no one injured.
- Sales Tax presentation by County Administrator posted on web for anyone interested.
- Woodchip bioreactor continues to perform well.
- Pressure issue at the Potter Hill PRV station seems to be much better after recent adjustments.

New Business

- Resolution authorizing the Supervisor to sign an agreement with Glens Falls Animal Hospital for 2019.
- Resolution authorizing the Supervisor to sign Energy Savings Plan agreements with National Grid.
- Resolution authorizing the Bolton Chamber of Commerce the use of Rogers Park for the 3rd Annual Bolton Live Music Festival Saturday, September 21, 2019 from noon to 9:00pm.
- Resolution to accept and approve the annual audit reports for the Supervisor's Office, Tax Collector, Town Clerk and Justice Court.
- Resolution authorizing the Supervisor to sign all agreements for professional services pertaining to project 18621.
- Resolution authorizing the Supervisor to enter into a 1-year HVAC Service Protection Plan for municipal buildings with Jack Hall Plumbing and Heating, Inc. for 2019.

- Resolution amending Resolution #12 (effective date 1/1/2019) of the 2019 Organizational Minutes to add the following:
 1. **Proper Use of Sick Leave** – Sick leave is provided to protect an employee against financial hardship during an illness, injury, or medical procedure. An employee may use sick leave credits for a personal illness, injury, or medical procedure that inhibits the employee’s work. Sick leave credits may not be used in increments of less than one-half (½) hour. An employee may take sick leave only after it has been credited.
 2. **Family Sick Leave** – An employee may use up to five days of sick leave credits annually for family illness or injury if the employee must provide direct care to an immediate family member. Such leave will be subtracted from the employee’s accumulated sick leave credits. For purpose of family sick leave, “immediate family member” will mean the employee’s parent, spouse or child, including step-child and foster child.
 3. **Use of Accrued Paid Leave Credits** – An employee taking leave for the **birth, adoption or foster placement of a child, to care for a spouse, child or parent with a serious health condition or service member family leave** must first use all available vacation leave credits before using personal or the maximum 5 days sick leave during the authorized FMLA leave. Use of these leave credits does not extend the maximum allowable period specified by FMLA regulations.

Public in Attendance

TRANSFERS FOR FEBRUARY 2019

To	From	Amount
<u>GENERAL:</u>		
3310.4 Traffic Control CE	3120.4 Police/Constable CE	\$1,070.00
7110.2 Parks EQ	1620.4 Buildings/Grounds CE	\$6,721.00
<u>WATER:</u>		
1440.4 Professional Services	1990.4 Contingency	\$3,580.00
8320.2 Source Power Pump EQ	8340.2 Trans/Distribution EQ	\$3,721.00

Pay the Bills:

	Vouchers	Amount
Abstract 1A		
General	127-165	\$8,137.53
Sewer	28-34	3,701.25
Water	21-24	1,521.64
St Lights	2-4	3,142.77

Abstract 2

General	13-126 166-189	\$340,287.88
Highway	2-70	107,734.06
Sewer	4-27 35-39	15,419.47
Water	3-20 25-35	55,485.42
Tourism	1-3	12,496.98
Sewer Improve	1-7	27,486.20
St Lights	5	682.18

Adjourn: