

REGULAR MEETING
BOLTON TOWN BOARD

May 7, 2019

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilman: Tim Coon
Councilmember: Wanda P. Cleavland
Councilmember: Susan Wilson
Town Clerk: Jodi Connally
Counsel: Michael Muller

Meeting Call to Order: 6:00 PM.

Pledge: Councilmember Coon

Please stand for a moment of silence for Samuel P. Hoopes.

Minutes:

- Approve the April 2, 2019 Regular Town Board Meeting Minutes.

RESOLUTION #98

Councilmember Coon moved, seconded by Councilmember MacEwan to approve the Minutes of the regular Town Board Meeting held April 2, 2019. **All in Favor. Motion Carried.**

- Approve the April 11, 2019 Special Town Board Meeting Minutes.

RESOLUTION #99

Councilmember Cleavland moved, seconded by Councilmember Wilson to approve the Minutes of the regular Town Board Meeting held April 11, 2019. **All in Favor. Motion Carried.**

Public Hearings:

Public Hearing regarding LOCAL LAW #4 of 2019 TOWN OF BOLTON A LOCAL LAW ENTITLED: "REQUIRED SEPTIC SYSTEM INSPECTION PRIOR TO REAL PROPERTY TRANSFER".

Zandy Gabriels spoke on the following:

- This is a local ordinance that was a long time coming and he is glad to see that it is finally being enacted upon.
- He would like to make a few comments on the opening paragraph under intents and findings. He fully appreciates the desire to limit excessive nutrients, particularly around Lake George. He believes the real focus of this septic ordinance is the enhancement of public health and safety.

- He would like to make sure community systems are included in this particular provision. If there is a sale that is tied into the community system, it should trigger the inspection of the community system and for all of the remaining property owners with the same conditions. Atty. Muller replied that the unit being sold on a community system would pertain to the unit being sold, and what the unit owns. He was advised that this would entail the system pipes that are underground and perhaps a pump or grinder. Once it is off the property it would not continue in that line and go to the community system, because the community system would be regulated by DEC SPEDES Permits. This makes sense.
- He hopes that we can get copies of the SPEDES permits when those properties are for sale to see that a current permit is on record.
- His thoughts on fees, exemptions and after the fact compliance and violations.
- He encourages tanks of unused systems be removed and filled in.

Sally Pepper of Caldwell Banker, King George Realty:

- Any transfer of ownerships of deeds proposes a monumental problem and should be reconsidered.
- There are many considerations such as refinancing, adding or deleting a spouse from your deed just to name a couple.
- There should be considerations about how long it will take to accomplish all the paperwork.
- There are problems in the town paperwork in the file folders as many of them do not show the true as-built because they are not always the same as the depicted in the plans.
- They should also have photos of the systems in the file folders so that 10 years down the road they can see where the septic systems are.

Pat Dowd of the Lake George Association read the following letter to the Board:

As you may know, the Lake George Association is encouraging all of the towns in the watershed to consider a septic inspection law for the good of the Lake.

It's all about clean water in Lake George.

It's all about long-term Lake sustainability.

It's all about being responsible.

I am not a lawyer, (though I played one on stage once) but I am someone who grew up on Lake George – swimming, boating, fishing, enjoying – with the importance of Lake protection passed down to me from my grandparents and parents. On behalf of the 2,000+ members of the Lake George Association, I encourage this step to protect our drinking water and recreational resource.

Bolton, of course, plays a significant role in protecting the health of Lake George. Eighty five percent of the Town of Bolton is in the watershed – the area where water flows downward to Lake George.

Your town has the largest number of housing units in the Watershed at approximately 2,500 – according to data from 2010 that we used to build the LGA's Watershed Data Atlas – a compendium of information

that we made available at no cost to all towns in the region.

Combine that fact with the fact that Bolton has the greatest number of onsite wastewater treatment systems in the watershed at 1,790 systems (also according to the 2010 data), and you can begin to see why septic system inspections are important – even more than just at property transfer time.

I have a few copies of a news story written by Walt Lender, our Executive Director, which was published in the Lake George Mirror last fall that lays out generally why homeowners have a responsibility to protect the Lake by having their septic system checked. It's something the LGA has been encouraging our members to do for decades.

Because, while untreated stormwater is by far the greatest human contributor to water quality decline in Lake George, nonfunctional septic systems can and do present health and water quality problems.

Poorly functioning septic systems or damaged systems create many problems, including increased nutrients in the Lake (encouraging weeds, algae and invasive species to grow) or groundwater supplies, and bacterial contamination of Lake George's Class AA-Special drinking water or well water.

With laws like this on the books throughout the watershed, those health and water quality problems would diminish – and the potential for Harmful Algal Blooms would be lessened, as well.

The Lake George Association urges our members to inspect their septic systems every two to three years and pump them as necessary. Inspections are the primary way, and in many cases the only way, to safeguard Lake George water quality from aging or broken septic systems. After all, 11 towns, three counties and a village share the water.

A regular routine of septic system inspections show you respect your neighbors, you respect your community, and you respect the future generations' ability to use and enjoy what we are all using and enjoying now.

The Lake George Association fully supports this law and laws like this, and we urge you to come to consensus and pass this law or something very similar.

Let me be clear: This is the Town's decision – the government and the citizens. We are encouraging septic inspection programs to protect the Lake's water quality now and in the future. This is the right thing to do for the Lake.

Willie Bea McDonald of McDonald Real Estate:

- Who will be conducting these inspections?
- Would like to know when this will start? Supervisor Conover stated that this will be determined by the Board and will be discussed with the Attorney.
- In the rules you have to dig up the whole top of the tank and the D-Box, people in Queensbury are having to remove paved driveways, decks, and move landscaping to check these things out. This seems a little much.
- The average cost used to be \$300 just to have your tank checked, it now starts at \$1000.
- This is another bill the seller needs to incur.
- She believes video monitoring could take the place of digging up everything for some of these people with these issues.

- Summer cabins that are only used 4 or 5 months a year should be taken into consideration.
- People need to be aware that when they test your system, they go through your entire house.
- She wants to know what constitutes a bedroom.
- Wonders what kind of variances are going to be allowed.
- If septic is working fine, are you obligated to upgrade the old system to a modern system when you are setting up a trust or adding your children to a deed?
- Is there a cost for deferrals for winter conditions?
- How long is inspection good for?
- She believes that it is important to protect the lake and that systems need to be checked and failing ones fixed, but they need to take into consideration the cost and how far reaching this is going to be for the town.

Karen O'Carroll of Davies and Davies Real Estate:

- She is happy to see this to come into play, but they need to take into consideration the costs that will be incurred.
- There are only so many septic haulers and based on supply and demand, their prices can increase.
- She commends the Board for making this town wide versus a certain section.

Lake George Water Keeper, Chris Navitsky sent a letter of support of Local Law #4 to the Town Board.

Supervisor Conover closed the Public Hearing.

Atty. Muller explained that this ordinance is not as aggressive as Queensbury and went through the following questions brought up in the Public Hearing.

The new ordinance will require that the distribution box is opened and actual look/see inspection of the septic tank. If there is an instance that the system is under a porch, or driveway, this ordinance allows for a variance so a person in this situation can get permission from the Town Board of Health to grant a variance to give permission if the hardship is apparent.

It is built in the ordinance that an inspection is good for 3 years.

This ordinance allows for an existing system that passes inspection. As long as the inspection states that it is satisfactory it is considered a pre-existing non-conforming system. It does not require that everyone update and modernize their system to the 2019 standards. If it is failing it will be required to be updated to a system that is satisfactory and a qualified inspector says works.

It will have to be a qualified NYS certified septic hauler to clean out a system and it has been his experience that it is about \$300 to \$350 on average. It could be more, but it will not be less.

There are no exemptions for trust transfers. Interfamily transfers or conveyances of real estate will trigger the requirement of an inspection.

Some communities have their own inspectors, the Town of Bolton does not. In the absence of having qualified and certified septic inspector in Bolton you have to find:

- a) by authority, certification or license “in good standing” granted by the State of New York is a professional engineer, or septic system engineer/designer, or
- b) by current certification, training or licensing in the discipline(s) of septic system design, septic installation and/or septic inspection such inspector has been trained by the New York Onsite Wastewater Treatment Training Network, Inc. (OTN), or equivalent training recognized by the New York State Department of Health or the New York State Department of Environmental Conservation, or
- c) by current certification, training or licensing such inspector is qualified in the discipline of home inspections encompassing training in septic system inspections issued by the New York State Department of State, Division of Licensing Services, or
- d) by current certification, training or licensing in the discipline of septic system design or septic system inspections such inspector is approved or authorized by the New York State Department of Health or the New York State Department of Environmental Conservation.

This is the category of qualified inspectors, people that don’t work for the Town of Bolton. They would be essentially working for the homeowner to be compliant with this new law.

The criteria of what and how they would inspect, is actually not in this law. It is a supplementary document that is a work in progress. Right now, the check list is greater than the one used in Queensbury and a lot less than the one offered by the New York Onsite Wastewater Treatment Training Network.

Bedrooms are defined by Town Law as a room that has a window and a closet, not necessarily a bed.

The form that the inspector uses is really a work in progress. If it turns out to be too much or too little it will be changed with Town Board approval.

It will be the seller’s cost for the inspection.

Summer use cottages will not have any distinction. If it is a sale of real property that has an on-sight wastewater treatment system, it will require an inspection. If it has a window and a closet it is considered a bedroom.

Supervisor Conover stated that the Board will be happy to meet with anyone in the real estate and business community to streamline this as best they can.

Atty. Muller said that the Queensbury ordinance says it will be \$2,000 to be posted with the affidavit that says, "we'll get to it in the future". They did not put an amount in this document because they wanted the Town of Bolton to have some latitude on it. In some instances, \$2,000 may be a little onerous. You can get security less than that, so it would be like a deposit, not the amount it would cost to do a whole new system. They can get the rest of it in a court of law if the owner fails to comply.

Atty. Muller said that he left out After the Fact circumstances and it will shift the burden from the current owner to the new owner. There will be a time element involved.

Councilmember Wilson stated that they were looking into getting more inspectors trained with other towns.

Sally Pepper said that the situation with reverse mortgages require new deeds, is a situation that is not fair. It does not make sense. Also, when a spouse dies, they have to get a new deed and it is ridiculous to make them check the septic system at this time. Atty. Muller stated that refinancing does not trigger this, nor does taking a name off. This is not a transfer of ownership. If you add a new owner to the deed it will trigger this new law.

If your qualified inspector says that your old antiquated system passes and meets all of the required standards, you will be fine. If it does not you will need to update the septic system.

Councilmember Wilson stated that the ultimate responsibility lands on the record owner of the property, it does not matter if it is the new owner or the seller. It is up to them to decide who will pay for the upgrade if needed. Councilmember Wilson stated that the reason this is town wide is because not only is the town 85% in the watershed, but this is not just for the waters of Lake George it is also for the groundwaters, surface waters and the soils. They have reviewed ordinances from all over the country and some of them were extremely onerous. This was not their intention, they wanted to make it as least burdensome as possible. She is hopeful that they can work through it with the real estate people. She would like some time to sit with them and create brochures and gather any information that they can get out to the public. Supervisor Conover said he was thinking 90 days. He suggested September 1, 2019 as sufficient time for a transition. They want to be good communicators but at the same time they want this ordinance in place to protect the waters.

Supervisor Conover stated that this began as part of a LWRP and one of their chief recommendations of the committee members was that the Town of Bolton as a community should move to on site waste disposal compliance. He recommends September 1st as the effective date for this ordinance to give the community time to transition to Local Law#4.

- Resolution establishing Town of Bolton as Lead Agency.

RESOLUTION #100

Councilmember Wilson moved, seconded by Councilmember Coon to declare the Bolton Town Board as Lead Agency under SEQRA for proposed Local Law #4 of 2019 Entitled: “Required Septic System Inspection Prior To Real Property Transfer”. **All in Favor. Motion Carried.**

- Resolution regarding SEQRA & LWRP Determinations.

Councilmember Wilson asked the Board the following questions;

Do any of the Board Members have concerns with any of the items listed in Part C., 1 through 3 of the LWRP Waterfront Assessment Form? No

1. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted by the applicant? No
2. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No
3. Do the Board Members agree that this project will result in no adverse impacts on the environment; and, therefore an environmental impact statement need not be prepared? Yes.

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- A. The Applicant’s SEQRA & LWRP submissions, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns and it is hereby determined that the action to be taken is consistent with the Town of Bolton Local Waterfront Revitalization Program policies and standards.
- B. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough “hard look” and consideration of the applicant’s entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

RESOLUTION #101

Councilmember Wilson moved, seconded by Councilmember MacEwan to make a negative declaration with regard to SEQRA & LWRP for proposed Local Law #4 of 2019 Entitled: “Required Septic System Inspection Prior To Real Property Transfer”. **All in Favor. Motion Carried.**

- Resolution to adopt Town of Bolton Local Law #4 entitled “Required Septic System Inspection Prior to Real Property Transfer” as submitted.

RESOLUTION #102

Councilmember moved Wilson, seconded by Councilmember Coon having declared the Bolton Town Board as Lead Agency, having held a public hearing and having made a Negative Declaration for the SEQRA & LWRP Applications, to make a motion to adopt Town of Bolton Local Law #4 entitled “Required Septic System Inspection Prior to Real Property Transfer” as submitted with an effective date of September 1, 2019. **All in Favor. Motion Carried.**

Public Hearing regarding outdoor amplification permit represented by Stuart Smith/Constance Reilly-Frederick’s Restaurant for outdoor amplification permit Sundays- May 26 thru October 14 (5-10pm), June 27 thru August 29 - add Thursdays (June 27 & July 4 (5-10pm) all other Thursdays (6-9pm) Event dates: May 24 30 yr. in business celebration (1-9pm), June 22 (5-8pm) 2019.

- Public Hearing regarding outdoor amplification permit represented by Stuart Smith/Constance Reilly-Frederick’s Restaurant for outdoor amplification permit Sundays- May 26 thru October 14 (5-10pm), June 27 thru August 29 - add Thursdays (June 27 & July 4 (5-10pm) all other Thursdays (6-9pm) Event dates: May 24 30 yr. in business celebration (1-9pm), June 22 (5-8pm) 2019.

Councilmember Wilson stated that it is in keeping with what they have been doing for years.

RESOLUTION #103

Councilmember Wilson moved, seconded by Councilmember MacEwan to approve outdoor sound amplification permit by Stuart Smith/Constance Reilly-Frederick’s Restaurant for outdoor ambient music, Sundays- May 26 thru October 14 (5-10pm), June 27 thru August 29 - add Thursdays (June 27 & July 4 (5-10pm) all other Thursdays (6-9pm) Event dates: May 24 30 yr. in business celebration (1-9pm), June 22 (5-8pm) 2019. **All others in Favor. Motion Carried.**

Public Hearing regarding outdoor amplification permit represented by Pastor Scott Matthews-Bolton Community Church for outdoor amplification permit Saturdays or Sundays-June thru October 2019, noon-2pm.

- Resolution regarding outdoor amplification permit represented by Pastor Scott Matthews-Bolton Community Church for outdoor amplification permit Saturdays or Sundays-June thru October 2019, noon-2pm.

RESOLUTION #104

Councilmember Wilson moved, seconded by Councilmember Cleavland to table the outdoor sound amplification permit by Pastor Scott Matthews-Bolton Community Church for outdoor ambient music, Saturdays or Sundays - June thru October 2019, noon-2pm. **All others in Favor. Motion Carried.**

Public Hearing regarding outdoor amplification permit represented by Virginia Allen-The Shack for ambient outdoor amplification permit May 15- October 20, 2019, daily 7am-9pm.

- Resolution regarding outdoor amplification permit represented by Virginia Allen-The Shack for ambient outdoor amplification permit May 15- October 20, 2019, daily 7am-9pm.

RESOLUTION #105

Councilmember MacEwan moved, seconded by Councilmember Coon to approve outdoor sound amplification permit by Virginia Allen-The Shack for ambient outdoor music, May 15- October 20, 2019, daily 7am-9pm. **All others in Favor. Motion Carried.**

Public Hearing regarding outdoor amplification permit represented by Jeff Strief-Mrs. Whizzy-Fizz-Popp's for daily outdoor ambient music, May-October 2019, 11am-9pm.

- Resolution regarding outdoor amplification permit represented by Jeff Strief-Mrs. Whizzy-Fizz-Popp's for outdoor ambient music, May-October 2019, 11am-9pm.

Councilmember Cleavland stated this was the same application they have had for years and there has never been any issues.

RESOLUTION #106

Councilmember Cleavland moved, seconded by Councilmember Wilson to approve outdoor sound amplification permit by Jeff Strief-Mrs. Whizzy-Fizz-Popp's for outdoor ambient music, May-October 2019, 11am-9pm. **All others in Favor. Motion Carried.**

Public Hearing regarding outdoor amplification permit represented by Jeff Strief-Happy Jacks & Happy Jacks Kids for daily ambient music May-December 2019, 9am-7pm, Fridays & Saturdays-Memorial Day-June, 9am-10pm, nightly July & August 9am-10pm.

- Resolution regarding outdoor amplification permit represented by Jeff Strief-Happy Jacks & Happy Jacks Kids for daily ambient music May-December 2019, 9am- 7pm, Fridays & Saturdays-Memorial Day-June, 9am-10pm, nightly July & August 9am- 10pm.

RESOLUTION #107

Councilmember Cleavland moved, seconded by Councilmember Coon to approve outdoor sound amplification permit by Jeff Strief-Happy Jacks & Happy Jacks Kids for daily ambient music, May-December 2019, 9am-7pm, Fridays & Saturdays-Memorial Day-June, 9am-10pm, nightly July & August 9am-10pm. **All others in Favor. Motion Carried.**

Public in Attendance:

Ben Driscoll gave dissertation on the benefit of the SNAP program

- Roughly between 3,500 and 4,000 households receive SNAP benefits each month in Warren County. That represents between 6,500 to 7,000 individuals.
- Approximately 40% of these individuals are 16 years of age and younger.
- Approximately 25% - 30% are 60 years of age and older.
- The maximum a single individual can receive is \$192.00 which represents \$2,300 a year.
- Many of the individuals that receive the benefits are or were hard working members of the community, now or in the past.
- He is hoping that the town can be ambassadors of this program.
- For more information contact:
Catholic Charities Saratoga Warren Washington Counties
Warren County NOEP Coordinator
518-793-6212 extension 32

Code Enforcement:

Correspondence:

- North Country Arts regarding opening reception.
- The Association of Towns member certification.
- Village of Lake George Student Connection update for 2019.
- Village of Lake George invitation to attend the celebration of the Charles R. Wood Environmental Park.
- Aimee Galentino letter of resignation as Deputy Tax Collector. *Received with regret.*
- Adirondack Folk School Tenth Anniversary Gala.
- Bank of Greene County regarding municipal deposit and financing programs.
- Student Connection work force handbook.
- Kennedy & Madonna, LLP regarding impending NYS contaminant level for PFOA and PFOS.
- Santore's World Famous Fireworks, LLC regarding fireworks for the Sagamore on 5/19/2019.
- LGA regarding Helen V. Froehlich Foundation.

- Ben Driscoll in reference to SNAP.
- NYS Rural Water Association 40th Annual Training.
- Invitation to the 10th Annual Cornell Cooperative Extension Golf Tournament.
- NYS DEC regarding SPDES permit.
- The Fund for Lake George invitation to 2019 Annual Meeting.
- NYS DOT regarding detour on 9N between Padanarum Road and Sabath Day Point.
- Chris Navitsky in favor of the proposed Local Law #4 of 2019.

Committee Reports:

Councilmember Robert MacEwan

Justice Court:

During the month of April 2019, Justice Edward G. White took in \$3,099.00 and Justice Edward Stewart took in \$3,349.00. Total monies forwarded to the Town of Bolton amounted to \$6,448.00. Itemized lists are available in the Court should anyone desire to look them over.

Transfer Station:

- Total for the month is \$5,939.00
- Spring cleanup cards \$3,864.00
- Scheduled Senior Pickup for May 20th and 21st.
- Took batteries to Cohen's.
- JGS removed Freon from refrigerators, waiting for container from Cohen's to dispose of them.
- Donated 30 bags of clothes to North Country Ministry.

EMS:

EMR report regarding billing activity for March 2019:

Calls: 11 of 5 were billed.

Gross Charges Billed in March: \$ 7,092.00

Gross Charges Billed YTD: \$ 36,135.00

Payments Received in March: \$ 6,730.83

Payments Received YTD: \$ 29,193.89

EMS Billing Receipts thru March 2018 were \$29,458.21

Payroll Expenses for March were \$22,304.86. Year to date 2019 is \$66,465.32 versus \$71,117.69 for 2018.

On Sunday morning, April 7th, a new experienced paramedic that had passed reference and medical director reference checks was due to begin a 24 hour shift. When he did not show for the 7:00 am start of shift multiple phone calls and texts were sent in order to determine his presence and arrival. At 10:15 am I received a text saying he thought he was on a 24 hour shift starting at 7:00 pm and could not come in for the day shift. Our prior overnight paramedic had agreed to stay until 9:00 am but she had to leave to start another shift at North Queensbury EMS. Attempts to find a replacement ALS Tek were unsuccessful. Accordingly, we notified Warren County Dispatch that we would only be able to respond on a BLS basis until further notice and would be on automatic mutual aid for any ALS calls. At 1:30 pm I received an email from the missing paramedic that in spite of his prior agreement to work for Bolton EMS he was declining to do so. Eventually our scheduled Monday day shift paramedic agreed to come in early, at 11:00 pm Sunday, after finishing a shift at Bay Ridge EMS at 9:00 pm. Early Monday morning, at 3:45 am, we were dispatched for an ALS response.

Attended Warren County Supervisors EMS Task Force Committee meeting. Further discussions regarding establishment of a Warren County EMS Service. Not all towns supportive. Bolton, Lake George, Warrensburg and Chester/Horicon most interested. Goal to provide “most efficient, feasible, and appropriate EMS delivery system for Warren County residents and visitors.” Part of plan to include benefits (health insurance and pension) as County employees. Current thinking to incorporate into Sheriff’s Office for management purposes. Budget to be standalone from general County funds in order to establish funding from billing revenue and participating towns only.

Contacted by representative from Municipal Marketing regarding annual appeal mailing for 2019.

Recreation Department:

1. Recreation Center
 - A. Attendance: March=239 April=
 - B. Calendar-See attached. Rec Center will now be closed on Saturdays until September.
 - C. Swim Trips: Feb=13 March=17 and one final trip will be held on April=17.
2. Summer
 - A. Day Camp Dates 7/8-8/16/19. BCS registration began on 3/26. Non BCS registration will open on 3/29/19. 35 BCS students have registered so far. (11 are requesting full scholarships for the entire 6 weeks. An additional 2 scholarships are requested for a family with 2 children attending only two weeks). \$4,175 in total scholarships. 10 non BCS students have registered for the entire 6 weeks, 10 additional non BCS students have been able to register during weeks when I have been made aware of FT campers planned absences. This is the largest group I have been able to accommodate.
 - B. Still seeking two full time Lifeguards who can work through Labor Day, and one

- tennis instructor.
- C. There will be no free programming offered on July 4 or 5th in 2019 due to anticipated high crowds in the parks and on the beaches.
3. Other
- A. New Program- Mommy and Me, see attached poster. April 3=10, April 10=5, May=10. There will be one more class on May 22. Classes will resume in the fall.
- B. Fourth of July fireworks and entertainment along with the annual Christmas Tree Lighting ceremony has been absorbed by the Recreation Department.
- C. A Public Friends and Family CPR class will be offered on Saturday June 1, 2019 from 11:00-2:00 in the Town Hall. Contact boltonrec@yahoo.com to sign up, detailed poster at www.boltonnewyork.com/recreation

Highway:

- Graded and raked dirt roads several times.
- Hauled item #4 for East Schroon River Road and Ridin-Hy Road.
- Thawed frozen culverts.
- Sent trucks to Chestertown to haul sand.
- Hauled mulch for Parks Dept.
- Attended safety classes.

Councilmember Tim Coon

Assessor:

- The 2019 Tentative Assessment Roll has officially been filed with the Town Clerk, Sitting Days have been scheduled, and Grievance Day is schedule for May 30th. The office is proceeding with the revaluation project for the 2020 assessment roll.

Water:

- The Total flow to the distribution system for the month of April was 10,233,555 gallons.
- Responded to several U.F.P.O. requests. [Dig Safe N.Y.]
- Conducted all general maintenance at the water plant and P.R.V. stations.
- Monthly total coli-form tests were taken according to the sampling schedule. No violations were reported.
- The water meter readings were completed for the quarter.
- Continuing efforts are being made to convert manual read meters to radio read units.
- The pilot test of PCH180 is complete. It will replace PC2300 as the coagulant used at the water treatment plant. The bulk storage tank and the day tank have been professionally cleaned to be able to accept the new product.
- The use of PCH180 as a coagulant instead of PC2300 is working very well. Usage of the coagulant is down due to the fact we are able to run at a lower dose. Another benefit of using the PCH180 is that our soda ash usage is down as well. PCH180 does not have as

much of an effect on PH as PC2300 does. Therefore, we are able to use a lower amount of soda ash to maintain the PH at 7.0.

- The corrosion inhibitor and sequestrant has been changed from Aqua Pure Z3 [acidic Zinc Phosphate] to Carus 8600. The storage tank for this product was professionally cleaned to accept the new product. This change over has been working very well. The Carus 8600 is used to maintain the protective coating on the inside of the pipes in the distribution system. The frequency of “dirty water” calls has decreased noticeably since the use of the Carus 8600. The results of the lead and copper tests are also a good indicator of the success of this product as well. We have had no violations.
- The pressure adjustments made on the Potter Hill pressure reducing station have proven to be very effective in controlling the pressure wave condition that has existed. The station has been operating with no outside assistance for 5 weeks now. The pressures are very steady on the inlet and outlet side of the station. All pressure reducing stations have been adjusted to work in unison with the Potter Hill station. As a result, the pressure continuity throughout the entire system has improved greatly. All stations are scheduled for maintenance on May 6, 2019. This coincides with the system wide hydrant flushing.

Sewer:

- Total flow for the month 7,755,958 gallons for a daily average of 259,000 gallons
- Casella hauled 16,000 gallons of sludge.
- We scheduled smoke testing with rural water for May 14& 15.
- Jack hall installed new fill line for sewer jet. It comes off the main water line coming into plant it is an inch and a half fill line.
- Matt passed his wastewater license and is now a Grade 2 Certified Wastewater Operator.
- Attended several training classes.
- We got the lawn tractor ready for mowing season, serviced the mower and removed the snow blower.
- We had all of the old lights in the buildings at the plant replaced by all new led bulbs
- We have had several alarms due to high water on rain events.
- We have sampled the bio reactor 3 times this month and the results have been great it's working very well.
- We have borrowed the highways tractor several times to rake beds.
- We have scheduled yearly servicing on all the pumps, generators, blowers and compressors at the plant and stations they will be done in May.
- We had Westech inspect our trickling filter to make sure everything was working properly and aligned. They found no problems and were very happy how clean everything was around plant.

Supervisor Conover said the results from the woodchip bioreactor are exceptional and they are very encouraged.

Councilmember Susan Wilson

Planning / Zoning:

- The Planning Office for the month of December collected fees in the amount of \$987.25 for various items including Certificates of Compliance, Septic Permits, Variances, Site Plan Reviews, Stormwater Permits, After the Fact Fees and Engineering Fees.
- Pam, Mitzi, Mike and I continue to meet with Jim Martin to review the zoning code update.
- We also meet regularly each month to discuss projects, issues or concerns or to meet with residents.

Veterans Park Advisory Committee:

They have held their Final Public Open House on May 1st at 6:30 PM to present the Draft Master Plan for the park. The plan was very well received, and the committee will meet again later this month to identify and prioritize phasing for the project.

Councilmember Wanda Cleavland

Library:

- May 8th at 7pm there will be a reading “Spring and Summer”. Community members will read a short passage, poem, or story that relates to the theme.
- May 15th is Adult movie night “Welcome to Marwin”.
- June 9th they are hosting a Tea party at 2pm. \$20 donation.
- Trivia night started May 6th will be held every other Monday.

Supervisor’s Report:

- Deposits: \$625,522.70
- Disbursements: \$838,088.45
- Water System Flushing May 6, 2019, reports are that everything went very well. A water break was identified on Green Island and fixed by the Sagamore.
- Paving projects (Grist Mill, Lamb Hill Road) on budget, resolutions authorizing projects to follow.
- We have also asked Warren County to look at paving Rogers Park entry road and small section of East Schroon River Road.
- Master Plan at Veterans Park, big thank you to the Master Plan Committee Sue Wilson for helping to shepherd that initiative.

New Business

- Resolution to authorizing the Supervisor to declare the following items from the Sewer Department as surplus and authorize the Town Clerk to advertise a notice for bids:
 1. John Deere 155C Mower with 48” deck: 25 H.P., Model# 155CA,

- Serial# Gx155CA024832.
2. Dayton 295 Amp Welder.

RESOLUTION #108

Councilmember MacEwan moved, seconded by Councilmember Coon to authorize the Supervisor to declare the following items from the Sewer Department as surplus and authorize the Town Clerk to advertise a notice for bids:

1. John Deere 155C Mower with 48" deck: 25 H.P., Model# 155CA, Serial# Gx155CA024832.
2. Dayton 295 Amp Welder.

All in Favor. Motion Carried.

- Resolution to authorize the award of bid for the milling and paving project on Grist Mill Road to Peckham Road Corp., in the amount not to exceed \$38,000.

RESOLUTION #109

Councilmember Cleavland moved, seconded by Councilmember MacEwan to authorize the award of bid for the milling and paving project on Grist Mill Road to Peckham Road Corp., in the amount not to exceed \$38,000. **All in Favor. Motion Carried.**

- Resolution to authorize the award of bid for the milling and paving project on Lamb Hill Road to New Castle Paving LLC., in the amount not to exceed \$188,078.87.

RESOLUTION #110

Councilmember MacEwan moved, seconded by Councilmember Coon to authorize the award of bid for the milling and paving project on Lamb Hill Road to New Castle Paving LLC., in the amount not to exceed \$188,078.87. **All in Favor. Motion Carried.**

- Resolution to authorize the Supervisor to enter into agreement with Cintas uniform rental for a 12-month period for the Highway, Water and Sewer Departments.

RESOLUTION #111

Councilmember Cleavland moved, seconded by Councilmember Wilson to authorize the Supervisor to enter into agreement with Cintas uniform rental for a 12-month period for the Highway, Water and Sewer Departments. **All in Favor. Motion Carried.**

- Resolution to authorize the Highway Department to purchase a 2020 Western Star 4900SF Tandem and Viking Sander, Plow Hookup and Dump Box for an amount not to exceed \$223,531.37.

Supervisor Conover explained that this was for next year, but they need to order it well in advance. As one tandem comes offline of the budget, they like to put another one on as it is already a line item in the budget.

RESOLUTION #112

Councilmember MacEwan moved, seconded by Councilmember Coon to authorize the Highway Department to purchase a 2020 Western Star 4900SF Tandem and Viking Sander, Plow Hookup and Dump Box for an amount not to exceed \$223,531.37. **All in Favor. Motion Carried.**

- Resolution to adopt a new road name for a private roadway running east just north of 4524 Lake Shore Drive as Tall Timber Crossing.

Councilmember Wilson stated that this came to them from someone constructing a home on one of these private roads who is unable to get a building permit without a physical address.

RESOLUTION #113

Councilmember Wilson moved, seconded by Councilmember Cleavland to adopt a new road name for a private roadway running east just north of 4524 Lake Shore Drive as Tall Timber Crossing. **All in Favor. Motion Carried.**

- Resolution to adopt a new road name for the private roadway running north and south between Loomis Lane and Tall Timber Crossing as Nightingale Lane.

RESOLUTION #114

Councilmember MacEwan moved, seconded by Councilmember Coon to adopt a new road name for the private roadway running north and south between Loomis Lane and Tall Timber Crossing as Nightingale Lane. **All in Favor. Motion Carried.**

Public in Attendance:

Tony Hall reiterated his thanks to the Board for their monetary support to the Bolton Historical Society for their upcoming art exhibit in the museum. The opening will be May 24th from 5-7pm.

Bob Weisenfeld spoke on the following subjects:

- The disaster recovery presentation by Warren County Soil and Water.
- He would like the Board to consider alternative power sources in the event that there is a need for a backup when power is out for extended periods of time. *Supervisor Conover stated he would speak with the chief. He said that the town had back up systems at the Highway Department and the Bolton Health Center.*

- His concerns with the newly passed local law #4 and situations that may need to be addressed and the need of flexibility with transfers of property.

RESOLUTION #115

Councilmember Cleavland moved, seconded by Councilmember Coon to approve the following transfers: **All in Favor. Motion Carried.**

TRANSFERS FOR MAY 2019

To	From	Amount
<u>GENERAL:</u>		
3310.4 Traffic Control CE	3120.4 Police & Constable CE	\$345.00
5132.2 Garage EQ	5132.4 Garage CE	\$680.00
<u>HIGHWAY:</u>		
5130.2 Machinery EQ	Fund Balance	\$155,509.00
<u>WATER:</u>		
1440.4 Professional Services	8330.2 Purification EQ	\$5,800.00

RESOLUTION #116

Councilmember MacEwan moved, seconded by Councilmember Cleavland to approve payment of the following bills: **All in Favor. Motion Carried.**

Pay the Bills:

Voucher		Amount
Abstract 4A		
General	558-559	\$400.00
Highway	199	219,635.59
Abstract 4B		
General	587-627	5,449.08
Sewer	130-137	3,652.63
Water	113-116	1,571.55
St Lights	14-15	46.90
Abstract 5		

General	493-557 560-586 628-691	\$72,132.17
Highway	182-198 200-237	202,664.77
Sewer	111-129 138-152	14,990.53
Water	97-112 117-134	22,451.44
Sewer Improve	12-15	3,384.19
St Lights	16	479.41

Convene as the Local Board of Health

RESOLUTION #117

Councilmember Wilson moved, seconded by Councilmember MacEwan to convene as the Local Board of Health. **All in Favor. Motion Carried.**

- Resolution to approve the extension of the installation of the Dague/Coon septic system to June 4, 2019.

RESOLUTION #118

Councilmember Wilson moved, seconded by Councilmember MacEwan to approve the extension of the installation of the Dague/Coon septic system to June 4, 2019. **All in Favor. Motion Carried.**

Reconvene as the Bolton Town Board

RESOLUTION #119

Councilmember MacEwan moved, seconded by Councilmember Cleavland to reconvene as the Bolton Town Board. **All in Favor. Motion Carried.**

Executive Session:

RESOLUTION #120

Councilmember Wilson moved, seconded by Councilmember Coon to move into executive session to discuss the health of a particular individual not pending litigation. **All in Favor. Motion Carried.**

No Action Taken: 7:45pm

Minutes respectfully submitted by:

Jodi Connally
Town Clerk

Katie Persons
Minute Taker