

REGULAR MEETING  
BOLTON TOWN BOARD

November 6, 2019

Regular Meeting:

Supervisor: Ronald Conover  
Councilman: Robert MacEwan  
Councilman: Tim Coon  
Councilmember: Wanda P. Cleavland  
Councilmember: Susan Wilson  
Town Clerk: Jodi Connally  
Counsel: Michael Muller

Meeting Call to Order: 6:00 PM.

Pledge: Councilmember MacEwan

Please stand for a moment of silence for Dennis Murphy & Richard Jenne.

Minutes:

- Approve the October 1, 2019 regular Town Board Meeting Minutes.

**RESOLUTION #197**

Councilmember Cleavland moved, seconded by Councilmember MacEwan to approve the minutes of the regular Town Board Meeting held October 1, 2019. **All in Favor. Motion Carried.**

Public Hearings:

Public Hearing regarding 2020 Town Budget

- Resolution regarding 2020 Town Budget

**RESOLUTION #198**

Councilmember Wilson moved, seconded by Councilmember Cleavland to adopt the 2020 Town of Bolton Budget. All in Favor. Motion Carried.

**Convene as Bolton Water District**

**RESOLUTION #199**

Councilmember MacEwan moved, seconded by Councilmember Coon to convene as the Bolton Water District. All in Favor. Motion Carried.

Public hearing regarding 2020 Water District Budget

- Resolution regarding 2020 Water District Budget and rate schedule.

**RESOLUTION #200**

Councilmember Coon moved, seconded by Councilmember Cleavland to adopt the Water District Budget & Water Rate Schedule for 2020 (beginning January billing period 2020). **All in Favor. Motion Carried.**

- Resolution authorizing the re-levy of the outstanding 2019 receivables in the Town of Bolton Water District on the 2020 Warren County Tax bills in the amount of \$27,218.56.

**RESOLUTION #201**

Councilmember Cleavland moved, seconded by Councilmember Coon to authorize the re-levy of outstanding 2019 receivables in the Town of Bolton Water District on the 2020 Warren County Tax bills in the amount of \$27,218.56. **All in Favor. Motion Carried.**

**Convene as Bolton Sewer District**

**RESOLUTION #202**

Councilmember Coon moved, seconded by Councilmember MacEwan to convene as the Bolton Sewer District. All in Favor. Motion Carried.

Public hearing regarding 2020 Sewer Budget.

- Resolution regarding 2020 Sewer District budget and rate schedule.

**RESOLUTION #203**

Councilmember Cleavland moved, seconded by Councilmember Coon to adopt the Sewer District Budget & Sewer Rate Schedule for 2020 (beginning January billing period 2020). All in Favor. Motion Carried.

- Resolution authorizing the re-levy of outstanding 2019 receivables in the Town of Bolton Sewer district on the 2020 Warren County tax bills in the amount of \$13,755.86

**RESOLUTION #204**

Councilmember Coon moved, seconded by Councilmember Wilson to authorize the re-levy of outstanding 2019 receivables in the Town of Bolton Sewer District on the 2020 Warren County tax bills in the amount of \$13,755.86. All in Favor. Motion Carried.

## Convene as Town of Bolton Board of Health

### RESOLUTION #205

Councilmember Wilson moved, seconded by Councilmember Cleavland to convene as the Town of Bolton Local Board of Health. **All in Favor. Motion Carried.**

#### **Septic Variance:**

Melissa Vito – Parcel ID#200.18-1-40 – Property Location: 4152 Lake Shore Drive.

Granting a variance for a replacement of a fill septic system – 200 feet is required between leach field and well. 80 feet is proposed.

Supervisor Conover stated that when this project was presented previously there were questions regarding the location of neighboring wells and a number of other concerns.

Ethan Hall of Rucinski Hall Architecture detailed the updated site plan to the Board as follows:

- They went out on site and located all the adjoining wells.
- There is 100' separation from all the neighboring wells.
- The only well that is within the 100' separation is the applicant's.
- This well is down gradient from where the sewage disposal system is so they will be providing a UV filter with a particulate sensor so that if the well picks up anything coming in, it will automatically shut the water off.
- This is really the only available area to put this system and the UV filter and sensor will provide the protection needed.

Supervisor Conover inquired what the sensor would be identifying. Mr. Hall stated it would identify any particulate that might be coming through the well that would be abnormal. If it senses anything coming through that does not get picked up by the UV light it automatically shuts the water off. It is a filter that will need to be cleaned out every so often. Supervisor Conover asked if this would primarily be measuring solids in the water. Mr. Hall stated this was correct.

Supervisor Conover asked if it would be testing the quality of the water. Mr. Hall stated that the ultraviolet light would do the quality of the water. He explained that the light kills any bacteria coming through and the particulate sensor would pick up anything that went by it.

Councilmember MacEwan asked if there was a maintenance program for changing the filter. Mr. Hall replied that there was, and it is on drawing C-1.

Councilmember Cleavland asked if the UV sensor fails, would the particulate sensor be the only other safety measure. Mr. Hall stated that if the UV sensor registers any abnormalities, it would automatically shut the water off.

Supervisor Conover asked what the construction schedule would be. Mr. Hall replied ASAP.

Councilmember Wilson stated that she would like certain conditions added into the approval.

- Resolution establishing Town of Bolton as Lead Agency.

### **RESOLUTION #206**

Councilmember Cleavland moved, seconded by Councilmember MacEwan to declare the Bolton Town Board as Lead Agency under SEQRA for the proposed variance for a replacement of a fill septic system for Melissa Vito. Tax Map #200.18-1-40 – Property Location: 4152 Lake Shore Drive. **All in Favor. Motion Carried.**

- Resolution regarding SEQRA & LWRP Determinations.

Councilmember Wilson asked the Board the following questions:

Do any of the Board Members have concerns with any of the items listed in Part C., 1 through 3 of the LWRP Waterfront Assessment Form? No

1. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted by the applicant? No
2. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- A. The Applicant’s SEQRA & LWRP submissions, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns and it is hereby determined that the action to be taken is consistent with the Town of Bolton Local Waterfront Revitalization Program policies and standards.
- B. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough “hard look” and consideration of the applicant’s entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

### **RESOLUTION #207**

Councilmember Wilson moved, seconded by Councilmember Coon to make a negative declaration with regard to SEQRA & LWRP for the proposed variance for a replacement of a fill septic system for Melissa Vito. Tax Map #200.18-1-40 – Property Location: 4152 Lake Shore Drive. **All in Favor. Motion Carried.**

- Resolution to approve a variance for a replacement of a fill septic system for Melissa Vita. Tax Map #200.18-1-40 – Property Location: 4152 Lake Shore Drive.

### **RESOLUTION #208**

Councilmember Wilson moved, seconded by Councilmember Cleavland having declared the Bolton Town Board as Lead Agency, having held a public hearing and made a Negative Declaration for the SEQRA Application and a positive Determination of Consistency for the LWRP Application, make a motion to approve this application for a septic variance on Parcel ID #200.18-1-40 located at 4152 Lake Shore Drive for a replacement of a fill system as approved by Town Engineer, Tom Nace with the following conditions:

1. Dwelling is to have water saving fixtures including but not limited to: less than 2 GPM shower heads, low water use toilets, sink flow restrictors and observe water conservation practices.
2. Septic tank shall be inspected annually to determine scum and sludge accumulation by the homeowner or a qualified sewage hauler. The amount of build-up noted at each inspection should be recorded and maintained by the homeowner. The tank shall be pumped whenever the bottom of the scum layer is within 3” of the bottom of the outlet baffle or sanitary “T”. The pump-out clearances also apply to any chamber in multi-compartment tanks or to tanks in series. Most tanks should be pumped out every two to three years.
3. When septic tank is pumped, the septic tank, baffles/tees, house sewer connection and outlet shall be inspected. Baffles/tees that have deteriorated and no longer perform as designed shall be replaced. Cracked or broken lines must be repaired or replaced.
4. Any company employed to clean and service the septic tank must be a D.E.C. permitted septage hauler. Septic tanks should not be washed or disinfected after being pumped out.
5. Septic tank additives shall not be used in the septic system. Additives are unnecessary for the proper operation of disposal systems and may cause the sludge and scum in the septic tank to be discharged into the absorption field, resulting in premature failure.
6. Do not dispose of excess grease or fat into the septic system. Do not pour or dump abnormal amounts of cleaning chemicals or cleaners into sinks or toilets.
7. No vehicular traffic or parking shall be allowed on any portion of the absorption field or the sewage disposal system.
8. U/V Disinfection Notes: Section on regular maintenance as a condition of this motion shall remove the portion that reads “if the unit has a fail-safe feature” changed to “the fail-safe solenoid must be checked for proper maintenance every six months.”
9. On site well water shall be tested by a New York State, Department of Health approved laboratory for E. coli and coliform bacteria during the month of July and September.
10. Existing precast concrete seepage pit is to be filled in and abandoned.
11. There shall be a maximum occupancy limit of no more than 10 persons.

**All in Favor. Motion Carried.**

### **Reconvene as Bolton Town Board**

## **RESOLUTION #209**

Councilmember MacEwan moved, seconded by Councilmember Coon to reconvene as the Bolton Town Board. **All in Favor. Motion Carried.**

### Public in Attendance:

### Code Enforcement:

### Correspondence:

- Association of Towns regarding upcoming training.
- National Grid regarding 969 E. Schroon River Road.
- YMCA 2019 Annual Campaign
- Chuck Heiden regarding rental regulations.
- NYS DOT regarding road salt practices.
- SUNY Adirondack Theatre Program for upcoming play.
- Village of Lake George regarding “Lake George Partnership” meeting.
- Charter Communications regarding lease.
- Ken Salamone regarding tax late fees.

### Committee Reports:

## **Councilmember Rob MacEwan**

### Highway:

- Replaced dry well catch basin at shop.
- Mowing roads.
- Road Striping.
- Send trucks to other towns for blacktop.
- Extend parking lot at club.
- Push back leaf pile at Transfer Station
- Sweep streets
- Shoulder work at Ridin-Hy Road.
- Hauled winter sand.

### Recreation:

1. Recreation Center
  - A. Attendance=September=256, October=275
  - B. Calendar-See attached
  - C. New furniture has been purchased to replace the outdated.
2. Christmas Tree lighting- Sunday December 1, 2019
  - A. Ponies and a petting zoo will be provided by Horse Haven Pony Party
  - B. The remaining details of the event are almost set.
3. A movie matinee will take place on Tuesday November 26 hosted by the Recreation Department and Bolton Community Church. (Location: Bolton Community Church).

This was a successful community event last year, and will be offered again as a way to celebrate before the Thanksgiving Recess. Hot Dogs, candy, popcorn, and beverages will be provided. Movie TBD.

EMS:

Calls for Service & Billing activity thru September 2019:

Calls: 26 of which 21 were billable.

Gross Charges Billed in September:	\$ 32,014
Gross Charges Billed YTD:	\$ 258,911
Payments Received in September:	\$ 30,465
Payments Received YTD:	\$ 116,658

- Billing payments received thru September 2018 were \$110,975.08.
- Year to date payroll expense thru August was incorrectly reported. Correct amount was \$191,421.20.
- Payroll Expenses for September were \$25,087.36. Year to date thru September 2019 was \$216,508.56 versus \$214,803.17 thru September 2018.
- At the Warren County EMS Advisory Board meeting of September 24<sup>th</sup>, it was reported the County Supervisors EMS Task Force meetings and effort were halted. Last four scheduled meetings were cancelled and inquiries to the County Administrator have not been answered. Sheriff's Office going through transition.
- An EMT Basic class two nights a week is planned to begin on 10-28-19.
- EVO class in Warrensburg November 30<sup>th</sup> & December 1<sup>st</sup>.
- Glens Falls Hospital hosting an "Open Forum", October 23<sup>rd</sup> from 5:30-7:00 pm to meet providers from ED, Orthopedics, Neurology/Stroke Center & Cardiology Departments, review hospital performance metrics & patient outcomes and discuss patient care capabilities of GFH. Dinner included.
- GFH to restart billing for medical director service. We were requested to provide number of ambulance responses in 2018 (294). Have not seen a contract as yet.

Justice Court:

- During the month of October 2019, Justice Edward G. White took in \$5,208.00 and Justice Edward Stewart took in \$4,730.00. Total monies forwarded to the Town of Bolton amounted to \$9,938.00. Itemized lists are available in the Court should anyone desire to look them over.

Transfer Station:

- Total for the month is \$7,261.

- Spring cleanup cards is \$3,478.
- Sent 2 loads of 40yds of refrigerators to Cohens.
- Building needs repairs for winter

### **Councilmember Tim Coon**

#### Assessor:

- The seniors are renewing their exemptions, for those that have not renewed by now, the office will send out a reminder letter next week.
- The office is continually updating sales, addresses, and bank codes as they are received. The 2020 Valuation process has begun.
- The 2019 Final Assessment roll will be submitted to the County this week for tax billing purposes, any address changes submitted after that will be forwarded to the Town Clerks office.

#### Water:

- Total flow to distribution for the month of October 2019 is 11,760,234 gallons.
- Monthly total coli-form tests were taken according to the sampling schedule.
- Conducted all general maintenance at the water plant, p.r.v. stations, and hydrants.
- Responded to several UFPO's.
- Installed several new Neptune radio read heads to customers who require upgrades.
- All hydrants system wide was flushed in a systematic fashion on 10/15/19.
- With the assistance of the W.W.T.P we have read water meters system wide.

#### Sewer:

- Total flow for the month 5,984,423 gallons for a monthly average of 200,000 gallons.
- Casella hauled 64,000 gallons of sludge.
- We have been assisting Dylan at the water plant and working weekends, also assisted with reading water meters.
- We have conducted sampling on the bio reactor 2 times this month and continuous to be working very well and removing nitrates.
- We have had several alarms due to heavy rain events. We received 11.50 inches of rain this month.
- We have attended several training classes.
- We are getting stuff around the plant and stations ready for the winter season.
- We have been working with mark and Kathy Suozzo on the upcoming grant work.

Councilmember Coon and the Board congratulated Justin Persons on his successful test results. Councilmember Coon stated that they are doing great work with the bioreactor.

### **Councilmember Susan Wilson**



## Planning / Zoning:

### Clerks Office:

- Prepared equipment for quarterly meter reading.
- We continue to work with the water department in an effort to upgrade to radio read meters.
- Resident clean-up cards are still available for pick up in the Clerk's Office, 1384 issued to date.
- Sold 40 hunting / fishing licenses.
- Sold \$2191.00 in landfill tickets at the counter.
- Issued resident parking permits.
- Dog licenses and renewals.
- Issued numerous burn permits.
- Notarized numerous documents.
- Prepared and entered invoices for payment.
- Balanced monthly abstracts.
- Ordered supplies for various departments.
- Reservation at the community center.
- Updated tax changes from the Assessor's office.
- Marriage licenses.
- Death Certificates.
- Issued numerous disability parking plaques.
- Kelli is making progress on the task of preserving historic burial permits.

### Bolton Septic Inspection Program (B-SIP):

Seems to be running very well and they seem to have septic inspections almost every week or so and for the most part they are all passing which is great news. The few that have failed are being corrected and the program seems to be functioning just as they had hoped.

### Supervisors Office:

#### **Councilmember Wanda Cleavland**

### Police:

- 39 patrol shifts, 381 reportable activities and 340 property checks.
- 10/14 switched the lights to flash for the season.
- 10/22 PO Lail participated in a lock down drill at BCS.
- 10/30-10/31 Chief Neumann, P.O. Lail & P.O. Comeau performed Cabbage Night and Halloween patrols without incident.

### Supervisor's Report:

- Deposits: \$464,686.64
- Disbursements: \$713,242.43

- Storm damage, FEMA threshold and accounting. *There has been significant damage to Padanarum Road. This will be a big job and will take some time to do this project.*
- Bioreactor continues to operate within design parameters, tour by Deputy Commissioner Tierney and NYSDEC. *They were amazed with the efficiency of the results. They will submit the plans to DEC to bring the next cell on line hopefully by the spring of next year.*
- Water Plant: storm flows created some pigmentation issues with pond water, we are dealing with that issue.
- Fall flushing of the water system went well.
- Two new live edge plows have been delivered.
- Fall Water District leak detection program. *Rural Water will be in to help inspect and track down leaks.*

Supervisor Conover read his budget letter into the minutes:

I am pleased to report that the 2020 Bolton Town Budget maintains the Town property tax rate at 51.8 cents per thousand of assessed value. This was made possible by improving sales tax revenues and continued expansion of our tax base. The Town General Fund Appropriation for 2020 is \$3,646,813.

The Highway Fund appropriation for 2020 is \$1,997,826. Down approximately \$100,000 from our 2019 amended budget. As in previous years, should revenues continue to be strong for the remainder of 2019 and into 2020 we will consider increasing budgeted amounts for our road and bridge improvement program.

Our Lighting District property tax levy for 2020 is \$31,000 unchanged from 2019.

The 2019 Water District Budget proposes no increase in water rates for 2020. Our program to move to radio read meters will continue in 2020, as well as identifying and fixing water leaks with an annual leak detection program and twice a year flushing. As always, we will continue to do everything possible to ensure that the Water District operates in an efficient and financially responsible manner and that a quality product is delivered to our customers. We continue to invest in our operators, plant, distribution system and pressure reducing stations. We were fortunate to have secured a large state grant to help with needed improvements. These improvements are scheduled to take place in 2020. That said there is a local share cost to the water district that goes along with these grants and we will continue to do our best to keep these costs to a minimum while we make needed improvements.

The 2020 Sewer District Budget includes a .25 cent per thousand-gallon increase in sewer rates for 2020. In addition, the minimum quarterly gallon charge will be increased to 7000 gallons. For our minimum use customers this represents a total annual charge of \$339.20 per year. This increase is made necessary by the continuing need to upgrade and modernize our plant and collection system. While much progress has been made within the Sewer District it has come at a cost and there is much more work to do. As the Board is aware we have an ambitious improvement plan for the sewer plant, collection system and pump stations. Our approach is to take advantage of the latest affordable technology, like the Wood-Chip Bioreactor and when

possible seek grant assistance to accelerate the upgrades and aid us with costs associated with our improvement plans.

Overall, I believe the Town Board has prepared a solid 2020 Budget. We have adopted conservative revenue projections and a responsible expenditure plan. It is an expenditure plan that provides the level of service residents expect, supports our community organizations, contributes to the protection of Lake George, upgrades our infrastructure, protects our residents and visitors and replaces aged vehicles and equipment, as a few examples. As always, we will keep a very watchful eye on all revenue and expenditure line items as we finish 2019 and move into 2020. The Town of Bolton continues to be in excellent financial shape.

A special thanks to Town of Bolton Bookkeeper Mariann Roberts Huck for her assistance in the preparation of the 2020 Town of Bolton Budget. During our budget workshops the Town Board completed a line by line review of the Tentative 2020 Town Budget. It is very much a team effort. Last but certainly not least my thanks to the Town Departments for their excellent work and dedication to Bolton.

**New Business:**

- Resolution by the Town Board of the Town of Bolton authorizing the Supervisor to enter into a Memorandum of Agreement relating to Comprehensive Watershed Management Plan for Lake George – Town of Queensbury – #C1000678 in the amount not to exceed \$4,500.

**RESOLUTION #210**

Councilmember Coon moved, seconded by Councilmember MacEwan to authorize the Supervisor to enter into a Memorandum of Agreement relating to Comprehensive Watershed Management Plan for Lake George – Town of Queensbury – #C1000678 in the amount not to exceed \$4,500 as follows:

WHEREAS, the Town of Bolton believes that the environmental health and overall quality of life in the Lake George Watershed area is critical to the social and economic well being for the Town of Bolton, Warren County and the region in general and has partnered with local municipalities (Parties), to develop a Watershed Action Plan (Plan) to guide future actions for the protection and improvement of the watershed and water quality on Lake George, and

WHEREAS, by Resolution 16,2017, the Queensbury Town Board authorized execution of Grant Agreement #C1000678 with New York State for a Project referred to as the Comprehensive Watershed Management Plan for Lake George – Town of Queensbury – Grant #C1000678 and accepted grant funds on behalf of all participating municipalities in the Lake George Watershed Coalition for implementation of a Local Waterfront Revitalization Program and to support the development of a Comprehensive Watershed Management Plan for the whole of Lake George (Project), and

WHEREAS, the Town of Bolton wishes to contribute matching funds in the amount of \$4,500 toward the Project as more specifically set forth in the “Comprehensive Watershed

Management Plan for Lake George” information from the Warren County Planning Department dated September 12, 2019 and presented at this meeting, and

WHEREAS, the Bolton Town Board wishes to enter into a Memorandum of Agreement Relating to Comprehensive Watershed Management Plan for Lake George – Town of Queensbury – C1000678 between the Town and Parties,

NOW, THEREFORE, BE IT

RESOLVED, that the Bolton Town Board hereby authorizes the provision of matching funds in the amount of \$4,500 in the interest of advancing the important work of protecting the preservation of water quality of Lake George as may be specifically set forth in a MOA between the Town and other local municipalities (Parties) to be in such form as may be acceptable to the Town Supervisor and/or Town Counsel, and

BE IT FURTHER,

RESOLVED, that the Town Board further authorizes and directs the Town Supervisor to sign any needed MOA and any other documentation and further authorizes and directs the Town Supervisor, Town Counsel and/or Town Budget Officer to take all such other and further actions necessary to effectuate the terms of this Resolution.

**All in Favor. Motion Carried.**

- Resolution to approve the use of Veterans Park for the annual BCS PTO Turkey Trot 5K Run on November 23, 2019 starting at 7:00am to 1:00pm.

**RESOLUTION #211**

Councilmember Wilson moved, seconded by Councilmember Cleavland to approve the use of Veterans Park for the annual BCS PTO Turkey Trot 5K Run on November 23, 2019 starting at 7:00am to 1:00pm. **All in Favor. Motion Carried.**

- Resolution to ratify and authorize the Supervisor to sign an agreement to renew the Humana Group Medicare Advantage Plan active January 1, 2020.

Supervisor Conover stated they have been getting good feedback for this plan.

**RESOLUTION #212**

Councilmember Coon moved, seconded by Councilmember MacEwan to ratify and authorize the Supervisor to sign an agreement to renew the Humana Group Medicare Advantage Plan active January 1, 2020. **All in Favor. Motion Carried.**

- Resolution to ratify the adoption of a newly updated Sexual Harassment Policy for the Town of Bolton to meet the new regulations adopted by New York State.

### **RESOLUTION #213**

Councilmember Wilson moved, seconded by Councilmember Cleavland to ratify the adoption of a newly updated Sexual Harassment Policy for the Town of Bolton to meet the new regulations adopted by New York State. **All in Favor. Motion Carried.**

- Resolution to appoint Wendy Burkowski to a 1-year term to the Warren County Youth Board to expire December 31, 2020.

The Board expressed their thanks to Wendy for her many years of service on the Warren County Youth Board.

### **RESOLUTION #214**

Councilmember MacEwan moved, seconded by Councilmember Coon to appoint Wendy Burkowski to a 1-year term to the Warren County Youth Board to expire December 31, 2020. **All in Favor. Motion Carried.**

- Resolution to authorize seasonal road closing for the Town of Bolton as follows: Notice is hereby given that Water Plant Road from the Susan Huck property to Potter Hill Road and Padanarum Road from Comstock Road to Wardsboro Road will not be maintained by the Town of Bolton Highway effective December 1, 2019 through April 1, 2020, and that the Town Clerk be authorized to place a public notice to this affect.

### **RESOLUTION #215**

Councilmember Wilson moved, seconded by Councilmember Coon to authorize seasonal road closing for the Town of Bolton as follows: Notice is hereby given that Water Plant Road from the Susan Huck property to Potter Hill Road and Padanarum Road from Comstock Road to Wardsboro Road will not be maintained by the Town of Bolton Highway effective December 1, 2019 through April 1, 2020, and that the Town Clerk be authorized to place a public notice to this affect. **All in Favor. Motion Carried.**

- Resolution to authorize the Supervisor to sign a 2020 contract with the City of Glens Falls for Mass Transit in the amount of \$2,075.

### **RESOLUTION #216**

Councilmember MacEwan moved, seconded by Councilmember Cleavland to authorize the Supervisor to sign a 2020 contract with the City of Glens Falls for Mass Transit in the amount of \$2,075. **All in Favor. Motion Carried.**

- Resolution to authorize the use of the Cross-Street Parking Lot by the Farmers Market for the summer of 2020 every Friday 9am to 2pm from June 26 to August 28, 2020 for a total of 10 weeks.

### **RESOLUTION #217**

Councilmember Coon moved, seconded by Councilmember Wilson to authorize the use of the Cross-Street Parking Lot by the Farmers Market for the summer of 2020 every Friday 9am to 2pm from June 26 to August 28, 2020 for a total of 10 weeks. **All in Favor. Motion Carried.**

- Resolution to authorize and ratify the purchase of a 2020 Ford Explorer Police for the Bolton Police Department from National Auto Fleet Group in the amount not to exceed \$38,768.

### **RESOLUTION #218**

Councilmember Cleavland moved, seconded by Councilmember Coon to authorize and ratify the purchase of a 2020 Ford Explorer Police for the Bolton Police Department from National Auto Fleet Group in the amount not to exceed \$38,768. **All in Favor. Motion Carried.**

- Resolution to authorize the purchase of a 2019 Ford Super Duty F-550 for the Parks Department from National Auto Fleet in the amount not to exceed \$65,004.99.

### **RESOLUTION #219**

Councilmember Coon moved, seconded by Councilmember Wilson to authorize the purchase of a 2019 Ford Super Duty F-550 for the Parks Department from National Auto Fleet in the amount not to exceed \$65,004.99. **All in Favor. Motion Carried.**

- Resolution authorizing the Supervisor to sign an agreement for 2020 with Hudson Headwaters Health Network for Hepatitis B Vaccination Services for the Town of Bolton at a cost of \$65 for each Hepatitis B Vaccination.

### **RESOLUTION #220**

Councilmember MacEwan moved, seconded by Councilmember Coon to authorize the Supervisor to sign an agreement for 2020 with Hudson Headwaters Health Network for Hepatitis B Vaccination Services for the Town of Bolton at a cost of \$65 for each Hepatitis B Vaccination. **All in Favor. Motion Carried.**

- Resolution authorizing Jodi Connally and Rebecca Coon to attend Tax training at the Clifton Park Town Hall on Tuesday December 3, 2019.

### **RESOLUTION #221**

Councilmember Cleavland moved, seconded by Councilmember Coon to authorize Jodi Connally and Rebecca Coon to attend Tax training at the Clifton Park Town Hall on Tuesday December 3, 2019. **All in Favor. Motion Carried.**

- Resolution authorizing Jodi Connally and Rebecca Coon to attend Vital Statistics training in Saratoga Springs on Monday December 9, 2019.

**RESOLUTION #222**

Councilmember Coon moved, seconded by Councilmember MacEwan to authorize Jodi Connally and Rebecca Coon to attend Vital Statistics training in Saratoga Springs on Monday December 9, 2019. **All in Favor. Motion Carried.**

- Resolution to authorize a Public Hearing on December 3, 2019 to consider amending ordinance #28, entitled MECHANICALLY PROPELLED VESSELS. REGULATING THE SPEED OF MOTORBOATS IN THE TOWN OF BOLTON.

TO BE ADDED  
A NEW SECTION 3

SECTION 3

FINES

Where a court of competent jurisdiction, after due process, shall make a finding that an operator of a motor vessel shall have been found to have operated a motorboat in violation of any speed limitation herein specified, the civil penalty that may be imposed shall be (1) upon any first violation for speeding, a sum not to exceed \$100; (2) upon any second violation for speeding, within a year of a first violation a sum not to exceed \$200; and (3) upon any third or subsequent violation for speeding, within a year of a prior violation, a sum not to exceed \$300.

Ordinance #28 shall also provide that the Town Board may from time to time restate, amend or otherwise provide for different or additional civil penalties by subsequent resolution of the Town Board.

Atty. Muller explained that there was a need for a reasonable fee schedule in the ordinance to impose financial penalties. This is very rarely applied, but when it is, it ought to have some teeth in it.

**RESOLUTION #223**

Councilmember Cleavland moved, seconded by Councilmember Coon to authorize a Public Hearing on December 3, 2019 to consider amending ordinance #28, entitled MECHANICALLY PROPELLED VESSELS. REGULATING THE SPEED OF MOTORBOATS IN THE TOWN OF BOLTON. **All in Favor. Motion Carried.**

Public in Attendance:

**RESOLUTION #224**

Councilmember Wilson moved, seconded by Councilmember Cleavland to approve the following transfers: **All in Favor. Motion Carried.**

TRANSFERS FOR NOVEMBER 2019:

To	From	Amount
<u>GENERAL:</u>		
1355.4 Assessor CE	1990.4 Contingency	\$4,346.00
1650.4 Central Comm CE	1620.2 Build/Grounds EQ	\$5,000.00
3120.2 Police/Constable EQ	3120.1 Police/Constable PS	\$3,085.00
8010.2 Zoning/Planning EQ	8010.4 Zoning/Planning CE	\$407.00
8160.4 Refuse/Garbage CE	1990.4 Contingency	\$6,500.00
<u>HIGHWAY:</u>		
5110.4 General Repairs CE	5110.1 General Repairs PS	\$10,117.00
5112.2 Permanent Imp EQ	9060.8 Medical Ins Town Share	\$17,817.00
5130.4 Machinery CE	5120.4 Bridges/Culverts CE	\$19,316.00
5140.4 Brush/Weeds CE	5142.1 Snow/Ice PS	\$106.00
<u>WATER:</u>		
1440.4 Professional Services	8310.1 Administration PS	\$4,928.00
8330.4 Purification CE	8330.2 Purification EQ	\$1,861.00
8340.4 Transm/Distribution CE	Fund Balance	\$28,895.00
<u>SEWER:</u>		
8110.1 Administration PS	1440.4 Professional Services	\$2,500.00
8110.1 Administration PS	1990.4 Contingency	\$2,500.00
8110.1 Administration PS	8110.2 Administration EQ	\$1,000.00
8130.4 Treatment/Disposal CE	Fund Balance	\$11,838.00
9789.7 Loan Repayment Int	9780.6 Debt Payments	\$4,290.00

ADDITIONAL TRANSFERS:

\$100,000. To be transferred to Highway District from General Fund

ADDITIONAL TRANSFERS FOR OCTOBER 2019:



To	From	Amount
<u>GENERAL:</u>		
9789.7 Loan Repayment Int	9780.6 Debt Payments	\$28,956.00
<u>WATER:</u>		
9789.7 Loan Repayment Int	9780.6 Debt Payments	\$11,352.00
<u>SEWER:</u>		
8110.1 Administration PS	8130.2 Sewage Treatment EQ	\$5,000.00
8120.4 Sanitary Sewers CE	8120.2 Sewage Collection EQ	\$5,000.00

**RESOLUTION #225**

Councilmember MacEwan moved, seconded by Councilmember Coon to approve payment of the following bills: **All in Favor. Motion Carried.**

Pay the Bills:

Voucher		Amount
Abstract 10A		
General	1559-1596	5,458.83
Sewer	356-365	2,997.82
Water	294-297	1,612.46
St Lights	35-37	693.62
Abstract 11		
General	1478-1558 1597-1629	\$117,498.64
Highway	420-459	327,627.32
Sewer	338-355 366-374	15,077.60
Water	274-293 298-307	39,129.55
Sewer Improve	34-39	4,272.49
Water Improve	6	7,500.00
Tourism	47-49	41,845.00
Roger's Park Phase 5	3	4,682.43
Roger's Park Phase 4	4	345.00
St Lights	38-39	2,677.79

Executive Session:

**RESOLUTION #226**

Councilmember Cleavland moved, seconded by Councilmember Coon to move to Executive Session to discuss matters dealing with a particular Town of Bolton subcontractor. **All in Favor. Motion Carried.**

No Action Taken: 6:42pm

Minutes respectfully submitted by:

Jodi Connally  
Town Clerk

Katie Persons  
Minute Taker