

REGULAR MEETING
BOLTON TOWN BOARD

February 4, 2020

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilman: Tim Coon
Councilmember: Wanda P. Cleavland
Councilmember: Susan Wilson
Town Clerk: Jodi Connally
Counsel: Michael Muller

Meeting Call to Order: 6:00 PM.

Pledge: Councilmember Wilson

Please stand for a moment of silence for Harry Demarest, Guenther Roessler, Paul Vega, Jon Richardson, Bill Baker, Gail Moon & Thomas Curri.

Minutes:

- Approve the January 7, 2020 Organizational Minutes and Regular Town Board Meeting Minutes.

RESOLUTION #42

Councilmember Coon moved, seconded by Councilmember MacEwan to approve the January 7, 2020 Organizational Minutes and Regular Town Board Meeting Minutes. **All in Favor. Motion Carried.**

Public in Attendance:

Donald Roessler & Veronica LaPlant presented the Town of Bolton with a model of a Bolton Fire Boat built by Guenther Roessler to display in the town hall. Donald stated that Mr. Roessler had built the boat about 20 years ago and that he had paid great attention detail to the model, which also had working water guns on it. He said it was an honor to have the town display it.

Supervisor Conover thanked them for the generous donation and said that town was honored to accept it. The entire community knows the long history Mr. Roessler had with the fire department. Donald Roessler stated that his Dad was in the fire department for 35 years, 19 of those years as the Treasurer.

Correspondence:

- The Lake George Club – notification of application of liquor license renewal for 2020 season.
- NYS DOT regarding pavement corrective maintenance contract D264177.
- Matthew F. Fuller, Esq. regarding LGWC.
- NYS DOH sample schedule.
- NYS DEC Mine Permit.
- LGLC Living Land Series.
- Johnsbury Historical Society annual membership request.

Committee Reports:

Councilmember Rob MacEwan

Justice Court:

During the month of January 2020, Justice Edward G. White took in \$4,648.00 and Justice Joe Connolly took in \$937.00. Total monies forwarded to the Town of Bolton amounted to \$5,585.00. Itemized lists are available in the Court should anyone desire to look them over.

Transfer Station:

- Total for the month is \$5,626.00
- Spring cleanup cards \$3,874.00
- Building needs repairs.
- Donated bottles to the BCS.

Councilmember MacEwan stated they were working on getting the gate fixed.

Highway

- Cleaned up several snow and ice storms.
- Plow, sand and salt.
- Cleaned up several tree branches and limbs from ice.
- Put salt brine on roads.
- Sanded several seniors.
- Repair potholes.
- Cleaned trucks.
- Cleaned streets.

Councilmember Tim Coon

Assessor:

- The 2020 Assessment Roll project is proceeding on schedule, in addition to keeping up with building permits, CO's, sales, mailing addresses, and map changes.
- We are nervously waiting to see what Governor Cuomo's budget will do to the STAR program this year. Each time NYS makes these changes, it gets very confusing for our taxpayers, especially our Senior population.

Sewer:

- Total flow for the month 4,526,473 gallons for a daily average of 150,000 gallons.
- Casella hauled 8,000 gallons of sludge.
- We conducted bio sampling twice this month and continues to be working very well.
- We plowed snow around the plant and stations.
- Jack hall was here several times fixing heat in the building.
- We had waste management remove all our grit and grease that has been here for years. They removed 40 yards.
- We had to replace our air lance for the sand filter # 1 because it became disconnected near the bottom of filter.
- We have been working with mark and Kathy Suozzo on upcoming grants and a few issues at the plant and stations.

Councilmember Susan Wilson

Planning / Zoning:

- Jim Martin is in the process of updating all of the information they have been compiling over the last couple of years to the draft zoning code. He has completed the first 5 Articles and will continue to work on them 5 at a time. Once completed they will be sent to the APA for review.
- Mike, Rich, and I continue to meet with Jim Martin to review the zoning code update.
- We also meet regularly each month to discuss projects, issues or concerns or to meet with residents.
- The Planning Office for the month of January collected fees in the amount of \$630.00 for various items including Certificates of Compliance, Septic Permits, Variances, Site Plan Reviews, Stormwater Permits, After the Fact Fees and Engineering Fees.

Clerk's Office:

- 2020 tax season. Numerous phone inquiries and continuously updating changes from the Assessor's office. Taxes are now available to be paid on-line at either the Town of Bolton's website www.boltonnewyork.com or Bas.gov-online tax portal.
- Total Collected as of January 31 - \$6,303,192.62
- Prepared equipment for the January water billing cycle
- Jodi assisted new Town Clerk's in 3 surrounding towns on a variety of topics
- Satisfied several FOIL requests
- Resident clean-up cards are still available for pick up in the Clerk's Office
- hunting / fishing licenses
- Sold \$2441.00 in landfill tickets at the counter
- Numerous legal advertisements with the Post Star
- Issued resident parking permits
- Dog licenses and renewals.
- Issued numerous burn permits
- Notarized numerous documents
- Prepared and entered invoices for payment

- Balanced monthly abstracts
- Ordered supplies for various departments
- Reservation at the community center
- Marriage licenses
- Death Certificates
- Issued numerous disability parking plaques

Councilmember Wanda Cleavland

Police:

- 39 patrol shifts, 363 reportable activities.
- P. O. Spahn conducted town wide check of streetlights. 19 streetlights were found to be malfunctioning and were reported to National Grid.
- The Police Department is happy to announce that P.O. Mortimer Keane has returned to our ranks.

Supervisor's Report:

- Deposits: \$ 1,796,311.57
- Disbursements: \$ 554,887.40
- Warren County Sales Tax up 2.1% for 2019.
- New brine supplier identified.
- Town busy last two weekends.
- No major issues with sewer or water.
- Water Meter reads complete, bills should be going out shortly.
- Purchased leak detection equipment to assist with identifying breaks and other distribution issues.
- Route 9N resurfacing by NYS DOT expected to be underway this year.
- Last Thursday we had a plaque presentation to Judge Edward Stewart who has retired after 27 years as Town Justice and at least 5 years as Town Assessor.

New Business:

- Resolution authorizing the allocation of \$5,000 to the Friends of Up Yonda for 2020.

Councilmember Wilson stated that this group was very active in the community working to support Up Yonda Farm. Supervisor Conover said that they were doing a great job.

RESOLUTION #43

Councilmember MacEwan moved, seconded by Councilmember Coon to authorize the allocation of \$5,000 to the Friends of Up Yonda for 2020. **All in Favor. Motion Carried.**

- Resolution authorizing \$1,000.00 for the Lake George Triathlon Festival for 2020. Councilmember Wilson stated they have been supporting this event for the last few years.

RESOLUTION #44

Councilmember Wilson moved, seconded by Councilmember Cleavland to authorize the allocation of \$1,000.00 for the Lake George Triathlon Festival in 2020. **All in Favor. Motion Carried.**

- Resolution to accept and approve the annual audit reports for the Supervisor's Office, Tax Collector, Town Clerk and Justice Court.

Supervisor Conover thanked Councilmembers Wilson and Cleavland for completing these annual audits. Councilmember Wilson stated that it was always a revelation of all the many duties in the various offices.

RESOLUTION #45

Councilmember Coon moved, seconded by Councilmember MacEwan to accept and approve the annual audit reports for the Supervisor's Office, Tax Collector, Town Clerk and Justice Court. **All in Favor. Motion Carried.**

- Resolution to authorize the Town Clerk to prepare and distribute the annual Resident Clean- up cards.

RESOLUTION #46

Councilmember MacEwan moved, seconded by Councilmember Coon to authorize the Town Clerk to prepare and distribute the annual Resident Clean-up cards. **All in Favor. Motion Carried.**

Public in Attendance:

Megan Baker thanked the Board for the use of the pier for their upcoming gala and gave the following report for the library:

- Our Community Health Series will continue on Wednesday, February 12 at 6:30, with the Bolton EMS. This will be an open forum where we can have a discussion health and safety in the home. The BEMS will provide an opportunity for community members to learn what services are available to them in an emergency. The library has several more planned for the coming months, including Linda Perry in March, Dementia - What Does It Mean in April, and Navigating the Grocery Store for May.
- Have I ever told you how much I love the movie "Love Actually"? I have probably seen it 200 times -and once in Portuguese and another in German. So I am super excited to tell you about our next display. The theme is Love Actually - and it is really pretty.
- Along the same line, the library will once again host a Community Read in February with "Love Actually" as the theme. Community members have been asked and the list is very exciting. Posters should be around town in the next few days.

- From her earliest days, Patsy Jefferson knows that though her father loves his family dearly, his devotion to his country runs deeper still. As Thomas Jefferson's oldest daughter, she becomes his helpmate, protector, and constant companion in the wake of her mother's death, traveling with him when he becomes American minister to France. It is in Paris, at the glittering court and among the first tumultuous days of revolution, that fifteen-year-old Patsy learns about her father's troubling liaison with Sally Hemings, a slave girl her own age.
- Mark your calendars, we have scheduled the Cabin Fever Party 2020. The date is Sunday, March 22nd - starting at 3pm. Location - Fredericks, music by Blue Moon, great food, and smores by the fire-pit.

Zandy Gabriels recommended the town look into electric charging stations for the town. Supervisor Conover stated that they were hoping to have these installed later in the upcoming year.

He questioned the 7 year appointment to the Planning Board and Zoning Board. Supervisor Conover stated the town attorney had answered this at the last meeting, but they would look into it for him.

RESOLUTION #47

Councilmember Cleavland moved, seconded by Councilmember Wilson to approve the following transfers: **All in Favor. Motion Carried.**

TRANSFERS FOR FEBRUARY 2020

| To | From | Amount |
|----------------------|----------------------|-------------|
| <u>GENERAL:</u> | | |
| 1220.2 Supervisor EQ | 1220.4 Supervisor CE | \$1,000.00 |
| 7110.2 Parks EQ | Fund Balance | \$64,000.00 |

RESOLUTION #48

Councilmember MacEwan moved, seconded by Councilmember Coon to approve payment of the following bills: **All in Favor. Motion Carried.**

Pay the Bills:

| | Vouchers | Amount |
|-------------|----------|----------|
| Abstract 1A | | |
| General | 96-136 | 7,689.07 |
| Sewer | 20-29 | 3,361.30 |
| Water | 23-25 | 1,366.07 |

| | | |
|-----------|-----|--------|
| St Lights | 1-3 | 759.48 |
|-----------|-----|--------|

Abstract 2

| | | |
|---------------------|--------------|------------|
| General | 9-95 137-161 | 406,794.20 |
| Highway | 2-48 | 64,087.55 |
| Sewer | 3-19 30-34 | 10,118.55 |
| Water | 3-22 26-30 | 10,093.15 |
| Water Improve | 1 | 11,087.50 |
| Rogers Park Phase 4 | 1 | 472.48 |
| Rogers Park Phase 5 | 1 | 2,295.05 |
| St Lights | 4 | 829.57 |
| Tourism | 1-3 | 56,000.00 |
| Sewer Improve | 1 | 1,765.00 |

Motion to Adjourn

RESOLUTION #49

Councilmember Cleavland moved, seconded by Councilmember Coon to adjourn. **All in Favor.**
Motion Carried.

Adjourn: 7:26pm

Minutes respectfully submitted by:

Jodi Connally
Town Clerk

Katie Persons
Minute Taker