

REGULAR MEETING
BOLTON TOWN BOARD

March 3, 2020

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilman: Tim Coon
Councilmember: Wanda P. Cleavland
Councilmember: Susan Wilson
Town Clerk: Jodi Connally
Counsel: Michael Muller

Meeting Call to Order: 6:00 PM.

Pledge: Councilmember Coon

Please stand for a moment of silence for Vivian Simonson

Minutes:

- Approve the February 4, 2020 Regular Town Board Meeting Minutes.

RESOLUTION #50

Councilmember Coon moved, seconded by Councilmember Cleavland to approve the February 4, 2020 Regular Town Board Meeting Minutes. **All in Favor. Motion Carried.**

Public Hearing:

Convene as the Town of Bolton Board of Health

RESOLUTION #51

Councilmember Wilson moved, seconded by Councilmember Coon to convene as the Town of Bolton Local Board of Health. **All in Favor. Motion Carried.**

Public hearing regarding septic system replacement to discuss and possibly grant variances on March 3, 2020 at 6:00 pm at the Town Hall for a wastewater disposal system for Robert & Arlene Shurts. Tax Map # 156.20-1-16. Property location 15 Cottage Lane. - The system as proposed requires 6 wastewater variances based on local and state wastewater codes. 1) Deficient sideline setback one side 15' total 30': 3'-8" is proposed on the north side of the

dispersal field and 11'-6" on the north side of the treatment shed; 2) Deficient rear setback 20' is required: 0'-0" is proposed; 3) Deficient horizontal setback from enhanced treatment unit to dwelling 10' is required: 0'-0" is proposed; 4) Deficient horizontal setback enhanced treatment unit to well 100' required: 31'-7" is proposed; 5) Deficient setback from dispersal system to well 200' is required: 77'-7" is proposed and 6) Deficient depth to bedrock 2' required: 1'-3" is proposed.

Tom Jarrett presented the following:

- The property is very small and constrained by slopes, shallow bedrock and size.
- They have an old antiquated wastewater disposal system.
- Nobody really knows what is in the ground or how it is treating wastewater.
- They would like to upgrade their system proactively.
- After evaluating a number of systems, they recommend the Busse System.
- He handed out some literature on this system to the Board.
- This system greatly exceeds the NSF45 & 245 standards and is an exceptional system.
- They designed a dispersal system up behind the house in the upper corner of the property.
- This is not really a leaching system but actually a dispersal system for the high-quality effluent.
- It has a much smaller footprint and fits on this property.
- 3 of the required variances are property line setbacks, which he detailed on the plans.
- They will not be impacting the neighbor at all.
- They need a shed to house the system, which will be adjacent to the house on the north side.
- The other 3 setbacks are setbacks to the well from the treatment system.
- The treatment system is fully contained in the tanks located in the shed.
- The dispersal system is also less than 100' from the well, but the existing wastewater system is much closer to the well than the one they are proposing.
- They are also installing an ultraviolet treatment system on the well as an added precaution.
- They think that overall, these are relatively minor variances.
- The plans show the layout of the system and the process of the system and operational notes.
- There will be contracts in place to monitor the operation of the system and a maintenance agreement into perpetuity.
- Copies of these can be provided to the town annually.

Steven Grubber of Busse New York, gave an overview of this enhanced wastewater treatment system to the Board stating it was an ecological and environmentally superior system. He explained that it was a miniaturization of the most sophisticated membrane wastewater treatment systems being used in the United States and around the world.

Supervisor Conover inquired about alarms. Mr. Jarrett stated that the high-water alarm shuts the water supply off. They have already built in a buffer volume to take any water already in the system and store it in the treatment plant until power is back on.

Chris Navitsky, Lake George Waterkeeper stated that they were excited to see this type of system and technology being used here and they support this request and believe that it is a great solution.

Zandy Gabriels inquired about the nutrient removal process. Mr. Jarrett stated that the Busse System does not remove as much phosphorus as they would like to see, so they use soil for phosphorus removal. Mr. Grubber stated they have additional tanks that can be added on to further reduce the phosphorus if desired or required.

Councilmember Wilson inquired about the seasonality use of the system. Mr. Jarrett replied that this system is amenable to that. If truly shut down for season it would be drained and shut down. If used only on weekends, the system automatically slows way down to remain functional.

Supervisor Conover inquired if the Board could be shown how this system works once it was installed and operational. Mr. Jarrett stated that the homeowner has agreed to allow this to be used as a demonstration system.

Councilmember Wilson asked about water softeners or grinders. Mr. Grubber stated that for normal family use the system works fine. For industrial use, the system would need to be adjusted.

- Resolution designating Bolton Town Board as lead agency under SEQRA.

RESOLUTION #52

Councilmember Wilson moved, seconded by Councilmember MacEwan to declare the Bolton Town Board as Lead Agency under SEQRA for the proposed variance for a replacement of a wastewater disposal system for Robert & Arlene Shurts. Tax Map # 156.20-1-16. Property location: 15 Cottage Lane. **All in Favor. Motion Carried.**

- Resolution regarding SEQRA & LWRP determinations.

Councilmember Wilson asked the Board the following questions:

Do any of the Board Members have concerns with any of the items listed in Part C, 1 through 3 of the LWRP Waterfront Assessment Form? No

1. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted by the applicant? No
2. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- A. The Applicant's SEQRA & LWRP submissions, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns and it is hereby determined that the action to be taken is consistent with the Town of Bolton Local Waterfront Revitalization Program policies and standards.
- B. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough "hard look" and consideration of the applicant's entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

RESOLUTION #53

Councilmember Wilson moved, seconded by Councilmember Coon to make a negative declaration with regard to SEQRA & LWRP for the proposed variance for a wastewater disposal system for Robert & Arlene Shurts. Tax Map # 156.20-1-16. Property location: 15 Cottage Lane. **All in Favor. Motion Carried.**

- Resolution to approve a variance for a replacement wastewater disposal system for Shurts. Tax Map # 165.20-1-16. Property location: 15 Cottage Lane.

RESOLUTION #54

Councilmember Wilson moved, seconded by Councilmember Coon having declared the Bolton Town Board as Lead Agency, having held a public hearing and made a Negative Declaration for the SEQRA Application and a positive Determination of Consistency for the LWRP Application, make a motion to approve this application for a septic variance on Parcel ID #156.20-1-16 located at 15 Cottage Lane for a replacement wastewater disposal system for Robert & Arlene Shurts and approved by acting engineer, Richard Miller P.E. with the following conditions:

1. The existing well shall be provided with an NSF certified ultraviolet disinfection system that meets NY State standards for potable water disinfection.
2. The owner shall maintain a contract with a qualified firm to provide semi-annual inspection and maintenance of the Enhanced Treatment Unit and copies of the contract are to be provided to the Town of Bolton annually.
3. No garbage grinder shall be installed in the structure.

All in Favor. Motion Carried.

Public hearing regarding septic system replacement to discuss and possibly grant variances on March 3, 2020 at 6:00 pm at the Town Hall for a wastewater disposal system for property owner David Hariton. Tax Map # 172.02-1-6. Property location 14 Mile Island.

Eric Murdoch of OnSite Engineering presented the following:

- The new owner is proposing to update the septic systems on 14 Mile Island that service two separate cottages.
- The existing systems do not meet current standards and are undersized.
- They are proposing to put the two waste streams together and pretreating the wastewater with an enhanced treatment using a Clarus Fusion system.
- They will put the dispersal water through a bottomless sand filter.
- The location of the dispersal is 100' from the lake.
- They meet all the setbacks to the property lines.
- They are looking for approvals as this is an enhanced treatment system.
- He detailed the Clarus Fusion system to the Board.
- It meets the standard NSF regulations.
- Essentially dirty water in and clean water out.

Councilmember Wilson inquired if this system had any medium that would need replacing in the tanks. Mr. Murdoch replied no there were no corrodible items in the tank. He said that like all treatment systems, maintenance was required. The unit has a 10 year warranty and 4 years of service. At the time of installation, the owner must acknowledge that perpetual maintenance is required for this type of system.

Supervisor Conover asked if there was an alarm system. Mr. Murdoch replied no, because in the event that the electricity was off the potable water supply would be interrupted. This system would be able to handle a running toilet.

Councilmember Wilson asked if this system was designed to handle 450 gallons per day. Mr. Murdoch replied yes. 3 bedrooms equaled 350 gallons per day, so this system was well equipped to handle them.

Councilmember Wilson inquired if this system could be enlarged. Mr. Murdoch replied no, it was not incrementally expandable. He said that they have the same system at the property right next to it. He said the system was very well suited for intermittent and seasonal use.

Mr. Murdoch offered to demonstrate to the Board how these systems worked if they were interested in coming on site.

- Resolution designating Bolton Town Board as lead agency under SEQRA.

RESOLUTION #55

Councilmember MacEwan moved, seconded by Councilmember Coon to declare the Bolton Town Board as Lead Agency under SEQRA for the proposed variance for a wastewater disposal system for David Hariton. Tax Map # 172.02-1-6. Property location 14 Mile Island. **All in Favor. Motion Carried.**

- Resolution regarding SEQRA & LWRP determinations.

Councilmember Wilson asked the Board the following questions:

Do any of the Board Members have concerns with any of the items listed in Part C., 1 through 3 of the LWRP Waterfront Assessment Form? No

1. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted by the applicant? No
2. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- C. The Applicant's SEQRA & LWRP submissions, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns and it is hereby determined that the action to be taken is consistent with the Town of Bolton Local Waterfront Revitalization Program policies and standards.
- D. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough "hard look" and consideration of the applicant's entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

RESOLUTION #56

Councilmember Wilson moved, seconded by Councilmember Cleavland to make a negative declaration with regard to SEQRA & LWRP for the proposed variance for a wastewater disposal system for David Hariton. Tax Map # 172.02-1-6. Property location 14 Mile Island. **All in Favor. Motion Carried.**

- Resolution to approve a variance for a wastewater disposal system for David Hariton. Tax Map # 172.02-1-6. Property location 14 Mile Island.

RESOLUTION #57

Councilmember Wilson moved, seconded by Councilmember Coon having declared the Bolton Town Board as Lead Agency, having held a public hearing and made a Negative Declaration for the SEQRA Application and a positive Determination of Consistency for the LWRP Application, make a motion to approve this application for a septic variance on Parcel ID #172.02-1-6 located at 14 Mile Island for a wastewater disposal system approved by acting engineer, Richard Miller P.E. with the following conditions:

1. The owner shall maintain a contract with a qualified firm to provide semi-annual inspection and maintenance of the Enhanced Treatment Unit and copies of the contract are to be provided to the Town of Bolton annually.
2. No garbage grinder shall be installed in either structure.

All in Favor. Motion Carried.

Public hearing regarding septic system replacement to discuss and possibly grant variances on March 3, 2020 at 6:00 pm at the Town Hall for a wastewater disposal system for property owner Frank Squeo. Tax Map # 186.15-1-8. Property location 72 Treasure Point Road.

Eric Murdoch of

- This is a lake front lot on a peninsula.
- The owner rebuilt after a fire and hooked up to an existing septic tank.
- This is a legacy septic tank that goes to a dry well.
- The owner would like to upgrade this system.
- After looking at the site he realized that an enhanced treatment unit would be the best.
- With the proximity to the lake and wetlands he realized that dispersing the treated clean water into an existing drywell would be the best they could do to protect the environment.
- Because of the limited separation distances between the drywell and the lake he added an ultraviolet light to the system to provide disinfection.
- This means they will go from septic tank water going into the ground to treated clean water that has been disinfected going into the ground.

Zandy Gabriels asked about the phosphates and nitrates. Mr. Murdoch explained that the Clarus Fusion system provided for denitrification. Nitrogen would be treated by the fusion treatment process. Phosphorus was not addressed by the technology at this time, so the phosphorus removal occurs in the soil base system. He explained how the phosphorus was retained by the soil.

George Haggerty from Elizabeth Island was inquiring about guidelines for requiring ultraviolet treatment for the enhanced systems. Mr. Murdoch replied that if the dispersal could not be located 100' from the water it would need the enhanced treatment and if the dispersal system was not 50' from the water it should be disinfected. Sand filter is the best practice and it is also nature's filter.

Mr. Haggerty inquired about community systems. Supervisor Conover replied yes, the Town of Bolton will need to entertain on site treatment systems and community systems for the future.

Zandy Gabriels spoke about additional community systems and the inventory of wastewater systems throughout the town.

- Resolution designating Bolton Town Board as lead agency under SEQRA.

RESOLUTION #58

Councilmember MacEwan moved, seconded by Councilmember Coon to declare the Bolton

Town Board as Lead Agency under SEQRA for the proposed variance for a replacement of a wastewater disposal system for Frank Squeo. Tax Map # 186.15-1-8. Property location 72 Treasure Point Road. **All in Favor. Motion Carried.**

- Resolution regarding SEQRA & LWRP determinations.

Councilmember Wilson asked the Board the following questions:

Do any of the Board Members have concerns with any of the items listed in Part C., 1 through 3 of the LWRP Waterfront Assessment Form? No

1. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted by the applicant? No
2. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- E. The Applicant's SEQRA & LWRP submissions, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns and it is hereby determined that the action to be taken is consistent with the Town of Bolton Local Waterfront Revitalization Program policies and standards.
- F. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough "hard look" and consideration of the applicant's entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

RESOLUTION #59

Councilmember Wilson moved, seconded by Councilmember Cleavland to make a negative declaration with regard to SEQRA & LWRP for the proposed variance for the replacement of a wastewater disposal system for Frank Squeo. Tax Map # 186.15-1-8. Property location 72 Treasure Point Road. **All in Favor. Motion Carried.**

- Resolution to approve a variance for a replacement wastewater disposal system for Frank Squeo. Tax Map # 186.15-1-8. Property location 72 Treasure Point Road.

RESOLUTION #60

Councilmember Wilson moved, seconded by Councilmember Cleavland having declared the

Bolton Town Board as Lead Agency, having held a public hearing and made a Negative Declaration for the SEQRA Application and a positive Determination of Consistency for the LWRP Application, make a motion to approve this application for a septic variance on Parcel ID #165.20-1-16 located at 72 Treasure Point Road for a replacement wastewater disposal system approved by Planning & Zoning Director, Richard Miller P.E. with the following conditions:

1. The existing well shall be provided with an NSF certified ultraviolet disinfection system that meets NY State standards for potable water disinfection.
2. The owner shall maintain a contract with a qualified firm to provide semi-annual inspection and maintenance of the Enhanced Treatment Unit and copies of the contract are to be provided to the Town of Bolton annually.
3. The engineer must inspect the existing drywell to verify if it is allowing dispersal of the treated water.
4. No garbage grinder shall be installed in the structure.

All in Favor. Motion Carried.

Mr. Murdoch gave the Board information on cluster systems and the permitting required for them.

Reconvene as Bolton Town Board

RESOLUTION #61

Councilmember Cleavland moved, seconded by Councilmember Wilson to reconvene as the Bolton Town Board. All in Favor. Motion Carried.

Public in Attendance:

Rita French came to the Board to ask for assistance for the citizens during power outages and for a designated area for people to utilize during the cold and freezing conditions to stay warm. She would also like the Board to set up a relay system.

Zandy Gabriels agreed with Mrs. French and suggested that they re-establish the notification of people during events by going door to door and checking on neighbors. He also spoke on the following items:

- Terms of Appointment for the Boards.
- The Transfer of funds for \$64,000 to Parks Department. Supervisor Conover stated it was for the purchase of a new vehicle and plow.
- Norowal proposal to tear down Brickner building and his feelings that it is a wrong decision and should be forestalled.

Supervisor Conover stated that a vulnerability list shall be a top priority for the town.

Rebecca Cooper gave her report for the library:

- Book Club is the 3rd Tuesday of the month.
- A Community Health event featuring Linda Perry will be held on the 18th.

- The annual Cabin Fever Party will be March 22nd at 3:00PM at Fredericks Restaurant. They are asking for a \$20.00 donation to this event.

Heidi Hess, President of the Bolton Chamber of Commerce, thanked the Board for responding to her letter with regard to public restrooms. She asked that they notify the Chamber when they become available. Supervisor Conover stated they would extend the time frame they will be open when there are special events.

Supervisor Conover explained that the pedestrian lights were out in the northern section of town due to the fact that the electrical service that supplies the power has shorted out and it will be addressed once the frost is out of the ground.

Correspondence:

- Mayor Blais, Village of Lake George regarding Student Connection.
- Heidi Hess, Bolton Chamber of Commerce requesting public restrooms all year.
- LGA News
- Invitation to retirement party for Bob Stegeman.
- Department of Taxation and Finance regarding tentative special franchise full value.
- Janelle A. Schwartz regarding the inaugural “Adirondack Park and Rural America conference.
- NYS DOH regarding Lead & Copper Rule Requirements.

Committee Reports:

Councilmember Rob MacEwan

Justice Court:

During the month of February 2020, Justice Edward G. White took in \$3,524.00 and Justice Joe Connally took in \$5,372.00. Total monies forwarded to the Town of Bolton amounted to \$8,896.00. Itemized lists are available in the Court should anyone desire to look them over.

Recreation Dept:

Recreation Center

- A. Calendar-See attached
 - B. Attendance- January= Feb=
1. Winter Break Party- Saturday February 15, 2020-cold weather kept the party small this year, with a total of 15 attendees enjoying various crafts, sledding, outdoor fire and s’mores this year. \$180.75 spent on supplies.
 2. Winter Programs
 - A. Gore-One more date remain, Sunday March 1, 2020, as a makeup date offered by Gore due to poor weather on a previously scheduled date.
 3. Summer Programs
 - A. Free Programming and Summer Day Camp Dates-: July 6-August 14, 2020

B. Day Camp Registration Night is Tuesday March 24, 2020 from 3:00-6:00 PM.
Non BCS students may register on 3/27/20 if there is still space available. You may obtain an application in March at www.boltonnewyork.com or by picking one up from the Rec Center

4. Other

A. The annual Camp Maintenance Conference is March 3-5; I will be attending as usual.

Transfer Station:

- Total for the month \$6962.00
- Spring clean-up cards \$ 3628.00
- Senior pick up is May 18th and 19th. This has been scheduled with Billy Sherman. Same rules apply as last year.
- The building needs repairs. The water has frozen multiple times this month, with the heat being on 85 and a heater on the pipes at night. We leave heat on 85 at night come into a cold office. There are multiple holes in foundation and building, Multiple. See attached.
- New gate was installed, works much better.
- Lisa will be taking vacation April 9th through April 20th and will need coverage for the 9th, 10th, 13th, 14th, 16th and 17th.
- She scheduled the repair of the guide to the compactor with Jim Madison, we will need to have a 30yd next to compactor while it's being repaired.

Kudos to George Mumblow on all his assistance to this department with the new gate and frozen pipes.

Supervisor Conover said that the new bumpers have been installed on the docks at Rogers Park.

Councilmember Tim Coon

Assessor:

- The 2020 Assessment Roll project is almost complete the impact notices be sent out in the next couple of weeks and then the office will be busy preparing to file the 2020 Tentative Assessment Roll.
- All required exemption renewals were received well before the March 1st. deadline this year. The office has modified the process that will continue each year to the taxpayer's benefit.

Water:

- Total flow to distribution for the month of February is 10,112,028 gallons.
- Responded to several U.F.P.O. requests.
- Conducted all general maintenance and plowing at the water plant and P.R.V. stations.

- Fire hydrants were made accessible as soon as possible after snowstorms.
- Finished and sent out Annual Water Quality Report to the D.O.H for final review.
- Quarterly Disinfection by product testing was conducted according to sampling schedule.
- Monthly total coli-form tests were taken according to the sampling schedule.
- Installed several new Neptune radio read heads to customers who require upgrades.
- On 2/8/2020 we had an emergency call of a broken water line. Upon further investigation it was determined due to the power failure the heat tape on the customers meter shut off, this then caused the meter to freeze and break.
- Due to mass power outage from ice storm on 2/7/2020 our generator ran for 3 days. The generator and plant ran just as it should with no issues during this time.

Sewer:

- Total flow for the month 3,999,771 gallons for a daily average of 138,000 gallons.
- No sludge hauling due to tank being frozen and no accumulation of sludge.
- Clean up from multiple snowstorms around plant and stations.
- On 2/7 we lost power in the morning and did not get power back on for several days. We had multiple issues with the generators. Milton cat was here twice during the power issue to fix the issues. We had multiple alarms due to the generators running and pump issues.
- We have had multiple high-water alarms due to our auto control valve getting hit with the power surges. We have had our control guy fixing the issue and making sure it is working properly.
- Milton Cat inspected all generators after the storm to make sure there were no issues since they ran for days.
- We have conducted sampling on the bio reactor twice this month. The nitrate removal is lower due to cold weather. It continues to remove nitrates and keep the monitoring wells in compliance with Dec.
- Verizon fixed the phone line at north station. It was broke due to the storm.
- We had Avanti control install a new chart recorder for influent flow. The old one wouldn't pass the calibration test required by DEC.

Councilmember Susan Wilson

Planning / Zoning:

- Jim Martin is in the process of updating all of the information they have been compiling over the last couple of years to the draft zoning code. He has completed the first 10 of 25 Articles for final draft and will continue to work on them 5 at a time. Once completed they will be sent to the APA for review.
- Mike, Rich, and I continue to meet with Jim Martin to review the zoning code update.
- We also meet regularly each month to discuss projects, issues or concerns or to meet with residents.
- The Planning Office for the month of January collected fees in the amount of \$940.00 for various items including Certificates of Compliance, Septic Permits, Variances, Site Plan Reviews, Stormwater Permits, After the Fact Fees and Engineering Fees.

Clerk's Office:

- 2020 tax season. Numerous phone inquiries and continuously updating changes from the assessor's office.
- Total town & county tax collected as of February 29 - \$6,854,780.44.
- Processed water/ sewer rents in the amount of \$92,221.14.
- Satisfied several foil requests.
- Resident clean-up cards are still available for pick up in the clerk's office, new cards will be available April 1st.
- Hunting / fishing licenses.
- Sold \$1313 in landfill tickets at the counter.
- Numerous legal advertisements with the post star.
- Issued resident parking permits.
- Dog licenses and renewals.
- Issued numerous burn permits.
- Notarized numerous documents.
- Prepared and entered invoices for payment.
- Balanced monthly abstracts.
- Ordered supplies for various departments.
- Reservation at the community center.
- Marriage licenses.
- Death certificates.
- Issued numerous disability parking plaques.

Councilmember Wanda Cleavland

Police:

- 33 patrol shifts, 332 reportable activities and 308 property checks.
- On 02/25/20 P.O. Keane participated in a lockdown drill at Bolton Central School along with NY State Police, Warren County Sheriff and school personnel.

Supervisor's Report:

- Deposits: \$ 209,506.41
- Disbursements: \$ 772,703.33
- Sales Tax: Up 6.5% year to date.
- Certain Pedestrian Street Lights will be out till repaired this spring.
- Public Restrooms – Town Hall *Resolution to follow*
- Public Reminder: Please pick up after your dogs.
- New Transfer Station building
- Census starts March 20th.
- Corona virus information can be found at <https://www.cdc.gov/coronavirus/2019-ncov/index.html> and <https://www.health.ny.gov/diseases/communicable/coronavirus/> and these links are also located on the Town of Bolton website under Public Notices.

- Town employees have been given hand sanitizers and sanitizing wipes.

New Business:

- Resolution authorizing the Supervisor to enter into a service agreement with the Chazen Group for engineering services for 2020.

Supervisor Conover stated this is to assist the Director of Planning and Zoning if he has a need for engineering services.

RESOLUTION #62

Councilmember MacEwan moved, seconded by Councilmember Coon to authorize the Supervisor to enter into a service agreement with the Chazen Group for engineering services for 2020. Councilmember Wilson recused herself. **All others in Favor. Motion Carried.**

- Resolution to retain the LA Group for soliciting & preparing bid proposals for stormwater, milling and paving for Upper Brereton Road in an amount not to exceed \$15,960 not including any additional fees or change orders.

Supervisor Conover stated they were the lowest proposal that was submitted.

RESOLUTION #63

Councilmember Coon moved, seconded by Councilmember Cleavland to retain the LA Group for soliciting & preparing bid proposals for stormwater, milling and paving for Upper Brereton Road in an amount not to exceed \$15,960 not including any additional fees or change orders. **All in Favor. Motion Carried.**

- Resolution to adjust the rate of pay for the positions of Part Time Clerk and Recreation Assistant #2 to \$15.00 per hour starting February 24, 2020.

RESOLUTION #64

Councilmember Cleavland moved, seconded by Councilmember MacEwan to adjust the rate of pay for the positions of Part Time Clerk and Recreation Assistant #2 to \$15.00 per hour starting February 24, 2020. **All in Favor. Motion Carried.**

- Resolution to authorize the Town Clerk to attend NYSTCA training in Albany on April 27 & 28.

RESOLUTION #65

Councilmember Wilson moved, seconded by Councilmember Coon to authorize the Town Clerk to attend NYSTCA training in Albany on April 27 & 28. **All in Favor. Motion Carried.**

- Resolution to authorize the Supervisor to sign the 2020 contract for services with Everbridge for the Mass Notification System.

Supervisor Conover asked Councilmember Wilson if she could put some information on the website where individuals in the community could sign up so that the town would have a list of vulnerable residents that they could distribute to the Bolton EMS and Bolton Police Department.

RESOLUTION #66

Councilmember Coon moved, seconded by Councilmember Wilson to authorize the Supervisor to sign the 2020 contract for services with Everbridge for the Mass Notification System. **All in Favor. Motion Carried.**

- Resolution to approve inter-municipal agreement between the Town of Bolton and the Town of Lake George in reference to the Board of Assessment Review.

Supervisor Conover explained that this will be in place so that if there is any conflict of interest, the Chair of the Board of Assessment Review could send them to the other town's board.

RESOLUTION #67

Councilmember Cleavland moved, seconded by Councilmember Coon to approve inter-municipal agreement between the Town of Bolton and the Town of Lake George in reference to the Board of Assessment Review. **All in Favor. Motion Carried.**

- Resolution to authorize the restrooms in the town hall to be open on weekends from 9AM to 4:00PM as soon as the space can be made ready.

RESOLUTION #68

Councilmember Wilson moved, seconded by Councilmember Cleavland to authorize the restrooms in the town hall to be open on weekends from 9AM to 4:00PM or such other hours as approved by the town supervisor, as soon as the space can be made ready. **All in Favor. Motion Carried.**

Public in Attendance:

Zandy Gabriels asked what would trigger the referral to Lake George. Atty. Muller stated that any conflict would trigger it.

RESOLUTION #69

Councilmember MacEwan moved, seconded by Councilmember Coon to pay the following transfers: **All in Favor. Motion Carried.**

Pay the Bills:

	Vouchers	Amount
Abstract 2A		
General	271-308	8,821.31
Sewer	60-69	5,803.70
Water	44-46	2,154.36
St Lights	5-6	82.02

Abstract 3

General	162-270 309-328	83,573.19
Highway	49-96	89,744.92
Sewer	35-59 70-75	12,914.30
Water	31-43 47-55	9,058.73
Water Improve	2	1,150.00
St Lights	7	553.30
Tourism	4	15,000.00
Sewer Improve	2-3	1,265.00

Motion to Adjourn

RESOLUTION #70

Councilmember Coon moved, seconded by Councilmember MacEwan to adjourn. **All in Favor.**
Motion Carried.

Adjourn: 7:26pm

Minutes respectfully submitted by:

Jodi Connally
Town Clerk

Katie Persons
Minute Taker