

AGENDA  
SPECIAL MEETING  
BOLTON TOWN BOARD

August 4, 2020

Regular Meeting:

Supervisor: Ronald Conover  
Councilman: Robert MacEwan  
Councilmember: Wanda P. Cleavland  
Councilmember: Susan Wilson  
Councilman: Tim Coon  
Town Clerk: Jodi Petteys  
Counsel: Michael Muller  
Minute-Taker: Kate Persons

Meeting Call to Order: 10:00 AM.

Pledge: Councilmember Coon

Please stand for a moment of silence for Jane Gabriels.

Public Hearing:

Public Hearing: For the purpose of discussing and considering the purchase of sixty one acres ( 61 +/- acres) of vacant land situated in the Town of Bolton in the area of Edgecomb Pond, a parcel including an area commonly known as “The Outlook” and such lands to be encumbered and subject to a perpetual conservation easement for the protection of the parcel as open public access lands and such further issues as may be attendant to such purchase.

Convene as Bolton Board of Health

Septic Variance

Public Hearing: Regarding septic system replacement with a Clarus Fusion ZF450 enhanced treatment unit, represented by Eric E. Murdock, P.E. of Onsite Engineering for John Neeley - Parcel ID # 186.10-1-23 Property Location: 27 Sunrise Shores Loop in accordance with Resolution #186 set forth by the Town Board on September 1, 2009 Local Board of Health review is required for a Clarus Fusion enhanced treatment unit and a ultra violet light for disinfection. The treated water will then be discharge to the existing dry well.

- Resolution establishing Town of Bolton as Lead Agency.

- Resolution regarding SEQRA determination.
- Resolution to allow septic system replacement with a Clarus Fusion ZF450 enhanced treatment unit for John Neeley – Parcel ID # 200.14-1-12, 186.10-1-23 Property  
Location: 27 Sunrise Shores Loop in accordance with Resolution #186 set forth by the Town Board on September 1, 2009 Local Board of Health review is required for a Clarus Fusion enhanced treatment unit and a ultra violet light for disinfection. The treated water will then be discharge to the existing dry well.

### Reconvene as Bolton Town Board

#### Correspondence:

- NYMIR Newsletter.
- Thank you note from the Bolton Free Library.
- Charter Communications regarding upcoming changes.
- Jim Gilles regarding cable service to Clay Island.

#### Committee Reports:

Councilman: Robert MacEwan

Councilman: Tim Coon

Councilmember: Susan Wilson

Councilmember: Wanda P. Cleavland

#### Supervisors Report:

- Deposits: \$ 1,000,648.99
- Disbursements: \$ 967,876.83
- Sewer clog at Rogers Park on Sunday handled very well by Town Parks and Sewer staff, do not believe any affluent found its way to the beach area or Lake George, precautionary testing of swim area underway.
- New Electric Service for north end streetlights underway.
- Rogers Park passed inspection by NYS Department of Health. Inspector satisfied with our COVID Operating Plan at the Park and its implementation.
- Overall Town has been busy, I am getting good reports from the business community.
- Farmers Market doing well, well over 800 visitors each Friday, COVID Plan compliance looks good.
- May have an issue maintaining enough lifeguards to get to Labor Day as we get closer to back to school.

## New Business

- Resolution adopting the NYS RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK AND LOCAL GOVERNMENT RECORDS (LGS-1)

**RESOLVED**, By the Town Board of the Town of Bolton that *Retention and Disposition Schedule for New York Local Government Records (LS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein:
  - (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.
- Resolution authorizing the Town Attorney to represent the Town in the matter of FR Smith & Sons, Inc. vs. the Town of Bolton, Town of Bolton Assessor, and The Board of Assessment Review at an hourly rate of \$225 per hour.
  - Resolution authorizing the Town Attorney to represent the Town in the matter of Rainbow Beach Association vs. the Town of Bolton, Town of Bolton Assessor, and The Board of Assessment Review at an hourly rate of \$225 per hour.
  - Resolution authorizing the Town Attorney to represent the Town in the matter of Marcia P. Metzger Lake George QPRT and Irving L. Metzger Lake George QPRT vs. the Town of Bolton, Town of Bolton Assessor and the Board of Assessment Review at an hourly rate of \$225 per hour.
  - Resolution authorizing the Town Attorney to represent the Town in the matter of Charlotte Blumenthal vs. the Town of Bolton, Town of Bolton Assessor, and the Board of Assessment Review at an hourly rate of \$225 per hour.
  - Resolution authorizing the Supervisor to enter into agreement with the LGLC relating to the purchase of sixty one acres ( 61 +/- acres) of vacant land situated in the Town of Bolton in the area of Edgecomb Pond, a parcel including an area commonly known as “The Outlook” and such lands to be encumbered and subject to a perpetual conservation easement for the protection of the parcel as open public access lands and such further issues as may be attendant to such purchase.

- Resolution authorizing award of bid for Rogers Memorial Park Waterfront Improvements Phase s 4 and 5 to VMJR with a base bid of \$1,249,900 and authorizing the Town Supervisor to sign all contracts and agreements related to same subject to approval of the Town Attorney.

Public in Attendance:

TRANSFERS FOR JULY 2020:

To	From	Amount
<u>GENERAL:</u>		
1430.4 Personnel CE	1620.4 Buildings/Grounds CE	\$1,780.00
1650.2 Central Comms EQ	1650.4 Central Comms CE	\$668.00
3510.4 Dog/Animal Control CE	3120.4 Police/Constable CE	\$400.00
8010.4 Zoning/Planning CE	8010.1 Zoning/Planning PS	\$2,923.00
<u>HIGHWAY:</u>		
5110.2 Storm Damage Repairs	5112.2 Permanent Improvements	\$100,000.00
<u>WATER:</u>		
8340.2 Trans/Distribution EQ	8340.4 Trans/Distribution CE	\$3,783.00
<u>SEWER:</u>		
8110.4 Administration CE	8120.4 Sanitary Sewers CE	\$4,923.00

ADDITIONAL TRANSFERS:

\$40,000.00 to be transferred to Sewer District from General Fund. The transfer will be set up as a Due To / Due From in anticipation of upcoming Quarterly Billing.

\$10,000.00 to Sewer Plant Improvement Projects from Sewer District for Abstract 8

Pay the Bills:

	Vouchers Amount	
Abstract 7A		
General	975-1001	2,490.99
Sewer	219-222	1,274.57
Water	172	697.42

Abstract 8

General	910-974 1002-1028	52,965.39
Highway	198-222	31,379.67
Sewer	201-218 223-228	18,981.13
Water	163-171 173-179	9,999.44
Water Improve	4	5,215.00
St Lights	19-20	1,538.23
Sewer Improve	12-13	8,195.00
Tourism	10-11	3,114.51

Adjourn:

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