

REGULAR MEETING
BOLTON TOWN BOARD

October 6, 2020

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilman: Tim Coon (Absent)
Councilmember: Wanda P. Cleavland
Councilmember: Susan Wilson (Absent)
Town Clerk: Jodi Petteys
Counsel: Michael Muller

Meeting Call to Order: 10:00 AM.

Pledge: Councilmember MacEwan
Please stand for a moment of silence for Carly Snyder

Minutes:

- Approve the September 1, 2020 Regular Town Board Meeting Minutes.

RESOLUTION #177

Councilmember Cleavland moved, seconded by Councilmember MacEwan to approve the September 1, 2020 Town Board Meeting Minutes. **All in Favor. Motion Carried.**

- Approve the September 24, 2020 Special Town Board Meeting Minutes.

RESOLUTION #178

Councilmember Cleavland moved, seconded by Councilmember MacEwan to approve the September 24, 2020 Town Board Meeting Minutes. **All in Favor. Motion Carried.**

PUBLIC HEARING: for the purpose of giving consideration to an agreement to enter into a Ground Lease for a portion of the real property owned by the Town of Bolton Sewer District; an agreement between the Sewer District and the Town for the municipality's general improvement and use of a part of the Sewer District premises for general municipal services.

Supervisor Conover opened the Public Hearing and there were no public comments. Supervisor Conover closed the Public Hearing.

Convene as the Town of Bolton Board of Health

RESOLUTION #179

Councilmember MacEwan moved, seconded by Councilmember Cleavland to convene as the Town of Bolton Local Board of Health. **All in Favor. Motion Carried.**

Septic Variance:

Public Hearing: Parcel ID # 186.10-1-22 Property Location: 29 Sunrise Shores represented by Eric Murdock, P.E. of Onsite Engineering, PLLC for Patrick McHugh. In accordance with Resolution #186 set forth by the Town Board on September 1, 2009 Local Board of Health review is required. Acting as Town Engineer, I have reviewed and signed off on this proposal. The following variance is sought based on local and state wastewater codes to replace and upgrade current septic system, using a Clarus Fusion enhanced treatment unit. The effluent from the Clarus Fusion unit will be disinfected with an ultraviolet light and then discharged to the existing drywell.

- 1) Setback adjustment to surface water which in this case is Lake George, 100 feet is required, 85 feet is requested.

Director of Planning & Zoning Richard Miller, PE explained that the way Sun Rise Shores is set up, each of the condos has an exclusive use area that they may make use of. The septic system that they want to put in, is in this exclusive use area. A letter is not needed from the HOA. He said Joan Rockwell sent him this information.

Eric Murdock, P.E. of Onsite Engineering, PLLC presented the following:

- This is a septic tank replacement.
- They are replacing the old system with a Clarus Fusion system with an ultraviolet light.
- This is similar to the one they did next door.

Councilmember Cleavland asked Mr. Murdock to fill out the last 3 questions on the LWRP which he did.

Supervisor Conover inquired about the installation of a shutoff alarm. Mr. Murdock replied that they were not planning for a solenoid valve, but there was an audio alarm that would indicate if the system backs up or the mechanical component malfunctions. Supervisor Conover asked if the system would lend itself to a solenoid valve should it be required. Mr. Murdock said that it would be difficult to supply because all the pipes are plastic and he believes that valve requires grounding. The fusion is a flow through system so in the event of the loss of electricity, there is no pump needed to move the water. The water would flow by gravity through the system and into the dispersal. Supervisor Conover asked Director of Planning & Zoning Richard Miller, PE if there

were any concerns with the proximity to Lake George and if a solenoid valve should be engaged here. Mr. Miller replied that they could require it, but he did not think it was necessary. Councilmember Cleavland asked if it would automatically shut off if nobody was there to hear the alarm. Mr. Murdock replied no, but this was a densely populated area, and someone would hear the alarm. Councilmember MacEwan asked if they would even know what to do. Mr. Murdock replied yes, they would go to the box to turn off the alarm and see a sticker giving the number to call in the event of an alarm. Supervisor Conover asked Director of Planning & Zoning Richard Miller, PE what would trigger the shutoff and alarm in this system. Mr. Murdock replied that there were two different actions that would trigger the alarm. One was a high water level. And he detailed how that could happen. The second was a failure of the air compressor.

- Resolution establishing Town of Bolton as Lead Agency.

RESOLUTION #180

Councilmember MacEwan moved, seconded by Councilmember Cleavland to declare the Bolton Town Board as Lead Agency under SEQRA for the proposed septic variances for Patrick McHugh - Parcel ID # 186.10-1-22 Property Location: 29 Sunrise Shores. **All in Favor. Motion Carried.**

- Resolution regarding SEQRA & LWRP Determinations.

Councilmember Cleavland asked the Board the following questions:

1. Do any of the Board Members have concerns with any of the items listed in Part C., 1 through 3 of the LWRP Waterfront Assessment Form? No
2. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted by the applicant? No
3. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- A. The Applicant's SEQRA & LWRP submissions, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns and it is hereby determined that the action to be taken is consistent with the Town of Bolton Local Waterfront Revitalization Program policies and standards.
- B. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough "hard look" and consideration of the applicant's entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no

adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

RESOLUTION #181

Councilmember Cleavland moved, seconded by Councilmember MacEwan to make a negative declaration with regard to SEQRA & LWRP for the replacement and upgrade of current septic system, using a Clarus Fusion enhanced treatment unit, for Patrick McHugh - Parcel ID # 186.10-1-22 Property Location: 29 Sunrise Shores. **All in Favor. Motion Carried.**

- Resolution for the proposed variances to replace and upgrade current septic system for Patrick McHugh - Parcel ID # 186.10-1-22 Property Location: 29 Sunrise Shores.

RESOLUTION #182

Councilmember Cleavland moved, seconded by Councilmember MacEwan having declared the Bolton Local Board of Health as Lead Agency, held a public hearing, made a Negative Declaration for the SEQRA Application and a positive determination of consistency for the LWRP Application, I make a motion to approve this application for a septic variance for Patrick McHugh - Parcel ID # 186.10-1-22 Property Location: 29 Sunrise Shores as approved by Richard Miller, PE., Director of Planning and Zoning. **All in Favor. Motion Carried.**

Public Hearing: Parcels ID # 122.16-2-6, 122.16-2-7, 122.16-2-8 and 122.16-2-9. Property Locations: 153, 155, 157 and 163 Sherman Lake Road owned by the Tucker Family represented by Winchip Engineering, PC for Edward Tucker. In accordance with Resolution #186 set forth by the Town Board on September 1, 2009 Local Board of Health review is required. Acting as Town Engineer, I have reviewed and signed off on this proposal. I recommend that easements for the piping and septic field be added to each deed to cover future selling of the properties. The following variance is sought based on local and state wastewater codes to replace and upgrade current septic systems, using a standard wastewater absorption field for all four properties including grinder pumps and two inline precast concrete septic tanks.

- 1) Allow four properties owned by the same family to use one large septic field with associated easements.

Atty. Stephanie Dillalo Bitter presented the following:

- The family owns four parcels on Sherman Lake.
- They made certain conveyances in 2019 which triggered the local law requiring the septic systems to be brought into compliance.
- They hired Winchip Engineering to design a compliant system.
- Due to the size of the lots and the proximity to the lake, they require a shared system.

- They are proposing grinder pumps at each of the four homes and the waste would go to two tanks and there would be one common absorption field that would accommodate the nine bedrooms.
- They would be documenting this in an easement agreement with covenants to recognize the obligations of all four property owners.
- This system meets the DOH regulations.

Councilmember Cleavland asked if they would be pumping out the old septic system and filling it in. Zack Monroe replied that they would.

- Resolution establishing Town of Bolton as Lead Agency.

RESOLUTION #183

Councilmember Cleavland moved, seconded by Councilmember Wilson to declare the Bolton Town Board as Lead Agency under SEQRA for the proposed septic variance for Edward Tucker - Parcel ID's # 122.16-2-6, 122.16-2-7, 122.16-2-8 and 122.16-2-9. Property Locations: 153, 155, 157 and 163 Sherman Lake Road. **All in Favor. Motion Carried.**

- Resolution regarding SEQRA & LWRP Determinations.

Councilmember Cleavland asked the Board the following questions:

1. Do any of the Board Members have concerns with any of the items listed in Part C., 1 through 3 of the LWRP Waterfront Assessment Form? No
2. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted by the applicant? No
3. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- A. The Applicant's SEQRA & LWRP submissions, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns and it is hereby determined that the action to be taken is consistent with the Town of Bolton Local Waterfront Revitalization Program policies and standards.
- B. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough "hard look" and consideration of the applicant's entire submission, and upon all board and public comments received, it is appropriate in the

opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

RESOLUTION #184

Councilmember Cleavland moved, seconded by Councilmember MacEwan to make a negative declaration with regard to SEQRA & LWRP for the proposed septic variance for Edward Tucker - Parcel ID's # 122.16-2-6, 122.16-2-7, 122.16-2-8 and 122.16-2-9. Property Locations: 153, 155, 157 and 163 Sherman Lake Road. **All in Favor. Motion Carried.**

- Resolution for the proposed variances to replace and upgrade current septic system for Edward Tucker - Parcel ID's # 122.16-2-6, 122.16-2-7, 122.16-2-8 and 122.16-2-9. Property Locations: 153, 155, 157 and 163 Sherman Lake Road.

RESOLUTION #185

Councilmember Cleavland moved, seconded by Councilmember MacEwan having declared the Bolton Local Board of Health as Lead Agency, held a public hearing, made a Negative Declaration for the SEQRA Application and a positive determination of consistency for the LWRP Application, make a motion to approve this application for a septic variance for Edward Tucker on Parcel ID's # 122.16-2-6, 122.16-2-7, 122.16-2-8 and 122.16-2-9. Property Locations: 153, 155, 157 and 163 Sherman Lake Road as approved by Richard Miller, PE., Director of Planning and Zoning with the following conditions: 1) Easements for the piping and septic field are to be added to each deed to cover sale of the properties in the future. 2) The current septic systems are to be pumped out and filled in. **All in Favor. Motion Carried.**

Public Hearing: Parcel ID # 200.18-1-39 Property Location: 4 Island View Loop represented by Matthew Huntington, P.E. of Studio A for Scott Bell. In accordance with Resolution #186 set forth by the Town Board on September 1, 2009 Local Board of Health review is required. Acting as Town Engineer, I have reviewed and signed off on this proposal. The following variance is sought based on local and state wastewater codes to replace and upgrade current septic system, using Presby's AES GGSF absorption field treatment system.

- 1) Setback adjustment to surface water (69'-5" vs 100') which in this case is a stream crossing the property.

Director of Planning & Zoning Richard Miller, PE stated this was a basic, standard septic system with the exception of a setback adjustment for surface water due to a stream crossing the property.

Supervisor Conover inquired the type of system being installed. Mr. Miller replied that it was a Presby System. Councilmember Cleavland asked if he felt this was an adequate system with the proximity to the stream and neighbors. Mr. Miller replied that he did. Councilmember MacEwan asked if this was an upgrade. Mr. Miller replied yes. Supervisor Conover inquired if the system met the proper distances from neighboring wells. Mr. Miller replied yes. Councilmember Cleavland said she has an issue with them not supplying the location of the neighboring wells and wants it as a condition of approval.

- Resolution establishing Town of Bolton as Lead Agency.

RESOLUTION #186

Councilmember Cleavland moved, seconded by Councilmember MacEwan to declare the Bolton Town Board as Lead Agency under SEQRA for the proposed septic variance for Scott Bell - Parcel # 200.18-1-39 Property Location: 4 Island View Loop. **All in Favor. Motion Carried.**

- Resolution regarding SEQRA & LWRP Determinations.

Councilmember Cleavland asked the Board the following questions:

4. Do any of the Board Members have concerns with any of the items listed in Part C., 1 through 3 of the LWRP Waterfront Assessment Form? No
5. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted by the applicant? No
6. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- C. The Applicant's SEQRA & LWRP submissions, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns and it is hereby determined that the action to be taken is consistent with the Town of Bolton Local Waterfront Revitalization Program policies and standards.
- D. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough "hard look" and consideration of the applicant's entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

RESOLUTION #187

Councilmember Cleavland moved, seconded by Councilmember MacEwan to make a negative declaration with regard to SEQRA & LWRP for the proposed septic variance for Scott Bell - Parcel ID# 200.18-1-39 Property Location: 4 Island View Loop. **All in Favor. Motion Carried.**

- Resolution for the proposed variances to replace and upgrade current septic system for Scott Bell - Parcel ID# 200.18-1-39 Property Location: 4 Island View Loop

RESOLUTION #188

Councilmember Cleavland moved, seconded by Councilmember MacEwan having declared the Bolton Local Board of Health as Lead Agency, held a public hearing, made a Negative Declaration for the SEQRA Application and a positive determination of consistency for the LWRP Application, make a motion to approve this application for a septic variance for Scott Bell on Parcel ID# 200.18-1-39 Property Location: 4 Island View Loop as approved by Richard Miller, PE., Director of Planning and Zoning with the following conditions: 1) A map to scale identifying the neighboring wells and septic systems certifying that they comply with Town of Bolton Zoning Regulations for setbacks is to be submitted to the Zoning Office. If they do not comply, the variance approval is void and the applicant must come back to the Bolton Board of Health. 2) Proof that the new well is installed prior to occupancy of the home. 3) The current septic system is to be pumped and filled in. **All in Favor. Motion Carried.**

Public Hearing: Parcel ID # 157.00-1-8 Property Location: 11 East Tongue Mountain Shore represented by Eric Murdock, P.E. of Onsite Engineering, PLLC for Alexander Carone. In accordance with Resolution #186 set forth by the Town Board on September 1, 2009 Local Board of Health review is required. Acting as Town Engineer, I have reviewed and signed off on this proposal. The following variance is sought based on local and state wastewater codes to replace and upgrade current septic system, using a Clarus Fusion enhanced treatment unit. The effluent from the Clarus Fusion unit will be disinfected with an ultraviolet light and then discharged to the existing drywell.

- Resolution establishing Town of Bolton as Lead Agency.

Eric Murdock, P.E. of Onsite Engineering, PLLC presented the following:

- This proposal is to replace a septic tank with an enhanced treatment unit with an ultraviolet light to provide disinfection.
- They will be connecting this with the existing dispersal location.

Supervisor Conover asked if they had investigated the current drywell to see that it met current standards and if it was fully functional. Mr. Murdock replied that this is a boat access site only and they have not been able to get machinery out there yet. The owner has stated that the drywell has never had any issues. He believes due to the soils in this location, that it would never back up. Councilmember Cleavland asked if the ultraviolet lights were there to clean and disinfect any water in the event of overflow. Mr. Murdock replied yes and that it had alarms too. In the event of a power outage they would not have the ability to have potable water. They pump water from the lake. Supervisor Conover questioned the set up to the existing drywell and if it met current regulations. Mr. Miller replied that he believed that it did in this case. Supervisor Conover said his concern was with the existing drywell and what went to it. Mr. Murdock said that it is sized to today's standards. They did not uncover it due to not having equipment on site. They planned on being there for the installation and checking the drywell to certify that it meets all regulations and code. He will submit an inspection and certification to the town.

RESOLUTION #189

Councilmember MacEwan moved, seconded by Councilmember Cleavland to declare the Bolton Town Board as Lead Agency under SEQRA for the proposed septic variance for Alexander Carone - Parcel ID # 157.00-1-8 Property Location: 11 East Tongue Mountain Shore. **All in Favor.**
Motion Carried.

- Resolution regarding SEQRA & LWRP Determinations.

Councilmember Cleavland asked the Board the following questions:

7. Do any of the Board Members have concerns with any of the items listed in Part C., 1 through 3 of the LWRP Waterfront Assessment Form? No
8. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted by the applicant? No
9. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- E. The Applicant's SEQRA & LWRP submissions, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns and it is hereby determined that the action to be taken is consistent with the Town of Bolton Local Waterfront Revitalization Program policies and standards.
- F. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough "hard look" and consideration of the applicant's entire

submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

RESOLUTION #190

Councilmember Cleavland moved, seconded by Councilmember MacEwan to make a negative declaration with regard to SEQRA & LWRP for the proposed septic variance for Alexander Carone - Parcel ID # 157.00-1-8 Property Location: 11 East Tongue Mountain Shore. **All in Favor.**

Motion Carried.

- Resolution for the proposed variances to replace and upgrade current septic system for Alexander Carone - Parcel ID # 157.00-1-8 Property Location: 11 East Tongue Mountain Shore.

RESOLUTION #191

Councilmember Cleavland moved, seconded by Councilmember MacEwan having declared the Bolton Local Board of Health as Lead Agency, held a public hearing, made a Negative Declaration for the SEQRA Application and a positive determination of consistency for the LWRP Application, make a motion to approve this application for a septic variance for Alexander Carone - Parcel ID # 157.00-1-8 Property Location: 11 East Tongue Mountain Shore as approved by Richard Miller, PE., Director of Planning and Zoning with the following conditions: 1) Onsite Engineering, PLLC must be on site to inspect the dry well and certify with a letter to the Zoning Office that it is satisfactory for use. If the dry well does not meet the Town of Bolton standards, the applicant will contact Rich Miller P.E. and a new dry well will be installed. 2) The current tanks are to be pumped out and filled in. **All in Favor. Motion Carried.**

Public Hearing: Parcel ID # 156.12-1-19 Property Location: 8 Willow Lane represented by Timothy Wade of Verdant Architecture, PLLC for Ken Rifenburg. In accordance with Resolution #186 set forth by the Town Board on September 1, 2009 Local Board of Health review is required. Acting as Town Engineer, I have reviewed this proposal and recommend that an ultraviolet disinfection system be installed on the well. The following variance is sought based on local and state wastewater codes to install a new septic system.

- 1) Down gradient distance from septic system to well 200 feet required, 122 feet is requested.

- Resolution establishing Town of Bolton as Lead Agency.

RESOLUTION #192

Councilmember MacEwan moved, seconded by Councilmember Cleavland to declare the Bolton Town Board as Lead Agency under SEQRA for the proposed septic variance for Ken Rifenburg - Parcel ID # 156.12-1-19 Property Location: 8 Willow Lane. **All in Favor. Motion Carried.**

Supervisor Conover asked Director of Planning & Zoning Richard Miller, PE to explain this application. Mr. Miller replied that this project did not have any wells and septic on adjacent properties located on the plans when it was first submitted. They have since submitted the information and their well is down gradient from all of the septic systems. He recommends that they put an ultraviolet disinfection system on the well. Supervisor Conover asked if the well in issue was their own well. Mr. Miller replied yes. Councilmember Cleavland asked if their septic was system was below any of the neighboring wells. Mr. Miller replied that they would not affect any of the neighboring wells.

- Resolution regarding SEQRA & LWRP Determinations.

Councilmember Cleavland asked the Board the following questions:

10. Do any of the Board Members have concerns with any of the items listed in Part C., 1 through 3 of the LWRP Waterfront Assessment Form? No
11. Do any of the Board Members have concerns with any of the items listed 1 through 20 in Part 1, on the SEQRA Form as submitted by the applicant? No
12. Will the proposed action impact any of the items listed 1 through 11 in Part 2 of the SEQRA Form? No

Based upon the materials submitted and accepted as part of the record, our findings are as follows:

- G. The Applicant's SEQRA & LWRP submissions, and our analysis of the issues presented, demonstrates that there are no significant environmental impacts or concerns and it is hereby determined that the action to be taken is consistent with the Town of Bolton Local Waterfront Revitalization Program policies and standards.
- H. The applicant has provided clear and complete responses to issues recited in the SEQRA questionnaire and based upon all information reviewed by this lead agency in its SEQRA analysis, including a thorough "hard look" and consideration of the applicant's entire submission, and upon all board and public comments received, it is appropriate in the opinion of this lead agency to make a finding that the proposed action will result in no adverse environmental impacts and that any identified adverse environmental impacts will

not be significant, or where identified, are sufficiently mitigated by virtue of the conditions imposed in granting approval.

RESOLUTION #193

Councilmember Cleavland moved, seconded by Councilmember MacEwan to make a negative declaration with regard to SEQRA & LWRP for the proposed septic variance for Ken Rifenburg - Parcel ID # 156.12-1-19 Property Location: 8 Willow Lane. **All in Favor. Motion Carried.**

- Resolution for the proposed variances to replace and upgrade current septic system for for Ken Rifenburg - Parcel ID # 156.12-1-19 Property Location: 8 Willow Lane.

RESOLUTION #194

Councilmember Cleavland moved, seconded by Councilmember MacEwan having declared the Bolton Local Board of Health as Lead Agency, held a public hearing, made a Negative Declaration for the SEQRA Application and a positive determination of consistency for the LWRP Application, make a motion to approve this application for a septic variance for Ken Rifenburg - Parcel ID # 156.12-1-19 Property Location: 8 Willow Lane as approved by Richard Miller, PE., Director of Planning and Zoning with the following conditions: 1) An ultra violet disinfection system is to be installed on the well. 2) The current septic systems are to be pumped out and filled. **All in Favor. Motion Carried.**

Reconvene as Bolton Town Board

RESOLUTION #195

Councilmember MacEwan moved, seconded by Councilmember Cleavland to reconvene as the Bolton Town Board. **All in Favor. Motion Carried.**

Correspondence:

- Santore's World Famous Fireworks
- Warren County Attorney's Office regarding the termination of the 2020 Occupancy Tax Funding Agreement.
- Community Loan Fund of the Capital Region 35th anniversary celebration.
- Mary Beth Mylott regarding Warren County Solid Waste.
- Sun First Equipment Finance financial sheet.
- Bonnie Neuffer regarding Dula Place Parking.
- Nina Oldenquist regarding the museum renovation.
- Jim Obermayer regarding Trout Lake aquatic survey.
- NYMIR Annual Report.
- Francis Conroy regarding graffiti on the rocks at south side of Federal Hill Road.

- NIST community guide for buildings.

Committee Reports:

Councilmember Rob MacEwan

Justice Court:

- During the month of September 2020, Justice Edward G. White collected \$2,804.00 in fines and Justice Joe Connally collected \$3,872.00. Total monies forwarded to the Town of Bolton amounted to \$6,676.00. Itemized lists are available in the Court should anyone desire to look them over.

Councilmember Tim Coon (Absent)

This report was submitted to the Board but not read into the minutes

Wastewater:

- Total flow for the month 5,009,294 gallons for a daily average of 173,000 gallons
- Casella hauled 64,000 gallons of sludge
- We conducted Bio sampling 3 times this month. The results have been very good. We are removing on average 50-60 % of nitrates.
- We assisted highway on Church Hill Rd. with cleaning culverts with our sewer jet.
- We maintained the grounds around the plant and stations.
- The highway mowed around the upper and lower beds with their mower.
- We received a lot of water from the fire at Lakeside. The plant was very dirty and smelled for several days after the fire.
- We painted the grit chamber and the sand filter pump station.
- We have drained and cleaned several tanks around the plant.
- We have cleaned several lines around town with the sewer jet.
- We have been working with Kathy Suozzo on the new design for the next several bio reactors. And we also have been working on the design for the upgrade at the plant for the grant we received.

Councilmember Susan Wilson (Absent)

Councilmember Wanda Cleavland

Police:

- 41 patrol shifts, 400 reportable activities.

Supervisor's Report:

- Deposits: \$ 528,968.24
- Disbursements: \$ 765,347.98
- Work has begun on phase 4 & 5 of Rogers Park.
- Restoration of the Padanarum Road largely complete by our highway department. Bridge work will be next up hopefully next year including 1 mile stretch between bridges.
- New electrical service to pedestrian streetlights completed on Lakeshore Drive big thank to Congers Point Association for providing electrical easement and our Parks Dept. and Mike Fitzgerald for doing the work.
- Town Hall is open through the front door. Masks and sign in registry required, disposable masks provided should anyone need one.

New Business:

- Resolution to authorize the Supervisor to sign an agreement to renew the Humana Group Medicare Advantage Plan active January 1, 2021.

RESOLUTION #196

Councilmember Cleavland moved, seconded by Councilmember MacEwan to authorize the Supervisor to sign an agreement to renew the Humana Group Medicare Advantage Plan active January 1, 2021. **All in Favor. Motion Carried.**

- Resolution authorizing the Supervisor to execute a professional service agreement with the LA Group for a study for a new Buildings and Grounds Facility and Town Hall Parking Expansion in an amount not to exceed \$3,795.00.

Councilmember Cleavland stated this was long overdue. Councilmember MacEwan and Supervisor Conover agreed. This will free up more parking for the town.

RESOLUTION #197

Councilmember MacEwan moved, seconded by Councilmember Cleavland to authorize the Supervisor to execute a professional service agreement with the LA Group for a study for a new Buildings and Grounds Facility and Town Hall Parking Expansion in an amount not to exceed \$3,795.00. **All in Favor. Motion Carried.**

- Resolution to authorize the use of the Cross-Street Parking Lot by the Farmers Market for the summer of 2021 every Friday 9am to 2pm from June 25 to September 3, 2021 for a total of 11 weeks.

Supervisor Conover stated that they did a great job implementing their Covid-19 plan this summer. They had an elaborate plan and did what they said they were going to.

RESOLUTION #198

Councilmember Cleavland moved, seconded by Councilmember MacEwan to authorize the use of the Cross-Street Parking Lot by the Farmers Market for the summer of 2021 every Friday 9am to 2pm from June 25 to September 3, 2021 for a total of 11 weeks. **All others in Favor. Motion Carried.**

- Resolution to authorize the Town of Bolton and the Town of Bolton Sewer District to enter into a written memorandum of agreement providing for a ground lease of a portion of the Town of Bolton Sewer District real property to be occupied by the Town of Bolton for general municipal purposes.

RESOLUTION #199

Councilmember MacEwan moved, seconded by Councilmember Cleavland IT IS HEREBY RESOLVED that the Town of Bolton and the Town of Bolton Sewer District shall enter into a written memorandum of agreement providing for a ground lease of a portion of the Town of Bolton Sewer District real property to be occupied by the Town of Bolton for general municipal purposes at an agreed monthly rent due in the amount of three thousand dollars (\$3000.00) with a full lease term of thirty (30) years and the Town of Bolton Supervisor on behalf of the Town and in addition in his capacity as a Sewer District Commissioner shall be authorized to execute the written memorandum of agreement on behalf of the parties to the lease. This Resolution shall be subject to a PERMISSIVE REFERENDUM in accordance with the requirements of law. **All in Favor. Motion Carried.**

- Resolution to authorize the Town of Bolton, in furtherance of the acquisition of approximately sixty-five acres of vacant land in the general area of Edgecomb Pond, recently obtained from the Lake George Land Conservancy, to encumber the acquired lands with a Conservation Easement conveyed to the Lake George Land Conservancy as a method of protecting the property from future development.

RESOLUTION #200

Councilmember MacEwan moved, seconded by Councilmember Cleavland IT IS HEREBY RESOLVED that the Town of Bolton, in furtherance of the acquisition of approximately sixty-five acres of vacant land in the general area of Edgecomb Pond, recently obtained from the Lake George Land Conservancy, shall encumber the acquired lands with a Conservation Easement conveyed to the Lake George Land Conservancy as a method of protecting the property from future development, while guaranteeing, in perpetuity, public access to such lands and making provision for public parking, trail access, appropriate signage and general maintenance of the property. In furtherance thereof, the Town of Bolton proceeds in such agreement with the Lake George Land

Conservancy and the Town Supervisor shall be authorized to execute all required Conservation Easement documents and deliver such instruments to the Lake George Land Conservancy in furtherance of such understandings. This Resolution shall be subject to a PERMISSIVE REFERENDUM in accordance with the requirements of law. **All in Favor. Motion Carried.**

Public in Attendance:

RESOLUTION #201

Councilmember Cleavland moved, seconded by Councilmember MacEwan to approve the following transfers: **All in Favor. Motion Carried.**

ADDITIONAL TRANSFERS FOR SEPTEMBER 2020

To	From	Amount
<u>SEWER:</u>		
8110.4 Administration CE	8110.2 Administration EQ	\$133.00

TRANSFERS FOR OCTOBER 2020

To	From	Amount
<u>GENERAL:</u>		
1355.4 Assessor CE	1990.4 Contingency	\$5,000.00
1620.2 Buildings/Grounds EQ	1620.1 Buildings/Grounds PS	\$2,977.00
1620.4 Buildings/Grounds CE	1990.4 Contingency	\$10,189.00
3510.4 Dogs/Animal Control CE	4010.4 Board of Health CE	\$24.00
7110.4 Parks CE	7110.1 Parks PS	\$6,025.00
8510.4 Comm Beautification CE	8510.1 Comm Beautification PS	\$854.00
<u>WATER:</u>		
8340.2 Transm/Distribution EQ	8340.4 Transm/Distribution CE	1,452.00
<u>SEWER:</u>		
8110.4 Administration CE	1440.4 Professional Services	\$1,432.00
9060.8 Medical Ins (Town Share)	8130.4 Treat/Disposal CE	\$7,126.00

RESOLUTION #202

Councilmember MacEwan moved, seconded by Councilmember Cleavland to approve payment of the following bills: **All in Favor. Motion Carried.**

Pay the Bills:

Vouchers
Amount

Abstract 9A

General	1227-1266	3,695.40
Sewer	267-276	3,197.39
Water	203-206	1,539.68
St Lights	24-25	21.76
Highway	285	223,531.37

Abstract 10

General	1170-1226 1267-1316	78,679.90
Highway	270-284 286-306	68,277.29
Sewer	261-266 277-293	23,311.66
Water	195-202 207-219	14,766.33
Water Improve	6	422.50
St Lights	26	451.19
Sewer Improve	17-19	6,317.50
Rogers Park PH4	8-9	480.00
Rogers Park PH5	9-10	995.85
Tourism	12-16	27,893.16

Adjourn:

RESOLUTION #203

Councilmember MacEwan moved, seconded by Councilmember Cleavland to adjourn. **All in Favor. Motion Carried.**

Adjourn: 11:06AM

Minutes respectfully submitted by:

Jodi Petteys
Town Clerk

Katie Persons
Minute Taker

