

**Town of Bolton
PLANNING BOARD
MINUTES
Thursday June 17, 2021
6:00 p.m.**

SEQR = State Environmental Quality Review
PB = (Town of Bolton) Planning Board
WCPS = Warren County Planning Board
APA = Adirondack Park Agency
LGPC = Lake George Park Commission
DEC = Department of Environmental Conservation

Present: John Cushing, John Gaddy, Sandi Aldrich, Gena Lindyberg, Chairman; Herb Koster, Alternate; David Smith, Director of Zoning & Planning; Richard Miller P.E

Absent: Kirk VanAuken & Town Counsel; Michael Muller

The meeting was called to order at 6:00pm.

REGULAR MEETING

Herb Koster asked if there were any changes or corrections to the May 20, 2021, minutes.

RESOLUTION:

Motion by Gena Lindyberg to approve the May 20, 2021, as presented with the following correction on page 5, it should read “*Sandi Aldrich said*”. **Seconded by** John Gaddy. **All in Favor. Motion Carried.**

- 1. SPR21-10 Serendipity Boutique.** Represented by Kelly O’Neil-Teer. Seeks to add new exterior sign to area above front door and replace store sign on post in front of store. Section 171.19 Block 1, Lot 84; Zone GB5000. Property Location: 4941 Lake Shore Drive. Subject to WCPS and LWRP review.

** This item was tabled at the May 2021 meeting**

Kelly O’Neil-Teer presented the following:

- Handed out and described pictures to the Board.
- She is open year round and wants a sign to show that she is open.
- The sign she is requesting is similar to the neighboring stores sign.

Herb Koster asked what size the sign over the door was going to be. Ms. O’Neil-Teer stated that it could be any size they wanted. She was thinking a small rectangular sign above the door. Herb Koster stated she would not need any approvals if the sign was 4 sq. ft. or less.

Sandi Aldrich asked how the new sign compared with the old sign. Ms. O’Neil-Teer stated that it was a little bigger. She said it was the same size and similar in shape as her neighbor’s sign.

John Cushing asked if the bifold signs would be kept off the sidewalk, he does not like the sidewalk blocked. He commented on the benefit of a sign above the door and asked if it would be facing the street. Ms. O’Neil-Teer replied yes. She stated that she would make sure employees knew not to put any signs in the sidewalk.

Sandi Aldrich asked if she could mount the smaller sign on the door. Ms. O’Neil-Teer replied that she was not sure she could.

John Gaddy inquired about lighting on the sign. Ms. O’Neil-Teer stated she had no plans for lighting.

RESOLUTION:

Motion by John Cushing to declare the Bolton Planning Board as lead agency for SPR21-10. Seconded by Gena Lindyberg. All in Favor. Motion Carried.

Motion by John Cushing to accept SPR21-10 as complete; having waived a Public Hearing, having met the criteria set forth in the code, grant final approval of the project as presented. This motion includes a SEQR & LWRP analysis and findings of no negative environmental impacts with all aspects favorable to the application as presented with the following conditions:

1. Any lighting is to be downward facing and shielded.
2. The sign over the door is to be 4 sq. ft. or less.
3. The sidewalks are not to be blocked.

Seconded by Sandi Aldrich. All in Favor. Motion Carried.

2. **SPR21-14 Bolton Beans.** Represented by Amy Mignot. Seeks to add new exterior sign to post in front of store. Section 171.15 Block 2, Lot 43/44; Zone GB5000. Property Location: 4967 Lake Shore Drive. Subject to WCPS and LWRP review.

Amy Mignot presented the following:

- They are looking to replace an existing sign that has been there for 18 years.
- The existing sign is deteriorating and splitting apart.
- It hangs over the sidewalk.
- They are looking to replace the existing small sign with a larger round sign of their logo.
- It will hang cohesively with the other signs on adjoining businesses.

Herb Koster asked if the sign would be round or square. Ms. Mignot replied that it was round.

John Cushing asked if people would be able to jump up and hit the 4’ sign. Ms. Mignot stated it would be about 11.5’ above people walking by. She said that it was 4’ in diameter and not 4’ x 4’.

John Gaddy asked if there would be any lighting on the sign. Ms. Mignot replied that there would not be.

John Cushing asked if the sign could be made smaller. Ms. Mignot said that originally, she was told by the Planning Office that a sign could be 4' x 4' not 2' x 2' and then when she came in for the permit, she was informed that it would need approvals from the Board. She stated the sign was already in production.

John Cushing stated there were many signs on the side building. Ms. Mignot explained those were not signs for the business, they were décor. She explained they were old signs from previous businesses and they also had a takeout menu taped up.

RESOLUTION:

Motion by David Smith to declare the Bolton Planning Board as lead agency for SPR21-14. Seconded by Sandi Aldrich. All in Favor. Motion Carried.

Motion by David Smith to accept SPR21-14 as complete; having waived a Public Hearing, having met the criteria set forth in the code, grant final approval of the project as presented. This motion includes a SEQR & LWRP analysis and findings of no negative environmental impacts with all aspects favorable to the application as presented with the following condition: 1). Any lighting is to be downward facing and shielded. Seconded by Gena Lindyberg. John Cushing opposed. All others in Favor. Motion Carried.

- 3. SPR21-16 Woodhill Art Gallery.** Represented by Adam Wakulenko, Adirondack Sign Company. Seeks to add new exterior sign to front of store. Section 171.15 Block 3, Lot 91; Zone GB5000. Property Location: 4950 Lake Shore Drive. Subject to WCPS and LWRP review.

David Hill presented the following:

- They are a new business in town.
- They initially were looking for 2 signs, but now they are here for approval of the one sign on the roof.
- Once they get approvals, they will be removing the temporary sign.

Herb Koster asked if the sign would be mounted on the roof. Mr. Hill replied yes.

John Cushing asked what the size of the existing sign was. Mr. Hill said it was under the 4 sq. ft.

Sandi Aldrich asked about the colors. Mr. Hill said the color would match the building color and the text would be a dark navy blue with a gold background. Very simple and clean.

Sandi Aldrich asked if there was lighting on the sign. Mr. Hill stated lighting already existed, but he will be changing them to be downward facing and shielded.

RESOLUTION:

Motion by John Cushing to declare the Bolton Planning Board as lead agency for SPR21-16.
Seconded by John Gaddy. **All in Favor. Motion Carried.**

Motion by John Cushing to accept SPR21-16 as complete; having waived a Public Hearing, having met the criteria set forth in the code, grant final approval of the project as presented. This motion includes a SEQR & LWRP analysis and findings of no negative environmental impacts with all aspects favorable to the application as presented with the following condition: 1). Any lighting is to be downward facing and shielded. **Seconded by** Sandi Aldrich. **All in Favor.**
Motion Carried.

The meeting was adjourned at 7:30PM

Minutes respectfully submitted by Kate Persons.